

Service Committee Decision List from 2 June 2021 to 27 July 2021

	Details of Decision	Officer Lead
1	<p>Economic Development Committee – 7 June 2021</p> <p>BUSINESS ENGAGEMENT PLAN</p> <p>RESOLVED:-</p> <p>That the Committee reviewed and commented on the content of the Business Engagement Plan.</p>	Michelle Burdett
2	<p>Economic Development Committee – 7 June 2021</p> <p>KICKSTART PROGRAMME - PROGRESS UPDATE</p> <p>RESOLVED:-</p> <p>That the Committee have reviewed the progress on the delivery of the Kickstart Scheme by Council officers to date.</p>	Victoria Mallender
3	<p>Environment Committee– 9 June 2021</p> <p>CARBON REDUCTION – THE PATHWAY TO NET ZERO</p> <p>RESOLVED:-</p> <ol style="list-style-type: none"> <li>1. To confirm ongoing support for the finalisation of the carbon footprint mapping work for the Council, to be completed by September 2021, alongside the development of an action plan to reduce the Council's carbon footprint.</li> <li>2. Recommend to Full Council that the Chair of Environment Committee be appointed to sit on the Norfolk Elected Members Climate Change Partnership Board.</li> <li>3. To allocate £30,000 from the special projects reserve to develop an Environmental Sustainability Strategy and action plans to detail our pathway to Net Zero.</li> </ol>	Kate Blakemore

4	<p>Environment Committee– 9 June 2021</p> <p>STREET CLEANSING IMPROVEMENT PLAN UPDATE</p> <p>RESOLVED:-</p> <p>That the Committee noted the findings and updates on Street Cleansing Improvement Plan</p>	Chris Silverwood
5	<p>Environment Committee– 9 June 2021</p> <p>RESOURCES AND WASTE STRATEGY CONSULTATIONS</p> <p>RESOLVED:-</p> <ol style="list-style-type: none"> <li>1. That the Committee note the details of the consultations and officer comments.</li> <li>2. That Members note that an officer working group to look at the implications and prepare the Council for these proposed changes is being set up and will feedback to Environment Committee.</li> </ol>	Paula Boyce
6	<p>Housing &amp; Neighbourhoods Committee – 10 June 2021</p> <p>COMMUNITY CHAMPIONS - COMMUNITY FOOD PROJECT</p> <p>RESOLVED :</p> <p>That the Committee:</p> <ol style="list-style-type: none"> <li>1. Noted the research and stakeholder engagement undertaken by the Norfolk Community Foundation (NCF) in partnership with the Borough Council, and statutory partners including representatives from the CCG and Primary Care Networks.</li> <li>2. Supports the recommendation that Shrublands Youth and Adult Centre Charitable Trust (SYACCT) and The Salvation Army Great Yarmouth Corps (TSAGYC) are the most suitable Voluntary Community &amp; Social Enterprise (VCSE) operators for the proposed Community Food Stores located on the Shrublands site in Gorleston and in Great Yarmouth respectively.</li> <li>3. Invites the SYACCT and TSAGYC to submit grant applications to the Council accompanied by sustainable business plans developed in association with the NCF, as preferred lead VCSE organisations to establish sustainable VCSE-operated community- based food stores.</li> <li>4. Delegate authority to the Strategic Director to award grants, subject to satisfactory proposals from the applicants, to run the two food stores on a community supermarket operating model, provided also that necessary permissions, consents and operational business plans are in place.</li> </ol>	Paula Boyce

7	<p>Housing &amp; Neighbourhoods Committee – 10 June 2021</p> <p>HOUSING STRATEGY UPDATE</p> <p>RESOLVED:-</p> <p>That the Committee:-</p> <p>That the Committee noted the progress to date and request a further update report in 12 months time</p>	Christine Spooner
8	<p>Housing &amp; Neighbourhoods Committee – 10 June 2021</p> <p>COUNCIL ADAPTATION POLICY</p> <p>RESOLVED:-</p> <p>That the Committee note the report and nominate five members to participate in the Development Standard Task &amp; Finish Group.</p>	Nicola Turner
9	<p>Housing &amp; Neighbourhoods Committee – 10 June 2021</p> <p>COMMUNITY HOUSING FUND</p> <p>RESOLVED:-</p> <p>The Committee noted the update report.</p>	Sue Bolan

9	<p>Housing &amp; Neighbourhoods Committee – 10 June 2021</p> <p>ANNUAL PERFORMANCE REPORT 2020-21</p> <p>RESOLVED:</p> <p>That the Committee noted the update report.</p>	Nicola Turner
10	<p>Housing &amp; Neighbourhoods Committee – 10 June 2021</p> <p>COUNCIL HOMES PROGRAMME</p> <p>RESOLVED:</p> <p>That the Committee:-</p> <ol style="list-style-type: none"> <li>1. Noted the report and progress to date</li> <li>2. Approved the drawdown of the expenditure to be incurred in the development of the Beach Coach Station development as set out in the Confidential Appendix</li> <li>3. Approved, subject to the Council's conditional offer set out in the Confidential Appendix being accepted, the drawdown of the expenditure required to acquire the three affordable homes at St Nicholas Drive, Caister via a Section 106 Agreement.</li> <li>4. Delegated expenditure in relation to recommendations 2 and 3 above to the Housing Director</li> </ol>	Nicola Turner
11	<p>Policy and Resources Committee – 13 July 2021</p> <p>POSITIONING THE BOROUGH AS A VISITOR DESTINATION</p> <p>RESOLVED:</p> <p>That the Committee:-</p> <ol style="list-style-type: none"> <li>a) Note the content of this report and the proposed new operating model for the provision of visitor/tourism information,</li> <li>b) Support the principles contained in this report to move to online and telephony visitor information services supplemented by COVID Marshals in the interim whilst in a pandemic, and longer term via a blend of seasonal 'Hosts', Heritage Guides and Street Wardens,</li> </ol>	Clare Dyble

	<p>c) Confirm the continued closure of the Tourist Information Centre and request the Head of Property Services brings forward an options appraisal to re-purpose the building in a manner that will support the local leisure or hospitality sectors; and</p> <p>d) Endorse that a shared information hub be provided at Great Yarmouth seafront.</p>	
12	<p>Policy and Resources Committee – 13 July 2021</p> <p>GYPT ANNUAL REVIEW</p> <p>RESOLVED:</p> <p>That the Committee note the contents of the report and receive the Annual Review of the Great Yarmouth Preservation Trust.</p>	Michelle Burdett
13	<p>Policy and Resources Committee – 13 July 2021</p> <p>2020/21 TREASURY MANAGEMENT OUTTURN REPORT</p> <p>RESOLVED:</p> <p>That the Committee recommend to Full Council the Treasury Management Outturn Report and Indicators for 2020/21.</p>	Karen Sly

14	<p>Policy and Resources Committee – 13 July 2021</p> <p>GENERAL FUND OUTTURN 2020-21</p> <p>RESOLVED:</p> <p>That the Committee agree and recommend to Full Council:-</p> <ul style="list-style-type: none"> <li>(i) The outturn position for the general fund for 2020/21 as included in the report and appendices;</li> <li>(ii) The transfers to and from reserves as detailed within the report and Appendix A along with an updated reserves statement (Appendix C);</li> <li>(iii) Transfer the surplus to the earmarked reserves as detailed within the report;</li> <li>(iv) The financing of the 2020/21 capital programme as detailed within the report and appendices; and</li> <li>(v) The updated capital programme for 2021/22 as included in the report (section 5) and Appendix E.</li> </ul>	Karen Sly
15	<p>Policy and Resources Committee – 13 July 2021</p> <p>TOWN DEAL HEADS OF TERMS, PRIORITISATION EXERCISE AND MONITORING &amp; EVALUATION UPDATE</p> <p>RESOLVED:</p> <p>That the Committee recommend to Full Council:-</p> <ul style="list-style-type: none"> <li>(i) To acknowledge MHCLG receipt of the said agreed interventions,</li> <li>(ii) Note that the subsequent Monitoring and Evaluation (M&amp;E) submission for addressing key conditions by 24 May 2021 have been addressed, including financial information,</li> <li>(iii) To acknowledge that preparatory work on the delivery of Stage 2 Business case is underway; and</li> <li>(iv) Note the Monitoring &amp; Evaluation reporting schedule for the Town Deal as per agreed Heads of Terms.</li> </ul>	Sheila Oxtoby

16	<p>Economic Development Committee – 19 July 2021</p> <p>OFFSHORE WIND COMPETIVENESS PROJECT - GENERATE BRAND UPDATE</p> <p>RESOLVED:-</p> <p>That the Committee:-</p> <p>(i) Review and comment upon the content of the report, noting the process to date; and</p> <p>(ii) Endorse the launch and strategy of the new brand allowing officers to begin to focus on individual energy projects.</p>	David Glason
17	<p>Policy and Resources Committee – 27 July 2021</p> <p>ANNUAL ACTION PLAN 2021-22</p> <p>RESOLVED:</p> <p>That the Committee consider the Annual Action Plan 2021-22 and the suite of Performance Indicators detailed in Appendix 1, of the report.</p>	James Wedon
18	<p>Policy and Resources Committee – 27 July 2021</p> <p>AGILE WORKING POLICY</p> <p>RESOLVED:</p> <p>That the Committee agree the new Agile Working Policy</p>	Sarah Tate

19	<p>Policy and Resources Committee – 27 July 2021</p> <p>HERITAGE ACTION ZONE - SHOPFRONT DESIGN GUIDE SUPPLEMENTARY PLANNING</p> <p>RESOLVED:</p> <p>That the Committee approve the first draft Shopfront Design Guide Supplementary Planning Document (appendix 1) for consultation</p>	Kate Blakemore
20	<p>Policy and Resources Committee – 27 July 2021</p> <p>LOCAL COUNCIL TAX SUPPORT – PERMISSION</p> <p>TO CONSULT ON 2022 SCHEME</p> <p>RESOLVED :</p> <p>That the Committee grant permission to consult on retaining the current scheme for 2022 as set out in section 4.1 of the report.</p>	Miranda Lee
21	<p>Policy and Resources Committee – 27 July 2021</p> <p>ANNUAL DEBT RECOVERY REPORT 2020/21</p> <p>RESOLVED :</p> <p>That the Committee approve the annual report giving details of the Council's write-offs in accordance with the Council's Recovery Guidelines and performance in relation to revenues collection.</p>	Miranda Lee



22	<p>Policy and Resources Committee – 27 July 2021</p> <p>NOTICE OF ADJUSTMENT TO SUNDRY DEBTOR WRITE OFF WITHIN REVENUE WRITE OFF REPORT</p> <p>RESOLVED:</p> <p>That the Committee note the update as provided.</p>	Miranda Lee
23	<p>Policy and Resources Committee – 27 July 2021</p> <p>PUBLIC EVENTS POLICY</p> <p>RESOLVED:</p> <p>That the Committee agree to:-</p> <p>a) Formalise the partnership between Great Yarmouth Borough Council, the Town Centre Partnership and Great Yarmouth Tourism and Business Improvement District,</p> <p>b) Approve the Events policy with a view to it being further developed with the above partners,</p> <p>c) Note the forthcoming public events &amp; festival programme for the next twelve months to July 2022; and</p> <p>d) Work with the above partners to develop the events programme and invite partners to a future Policy and Resources Committee to present their collective proposals for events for the next 3 years with an aim to support the bid for City of Culture 2025.</p>	Clare Dyble
24	<p>Policy and Resources Committee – 27 July 2021</p> <p>COVID-19 PATHWAY TO RECOVERY – UPDATE</p> <p>RESOLVED:</p> <p>(a) Note and approve the updated Action Plan for the Great Yarmouth's 'Pathway to Recovery Plan' in Appendix 1; and</p> <p>(b) Delegate authority to the Chief Executive Officer to sign the Partnership Agreement with Norfolk County Council in regards to the Local Outbreak Management Plan.</p>	Sheila Oxtoby