



URN: 21-098

Report to: Policy and Resources Committee 14 September 2021

Subject: 2021/22 Period 4 Budget Monitoring Report

Report by: Financial Services Manager

RECOMMENDATIONS

It is recommended that Members note the content of the report and the revised forecast for 2021/22.

1. INTRODUCTION

- 1.1. This report compares the actual expenditure and income position at the end of July 2021 to the general fund budget for 2021/22 and presents a forecast position for the current year.
- 1.2. The original base budget for 2021/22 was approved by Council in February 2021 and assumed a transfer from the general reserves of £111,916, since then the base budget has been updated to reflect in year budget virements resulting in a £111,077 requirement from reserves. This provides an updated forecast for the current year compared to this position.
- 1.3. This report gives the position for the year to the end of July 2021 and forecast outturn against this, adjusted for in year approved budget movements from reserves. The position also reflects the latest forecast of the financial impact of Covid in the current financial year.

2. BUDGET MONITORING POSITION – REVENUE

- 2.1. The General Fund Summary at Appendix A shows the high level budget monitoring position at 31 July 2021. This shows an underspend to date of (£6.6m) compared to the profiled budget. This positive position reflects a number of variances, but mainly the increased income from Section 31 grants, recognised as part of business rates income within Appendix A. Section 31 grants reliefs, due to Covid, have been paid in advance to Councils to supporting potential cashflow pressures. This equates to a variance of (£6.5m) at month 4. These funds will be fully paid out and reconciled at yearend, so this has no impact on the forecast position.
- 2.2. In summary, the full year forecast shows a deficit position of £163k (a deficit of £52k against the updated budget of £111k).
- 2.3. Appendices A and B provide commentary on the more significant variances (£+/-£20,000 year to date and +/- £10,000 full year) identified from the budget monitoring process carried out between finance and services for the position at the end of period four and where there is

anticipated yearend under/overspend. Appendix C provides a summary of the general fund service income and expenditure by type (e.g. employee costs).

- 2.4. The service forecasts included at Appendix A and B include estimates of the impact to the service budgets of Covid. These will include additional spend in response to Covid along with reduced income and rental streams.
- 2.5. The employee turnover report to the end of period 4 is 4.86% (in comparison to period 4 which was reported in 2020/21 of 4.27%). Employee turnover is the total number of leavers as a percentage of the average head count of employees over the period. In financial terms turnover will result in underspends against direct employee related budget, for example pay, NI and pension when posts become vacant up to the point of recruitment. Turnover savings will be also be accrued from restructuring and where there have been significant delays in-between a post becoming vacant and then being filled. Some of the in-year vacancy savings will be offset using agency and interim appointments. Overall, for the period to the end of August there is an underspend of (£282k) of direct employee costs (per Appendix C) the detail of the more significant will have been reported in the detail included at appendix B.
- 2.6. The Council forecast includes £3.4m costs in relation to Covid (as per detail in Appendix B) including £1.9m payments to businesses of additional restriction grants for the year. These payments are fully funded and are part of the forecast Covid income of £2.9m recognised in 2021/22. The £1m of Covid funding carried forward in earmarked reserves at the end of last year is largely forecast to be spent by the yearend.
- 2.7. The Council have continued to pay out Covid business grants and as of 31 July 2021 the following amounts had been paid out:

	Spend to date in 2122 (£)	Total Spend (£)
Local Restrictions Support Grants, excluding Restart Grants	1,140,342	16,847,023
Restart Grants	10,934,746	10,934,746
Additional Restriction Grants *	1,367,872	2,876,227

The funding and the costs in relation to the Additional Restriction Grants are reflected in the Council's income and expenditure as they are responsible for the awarding criteria for the grants. They are therefore included in Appendix A and B. Under accounting conventions, the Council acts as an agent of the Government in administering the other grants and so the income and expenditure is not recognised as that of the Councils so is not included.

- 2.8. The overall financial impact of Covid is being monitored monthly and is used to inform the returns to MHCLG on the impact to the financial position of the Council. Where known, the impact has been included in the budget monitoring position as detailed in the appendices to the report.

3. BUDGET MONITORING POSITION – SUMMARY

- 3.1. The following table provides a summary of the full year projections for the service areas along with an update use of reserves figure where applicable.

Budget Area	Full Year Current Budget £'000	Full Year Forecast £'000	Total Estimated Full Year Effect £'000
Service Area	13,653	13,705	52
Non-Service Areas	(11,231)	(11,231)	0
Use of Reserves	(2,311)	(2,311)	0
Total (Surplus)/Deficit	111	163	52

3.2. There has been much interest in the Banksy's within the borough. Works to protect them have been underway and spend to date has been £6k. It is intended that these and any other future costs will be met from the current budget provision.

3.3. The overall position will continue to be monitored in the current financial year and will be reported to Management Team and Members accordingly.

4. BUDGET MONITORING POSITION – CAPITAL PROGRAMME

4.1. Actual spend until the end of July 2021 totals £4.5m as summarised under Appendix D. This is in line with expectations as capital spending tends to occur in the final quarters of the financial year.

4.2. Appendix D shows a total capital budget of £42.3m as at month 4, £14.9m of which is anticipated to be utilised in future financial years as projects span financial years.

4.3. The 2021/22 budget set the General Fund Capital Programme at £2.8m. Approved budgets totalling £38.6m were rolled forward from 2020/21.

4.4. Details of the revised 2021/22 budget are provided under Appendix D. The revised programme has been increased to incorporate changes to the following project budgets, which have been approved since the Capital Programme was set in February 2021:

- Wellesley Recreation Ground – budget of £48k approved to cover initial costs of the project.
- Crematorium Main Roof - £60k approved following Business Case to ELT.
- New Health & Fitness Centre – additional £50k approved by Policy & resources Committee in July 2021 to improve access to the facility from the beach side.
- Disabled facilities Grant budgets - adjusted by £201k to align budgets to funding allocation announced after budget setting.
- Norfolk & Waveney Equity Loan Scheme (£128k) and Equity Loans (£86k) budgets aligned to funding available from capital receipts from repayments of previous loans.
- Beach Huts – additional £130k approved by Policy & Resources Committee in July 2021.
- Winter Gardens – Budget amended to include £215k previously omitted as it was assumed this cost would be revenue in nature.

4.5. The current budget reflects only the elements of the Future High Street (£13.8m funding) and Town Deal (£20.1m funding) projects where detailed capital budgets for the individual projects

have been confirmed and spending has commenced. Future budget monitoring reports will be updated as the projects progress.

5. CONCLUSIONS

- 5.1. The revenue budget is showing a forecast full year overspend of £52k. The overall financial position will continue to be closely monitored and where appropriate, the timing of the use of reserves in the year will be considered as part of the consideration of the overall outturn position reported to members later in the year.
- 5.2. The capital 2021/22 budget stands at £42.3m as at month 4. Spend is anticipated to increase in as the year progresses and currently the forecast spend is £27.4m with £14.9m to be carried forward into future years. The position will continue to be monitored as projects progress.

6. FINANCIAL IMPLICATIONS AND RISKS

- 6.1. The details within Appendices A and B to this report highlight the significant variances including those that are estimated to result in a full year impact.
- 6.2. The overall position for 2021/22 will continue to be monitored during the year and will be reported to Management team and Members accordingly.

Areas of consideration: e.g. does this report raise any of the following issues and if so how have these been considered/mitigated against?

Area for consideration	Comment
Monitoring Officer Consultation:	N/A
Section 151 Officer Consultation:	Included within the detail of the report
Existing Council Policies:	N/A
Financial Implications (including VAT and tax):	Included within the detail of the report
Legal Implications (including human rights):	N/A
Risk Implications:	Included within the detail of the report
Equality Issues/EQIA assessment:	N/A
Crime & Disorder:	N/A
Every Child Matters:	N/A

Appendix A - General Fund Summary Period 4 2021/2022

	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £	Comments
Net Cost of Services								
Executive	4,108,536	5,235,799	1,026,846	889,612	(137,234)	5,119,193	(116,606)	See Appendix B for details of significant variances.
Housing	1,158,059	1,122,592	400,255	467,472	67,217	943,548	(179,044)	
Inward Investment	1,205,607	1,382,087	569,591	370,681	(198,910)	1,315,103	(66,984)	
Planning and Growth	427,075	412,238	144,759	159,884	15,125	420,238	8,000	
Customer Services	(545,453)	(641,161)	(163,110)	(575,373)	(412,263)	(425,969)	215,192	
Property and Asset Management	167,560	315,549	(497,414)	(327,977)	169,437	571,969	256,420	
Communications, Marketing and Events	777,164	757,435	241,467	233,000	(8,466)	746,216	(11,219)	
Environmental Services	5,063,126	5,068,039	4,036,431	3,978,699	(57,732)	4,964,497	(103,542)	
	12,361,674	13,652,578	5,758,823	5,195,998	(562,826)	13,654,795	2,217	
Non Service Expenditure/Income								
Recharge to HRA	(1,914,393)	(2,169,144)	0	0	0	(2,169,144)	0	
Loan Interest Payable	1,229,995	1,229,995	169,493	162,749	(6,744)	1,229,995	0	
Interest Receivable	(58,967)	(58,967)	(19,656)	(11,297)	8,359	(58,967)	0	
Capital Charges Reversal	(2,196,310)	(2,196,310)	0	(0)	(0)	(2,196,310)	0	
Revenue Contribution to Capital	0	0	0	0	0	0	0	
Transfers to/(from) Earmarked Reserves	(946,958)	(2,310,923)	(344,840)	(0)	344,839	(2,260,923)	50,000	
Transfers to Business Rates Reserve for Impact between years					0			
Transfers to General Reserve	0		0	0	0			
Pension Back Funding	2,126,769	2,126,769	708,924	707,356	(1,568)	2,126,769	0	
Parish Precepts & Concurrent Grants	539,586	539,586	269,793	272,255	2,462	539,586	0	
Provision for Loan Repayment (MRP)	1,558,000	1,558,000	0	0	0	1,558,000	0	
Accounting Adjustments - soft loans, acc absences	0	0	0	0	0	0	0	
Vacancy Management & Apprenticeship Levy	(279,222)	47,751	15,917	14,629	(1,288)	47,751	0	
	58,500	(1,233,243)	799,632	1,145,692	346,060	(1,183,243)	50,000	
Income								
Council Tax - Parishes	(519,506)	(519,506)	0	(519,506)	(519,506)	(519,506)	0	
Council tax - Borough	(4,865,925)	(4,865,925)	0	519,506	519,506	(4,865,925)	0	
Business Rates	(4,507,153)	(4,507,153)	(183,372)	(6,478,033)	(6,294,661)	(4,507,153)	0	The high variance at month 4 reflects that the Government to aid with cashflows for COVID retail relief paid in advance. This additional income will be offset by a reduction in business rates retained when this is calculated at the end of March 2022.
Revenue Support Grant	(2,073,588)	(2,073,588)	0	0	0	(2,073,588)	0	
New Homes Bonus	(38,766)	(38,766)	(19,383)	(9,692)	9,691	(38,766)	0	
Other Grants	(303,320)	(303,320)	(101,107)	(54,534)	46,573	(303,320)	0	
	(12,308,258)	(12,308,258)	(303,862)	(6,542,259)	(6,238,397)	(12,308,258)	0	
(Surplus)/Deficit	111,916	111,077	6,254,593	(200,570)	(6,455,163)	163,294	52,217	

Appendix B - General Fund Services - Budget monitoring and commentary Period 4 2021/22**Note 1 Significant variances requiring commentary:****Note 2 Support Services Recharges:****Note 3 IAS19 Accounting Adjustment:**

Significant variances of +/- £20,000 year-to-date or +/- £10,000 full year forecast variances only require commentary. This is based on the total variance for the service line level. Support Services Recharge variances are driven by the variances in direct costs and income identified under those services recharged across the Council at year end and IAS19 requires services to recognise pension costs for employees as provided by the Council's Actuary. These IAS19 addition pension charges do not impact on the year end position as they are reversed under Appendix A as part of the Pension Back Funding line at year end.

Executive

Executive Team	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	669,143	661,124	220,376	209,711	(10,665)	647,124	(14,000)
Non-pay	19,298	19,298	6,432	4,878	(1,555)	12,048	(7,250)
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	688,441	680,422	226,808	214,589	(12,219)	659,172	(21,250)
Support Services Recharges	(688,420)	(688,420)	0	0	0	(688,420)	0
Capital Charges	0	0	0	0	0	0	0
Total:	21	(7,998)	226,808	214,589	(12,219)	(29,248)	(21,250)

Vacant position at beginning of year that is now filled.

Legal	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	470,805	470,805	156,935	156,935	0	470,805	0
Gross Direct Income	(35,000)	(35,000)	(8,333)	(10,098)	(1,765)	(30,000)	5,000
Net Direct Expenditure/(Income) Total:	435,805	435,805	148,602	146,836	(1,765)	440,805	5,000
Support Services Recharges	(435,810)	(435,810)	0	0	0	(435,810)	0
Capital Charges	0	0	0	0	0	0	0
Total:	(5)	(5)	148,602	146,836	(1,765)	4,995	5,000

No significant variances.

Equinox	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	92,620	92,620	30,873	45,580	14,706	183,200	90,580
Gross Direct Income	(92,620)	(92,620)	(30,873)	(57,029)	(26,156)	(228,520)	(135,900)
Net Direct Expenditure/(Income) Total:	0	0	0	(11,450)	(11,450)	(45,320)	(45,320)
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	0	0	0	(11,450)	(11,450)	(45,320)	(45,320)

Budgets forecast revised to reflect expenditure in year relating to the company. All Expenditure, except for Equinox Officer post fully recovered from Equinox Entreprises Ltd.

Budget Forecast revised to reflect all income received in year. Income offsets expenditure recharged and SLA agreement with Equinox Entreprises Ltd.

Appendix B - General Fund Services - Budget monitoring and commentary Period 4 2021/22

Corporate Costs	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	181,801	181,801	60,601	63,217	2,617	177,301	(4,500)
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	181,801	181,801	60,601	63,217	2,617	177,301	(4,500)
Support Services Recharges	(181,810)	(181,810)	0	0	0	(181,810)	0
Capital Charges	0	0	0	0	0	0	0
Total:	(9)	(9)	60,601	63,217	2,617	(4,509)	(4,500)

No significant variances.

COVID-19 costs	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	941,216	279,765	268,734	(11,031)	941,216	0
Non-pay	50,000	2,206,579	1,444,567	1,547,828	103,261	2,490,794	284,215
Gross Direct Income	(745,722)	(2,655,126)	(2,106,494)	(2,187,634)	(81,140)	(2,883,683)	(228,557)
Net Direct Expenditure/(Income) Total:	(695,722)	492,669	(382,162)	(371,072)	11,090	548,327	55,658
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	(695,722)	492,669	(382,162)	(371,072)	11,090	548,327	55,658

Original budget did not include the continuation of the Additional Restriction Grants in 2122 which are forecasted to be £1.9m by the yearend. This is matched by income below. The costs also recognises spend against funds held in earmarked reserves.

As noted above the income includes £1.9m Additional Restriction Grant funding which was not included within the original budget. The Income budget of £746k originally was based on Tranche 5 funding only.

Finance	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	652,895	631,700	210,568	192,292	(18,276)	625,300	(6,400)
Non-pay	370,816	370,816	123,607	121,488	(2,119)	381,316	10,500
Gross Direct Income	(5,000)	(5,000)	(1,667)	0	1,667	(5,000)	0
Net Direct Expenditure/(Income) Total:	1,018,711	997,516	332,508	313,780	(18,728)	1,001,616	4,100
Support Services Recharges	(1,018,710)	(1,018,710)	0	0	0	(1,018,710)	0
Capital Charges	0	0	0	0	0	0	0
Total:	1	(21,194)	332,508	313,780	(18,728)	(17,094)	4,100

£6k under accrual for prior year so cost recognised in 2122. Also general increase in banking/ cash processing charges from prior year.

Appendix B - General Fund Services - Budget monitoring and commentary Period 4 2021/22

North Quay/Conge Project	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	0	0	0	18,695	18,695	18,700	18,700
Gross Direct Income	0	0	0	(46,846)	(46,846)	(47,000)	(47,000)
Net Direct Expenditure/(Income) Total:	0	0	0	(28,151)	(28,151)	(28,300)	(28,300)
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	0	0	0	(28,151)	(28,151)	(28,300)	(28,300)

No budget established as part of the budget setting as fully funded. Spend is covered by the Business Rates Pool from Norfolk County Council. The income reflects income received for the current year and £17k owed for the prior year owed that was not accrued for.

ICT	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	417,018	405,926	137,310	115,365	(21,945)	339,926	(66,000)
Non-pay	778,791	778,791	102,158	138,522	36,364	838,697	59,906
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	1,195,809	1,184,717	239,468	253,887	14,420	1,178,623	(6,094)
Support Services Recharges	(1,238,710)	(1,238,710)	0	0	0	(1,238,710)	0
Capital Charges	42,896	42,896	0	0	0	42,896	0
Total:	(5)	(11,097)	239,468	253,887	14,420	(17,191)	(6,094)

Vacancies within the department.
Microsoft licenses have significantly increased in cost, but this should be offset by a saving on telephony and shared service charges.

Member Services	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	185,480	180,803	60,267	57,184	(3,083)	178,303	(2,500)
Non-pay	329,397	329,397	108,338	91,431	(16,907)	322,997	(6,400)
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	514,877	510,200	168,605	148,615	(19,990)	501,300	(8,900)
Support Services Recharges	(514,880)	(514,880)	0	0	0	(514,880)	0
Capital Charges	0	0	0	0	0	0	0
Total:	(3)	(4,680)	168,605	148,615	(19,990)	(13,580)	(8,900)

No significant variances.

Appendix B - General Fund Services - Budget monitoring and commentary Period 4 2021/22

Corporate Strategy	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	89,656	87,003	29,001	15,507	(13,494)	75,003	(12,000)
Non-pay	4,420	4,420	1,474	1,135	(339)	4,420	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	94,076	91,423	30,475	16,642	(13,833)	79,423	(12,000)
Support Services Recharges	(94,070)	(94,070)	0	0	0	(94,070)	0
Capital Charges	0	0	0	0	0	0	0
Total:	6	(2,647)	30,475	16,642	(13,833)	(14,647)	(12,000)

Role vacancy since the the start of the year which is expected to continue for full year.

Elections	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	163,467	160,139	53,381	91,251	37,870	160,139	0
Non-pay	122,653	122,653	40,884	91,766	50,882	135,653	13,000
Gross Direct Income	(114,700)	(114,700)	(38,233)	(191,872)	(153,639)	(192,200)	(77,500)
Net Direct Expenditure/(Income) Total:	171,420	168,092	56,032	(8,855)	(64,887)	103,592	(64,500)
Support Services Recharges	30,960	30,960	0	0	0	30,960	0
Capital Charges	0	0	0	0	0	0	0
Total:	202,380	199,052	56,032	(8,855)	(64,887)	134,552	(64,500)

Spend occurred in first quarter of the year will be recovered from Cabinet Office once the claim is finalised.

Human Resources	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	411,525	401,362	133,620	136,823	3,203	405,862	4,500
Non-pay	48,896	48,896	12,290	14,740	2,450	53,896	5,000
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	460,421	450,258	145,910	151,563	5,653	459,758	9,500
Support Services Recharges	(460,420)	(460,420)	0	0	0	(460,420)	0
Capital Charges	0	0	0	0	0	0	0
Total:	1	(10,162)	145,910	151,563	5,653	(662)	9,500

No significant variances.

Total Executive:	(493,335)	633,929	1,026,846	889,612	(137,234)	517,323	(116,606)
Total Executive excluding capital charges and recharges:	4,065,639	5,192,903	1,026,846	889,612	(137,234)	5,076,297	(116,606)
Total Executive excluding recharges:	4,108,535	5,235,799	1,026,846	889,612	(137,234)	5,119,193	(116,606)

Appendix B - General Fund Services - Budget monitoring and commentary Period 4 2021/22**Housing**

Housing Needs	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	666,648	646,577	215,209	242,051	26,842	651,197	4,620
Non-pay	339,114	339,114	93,977	193,525	99,548	381,238	42,124
Gross Direct Income	(258,410)	(258,410)	(86,136)	(178,308)	(92,172)	(491,546)	(233,136)
Net Direct Expenditure/(Income) Total:	747,352	727,281	223,049	257,268	34,218	540,889	(186,392)
Support Services Recharges	321,700	321,700	0	0	0	321,700	0
Capital Charges	19,013	19,013	0	0	0	19,013	0
Total:	1,088,065	1,067,994	223,049	257,268	34,218	881,602	(186,392)

Increased temporary staffing levels to reach the current service demand. Pay costs are being met from the Homelessness reserve.
Bed & Breakfast overspent by £92k. This is a demand led service, which has received increased requests year to date and is subject to increased summer accommodation price rises. Income recovery figures have also increased to partly offset the overspend as per below.

Increased income recovery from B&B in line with increased service demand as per above. Increased grant monies received to aid expenditure relating to homelessness.

Housing Strategy	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	176,136	171,699	57,232	69,118	11,886	138,262	(33,437)
Non-pay	43,545	43,545	6,183	13,276	7,093	59,950	16,405
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	219,681	215,244	63,415	82,394	18,979	198,212	(17,032)
Support Services Recharges	88,170	88,170	0	0	0	88,170	0
Capital Charges	22,603	22,603	0	0	0	22,603	0
Total:	330,454	326,017	63,415	82,394	18,979	308,985	(17,032)

Reduced staff pay cost forecast due to staff vacancy in year.

Increased non pay cost forecast as a result of temporary agency staff being used to cover the above vacancy duties.

Traveller's Site/Gapton Hall	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	58,435	58,435	19,478	19,875	397	58,435	0
Non-pay	55,000	55,000	18,333	24,283	5,950	55,000	0
Gross Direct Income	(67,231)	(67,231)	(22,410)	(35,007)	(12,597)	(67,231)	0
Net Direct Expenditure/(Income) Total:	46,204	46,204	15,401	9,151	(6,250)	46,204	0
Support Services Recharges	37,140	37,140	0	0	0	37,140	0
Capital Charges	0	0	0	0	0	0	0
Total:	83,344	83,344	15,401	9,151	(6,250)	83,344	0

No significant variances.

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Better Care Fund (NEW)	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	101,077	97,869	32,325	29,794	(2,531)	97,869	0
Non-pay	26,235	26,235	2,912	404	(2,508)	24,806	(1,429)
Gross Direct Income	(145,216)	(145,216)	0	0	0	(145,216)	0
Net Direct Expenditure/(Income) Total:	(17,904)	(21,112)	35,237	30,198	(5,039)	(22,541)	(1,429)
Support Services Recharges	55,620	55,620	0	0	0	55,620	0
Capital Charges	0	0	0	0	0	0	0
Total:	37,716	34,508	35,237	30,198	(5,039)	33,079	(1,429)

No significant variances.

Safe at Home	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	279,548	271,798	90,680	86,261	(4,418)	271,798	0
Non-pay	67,638	67,638	21,065	21,652	586	63,147	(4,491)
Gross Direct Income	(226,077)	(226,077)	(48,592)	(21,452)	27,141	(195,777)	30,300
Net Direct Expenditure/(Income) Total:	121,109	113,359	63,153	86,461	23,309	139,168	25,809
Support Services Recharges	94,710	94,710	0	0	0	94,710	0
Capital Charges	0	0	0	0	0	0	0
Total:	215,819	208,069	63,153	86,461	23,309	233,878	25,809

Reduced estimated income following Covid-19 restrictions limiting works that can be completed. For example, contractor availability and delays in sourcing materials.

Total Housing:	1,755,398	1,719,932	400,255	467,472	67,218	1,540,888	(179,044)
Total Housing excluding capital charges and recharges:	1,116,442	1,080,976	400,255	467,472	67,218	901,932	(179,044)
Total Housing excluding recharges:	1,158,058	1,122,592	400,255	467,472	67,218	943,548	(179,044)

Inward Investment

Project Management Office	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	173,894	57,965	62,825	4,861	173,894	0
Non-pay	0	1,702	567	202	(365)	1,702	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	0	175,596	58,532	63,027	4,495	175,596	0
Support Services Recharges	0	89,551	0	0	0	89,551	0
Capital Charges	0	0	0	0	0	0	0
Total:	0	265,147	58,532	63,027	4,495	265,147	0

No significant variances.

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Projects and Programmes	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	259,445	150,005	49,006	51,520	2,514	150,005	0
Non-pay	4,159	2,457	1,387	42,298	40,911	58,657	56,200
Gross Direct Income	0	0	0	(56,200)	(56,200)	(56,200)	(56,200)
Net Direct Expenditure/(Income) Total:	263,604	152,462	50,393	37,618	(12,775)	152,462	0
Support Services Recharges	218,850	129,299	0	0	0	129,299	0
Capital Charges	0	0	0	0	0	0	0
Total:	482,454	281,761	50,393	37,618	(12,775)	281,761	0

Project expenditure for the Learning Hub in 2122 fully recovered as per the line below.

Project income for the Learning Hub in 2122

Future High Street Fund	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	0	1,360	1,360	8,811	7,451	1,360	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	0	1,360	1,360	8,811	7,451	1,360	0
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	0	1,360	1,360	8,811	7,451	1,360	0

MHCLG grant income for Future high streets.

Offshore Wind Project	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	50,069	50,069	16,690	16,355	(335)	50,069	0
Non-pay	0	0	0	17,625	17,625	49,135	49,135
Gross Direct Income	(50,069)	(50,069)	(16,690)	(11,991)	4,699	(99,204)	(49,135)
Net Direct Expenditure/(Income) Total:	0	0	0	21,989	21,989	0	0
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	0	0	0	21,989	21,989	0	0

Budget forecast revised to show project marketing expenditure in year. All costs fully recovered as per the line below.

Income for the Innovation project and Enterprise Zone Pot B funding.

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Inclusion Project (ESF)	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	4,481	3,926	1,310	1,150	(160)	582	(3,344)
Non-pay	0	0	0	120	120	0	0
Gross Direct Income	0	0	0	71,687	71,687	0	0
Net Direct Expenditure/(Income) Total:	4,481	3,926	1,310	72,957	71,647	582	(3,344)
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	4,481	3,926	1,310	72,957	71,647	582	(3,344)

Claims for Project Income still being processed relating to 2020/21.

Towns Fund	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	0	4,800	4,800	6,795	1,995	4,800	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	0	4,800	4,800	6,795	1,995	4,800	0
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	0	4,800	4,800	6,795	1,995	4,800	0

No significant variances.

Winter Programme	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	0	0	0	5,424	5,424	0	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	0	0	0	5,424	5,424	0	0
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	0	0	0	5,424	5,424	0	0

Project expenditure profiled to be expected later in year. All expenditure offset by grant income as per below.
Grant income received in year to offset expenditure above.

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CCTV	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	91,992	91,992	27,664	33,750	6,086	98,336	6,344
Gross Direct Income	(4,000)	(4,000)	0	(4,000)	(4,000)	(4,000)	0
Net Direct Expenditure/(Income) Total:	87,992	87,992	27,664	29,750	2,086	94,336	6,344
Support Services Recharges	20,030	20,030	0	0	0	20,030	0
Capital Charges	0	0	0	0	0	0	0
Total:	108,022	108,022	27,664	29,750	2,086	114,366	6,344

No significant variances.

Culture and Leisure	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	(450)	(152)	884	1,036	(450)	0
Non-pay	133,944	133,944	90,015	69,769	(20,246)	133,944	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	133,944	133,494	89,863	70,654	(19,209)	133,494	0
Support Services Recharges	38,390	38,390	0	0	0	38,390	0
Capital Charges	0	0	0	0	0	0	0
Total:	172,334	171,884	89,863	70,654	(19,209)	171,884	0

2020/21 Invoice outstanding for active norfolk.

Voluntary Sector Grants	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	0	0	0	0	0	0	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	0	0	0	0	0	0	0
Support Services Recharges	7,700	7,700	0	0	0	7,700	0
Capital Charges	0	0	0	0	0	0	0
Total:	7,700	7,700	0	0	0	7,700	0

No significant variances.

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Indoor Leisure - Phoenix Pool & Marina Centre	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	163,710	193,710	27,684	82,527	54,843	318,126	124,416
Gross Direct Income	0	0	0	(124,416)	(124,416)	(124,416)	(124,416)
Net Direct Expenditure/(Income) Total:	163,710	193,710	27,684	(41,889)	(69,573)	193,710	0
Support Services Recharges	76,890	76,890	0	0	0	76,890	0
Capital Charges	33,291	33,291	0	0	0	33,291	0
Total:	273,891	303,891	27,684	(41,889)	(69,573)	303,891	0

Covid Grant expenditure paid out in year.

Covid grant income received in year and paid out in year with no impact to the Council.

Neighbourhood Management	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	262,853	256,198	85,292	88,579	3,287	278,198	22,000
Non-pay	206,848	206,848	13,166	266,072	252,907	471,165	264,317
Gross Direct Income	(113,000)	(113,000)	(37,667)	(471,479)	(433,812)	(469,301)	(356,301)
Net Direct Expenditure/(Income) Total:	356,701	350,046	60,791	(116,827)	(177,618)	280,062	(69,984)
Support Services Recharges	1,050	1,050	0	0	0	1,050	0
Capital Charges	0	0	0	0	0	0	0
Total:	357,751	351,096	60,791	(116,827)	(177,618)	281,112	(69,984)

Establishment overspend covered by Community Champions Funding and Early Help Hub Contributions.

Community Champions Funding covers spending and as well as covering an element of the pay costs above.

Waterways	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	16,112	6,571	7,817	1,246	16,112	0
Non-pay	107,853	91,741	29,096	56,878	27,782	91,741	0
Gross Direct Income	(50,853)	(50,853)	(16,951)	(425)	16,526	(50,853)	0
Net Direct Expenditure/(Income) Total:	57,000	57,000	18,716	64,270	45,554	57,000	0
Support Services Recharges	12,870	12,870	0	0	0	12,870	0
Capital Charges	53,000	53,000	0	0	0	53,000	0
Total:	122,870	122,870	18,716	64,270	45,554	122,870	0

Spend is above for the first few months of the year but is forecast to be in line with budget at yearend.

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Conservation	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	151,017	147,210	49,071	48,664	(407)	147,210	0
Non-pay	95,054	95,054	17,086	30,849	13,763	975,054	880,000
Gross Direct Income	(66,667)	(66,667)	(22,222)	(32,825)	(10,603)	(946,667)	(880,000)
Net Direct Expenditure/(Income) Total:	179,404	175,597	43,935	46,688	2,753	175,597	0
Support Services Recharges	61,120	61,120	0	0	0	61,120	0
Capital Charges	25,408	25,408	0	0	0	25,408	0
Total:	265,932	262,125	43,935	46,688	2,753	262,125	0

Wintergardens development stage expenditure and HAZ expenditure in 2122.

Wintergardens development stage grant funding & HAZ Grant income offsets expenditure in year.

Economic Development	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	103,409	101,191	33,729	33,913	184	101,191	0
Non-pay	1,800	1,800	266	60	(206)	1,800	0
Gross Direct Income	(10,014)	(10,014)	0	6,088	6,088	(10,014)	0
Net Direct Expenditure/(Income) Total:	95,195	92,977	33,995	40,061	6,066	92,977	0
Support Services Recharges	154,410	154,410	0	0	0	154,410	0
Capital Charges	0	0	0	0	0	0	0
Total:	249,605	247,387	33,995	40,061	6,066	247,387	0

No significant variances.

Enterprise GY	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	1,877	1,877	548	11,397	10,849	1,877	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	1,877	1,877	548	11,397	10,849	1,877	0
Support Services Recharges	7,700	7,700	0	0	0	7,700	0
Capital Charges	0	0	0	0	0	0	0
Total:	9,577	9,577	548	11,397	10,849	9,577	0

No significant variances.

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Enterprise Zone	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	1,350,000	1,350,000	150,000	49,956	(100,044)	1,350,000	0
Gross Direct Income	(1,600,000)	(1,600,000)	0	0	0	(1,600,000)	0
Net Direct Expenditure/(Income) Total:	(250,000)	(250,000)	150,000	49,956	(100,044)	(250,000)	0
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	(250,000)	(250,000)	150,000	49,956	(100,044)	(250,000)	0

Spend is lower than budget for at month 4 but is anticipated to be in line with budget at yearend.

Total Inward Investment:	1,804,617	1,891,546	569,591	370,681	(198,910)	1,824,562	(66,984)
Total Inward Investment excluding capital charges and recharges:	1,093,908	1,180,837	569,591	370,681	(198,910)	1,113,853	(66,984)
Total Inward Investment excluding recharges:	1,205,607	1,292,536	569,591	370,681	(198,910)	1,225,552	(66,984)

Planning and Growth

Building Control	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	254,661	252,701	85,362	89,012	3,650	252,701	0
Non-pay	30,236	30,236	12,352	11,086	(1,266)	30,236	0
Gross Direct Income	(302,976)	(302,976)	(100,992)	(82,466)	18,526	(277,976)	25,000
Net Direct Expenditure/(Income) Total:	(18,079)	(20,039)	(3,278)	17,632	20,910	4,961	25,000
Support Services Recharges	181,080	181,080	0	0	0	181,080	0
Capital Charges	0	0	0	0	0	0	0
Total:	163,001	161,041	(3,278)	17,632	20,910	186,041	25,000

Under recovery of income due to lower than budgeted fee income attributed to Covid in early part of year £20k plus fire risk assessments which are no longer undertaken by this department resulting in loss of income £5k.

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Development Control	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	654,693	648,363	216,691	217,058	367	648,363	0
Non-pay	34,201	34,201	13,155	16,898	3,743	34,201	0
Gross Direct Income	(565,292)	(565,292)	(188,431)	(181,231)	7,200	(555,292)	10,000
Net Direct Expenditure/(Income) Total:	123,602	117,272	41,415	52,726	11,310	127,272	10,000
Support Services Recharges	168,630	168,630	0	0	0	168,630	0
Capital Charges	0	0	0	0	0	0	0
Total:	292,232	285,902	41,415	52,726	11,310	295,902	10,000

Under recovery of income due to lower than budgeted fee income attributed to Covid in early part of year.

Land Charges	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	50,035	50,143	17,265	17,664	399	50,143	0
Non-pay	43,082	43,082	14,180	17,122	2,942	43,082	0
Gross Direct Income	(138,154)	(138,154)	(46,051)	(53,955)	(7,904)	(158,154)	(20,000)
Net Direct Expenditure/(Income) Total:	(45,037)	(44,929)	(14,606)	(19,169)	(4,563)	(64,929)	(20,000)
Support Services Recharges	47,760	47,760	0	0	0	47,760	0
Capital Charges	0	0	0	0	0	0	0
Total:	2,723	2,831	(14,606)	(19,169)	(4,563)	(17,169)	(20,000)

Cumulative income above budgeted level attributed to increase demand before the end of stamp duty relief.

Strategic Planning	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	283,962	277,307	92,433	77,585	(14,848)	270,307	(7,000)
Non-pay	104,356	104,356	33,840	35,518	1,678	104,356	0
Gross Direct Income	(21,729)	(21,729)	(5,045)	(4,409)	637	(21,729)	0
Net Direct Expenditure/(Income) Total:	366,589	359,934	121,228	108,695	(12,533)	352,934	(7,000)
Support Services Recharges	116,690	116,690	0	0	0	116,690	0
Capital Charges	0	0	0	0	0	0	0
Total:	483,279	476,624	121,228	108,695	(12,533)	469,624	(7,000)

One vacancy held in early part of year now filled.

Total Planning and Growth:	941,235	926,398	144,759	159,884	15,125	934,398	8,000
Total Planning and Growth excluding capital charges and recharges:	427,075	412,238	144,759	159,884	15,125	420,238	8,000
Total Planning and Growth excluding recharges:	427,075	412,238	144,759	159,884	15,125	420,238	8,000

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Customer Services

Benefits	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	593,279	574,407	191,469	207,287	15,818	605,407	31,000
Non-pay	22,538,189	22,538,189	7,507,230	6,701,196	(806,034)	20,237,639	(2,300,550)
Gross Direct Income	(23,223,212)	(23,223,212)	(7,555,573)	(7,251,405)	304,168	(21,006,212)	2,217,000
Net Direct Expenditure/(Income) Total:	(91,744)	(110,616)	143,126	(342,921)	(486,047)	(163,166)	(52,550)
Support Services Recharges	186,517	186,517	0	0	0	186,517	0
Capital Charges	0	0	0	0	0	0	0
Total:	94,773	75,901	143,126	(342,921)	(486,047)	23,351	(52,550)

£10k of the overspend is covered by funding from Verify Earnings and Pensions fund, included in income below. Remaining overspend down to expected vacancy saving not yet achieved.

Forecast based on actual housing benefit claim figures paid to date extrapolated for the remaining of the year. Payments out should be funded from housing subsidy received, as reflected in the income variance below.

Forecast reflects increased housing benefit subsidy anticipated for increased housing benefit claim payments as per above. Also includes £140k funding for new subsidy allocation for increase in demand due to Covid-19.

Crematorium and Cemeteries	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	225,337	217,647	72,548	76,299	3,751	227,647	10,000
Non-pay	600,229	600,229	351,328	258,040	(93,288)	646,129	45,900
Gross Direct Income	(1,601,739)	(1,601,739)	(533,914)	(460,365)	73,549	(1,425,739)	176,000
Net Direct Expenditure/(Income) Total:	(776,173)	(783,863)	(110,038)	(126,026)	(15,988)	(551,963)	231,900
Support Services Recharges	185,040	185,040	0	0	0	185,040	0
Capital Charges	72,149	72,149	0	0	0	72,149	0
Total:	(518,984)	(526,674)	(110,038)	(126,026)	(15,988)	(294,774)	231,900

Unbudgeted funeral expense costs, which are offset by elements within income.

Income is lower than anticipated when the budget was set.

Customer Services	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	652,021	629,597	209,531	195,136	(14,395)	618,597	(11,000)
Non-pay	12,683	12,683	3,395	8,205	4,810	8,683	(4,000)
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	664,704	642,280	212,926	203,341	(9,585)	627,280	(15,000)
Support Services Recharges	(664,700)	(664,700)	0	0	0	(664,700)	0
Capital Charges	0	0	0	0	0	0	0
Total:	4	(22,420)	212,926	203,341	(9,585)	(37,420)	(15,000)

Underspend due to vacancies in first quarter, however these positions are now filled which is reflected within the forecast.

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Support Services	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	163,601	155,956	51,985	50,268	(1,717)	155,956	0
Non-pay	35,682	35,682	11,895	40,517	28,623	35,682	0
Gross Direct Income	0	0	0	(286)	(286)	0	0
Net Direct Expenditure/(Income) Total:	199,283	191,638	63,880	90,500	26,620	191,638	0
Support Services Recharges	(202,550)	(202,550)	0	0	0	(202,550)	0
Capital Charges	3,267	3,267	0	0	0	3,267	0
Total:	0	(7,645)	63,880	90,500	26,620	(7,645)	0

Overspend is on postage but this will be apportioned to all other departments based on budget at yearend.

Car Parks	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	436,269	422,059	140,167	131,371	(8,796)	416,559	(5,500)
Non-pay	975,685	975,685	231,795	314,818	83,023	929,785	(45,900)
Gross Direct Income	(2,511,826)	(2,511,826)	(977,282)	(934,188)	43,094	(2,421,076)	90,750
Net Direct Expenditure/(Income) Total:	(1,099,872)	(1,114,082)	(605,320)	(487,999)	117,321	(1,074,732)	39,350
Support Services Recharges	404,590	404,590	0	0	0	404,590	0
Capital Charges	44,213	44,213	0	0	0	44,213	0
Total:	(651,069)	(665,279)	(605,320)	(487,999)	117,321	(625,929)	39,350

Reduced income in first quarter due to steady relaxing of COVID restrictions, this also has reduced the profit share elements due to partners (roughly 50% of lost income).

Revenues	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	730,541	705,674	235,967	243,584	7,617	776,574	70,900
Non-pay	310,104	310,104	99,692	88,371	(11,321)	293,696	(16,408)
Gross Direct Income	(601,925)	(601,925)	(203,342)	(244,222)	(40,880)	(644,925)	(43,000)
Net Direct Expenditure/(Income) Total:	438,720	413,853	132,317	87,733	(44,584)	425,345	11,492
Support Services Recharges	800,610	800,610	0	0	0	800,610	0
Capital Charges	0	0	0	0	0	0	0
Total:	1,239,330	1,214,463	132,317	87,733	(44,584)	1,225,955	11,492

£30k of pay costs not captured a in budget but is covered by Norfolk County Council funding below. £25k of the remaining overspend down to expected vacancy saving not yet achieved.

Underspends on legal and recovery costs are due to an over accrual of costs for 2021.

Over recovery of budgeted income, mostly catch up from prior year impact of COVID.

Total Customer Services:	164,054	68,346	(163,110)	(575,373)	(412,263)	283,538	215,192
Total Customer Services excluding capital charges and recharges:	(665,082)	(760,790)	(163,110)	(575,373)	(412,263)	(545,598)	215,192
Total Customer Services excluding recharges:	(545,453)	(641,161)	(163,110)	(575,373)	(412,263)	(425,969)	215,192

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Property and Asset Management

Public Toilets	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	195,620	195,620	152,618	146,111	(6,507)	195,620	0
Gross Direct Income	(4,000)	(4,000)	(1,333)	(314)	1,019	(4,000)	0
Net Direct Expenditure/(Income) Total:	191,620	191,620	151,285	145,797	(5,488)	191,620	0
Support Services Recharges	42,980	42,980	0	0	0	42,980	0
Capital Charges	163,129	163,129	0	0	0	163,129	0
Total:	397,729	397,729	151,285	145,797	(5,488)	397,729	0

No significant variances.

Repairs and Maintenance	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	24,580	24,580	15,442	14,485	(957)	24,580	0
Gross Direct Income	(97,572)	(97,572)	(32,524)	(32,524)	0	(97,572)	0
Net Direct Expenditure/(Income) Total:	(72,992)	(72,992)	(17,082)	(18,039)	(957)	(72,992)	0
Support Services Recharges	52,180	52,180	0	0	0	52,180	0
Capital Charges	253,632	253,632	0	0	0	253,632	0
Total:	232,820	232,820	(17,082)	(18,039)	(957)	232,820	0

No significant variances.

Footway Lighting	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	193,273	193,273	57,005	56,265	(740)	178,273	(15,000)
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	193,273	193,273	57,005	56,265	(740)	178,273	(15,000)
Support Services Recharges	55,150	55,150	0	0	0	55,150	0
Capital Charges	74,179	74,179	0	0	0	74,179	0
Total:	322,602	322,602	57,005	56,265	(740)	307,602	(15,000)

Savings in electricity due to the introduction and use of energy efficient lightbulbs

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Coastal Protection	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	56,620	55,511	18,505	25,021	6,516	55,511	0
Non-pay	101,445	101,445	34,895	35,745	850	101,445	0
Gross Direct Income	(550)	(550)	0	0	0	(550)	0
Net Direct Expenditure/(Income) Total:	157,515	156,406	53,400	60,765	7,365	156,406	0
Support Services Recharges	51,220	51,220	0	0	0	51,220	0
Capital Charges	362,692	362,692	0	0	0	362,692	0
Total:	571,427	570,318	53,400	60,765	7,365	570,318	0

No significant variances.

Community Centres	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	10,799	9,960	7,521	8,293	772	9,960	0
Gross Direct Income	(8,274)	(8,274)	(2,842)	(6,792)	(3,950)	(8,274)	0
Net Direct Expenditure/(Income) Total:	2,525	1,686	4,679	1,501	(3,178)	1,686	0
Support Services Recharges	9,580	9,580	0	0	0	9,580	0
Capital Charges	27,142	27,142	0	0	0	27,142	0
Total:	39,247	38,408	4,679	1,501	(3,178)	38,408	0

No significant variances.

Council Offices - Town Hall	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	165,529	168,565	113,381	119,952	6,571	168,565	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	165,529	168,565	113,381	119,952	6,571	168,565	0
Support Services Recharges	(214,540)	(214,540)	0	0	0	(214,540)	0
Capital Charges	49,010	49,010	0	0	0	49,010	0
Total:	(1)	3,035	113,381	119,952	6,571	3,035	0

No significant variances.

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Council Offices - Greyfriars	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	110,112	110,112	65,025	56,625	(8,400)	110,112	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	110,112	110,112	65,025	56,625	(8,400)	110,112	0
Support Services Recharges	(117,820)	(117,820)	0	0	0	(117,820)	0
Capital Charges	7,710	7,710	0	0	0	7,710	0
Total:	2	2	65,025	56,625	(8,400)	2	0

No significant variances.

Council Offices - Maritime House	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	43,636	43,636	22,064	23,544	1,480	43,636	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	43,636	43,636	22,064	23,544	1,480	43,636	0
Support Services Recharges	(48,190)	(48,190)	0	0	0	(48,190)	0
Capital Charges	4,560	4,560	0	0	0	4,560	0
Total:	6	6	22,064	23,544	1,480	6	0

No significant variances.

Council Offices - Catalyst Centre	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	48,443	48,443	19,541	22,342	2,801	48,443	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	48,443	48,443	19,541	22,342	2,801	48,443	0
Support Services Recharges	(52,400)	(52,400)	0	0	0	(52,400)	0
Capital Charges	3,958	3,958	0	0	0	3,958	0
Total:	1	1	19,541	22,342	2,801	1	0

No significant variances.

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Beach Huts	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	170	170	0	0
Non-pay	45,919	45,919	7,655	7,125	(530)	45,919	0
Gross Direct Income	(61,940)	(61,940)	(56,386)	(56,401)	(15)	(61,940)	0
Net Direct Expenditure/(Income) Total:	(16,021)	(16,021)	(48,731)	(49,106)	(375)	(16,021)	0
Support Services Recharges	21,950	21,950	0	0	0	21,950	0
Capital Charges	0	0	0	0	0	0	0
Total:	5,929	5,929	(48,731)	(49,106)	(375)	5,929	0

No significant variances.

Markets	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	72,445	70,227	23,408	23,120	(288)	70,227	0
Non-pay	256,154	256,154	189,055	182,084	(6,971)	256,154	0
Gross Direct Income	(259,759)	(259,759)	(235,373)	(138,620)	96,753	(134,759)	125,000
Net Direct Expenditure/(Income) Total:	68,840	66,622	(22,910)	66,584	89,494	191,622	125,000
Support Services Recharges	57,540	57,540	0	0	0	57,540	0
Capital Charges	4,820	4,820	0	0	0	4,820	0
Total:	131,200	128,982	(22,910)	66,584	89,494	253,982	125,000

Income expected to be lower than budget due to Covid and the redevelopment of the market site.

Go Trade	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	20,161	20,161	4,740	4,739	(1)	20,161	0
Non-pay	36,588	36,588	4,802	3,452	(1,350)	36,588	0
Gross Direct Income	(39,154)	(39,154)	(6,585)	(5,652)	933	(39,154)	0
Net Direct Expenditure/(Income) Total:	17,595	17,595	2,957	2,539	(418)	17,595	0
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	17,595	17,595	2,957	2,539	(418)	17,595	0

No significant variances.

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Bretts	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	44,443	44,443	14,812	3,444	(11,368)	29,726	(14,717)
Gross Direct Income	(56,209)	(56,209)	(22,300)	(11,370)	10,930	(45,279)	10,930
Net Direct Expenditure/(Income) Total:	(11,766)	(11,766)	(7,488)	(7,926)	(438)	(15,553)	(3,787)
Support Services Recharges	7,160	7,160	0	0	0	7,160	0
Capital Charges	0	0	0	0	0	0	0
Total:	(4,606)	(4,606)	(7,488)	(7,926)	(438)	(8,393)	(3,787)

These variances relate to the 20-21 actual charges which were lower than the year-end accruals but in turn resulted in lower than expected recovery of income.

Courts	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	7,290	7,290	2,431	5,580	3,149	7,290	0
Gross Direct Income	(14,670)	(14,670)	(5,707)	1,281	6,988	(4,881)	9,789
Net Direct Expenditure/(Income) Total:	(7,380)	(7,380)	(3,276)	6,861	10,137	2,409	9,789
Support Services Recharges	7,880	7,880	0	0	0	7,880	0
Capital Charges	0	0	0	0	0	0	0
Total:	500	500	(3,276)	6,861	10,137	10,289	9,789

No significant variances.

South Denes Energy Park	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	2,869	2,869	957	2,200	1,243	2,869	0
Gross Direct Income	(8,004)	(8,004)	(2,668)	(3,335)	(667)	(8,004)	0
Net Direct Expenditure/(Income) Total:	(5,135)	(5,135)	(1,711)	(1,135)	576	(5,135)	0
Support Services Recharges	54,050	54,050	0	0	0	54,050	0
Capital Charges	0	0	0	0	0	0	0
Total:	48,915	48,915	(1,711)	(1,135)	576	48,915	0

No significant variances.

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Factory Units	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	42,207	42,207	16,871	25,167	8,296	25,593	(16,614)
Gross Direct Income	(134,451)	(134,451)	(57,630)	(54,872)	2,758	(113,017)	21,434
Net Direct Expenditure/(Income) Total:	(92,244)	(92,244)	(40,759)	(29,705)	11,054	(87,424)	4,820
Support Services Recharges	17,930	17,930	0	0	0	17,930	0
Capital Charges	0	0	0	0	0	0	0
Total:	(74,314)	(74,314)	(40,759)	(29,705)	11,054	(69,494)	4,820

Costs will reduce during the year due to the end of the rental of Sinclair Court but this in turn will reduce the income achievable by the council from the occupied units.

Corporate Estates	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	20	20	7	10	3	20	0
Non-pay	432,695	432,695	410,243	452,143	41,900	500,695	68,000
Gross Direct Income	(2,302,177)	(2,302,177)	(1,274,808)	(1,251,422)	23,386	(2,218,449)	83,728
Net Direct Expenditure/(Income) Total:	(1,869,462)	(1,869,462)	(864,558)	(799,269)	65,289	(1,717,734)	151,728
Support Services Recharges	505,180	505,180	0	0	0	505,180	0
Capital Charges	13,869	13,869	0	0	0	13,869	0
Total:	(1,350,413)	(1,350,413)	(864,558)	(799,269)	65,289	(1,198,685)	151,728

This overspend is due to electricity £20k & water £20k for void properties and rents payable £28k which is recovered below in income.

This combined under recovery of income is due to new leases and increased charges on existing leases (£116,936) less void properties £150,664 plus advertising £10,000, beach concessions £30,000 and events £10,000 which will not be achieved due to Covid.

Minerva House	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	8,400	8,400	3,901	4,363	462	8,400	0
Gross Direct Income	(65,575)	(65,575)	(27,411)	(26,861)	550	(65,575)	0
Net Direct Expenditure/(Income) Total:	(57,175)	(57,175)	(23,510)	(22,498)	1,012	(57,175)	0
Support Services Recharges	8,840	8,840	0	0	0	8,840	0
Capital Charges	0	0	0	0	0	0	0
Total:	(48,335)	(48,335)	(23,510)	(22,498)	1,012	(48,335)	0

No significant variances.

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Onians	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	1,492	1,492	469	3,623	3,154	1,492	0
Gross Direct Income	(10,800)	(10,800)	(3,600)	(3,675)	(75)	(10,800)	0
Net Direct Expenditure/(Income) Total:	(9,308)	(9,308)	(3,131)	(52)	3,079	(9,308)	0
Support Services Recharges	7,880	7,880	0	0	0	7,880	0
Capital Charges	0	0	0	0	0	0	0
Total:	(1,428)	(1,428)	(3,131)	(52)	3,079	(1,428)	0

No significant variances.

Property Services	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	1,011,788	998,742	332,304	265,903	(66,401)	898,742	(100,000)
Non-pay	40,407	37,371	13,897	15,741	1,844	37,371	0
Gross Direct Income	(293,281)	(293,281)	(97,760)	(20,085)	77,675	(193,281)	100,000
Net Direct Expenditure/(Income) Total:	758,914	742,832	248,441	261,559	13,118	742,832	0
Support Services Recharges	(758,910)	(758,910)	0	0	0	(758,910)	0
Capital Charges	0	0	0	0	0	0	0
Total:	4	(16,078)	248,441	261,559	13,118	(16,078)	0

5 vacancies held in early part of year have resulted in pay underspends but has caused an under recovery of income from the HRA & Capital.

Beacon Park	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	236,458	236,458	153,103	190,878	37,775	262,002	25,544
Gross Direct Income	(1,143,589)	(1,143,589)	(533,518)	(590,111)	(56,593)	(1,190,812)	(47,223)
Net Direct Expenditure/(Income) Total:	(907,131)	(907,131)	(380,415)	(399,233)	(18,818)	(928,810)	(21,679)
Support Services Recharges	70,010	70,010	0	0	0	70,010	0
Capital Charges	167,536	167,536	0	0	0	167,536	0
Total:	(669,585)	(669,585)	(380,415)	(399,233)	(18,818)	(691,264)	(21,679)

Sale of remaining unit will create savings in electricity (£15k) and rates (£37k) but incur increased agency costs of £11k. Consultancy costs of £63k have also been incurred above budget which will be recharged.

This over recovery of income relates to the consultancy costs mentioned above (£63k) less service charges which are still to be raised £15k.

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Property Building Services	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	467,136	467,136	170,378	174,651	4,273	472,685	5,549
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	467,136	467,136	170,378	174,651	4,273	472,685	5,549
Support Services Recharges	0	0	0	0	0	0	0
Capital Charges	0	0	0	0	0	0	0
Total:	467,136	467,136	170,378	174,651	4,273	472,685	5,549

No significant variances.

Housing Asset Team	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	674,914	674,914	224,971	116,699	(108,272)	554,914	(120,000)
Non-pay	104,000	104,000	34,667	16,672	(17,995)	84,000	(20,000)
Gross Direct Income	(920,114)	(754,914)	(251,637)	(133,371)	118,266	(614,914)	140,000
Net Direct Expenditure/(Income) Total:	(141,200)	24,000	8,001	0	(8,001)	24,000	0
Support Services Recharges	0	(165,200)	0	0	0	(165,200)	0
Capital Charges	0	0	0	0	0	0	0
Total:	(141,200)	(141,200)	8,001	0	(8,001)	(141,200)	0

Savings have been achieved due to vacancies and lower than budgeted non-pay expenditure but these in turn have reduced the recharges to the HRA.

Total Property and Asset Management:	(54,769)	(71,981)	(497,414)	(327,977)	169,437	184,439	256,420
Total Property and Asset Management excluding capital charges and recharges:	(964,676)	(816,688)	(497,414)	(327,977)	169,437	(560,268)	256,420
Total Property and Asset Management excluding recharges:	167,561	315,549	(497,414)	(327,977)	169,437	571,969	256,420

Communications, Marketing and Events

Communications	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	195,145	191,817	63,941	58,214	(5,727)	193,197	1,380
Non-pay	11,924	11,924	4,171	4,427	256	11,924	0
Gross Direct Income	(5,000)	(5,000)	0	(130)	(130)	(5,000)	0
Net Direct Expenditure/(Income) Total:	202,069	198,741	68,112	62,511	(5,601)	200,121	1,380
Support Services Recharges	(202,070)	(202,070)	0	0	0	(202,070)	0
Capital Charges	0	0	0	0	0	0	0
Total:	(1)	(3,329)	68,112	62,511	(5,601)	(1,949)	1,380

No significant variances.

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Print and Design	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	164,100	159,064	53,019	51,290	(1,729)	155,664	(3,400)
Non-pay	56,774	56,774	18,925	19,555	630	56,774	0
Gross Direct Income	(23,500)	(23,500)	(11,166)	(6,844)	4,322	(23,500)	0
Net Direct Expenditure/(Income) Total:	197,374	192,338	60,778	64,001	3,223	188,938	(3,400)
Support Services Recharges	(197,370)	(197,370)	0	0	0	(197,370)	0
Capital Charges	0	0	0	0	0	0	0
Total:	4	(5,032)	60,778	64,001	3,223	(8,432)	(3,400)

No significant variances.

Tourism	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	90,116	85,139	28,378	19,271	(9,107)	75,351	(9,788)
Non-pay	235,527	259,527	71,274	28,983	(42,291)	152,192	(107,335)
Gross Direct Income	(170,960)	(194,960)	(55,734)	(13,861)	41,873	(85,656)	109,304
Net Direct Expenditure/(Income) Total:	154,683	149,706	43,918	34,393	(9,525)	141,887	(7,819)
Support Services Recharges	247,120	247,120	0	0	0	247,120	0
Capital Charges	0	0	0	0	0	0	0
Total:	401,803	396,826	43,918	34,393	(9,525)	389,007	(7,819)

Events had to be cancelled due to COVID-19, including the Wheels Festival. The Tourist Information Centre will remain closed for the year so no costs from tickets purchased to be resold.

Events had to be cancelled due to COVID-19, including the Wheels Festival. The Tourist Information Centre will remain closed for the year so no income from ticket sales.

Civic and Potting	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	186,464	180,078	60,026	56,094	(3,932)	178,698	(1,380)
Non-pay	37,098	37,098	7,874	8,331	457	37,098	0
Gross Direct Income	(7,000)	(7,000)	(500)	(362)	138	(7,000)	0
Net Direct Expenditure/(Income) Total:	216,562	210,176	67,400	64,063	(3,337)	208,796	(1,380)
Support Services Recharges	(216,560)	(216,560)	0	0	0	(216,560)	0
Capital Charges	0	0	0	0	0	0	0
Total:	2	(6,384)	67,400	64,063	(3,337)	(7,764)	(1,380)

No significant variances.

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Mayor	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	7,299	7,299	3,484	3,942	458	7,299	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	7,299	7,299	3,484	3,942	458	7,299	0
Support Services Recharges	15,470	15,470	0	0	0	15,470	0
Capital Charges	0	0	0	0	0	0	0
Total:	22,769	22,769	3,484	3,942	458	22,769	0

No significant variances.

Events	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	5,875	5,875	8	4,073	4,065	5,875	0
Gross Direct Income	(6,700)	(6,700)	(2,233)	17	2,250	(6,700)	0
Net Direct Expenditure/(Income) Total:	(825)	(825)	(2,225)	4,090	6,316	(825)	0
Support Services Recharges	122,110	122,110	0	0	0	122,110	0
Capital Charges	0	0	0	0	0	0	0
Total:	121,285	121,285	(2,225)	4,090	6,316	121,285	0

No significant variances.

Total Communications, Marketing and Events:	545,862	526,135	241,467	233,000	(8,466)	514,916	(11,219)
Total Communications, Marketing and Events excluding capital charges and recharges:	1,033,994	1,014,267	409,638	396,490	(13,147)	1,003,048	(11,219)
Total Communications, Marketing and Events excluding recharges:	777,162	757,435	241,467	233,000	(8,466)	746,216	(11,219)

Environmental Services

Environmental Health	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	1,157,853	1,127,259	403,594	392,255	(11,339)	1,096,459	(30,800)
Non-pay	842,104	852,104	534,897	516,062	(18,835)	831,662	(20,442)
Gross Direct Income	(120,034)	(120,034)	(38,586)	(37,987)	599	(120,034)	0
Net Direct Expenditure/(Income) Total:	1,879,923	1,859,329	899,904	870,330	(29,574)	1,808,087	(51,242)
Support Services Recharges	303,460	303,460	0	0	0	303,460	0
Capital Charges	9,340	9,340	0	0	0	9,340	0
Total:	2,192,723	2,172,129	899,904	870,330	(29,574)	2,120,887	(51,242)

Underspend is due to vacant posts.
Internal drainage board levy less than estimated.

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Selective Licensing	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	45,474	44,365	14,790	12,060	(2,730)	44,365	0
Non-pay	3,010	3,010	1,004	17,740	16,736	3,010	0
Gross Direct Income	(50,000)	(50,000)	(16,667)	(29,801)	(13,134)	(50,000)	0
Net Direct Expenditure/(Income) Total:	(1,516)	(2,625)	(873)	0	873	(2,625)	0
Support Services Recharges	32,780	32,780	0	0	0	32,780	0
Capital Charges	0	0	0	0	0	0	0
Total:	31,264	30,155	(873)	0	873	30,155	0

No significant variances.

Grounds Maintenance	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	589,384	589,384	540,335	542,624	2,289	587,084	(2,300)
Gross Direct Income	(39,950)	(39,950)	(1,650)	(988)	663	(39,950)	0
Net Direct Expenditure/(Income) Total:	549,434	549,434	538,685	541,636	2,951	547,134	(2,300)
Support Services Recharges	23,200	23,200	0	0	0	23,200	0
Capital Charges	82,075	82,075	0	0	0	82,075	0
Total:	654,709	654,709	538,685	541,636	2,951	652,409	(2,300)

No significant variances.

Street Cleansing	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	664,521	664,521	664,252	664,466	214	664,521	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	664,521	664,521	664,252	664,466	214	664,521	0
Support Services Recharges	18,890	18,890	0	0	0	18,890	0
Capital Charges	0	0	0	0	0	0	0
Total:	683,411	683,411	664,252	664,466	214	683,411	0

No significant variances.

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Waste Management	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	176,239	98,345	32,781	33,195	413	98,345	0
Non-pay	2,866,915	2,866,915	2,354,987	2,375,114	20,127	2,916,915	50,000
Gross Direct Income	(1,629,750)	(1,554,974)	(898,068)	(967,225)	(69,158)	(1,654,974)	(100,000)
Net Direct Expenditure/(Income) Total:	1,413,404	1,410,286	1,489,701	1,441,084	(48,617)	1,360,286	(50,000)
Support Services Recharges	141,620	141,620	0	0	0	141,620	0
Capital Charges	18,011	18,011	0	0	0	18,011	0
Total:	1,573,035	1,569,917	1,489,701	1,441,084	(48,617)	1,519,917	(50,000)

Increase in gate fees of £29k, which is offset by additional recycling credits received. This is forecast to total £50k by the end of the year. (£53k) increase in recycling credits offsets additional gate fees and forecast to be (£80k) by the end of the year. Garden bin subscriptions have increased by (£17k) and forecast to be (£20k) in total as renewals tend to be at the start of the financial year.

Parks and Outdoor spaces	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	197,411	197,411	146,720	147,803	1,083	197,411	0
Gross Direct Income	0	0	0	0	0	0	0
Net Direct Expenditure/(Income) Total:	197,411	197,411	146,720	147,803	1,083	197,411	0
Support Services Recharges	35,860	35,860	0	0	0	35,860	0
Capital Charges	3,522	3,522	0	0	0	3,522	0
Total:	236,793	236,793	146,720	147,803	1,083	236,793	0

No significant variances.

Outdoor Sports	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	0	0	0	0	0	0	0
Non-pay	410,059	442,173	421,297	436,994	15,697	442,173	0
Gross Direct Income	(89,684)	(89,684)	(36,503)	(33,219)	3,285	(89,684)	0
Net Direct Expenditure/(Income) Total:	320,375	352,489	384,794	403,776	18,982	352,489	0
Support Services Recharges	44,860	44,860	0	0	0	44,860	0
Capital Charges	55,285	55,285	0	0	0	55,285	0
Total:	420,520	452,634	384,794	403,776	18,982	452,634	0

No significant variances.

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Licensing	Original Budget 2021/22 £	Current Budget 2021/22 £	P4 YTD Budget 2021/22 £	P4 YTD actual 2021/22 £	P4 YTD actual variance £	Full Year Forecast £	Full Year Forecast Variance £
Gross Direct Expenditure:							
Pay	111,385	109,002	36,332	33,191	(3,141)	109,002	0
Non-pay	29,833	29,833	6,350	6,702	352	29,833	0
Gross Direct Income	(269,874)	(269,874)	(129,434)	(130,289)	(854)	(269,874)	0
Net Direct Expenditure/(Income) Total:	(128,656)	(131,039)	(86,752)	(90,395)	(3,643)	(131,039)	0
Support Services Recharges	120,420	120,420	0	0	0	120,420	0
Capital Charges	0	0	0	0	0	0	0
Total:	(8,236)	(10,619)	(86,752)	(90,395)	(3,643)	(10,619)	0
Total Environmental Services:	5,784,219	5,789,129	4,036,431	3,978,699	(57,732)	5,685,587	(103,542)
Total Environmental Services excluding capital charges and recharges:	4,894,896	4,899,806	4,036,431	3,978,699	(57,732)	4,796,264	(103,542)
Total Environmental Services excluding recharges:	5,063,129	5,068,039	4,036,431	3,978,699	(57,732)	4,964,497	(103,542)
Total for Services:	10,447,281	11,483,434	5,758,823	5,195,998	(562,826)	11,485,651	2,217
Total for Services excluding capital charges and recharges:	11,002,196	12,203,549	5,926,994	5,359,488	(567,506)	12,205,766	2,217
Total for Services excluding recharges:	12,361,674	13,563,027	5,758,823	5,195,998	(562,826)	13,565,244	2,217

No significant variances.

Appendix C - Summary of General Fund Services Income & Expenditure (detail within Appendix B) for Period 4 2021/22

	Original Budget 2021/22 £	Current Budget 2021/22 £	Forecast 2021/22 £	Variance £
Employee	12,709,425	13,362,304	13,080,155	(282,149)
Premises	5,244,049	5,258,016	5,227,878	(30,138)
Transport	140,032	140,032	122,067	(17,965)
Supplies & Services	6,136,567	8,573,200	10,031,361	1,458,161
Third Party Payments	3,370,226	3,370,226	3,491,792	121,566
Transfer Payments	23,411,668	23,411,668	21,394,043	(2,017,625)
Support Services	117,400	117,400	131,900	14,500
Capital Charges	1,616,310	1,616,310	1,616,310	0
Support Services - Recharges Out	(11,440,153)	(11,605,353)	(11,605,353)	0
Support Services - Recharges In	9,525,760	9,525,760	9,525,760	0
Income	(40,384,003)	(42,286,129)	(41,530,262)	755,867
	10,447,281	11,483,434	11,485,651	2,217

Appendix E - General Fund Capital Programme - Detail - 2021/22

Services & Projects	Budget Expenditure £000				2021/22 Expenditure £000			21/22 Financing - £000				2022/23 Est. Carry Forward
	Rolled Forward 20/21 Budget	Approved 21/22 Budget	Original 21/22 Budget	Updated 21/22 Budget	Actuals to date	Forecast 21/22	Budget remaining to date	Borrowing	Grants & Contributions	Revenue/ Earmarked Reserves	Capital Receipts	
CCTV Upgrade - Town Centre	-	76	76	76	76	76	1	76	-	-	-	0
Human Resources Job Evaluation system	-	21	21	21	16	21	5	21	-	-	-	0
Total: Executive	-	97	97	97	92	97	5	97	-	-	-	0
Childrens Playground Refurbishment	86	-	86	86	-	86	86	86	-	-	-	0
Wellesley CCTV	15	-	15	15	-	15	15	15	-	-	-	-
Wellesley Track	-	-	-	48	14	48	34	48	-	-	-	-
Total: Communities	101	-	101	149	14	149	136	149	-	-	-	0
St Nicholas Minster West Boundary Wall	95	-	95	95	-	95	95	95	-	-	-	0
St Nicholas car park north Boundary Wall	25	-	25	25	-	25	25	25	-	-	-	-
Crematorium Office Roof Works	22	-	22	22	-	22	22	22	-	-	-	0
Crematorium Main Roof Works	-	-	-	60	-	60	60	60	-	-	-	-
Crematorium Tearooms	433	-	433	453	1	453	452	453	-	-	-	0
Total: Customer Services	575	-	575	655	1	655	654	655	-	-	-	0
Health and Leisure (Marina) Centre	19,649	-	19,649	19,699	3,286	15,000	16,413	16,027	2,426	50	1,195	4,699
The Waterways	4	-	4	4	-	4	4	-	4	-	-	0
Phoenix Pool & Gym car park extension	130	-	130	130	-	130	130	130	-	-	-	-
Winter Programme	635	-	635	635	21	635	614	-	635	-	-	0
Heritage Action Zone	25	-	25	25	-	25	25	-	25	-	-	0
Total: Inward Investment	20,442	-	20,442	20,492	3,307	15,794	17,186	16,157	3,090	50	1,195	4,698
Disabled Facilities Grants	851	1,200	2,051	2,250	229	1,200	2,021	-	2,168	-	82	1,050
Better Care Fund Projects	5	-	5	8	1	8	6	-	8	-	-	-
Empty Homes	510	-	510	510	-	250	510	482	-	-	28	260
DFG Top-up Grants	250	-	250	250	-	20	250	-	-	250	-	230
DFG Top-up Loans	150	-	150	150	-	20	150	-	-	150	-	130
Norfolk & Waveney Equity Loan Scheme	36	-	36	164	-	36	164	-	-	-	164	128
Equity Home Improvement Loans	545	-	545	631	-	50	631	-	-	-	631	581
HMOs /Guesthouse Purchase & Repair Scheme	1,739	-	1,739	1,739	30	1,000	1,709	1,739	-	-	-	739
Acquisition of property for transitional housing	1,640	-	1,640	1,640	0	1,000	1,639	782	793	-	65	640
Community Housing Fund Loans	540	-	540	540	-	100	540	-	-	540	-	440
Total: Housing	6,266	1,200	7,466	7,881	260	3,684	7,621	3,003	2,968	940	970	4,197
ICT Investment to deliver GYBC ICT Strategy	430	1,000	1,430	1,430	195	750	1,235	1,400	-	30	-	680
Total: IT, Communications & Marketing	430	1,000	1,430	1,430	195	750	1,235	1,400	-	30	-	680

Appendix E - General Fund Capital Programme - Detail - 2021/22

Services & Projects	Budget Expenditure £000				2021/22 Expenditure £000			21/22 Financing - £000				2022/23 Est. Carry Forward
	Rolled Forward 20/21 Budget	Approved 21/22 Budget	Original 21/22 Budget	Updated 21/22 Budget	Actuals to date	Forecast 21/22	Budget remaining to date	Borrowing	Grants & Contributions	Revenue/ Earmarked Reserves	Capital Receipts	
Public Toilet Refurbishment Programme	45	-	45	45	-	45	45	45	-	-	-	0
Footway Lighting	211	300	511	511	25	380	486	511	-	-	-	131
External Redecoration & Repair of the Wellesley Grandstand	-	74	74	74	-	74	74	74	-	-	-	-
Esplande Resurfacing	246	-	246	246	-	150	246	246	-	-	-	96
Phoenix Pool car park soakaway	-	40	40	40	1	40	39	40	-	-	-	-
Beach Huts	79	-	79	209	-	209	209	0	-	-	209	0
Council Chamber relocation	153	-	153	153	-	153	153	153	-	-	-	0
Claydon Pavilion	383	-	383	383	-	383	383	-	363	20	-	0
Replacement Lighting in the Assembly Rooms	-	45	45	35	-	35	35	35	-	-	-	-
Beacon Park Projects	500	-	500	500	-	100	500	380	120	-	-	400
Market Place Redevelopment	4,102	-	4,102	4,102	583	3,800	3,519	1,252	2,850	-	-	302
North Quay Redevelopment	2,351	-	2,351	2,351	-	500	2,351	2,351	-	-	-	1,851
Winter Gardens	864	-	864	1,080	-	250	1,080	864	-	215	-	830
Energy Park - South Denes	1,845	-	1,845	1,845	-	100	1,845	1,845	-	-	-	1,745
Total: Property & Asset Management	10,779	459	11,238	11,573	608	6,219	10,964	7,796	3,333	235	209	5,354
Noise Meter Replacement	-	11	11	11	10	11	1	11	-	-	-	0
Mobile CCTV	-	15	15	15	-	15	15	15	-	-	-	-
Total: Environmental Health	-	26	26	26	10	26	16	26	-	-	-	0
Overall Total	38,593	2,782	41,375	42,303	4,486	27,374	37,817	29,283	9,391	1,255	2,374	14,929