



**GREAT YARMOUTH**  
BOROUGH COUNCIL

# Standards Committee

**Date:** Thursday, 25 September 2014  
**Time:** 10:00  
**Venue:** Council Chamber  
**Address:** Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

## AGENDA

Open to Public and Press

### 1 DECLARATIONS OF INTEREST

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

You must declare a personal interest but can speak and vote on the matter.

### 2 MINUTES

3 - 4

To confirm the minutes of the meeting held on 2 April 2014.

### 3 EXCLUSION OF PUBLIC

In the event of the Committee wishing to exclude the public from the meeting, the following resolution will be moved:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."

**4 APPEAL AGAINST DECISION OF CODE OF CONDUCT**

**COMPLAINT**

Details

**5 ANY OTHER BUSINESS**

To consider any other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration.

# Standards Committee

## Minutes

Wednesday, 02 April 2014 at 09:30

**PRESENT:**

Councillor Sutton (in the Chair), Councillors Collins, Jeal and Pettit.

Mr B Jewell (Parish Council Member also attended.)

Mr C Skinner (Monitoring Officer), Mr D Johnson (nplaw), Mr R Hodds (Deputy Monitoring Officer) and Mrs L Mockford (Group Manager Governance).

Apologies for absence were received from Councillor Stone, Parish Councillor Gent and Mr A Oram (Independent Advisor).

### **1 MINUTES**

The minute of the meeting held on 19 November 2013 were confirmed.

### **2 BREACH OF THE HOPTON PARISH COUNCIL CODE OF CONDUCT**

### **3 CODE OF CONDUCT COMPLAINTS**

The Committee received for information the Monitoring Officer's report on the details of the Code of Conduct Complaints received in 2013.

**RESOLVED:**

- (i) That the Monitoring Officer's report be noted.
- (ii) That all decisions of the Standards Committee be the subject of a press release.

### **4 HEARING PROCESS**

The Committee considered the Monitoring Officer's report on the proposed procedure for a hearing process.

**RESOLVED:**

That the hearing process as detailed in the Monitoring Officer's report be approved.

### **5 MEMBERS HANDBOOK**

The Committee considered the proposed Great Yarmouth Borough Council Members Handbook for 2013 to 2015. The Group Manager (Governance) reported that the preparation of this Handbook had been the subject of discussion by a Sub Committee appointed by the Scrutiny Committee of the Borough Council to revise and re format

this Handbook.

**RESOLVED:**

That the proposed Great Yarmouth Borough Council Members Handbook 2013 to 2015 be approved subject to the following amendments:-

- \* Amendment to the text in relation to Declarations of Interest.
- \* The removal of the photographs on the front cover of the Handbook.
- \* Amendment to the text in relation to the insurance cover for Members attending outside bodies.

**6 ANY OTHER BUSINESS**

**PARISH COUNCIL REPRESENTATION ON THE STANDARDS COMMITTEE**

The Committee agreed that at their next meeting Members would consider the issue of the ability of Parish Councillors on the Standards Committee being able to vote and not just acting as observers.

The meeting ended at: 12:25