



### **Forward Plan**

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private, and identifies which decisions are key.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Plan should be forwarded to Democratic Services, Town Hall, Hall Plain, Great Yarmouth, NR30 2QF or via email to [memberservices@great-yarmouth.gov.uk](mailto:memberservices@great-yarmouth.gov.uk)

Agendas and any associated documents will be available for viewing on the Council's website, five clear days before the meeting, subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services to request the documents. If you wish to make representations to the Cabinet about an agenda item, please contact the Democratic Services Team prior to the meeting to make your request.

Please note that the decision dates are indicative and occasionally subject to change.

### **What is a Key Decision?**

A Key Decision is defined as a decision that is likely to:

- a) result in the Council incurring expenditure or making savings of £250k or more (calculated on a whole life basis); or
- b) be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

### **Why might a decision be made in private?**

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public, there may be occasions when the business to be considered contains confidential, commercially sensitive or personal information. The items of business where this is likely to apply are indicated on the plan.

**Members of The Cabinet:**

**Cabinet Member**

**Role**

Councillor Carl Smith

Chairman, Leader and Cabinet Portfolio Holder for Governance, Finance and Major Projects

Councillor Graham Plant

Vice-Chairman, Deputy Leader and Cabinet Portfolio Holder for Operational Property and Asset Management

Councillor Daniel Candon

Cabinet Portfolio Holder for Economic Development and Growth

Councillor Emma Flaxman-Taylor

Cabinet Portfolio Holder for Housing, Health and Communities

Councillor Paul Wells

Cabinet Portfolio Holder for Environment and Sustainability, Waste and Licensing

Plan of Forthcoming Decisions– Cabinet of 9 October 2023

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
9 October 2023	<b>STAR Survey Action Plan</b>  Report provides outcomes of the STAR survey carried out in January 2023 as well as detailing the action plan developed to address areas where improvement is required.	Cabinet	No	Head of Housing Assets  Portfolio Holder for Operational Property and Asset Management	Public	N/a	26/05/23
9 October 2023	<b>Agreement to grant long term leases for "The Place"</b>	Cabinet	Yes	Executive Director – Place  Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	07/08/23
9 October 2023	<b>Presentation – City Fibre</b>	Cabinet	No	Head of Growth and Capital Projects  Portfolio Holder for Economic	Public	N/a	07/08/23

				Development and Growth			
9 October 2023	<b>Treasury Management Outturn Report 2022/23</b>	Cabinet	Yes	Executive Director, Resources  Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	07/06/23
9 October 2023	<b>Supplementary Planning Documents – Initial Consultation Delegation.</b>	Cabinet	No	Strategic Planning Manager  Portfolio Holder for Economic Development and Growth	Public	N/a	29/08/23
9 October 2023	<b>Adoption of Housing Repairs Policy</b> The Council has a duty to repair and maintain its 5776 council houses and as a social landlord, meet the Regulator’s Consumer Standards.	Cabinet	Yes	Executive Director, Property and Housing Assets  Portfolio Holder for Operational Property and Asset Management	Public	N/a	31/08/23

9 October 2023	<b>Coastal Adaptation Supplementary Planning Document Adoption</b> - Adoption of SPD	Cabinet	Yes	Principal Strategic Planner  Portfolio Holder for Economic Development and Growth	Public	N/a	23/08/23
9 October 2023	<b>Rural England Prosperity Fund (REPF) Grant Scheme</b>	Cabinet	Yes	Executive Director, Place / regeneration and Funding Manager  Portfolio Holder for Economic Development and Growth	Public	N/a	05/09/23

**Plan of Forthcoming Decisions – Cabinet of 6 November 2023**

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
6 November 2023	<b>Economic Growth Strategy and Action Plan</b>	Cabinet	No	Economic Growth Manager	Public	N/a	24/07/23

				Portfolio Holder for Economic Development and Growth			
6 November 2023	<b>e-scooter: Annual project update</b>	Cabinet	No	Project Manager  Portfolio Holder for Economic Development and Growth	Public	N/a	24/07/23
6 November 2023	<b>Council Homes Programme - Acquisition of Land for Housing Development</b>	Cabinet	Yes	Housing Delivery Manager (Claire Wilkins)  Portfolio Holder for Operational Property and Asset Management	Public / Exempt Appendix	Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972 as it is <i>“information relating to the financial or business affairs of any particular person (including the authority holding that information)”</i>	01/08/23
6 November 2023	<b>HRA income Strategy</b>	Cabinet	Yes	Head of Housing Assets  Portfolio Holder for Operational Property and Asset Management	Public	N/a	26/05/23

### Plan of Forthcoming Decisions – Cabinet of 4 December 2023

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
4 December 2023	<p><b>Council Tax Support Scheme 2024/25</b></p> <p>This report follows a consultation on possible changes to the following years Council Tax Support scheme and seeks final decision by Council</p>	Cabinet	Yes	<p>Head of Customer Services</p> <p>Portfolio Holder for Governance, Finance and Major Projects</p>	Public	N/a	25/04/23
4 December 2023	<p><b>Council Tax Discounts 2024/25</b></p> <p>This report provides a review and any legislative or discretionary Council Tax Discounts, Reliefs or Exemptions for the following year and seeks final decision by Council</p>	Cabinet	Yes	<p>Head of Customer Services</p> <p>Portfolio Holder for Governance, Finance and Major Projects</p>	Public	N/a	25/04/23
4 December 2023	<p><b>Council Tax Base 2024/25</b></p> <p>This report outlines a technical calculation of the Council Tax</p>	Cabinet	Yes	Head of Customer Services	Public	N/a	25/04/23

	Base for the following year to assist with Council Tax Setting			Portfolio Holder for Governance, Finance and Major Projects			
4 December 2023	<b>Equinox Enterprises Ltd &amp; Equinox Property Holdings Ltd – Shareholder’s Update</b>	Cabinet	Yes	Equinox Enterprises Director  Chairman of Equinox Companies	Exempt	Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972 as it is “ <i>information relating to the financial or business affairs of any particular person (including the authority holding that information)</i> ”	28/06/23
4 December 2023	<b>Capability Policy</b> updated policy for approval following formal consultation	Cabinet	No	Head of Organisational Development  Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	04/07/23
4 December 2023	<b>Generate Update</b>	Cabinet	No	Offshore Renewables Marketing Manager  Portfolio Holder for Economic Development and Growth	Public	N/a	24/07/23



4 December 2023	<b>HRA Service Charge Review Update Report</b> Provides an update on the outcome of the tenant and leaseholder consultation and seeks approval of the new approach to setting service charges to be fairer and more transparent. New service charges to be approved as part of 2024/5 HRA budget setting.	Cabinet	Yes	Head of Housing Assets  Portfolio Holder for Operational Property and Asset Management	Public	N/a	25/09/23
4 December 2023	<b>Skills and Workforce Strategy and Action Plan : Full update</b>	Cabinet	No	Skills Manager  Portfolio Holder for Economic Development and Growth	Public	N/a	25/09/23
4 December 2023	<b><i>Wider Skills Presentation from East Coast College</i></b>	Cabinet	No	Portfolio Holder for Economic Development and Growth	Public		25/09/23