

CABINET DECISION NOTICE

Date of Cabinet Meeting: Tuesday 25 July 2023
Publication of decision date: Thursday 27 July 2023
Call-In Period Friday 28 July 2023 to Thursday 3 August 2023

(For clarity, where an item is 'to be noted', 'received' or 'recommended to Council' this is deemed not to be a formal Executive decision and so the call-in provisions will not apply)

Decision Implementation Date: Friday 4 August 2023

Details of decisions made at the Cabinet meeting held on Tuesday 25 July 2023 were as follows:-

Cabinet Area	Governance, Finance and Major Projects
Title of Report	<u>Annual Performance Report 2022-23</u>
URN	23-059
Item Number	5
Purpose of Report	
<p>To consider a report which provided an update on the Council’s annual performance for the financial year 2022-23.</p> <p>The report was broken down into two sections:</p> <ul style="list-style-type: none"> • Progress of key projects as at Quarter 4 2022-23 (Appendix 1) • Annual performance report of key performance indicators 2022-23 (Appendix 2) <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<p>(1) Review and Approve the Annual Performance report for 2022-23</p> <p>(2) Agree that all key projects will continue to be monitored over the forthcoming financial year with the aim of maintaining a green status (on target) and where possible attaining a green status for those key projects which are currently amber.</p>	
Declarations of Interest / Conflicts of Interest	None
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Implementation Date (If no Call-In activated)	Friday 4 August 2023

Cabinet Area	Governance, Finance and Major Projects
Title of Report	2023-24 Annual Action Plan
URN	23-036
Item Number	6
Purpose of Report	
<p>This report introduces the Council’s Annual Action Plan for 2023-24.</p> <p>The Annual Action Plan 2023-24 documents the projects and activities that will be taken forward by the Council during 2023-24, this builds on the previous year’s action plan and continues the delivery of ‘The Plan 2020 - 2025’.</p> <p>The Annual Action Plan also includes a suite of Performance Indicators that relate to ‘The Plan 2020 - 2025’ and on-going service delivery of the Council. This data will be presented to quarterly to the relevant Portfolio Holders.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
(1) Review and Approve the Annual Action Plan 2023-24	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Tuesday 25 July 2023
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Cabinet Area	Economic Development and Growth
Title of Report	Spending of Developer Contributions (Section 106/Section 111) on Open Space – Recommendations for Spend
URN	23-082
Item Number	7
Purpose of Report	
<p>This report sets out recommendations for the first tranche of spend of developer contributions (Section 106/Section 111 agreements) for open space following approval of a revised process last autumn.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<p>Approve the use of section 106 funds to deliver the following projects:</p> <ul style="list-style-type: none"> • Beaconsfield Road play area Improvement -£57,400 (£41,000 capital, £16,400 future maintenance) • Blackfriars West play area Improvements - £56,000 (£40,000 capital, £16,000 future maintenance) • Gorleston Marine Parade play area improvements - £39,300 (£29,500 capital, £9,800 future maintenance) • Improvements to Wellesley Football Pitch – new dugouts and goals - £18,007.20 capital • Magdalen Square play area improvements - £47,880 (£34,200 capital, £13,680 maintenance) • Mill Lane, Bradwell - Adizone Improvements - £72,324 capital • Rollesby Playing Field – new goals and basketball hoop to complete multi-use games area - £8,800 capital • Pier Plain Play area improvements -£30,800 (£22,000 capital, £8,800 future maintenance) • Lichfield Road Play Area Improvements - £31,000 capital 	
Declarations of Interest / Conflicts of Interest	Councillor Wells declared a personal interest in item number 7, as he had supported the bid for improvements to the play area at Marine Parade, Gorleston. However, in accordance with the Council's Constitution, was allowed to both speak and vote on the item.
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Cabinet Area	Tourism, Culture and Coastal
Title of Report	Norfolk Coast Partnership Memorandum of Agreement.
URN	23-095
Item Number	8
Purpose of Report	
<p>The Norfolk Coast Partnership is an ‘outside body’ partnership comprising officer and local councillor membership from the Norfolk coast local authorities to manage the Norfolk Coast Area of Outstanding Natural Beauty (AONB). The partnership is a longstanding commitment which requires a relatively small contribution based on the size of the AONB area and crucially it meets the Borough Council’s legislative requirements to manage the AONB. A revised Memorandum of Agreement (MoA) has been prepared setting out the roles, responsibilities and increased contributions of the partnership. It has been requested that each Norfolk coast local authority signs up to the agreement. The Annual Action Plan also includes a suite of Performance Indicators that relate to ‘The Plan 2020 - 2025’ and on-going service delivery of the Council. This data will be presented to quarterly to the relevant Portfolio Holders.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<p>(1) Endorse the content of the Norfolk Coast Partnership Memorandum of Agreement and authorises the director as signatory</p>	
Declarations of Interest / Conflicts of Interest	None
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Cabinet Area	Tourism, Culture and Coastal
Title of Report	Resilient Coasts Project – Coastal Partnership East
URN	23-077
Item Number	9
Purpose of Report	
<p>This report recommends the formation of the Resilient Coasts Project Board as the governing board for the Flood and Coastal Resilience Innovation Programme (FCRIP). Funding for this programme was approved in June 2022.</p> <p>The initial governing group Joint Coastal Project Board is recommended for amendment to become Resilient Coasts Project Board with the Elected Members representing the Coastal Partnership East Board to attend on behalf of Great Yarmouth Borough Council.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<p>(1) Approve the creation of a Sub-Group (Resilient Coasts Project Board) of the Coastal Partnership East and that representatives be those that are appointed to the Coastal Partnership East</p>	
Declarations of Interest / Conflicts of Interest	None
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Cabinet Area	Housing, Health and Communities
Title of Report	Great Yarmouth Health and Wellbeing Partnership
URN	23-078
Item Number	10
Purpose of Report	
<p>This report updates Members on the collaborative work of the Great Yarmouth Health & Wellbeing Partnership and associated Council-led projects.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<p>(1) Endorse the Activity Plan as set out in Appendix 1 in respect of the GY Health & Wellbeing Partnership projects funded by Norfolk Public Health and Adult Social care respectively and support the use of officer time in the development of detailed action plans under the workstreams.</p> <p>(2) Promote membership of the Community Partnerships, networks and projects to local organisations in Members' wards.</p>	
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Cabinet Area	Housing, Health and Communities
Title of Report	Great Yarmouth Community Investment Fund
URN	23-079
Item Number	11
Purpose of Report	
<p>This report provides an update for Members on the impact of the Great Yarmouth Community Investment Fund (CIF) grant spend in 2022/23 and seeks approval for the Fund to continue in partnership with the Norfolk Community Foundation in this current year 2023/24 and 2024/25, subject to budget reviews.</p> <p>This report also includes an update on the Great Yarmouth Community Champions' Programme seed funding for the two community-operated Food Clubs together with additional VCSE investment. Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<ol style="list-style-type: none"> (1) Note the impact of the GY Community Investment Fund and its ability to leverage additional funding from other external sources which benefits the Borough's community groups (2) Support the continuation of the GY CIF in partnership with the Norfolk Community Foundation including a contribution of £50,000 for 2023/24 and 2024/25 (subject to budget reviews). 	
Declarations of Interest / Conflicts of Interest	None
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Cabinet Area	Governance, Finance and Major Projects
Title of Report	Annual Debt Report 2022-23
URN	23-048
Item Number	12
Purpose of Report	
<p>This is an annual report detailing the council's collection performance and debt management arrangements for 2022/23.</p> <p>The report includes a:</p> <ul style="list-style-type: none"> • Summary of debts written off in each debt area showing the reasons for write-off and values • Collection performance for Council Tax and Non- Domestic Rates. • Level of arrears outstanding • Level of provision for bad and doubtful debts. <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<p>(1) Approve the annual report giving details of the Council's write-offs in accordance with the Council's Recovery Guidelines and performance in relation to revenues collection</p>	
Declarations of Interest / Conflicts of Interest	None
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Cabinet Area	Operational Property and Asset Management
Title of Report	Temporary Accommodation – Purchase of additional properties
URN	23-101
Item Number	13
Purpose of Report	
<p>This report seeks members approval to purchase 5 properties under the Government’s Local Authority Housing Fund (LAHF) Scheme subject to the grant being approved.</p> <p>In line with the grant agreement, these homes will be used to meet the Borough’s Afghan resettlement duties under the Government’s dispersal policy which now applies to all Local Authorities. In the longer term the Council is able to use these homes as Temporary Accommodation for other homeless households.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<ol style="list-style-type: none"> (1) Agree to the purchase five properties to deliver additional Temporary Accommodation as part of the Government’s Afghan Resettlement Scheme. (2) Recommends to Council the approval of the expenditure of up to £1,230,000 supported by up to £704,000 of Council borrowing to deliver this granted-aided Temporary Accommodation Scheme. (3) Note that in accordance with the Property Acquisitions and Disposals Policy, the decision to acquire this Temporary Accommodation is delegated to the Executive Director – People and the Section 151 Officer. (4) Subject to Government confirmation, agrees to accept the Local Authority Housing Fund grant funding and conditions, delegating the signing of the Government’s Memorandum of Understanding to the Executive Director – People in association with the Portfolio Holder for Operational Property and Asset Management. 	
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Cabinet Area	Operational Property and Asset Management
Title of Report	Delivering our services differently – Building Rationalisation
URN	23-107
Item Number	14
Purpose of Report	
<p>The way we work, and the way our residents expect to access our services has changed significantly over recent years. As part of its wider transformation agenda the Council seeks to use our building assets more effectively, co-locating teams in the best place and making our services easier to access for our residents. Within these proposals is a commitment to deliver a saving in the 2023/24 budget for the rationalisation of council office buildings from four to three. Buildings occupied currently include the Town Hall, Greyfriars House, Novus House and Catalyst.</p> <p>This report identifies opportunities to re-locate our staff to offer dedicated customer support facilities at Novus House and Civic and office spaces at the Town Hall, making best use of council resources by reducing the costs of our buildings.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<ol style="list-style-type: none"> (1) Agree to vacate Greyfriars House office accommodation, relocating customer facilities and staff across Town Hall, Novus House and Catalyst buildings. (2) Approve a capital budget allocation of £225k to facilitate the relocations works. (3) Note that in accordance with the Property Acquisitions and Disposals Policy, the decision to acquire this Temporary Accommodation is delegated to the Executive Director – People and the Section 151 Officer. 	
Declarations of Interest / Conflicts of Interest	None
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Item Number	14
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Cabinet Area	Operational Property and Asset Management
Title of Report	Beacon Park Options for relocation of Play Facilities
URN	23-050
Item Number	15
Purpose of Report	
<p>With the anticipated removal of the Beacon Park Playground due to the new build for the James Paget University Hospital, this report aims to summarise options to create new play provision at alternative sites around the area.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<p>(1) Approve the relocation and improvement of facilities located at the Magdalen Recreation Ground.</p> <p>(2) Recommend that a budget of £400k be made available for removal of existing equipment and improvements at the approved site</p>	
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Cabinet Area	Governance, Finance and Major Projects
Title of Report	2022/23 Financial Outturn Report
URN	23-080
Item Number	16
Purpose of Report	
<p>This report presents the provisional outturn for the 2022/23 financial year for the General Fund and Housing Revenue Account (HRA) including the respective capital programmes and financing. The report seeks an update to the 2023/24 capital programme following re-profiling between financial years and presents a revised reserves statement.</p> <p>The outturn position for the General Fund is a deficit of £974,522 compared to the budgeted deficit of £227,795, this will require an additional use of reserves in 2022/23 of £746,727 above the level previously planned. The HRA outturn shows a surplus of £1.841m, against a budget deficit of £3.129m, resulting in a favourable variance of £4.970m and a higher year end balance than previously forecast.</p> <p>Note : Further details of this report can be found Here</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<ol style="list-style-type: none"> (1) Agree the provisional outturn for 2022/23 for the General Fund and Housing Revenue Account; (2) Agree the transfers to and from reserves as detailed in the report and appendices; (3) Agree the financing of the capital programmes (GF and HRA) as detailed within the report and appendices; (4) Agree the updated capital programme for 2023/24 as included in the report and appendices; (5) Agree the extra £113k capital spend to allow the purchase of the six diesel and one electric refuse vehicles and associated infrastructure as agreed as part of the fleet strategy work, and that these costs are passed onto GYS as part of the service level agreement around asset lease and replacement; (6) Agree delegated authority for the Executive Director, Place to enter a contract for the procurement of the main build contract for “The Place” subject to DLUHC agreeing the reallocation of the project adjustment request as outlined in the report. 	
Declarations of Interest / Conflicts of Interest	None
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