

Service Committee Decision List from 5 November 2020 to 9 February 2021

	Details of Decision	Officer Lead
1	<p>Policy &amp; Resources Committee– 17 November 2020</p> <p>STATEMENT OF COMMUNITY INVOLVEMENT</p> <p>RESOLVED :</p> <p>That the Committee adopts the revised Statement of Community Involvement</p>	Paula Boyce
2	<p>Policy &amp; Resources Committee – 17 November 2020</p> <p>REVIEW OF MATERNITY POLICY</p> <p>RESOLVED :</p> <p>That the Committee approve the new Maternity Policy and agrees to carry out a review of this policy after 3 years, unless there is a significant change in legislation requiring an earlier review.</p>	Sarah Tate
3	<p>Policy &amp; Resources Committee– 17 November 2020</p> <p>PARENTAL BEREAVEMENT LEAVE POLICY</p> <p>RESOLVED :</p> <p>That the Committee approve the new Parental Bereavement Leave Policy and agrees to carry out a review of this policy after three years unless there is a significant change in legislation requiring earlier review.</p>	Sarah Tate.

4	<p>Policy &amp; Resources Committee– 17 November 2020</p> <p>COUNCIL TAX SUPPORT SCHEME 2021-22</p> <p>RESOLVED :</p> <p>That the Committee recommend to Full Council :-</p> <p>To endorse the recommendation to continue with the existing scheme for 2021/22 which is a maximum award of 91.5% of the Council Tax Liability for Working Age but including:</p> <p>(i) Automatic assessment of entitlement and award of Council Tax Support based on receipt of a Universal Credit notification,  (ii) Council Tax Support claims to remain open for a period of 26 weeks from the date that a claim becomes "nil qualifying" ; and  (iii) Exemption for customers who are entitled to the Disability premium, Enhanced Disability Premium or Severe Disability Premium to the self-employed minimum income floor calculation.</p>	Miranda Lee
5	<p>Policy &amp; Resources Committee – 17 November 2020</p> <p>COUNCIL TAX DISCOUNTS</p> <p>RESOLVED :</p> <p>That the Committee recommend to Full Council that the council tax discounts as shown in section 3.1 of the report and which will apply for 2021/22 including the discount charge outlined in section 2.2 of the report.</p>	Miranda Lee
6	<p>Policy &amp; Resources Committee – 17 November 2020</p> <p>COUNCIL TAX BASE 2021-22</p> <p>RESOLVED :</p> <p>That the Committee recommend to Full Council that the calculation of the 2021/22 tax base totalling 28,910 and the estimated tax bases for the Borough and for each Parish, as detailed in Appendix 1 of the report.</p>	Miranda Lee

7	<p>Policy and Resources Committee – 17 November 2020</p> <p>MEDIUM TERM FINANCIAL STRATEGY</p> <p>RESOLVED :</p> <p>(1) That the Committee approve the updated Medium Term Financial Strategy (MTFS) and the key themes of the business strategy outlined as section 8,</p> <p>(2) That the Committee approve the revised reserves statement as included at Appendix A of the MTFS; and</p> <p>(3) That the Committee agree to set up a small Working Group of five Members, Councillors P Carpenter, Candon, Wells, Wainwright &amp; Williamson, to develop and agree the Additional Restrictions Grant scheme and criteria and delegate authority to the Section 151 Officer and Head of Customer Services.</p> <p>(4) That the Committee recommend to Full Council: (i) The allocation of £1million to the Capital programme to support the Digital Strategy as outlined in section 8 of the MTFS.</p>	Karen Sly
8	<p>Policy and Resources Committee – 15 December 2020</p> <p>GYTC PARTNERSHIP BID – FOURTH TERM</p> <p>RESOLVED:</p> <p>(1) That the Committee notes that the information had been supplied by the Great Yarmouth Town Centre Partnership Business Improvement District (TCP/gyBID) to the Council as Billing Authority in respect to the information listed under Regulation 4, Schedule 1 of the Business Improvement Districts (England) Regulations 2004,</p> <p>(2) That the Committee approves the draft Business Plan proposed by TCP/gyBID as described in the Annual Report and gyBID Renewal Prospectus at Appendix 1; and</p> <p>(3) That the Committee approves the Council's support for the TCP/gyBID in relation to its ballot for a fourth BID term.</p>	Paula Boyce
9	<p>Policy and Resources Committee – 15 December 2020</p> <p>TREASURY MANAGEMENT MID YEAR REPORT 2021-22</p> <p>RESOLVED:</p> <p>That the Committee approve the Treasury Management half-yearly report for 2020/21.</p>	Karen Sly

10	<p>Policy &amp; Resources Committee – 15 December 2020</p> <p>KEY SAFES &amp; SUITED LOCKS</p> <p>RESOLVED:</p> <p>That the Committee agree and approve the cost of the works to install Key Safes to all sheltered housing properties and complete the installation of suited locks in sheltered housing schemes at a cost of £168,577</p>	Justin Gibbs
11	<p>Policy &amp; Resources Committee – 25 January 2021</p> <p>FUTURE HIGH STREET FUND – TECHNICAL UPDATE</p> <p>RESOLVED:</p> <p>(1) That the Committee review the content of the report, noting the provisional offer of funding, conclusions set out in Section 5 and the appended confidential annex; and</p> <p>(2) That the Committee approve the update to the capital programme as detailed within the report to reflect the provisional Future High Streets funding award of £13,774,730.</p>	Simon Best
12	<p>Policy &amp; Resources Committee – 25 January 2021</p> <p>NORFOLK OVERARCHING INFORMATION SHARING PROTOCOL</p> <p>RESOLVED:</p> <p>That the Committee be advised that the Council will become a signatory to the Norfolk Overarching Information Sharing Protocol.</p>	James Wedon
13	<p>Environment Committee – 27 January 2021</p> <p>COUNCIL MEMBERSHIP OF WATER RESOURCES EAST LTD</p> <p>RESOLVED:</p> <p>That the Committee recommend to Full Council the appointment of Great Yarmouth Borough Council Member to membership of the Water Resources East (WRE) Strategic Advisory Group.</p>	Sam Hubbard

14	<p>Environment Committee - 27 January 2021</p> <p>OUTDOOR SPACES</p> <p>RESOLVED:</p> <p>That the Committee note the content of the report and approve to use the previous committed funding allocation of £15,790, to appoint a Technical Assistant, on a part-time basis, to survey and log all of the Council's outdoor assets, to enable a detailed, strategic review of these could then be undertaken and presented to this Committee.</p>	Kate Watts
15	<p>Housing &amp; Neighbourhoods Committee – 4 February 2021</p> <p>HRA BUDGET REPORT 2021-22</p> <p>RESOLVED:</p> <p>That the Committee recommend to Full Council:-</p> <p>(1) The increase in rents of CPI + 1%, as set out in the new Rents for Social Housing Policy for 2021/22. For 2021/22 this equates to 1.5%,</p> <p>(2) The Revenue Budget for 2021/22, together with the forecast projections for the period up to 2025/26, including the extended borrowing to support the provision of additional HRA homes,</p> <p>(3) The Capital Budget for the period 2021/22 to 2025/26, (iv) The HRA Service Charges for 2021/22; and (v) The revised HRA Capital and Revenue forecasts for 2020/21</p>	Karen Sly
16	<p>Housing &amp; Neighbourhoods Committee – 4 February 2021</p> <p>RETAINED RIGHT TO BUY RECEIPTS POLICY</p> <p>RESOLVED:</p> <p>That the Committee recommend to Policy &amp; Resources Committee:-</p> <p>(1) That the Committee approve the updated use of Retained Right to Buy Receipts Policy and recommend the adoption of the policy by Policy &amp; Resources Committee; and</p> <p>(2) That Policy &amp; Resources Committee approve the Use of Retained Right to Buy Receipts Policy and delegate approval of expenditure in accordance with the use of Retained Right to Buy Policy to a Strategic Director in conjunction with the Section 151 Officer.</p>	Nicola Turner

17	<p>Policy &amp; Resources Committee – 9 February 2021</p> <p>ST. GEORGES TRUST – FUNDING AGREEMENT EXTENSION</p> <p>RESOLVED:</p> <p>(1) Note the progress of the Trust over the past two years; and  (2) Agree £25,000 grant funding (for 2021/22) to cover the Trust’s programming against a business plan for the next financial year, and that the existing Funding Agreement is extended on that basis.</p>	Michelle Burdett
18	<p>Policy &amp; Resources Committee – 9 February 2021</p> <p>RETAINED RIGHT TO BUY RECEIPTS</p> <p>RESOLVED:</p> <p>That the Committee approve the updated Use of Retained Right to Buy Receipts Policy and recommend the adoption of the policy to the Policy &amp; Resources Committee</p>	Nicola Turner
19	<p>Policy &amp; Resources Committee – 9 February 2021</p> <p>FEES &amp; CHARGES 2021-22</p> <p>RESOLVED:</p> <p>That the Committee agree the schedule of fees and charges for 2021/22 as detailed in appendix A of the report.</p>	Karen Sly
20	<p>Policy &amp; Resources Committee – 9 February 2021</p> <p>TREASURY MANAGEMENT STRATEGY STATEMENT 2021-22</p> <p>RESOLVED:</p> <p>That the Committee agree and recommend to Council:</p> <p>(1) The Treasury Management Strategy for 2021/22  (2) The Annual Investment Strategy  (3) The Operational Boundary &amp; Authorised Limits.</p>	Karen Sly

21	<p>Policy &amp; Resources Committee – 9 February 2021</p> <p>2021-22 GENERAL FUND BUDGET REPORT</p> <p>RESOLVED:</p> <p>That the Committee consider and recommend the following to Council:</p> <p>(1) The general fund revenue budget as detailed at Appendix A,  (2) The Council Tax for 2021/22 for the Borough Council tax be £171.48 (for an average Band D),  (3) That the demand on the Collection Fund for 2021/22 be: a. £4,865,925 for the Borough Council purposes; and b. £519,506 for Parish Precepts,  (4) The statement of and movement on the reserves as detailed at Appendix D and within section 8 of the report, (v) The Policy framework for reserves as detailed at Appendix E,  (5) The updated Capital Programme and financing for 2020/21 to 2021/22 as detailed at Appendix F; and  (6) New capital bid proposals at Appendix G and Minimum Revenue Provision Statement at Appendix H</p>	Karen Sly







