

CABINET DECISION NOTICE

Date of Cabinet Meeting: Monday 4 March 2024

Publication of decision date: Friday 8 March 2024

Call-In Period Friday 8th March until Thursday 14 March 2024 (5pm)

(For clarity, where an item is 'to be noted', 'received' or 'recommended to Council' this is deemed not to be a formal Executive decision and so the call-in provisions will not apply)

Decision Implementation Date: Friday 15 March 2024

Details of decisions made at the Cabinet meeting held on Monday 4 March 2024 were as follows:-

Cabinet Area	Governance, Finance, and Major Projects / Property and Asset Management
Title of Report	Corporate Complaints and Compliments Policy (Urgent Item of Business)
URN	24-026
Item Number	3
Purpose of Report	
<p>This report seeks delegated approval to make amendments to the Corporate Complaints and Compliments Policy to ensure that it is in full compliance with the Housing Ombudsman's new Complaint Handling Code. This updated code has statutory status and requires Registered Providers to be compliant with the requirements of the code by 1 April 2024.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED TO :	
<ol style="list-style-type: none"> 1. Delegate authority to the Head of Housing Assets to make revisions to the Corporate Complaints and Compliments Policy to ensure it is compliant with the requirements of the Housing Ombudsman's Complaint Handling Code 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	4 March 2024
Call-In Period	Not subject to call-in

Cabinet Area	Governance, Finance, and Major Projects
Title of Report	Quarter 3 Performance Report
URN	23-128
Item Number	5
Purpose of Report	
<p>The report presented an update on performance for the third quarter of 2023/24 (Oct – Dec) where progress is assessed against Targets which are set at the start of the financial year.</p> <p>The report also provides an update on the position of key projects that are linked to the corporate priorities from ‘The Plan 2020-2025’. A summary of progress for the suite of key projects and individual highlight reports for each of these key projects are presented in Appendix 1 of this report.</p> <p>The performance measures, see Appendix 2, give a comprehensive overview of how the authority as a whole is performing and cover most Council functions.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED TO :	
<ul style="list-style-type: none"> • Agree that all measures to be monitored during the next quarter. • Agree that all key projects will continue to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those key projects which are currently amber. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	4 March 2024
Call-In Period	Friday 8 th March until Thursday 14 March 2024 (5pm)
Implementation Date	Friday 15 March 2024

Cabinet Area	Economic Development and Growth
Title of Report	E-Scooter Trial
URN	22-248
Item Number	6
Purpose of Report	
<p>This report is to update Members on progress of the e-scooter trial and sets out recommendations to approve the extension of the e-scooter trial to May 2026, appoint a new e-scooter operator for the remainder of the trial and to extend the geographical service area.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED TO :	
<ol style="list-style-type: none"> 1) to note progress of E-Scooter trial 2) to note extension of the trial to 31st May 2026 3) to approve the procurement of a new operator 4) to approve the expansion of the geographical service area 5) to approve the expansion of the e-scooter fleet 6) to approve the introduction of e-bikes 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	4 March 2024
Call-In Period	Friday 8 th March until Thursday 14 March 2024 (5pm)
Implementation Date	Friday 15 March 2024

Cabinet Area	Economic Development and Growth
Title of Report	First Draft Local Plan and Community Infrastructure Levy – Approval for consultation
URN	23-169
Item Number	7
Purpose of Report	
<p>This report recommends that Cabinet approve the First Draft Local Plan and publish it for consultation under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012.</p> <p>The First Draft Local Plan is a consultation document which takes the form of what the final Local Plan will look like. The First Draft Local Plan sets out the Council’s preferred approach to planning for future development based on the evidence collected to date and the responses to previous consultations to inform the preparation of the Local Plan.</p> <p>This report also requests approval to undertake a preliminary consultation on potential rates of Community Infrastructure Levy alongside the consultation on the Local Plan.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED TO :	
<p>1) Approve the First Draft Local Plan (Appendix 1) and authorise it to be published for consultation under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012 together with a ‘call for sites’ for gypsy and traveller provision and local green spaces.</p> <p>2) Approve the publication of a preliminary consultation on potential rates of Community Infrastructure Levy (CIL) as set out in Appendix 2.</p> <p>3) Approve the consultation plan in Appendix 3.</p> <p>4) Delegate authority to the Head of Planning, to:</p> <ul style="list-style-type: none"> i. publish on the website the First Draft Local Plan and preliminary CIL consultation, without any material alteration to the content, in an interactive format using appropriate software and mapping, for the purposes of consultation.; ii. publish a formatted hard-copy version of the first Draft Local Plan and preliminary consultation on CIL document. iii. to make any factual corrections and minor changes to finalise the consultation documentation 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	4 March 2024
Call-In Period	Friday 8 th March until Thursday 14 March 2024 (5pm)
Implementation Date	Friday 15 March 2024

Cabinet Area	Housing, Health and Communities
Title of Report	Empty Homes Strategy
URN	24-010
Item Number	8
Purpose of Report	
<p>The Empty Homes Strategy provides a policy framework, setting out the Council's current and new priority actions for bringing empty homes back into use; highlighting support and guidance for owners of empty homes; summarising legislation relating to empty homes and how the Council ensures that it follows best practice; and provides a comprehensive Action Plan.</p> <p>The Empty Homes Policy was last updated in 2018. This updated version being an Empty Homes Strategy, provides an overview of the numbers of empty homes in the borough of Great Yarmouth, why homes can become empty and how, especially long-term. Empty homes are a wasted resource, so it is important that they are brought back into use.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<ul style="list-style-type: none"> (A) Approve the Empty Homes Strategy contained at Appendix 1 (B) Delegate authority to the Executive Director – People and Head of Strategic Housing to undertake any minor and/or consequential amendments to the Empty Homes Strategy for the purpose of ensuring it is up to date, clarifying its content or interpretation, correcting any errors or omissions, updating it in accordance with changes in legislation, and/or caselaw, or with changes in the management structure. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	4 March 2024
Call-In Period	Friday 8 th March until Thursday 14 March 2024 (5pm)
Implementation Date	Friday 15 March 2024

Cabinet Area	Governance, Finance, and Major Projects
Title of Report	2023/24 Budget Monitoring Report – Period 9
URN	23-181
Item Number	9
Purpose of Report	
<p>This report presents the month 9 budget monitoring position for financial year 2023/24 for both the General Fund and Housing Revenue Account (HRA) including the respective capital programmes and financing. It includes explanations for significant variances to the budgets currently forecast for the full year.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED TO :	
<p>1) Note the content of the report and the revised forecast for the General Fund and Housing Revenue Account for 2023/24.</p> <p>2) Approve the updated General Fund capital programme (Appendix E).</p> <p>3) Approve the amendment to the 2024/25 Fees & Charges as outline in section 3.</p>	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	4 March 2024
Call-In Period	Friday 8 th March until Thursday 14 March 2024 (5pm)
Implementation Date	Friday 15 March 2024