

Service Committee Decision List for the period 25th May 2022 to 20th September 2022

	Details of Decision	Officer Lead
1	Environment Committee – 25 May 2022 <u>EU INTERREG 2SEAS PROJECT FACET - SUPPORTING A CIRCULAR ECONOMY WITHIN THE TOURISM AND LEISURE SECTOR</u> Resolved: That the Environment Committee note the contents of this report and endorses the continued development of this project.	FACET Project Lead
2	Environment Committee – 25 May 2022 <u>GREAT YARMOUTH SUSTAINABILITY FORUM</u> Resolved : That the Committee approve the Terms of Reference for a Great Yarmouth Sustainability Forum.	Strategic Director (PB)
3	Policy and Resources Committee 12 July 2022 <u>2021-22 ANNUAL ACTION PLAN END OF YEAR UPDATE REPORT</u> RESOLVED : That the Committee approve the 2021/22 Annual Action Plan End of Year Update report	Information Governance Lead
4	Policy and Resources Committee 12 July 2022 <u>HERITAGE ACTION ZONE - GREAT YARMOUTH SHOPFRONT DESIGN GUIDE</u> RESOLVED : That the Committee agree to adopt the Great Yarmouth Shopfront Design Guide Supplementary Planning Document.	Strategic Planning Manager

5	<p>Policy and Resources Committee 12 July 2022</p> <p><u>TOWN DEAL INTERVENTION 2 - STRATEGIC REGENERATION OF NORTH QUAY IN GREAT YARMOUTH</u></p> <p>RESOLVED :</p> <p>(1) Note the latest position in project development, including: a Levelling Up Fund bid submission; Town Deal funding success; completion of Soft Market Testing; adoption of a North Quay Supplementary Planning Document; completion of a suite of supporting technical studies; and the latest position on land acquisition.</p> <p>(2) Approve in principle the use of compulsory purchase powers for the acquisition of land and rights required for the re-development of the land on the North Quay site identified in appendix 1 (“the Order Land”) and to note that the making of any Compulsory Purchase Order (“CPO”) will be subject to the Council being satisfied in all respects that the criteria set out in paragraph 9.10 have been met. Such a CPO may take place as a whole or in phases</p>	Director of Planning and Growth
6	<p>Policy and Resources Committee 12 July 2022</p> <p><u>ANNUAL DEBT REPORT</u></p> <p>RESOLVED :</p> <p>That Committee note and approve the annual report giving details of the Council’s write-offs in accordance with the Council’s Recovery Guidelines and performance in relation to revenues collection.</p>	Revenue and Benefits Manager
7	<p>Policy and Resources Committee 12 July 2022</p> <p><u>LOCAL COUNCIL TAX SUPPORT - PERMISSION TO CONSULT ON 2023 SCHEME</u></p> <p>RESOLVED :</p> <p>That the Committee:-</p> <p>That Committee grant permission to consult on retaining the current scheme for 2023 as set out in section 4.1 of the Head of Customer Service's report.</p>	Head of Customer Services

8	<p>Policy and Resources Committee 12 July 2022</p> <p><u>WAR PENSIONS INCOME DISCRETIONARY DISREGARD</u></p> <p>RESOLVED :</p> <p>That Committee endorse the recommendation to continue to apply a 25% income disregard in relation to War Pensions and War Widow(er) Pensions income in the administration and calculation of entitlement to Housing Benefit & Council Tax Support.</p>	Head of Customer Services
9	<p>Policy and Resources Committee 12 July 2022</p> <p><u>UPDATED BUSINESS RATES DISCRETIONARY DISREGARD</u></p> <p>RESOLVED:</p> <p>That Committee approve the updated guidelines for granting Discretionary Rate Relief.</p>	Revenue and Benefits Manager
10	<p>Policy and Resources Committee 12 July 2022</p> <p><u>GENERAL FUND OUTTURN 2021-22</u></p> <p>RESOLVED:</p> <p>That the Committee recommend to Council the following to include the Finance Director's amendment to the Capital Programme :-</p> <ol style="list-style-type: none"> 1) The outturn position for the general fund for 2021/22 as included in the report and appendices; 2) The transfers to and from reserves as detailed within the report and Appendix A along with an updated reserves statement (Appendix D); 3) The financing of the 2021/22 capital programme as detailed within the report and appendices; 4) The updated capital programme for 2022/23 as included in the report (section 4) and Appendix E2. 	Finance Director

11	<p>Policy and Resources Committee 12 July 2022</p> <p><u>PROCUREMENT STRATEGY AND SERVICE UPDATE</u></p> <p>That Committee :-</p> <p>(1) Approve and adopt the Procurement Strategy</p> <p>(2) Note the new arrangements for the Council’s procurement provision via a shared service based at Breckland District Council, and the introduction of revised contract and procurement documentation.</p>	Monitoring Officer
12	<p>Policy and Resources Committee 12 July 2022</p> <p><u>GREAT YARMOUTH BEACH HUTS</u></p> <p>That Committee</p> <p>(1) Approve release of capital funding for the Development of Beach Huts and on-site amenity block with Authority delegated to the Major Projects and Development Director and Head of Property and Asset Management to approve plot sales</p> <p>(2) Delegate to the Great Yarmouth Seafront Masterplan Members Working Group to see sight of the final proposed designs for the beach huts</p>	Head of Property and Asset Management
13	<p>Policy and Resources Committee 12 July 2022</p> <p><u>LEVELLING UP FUND PROGRAMME : GY RIVERSIDE GATEWAY</u></p> <p>That Committee</p> <p>(1) Review the Report’s content</p> <p>(2) Recommend to Council approval of the underwriting/co-investment of £2.2 million (to be included in the capital programme)– representing 10% local contribution to overall costs – on the basis of future return-on-investment in order to meet Government expectations and maximise the competitiveness of the bid.</p>	Head of Inward Investment and Finance Director

14	<p>Policy and Resources Committee 12 July 2022</p> <p><u>EQUINOX ENTERPRISES LTD – FINANCING</u></p> <p>RESOLVED :</p> <p>That Committee:</p> <p>(1) Recommend to Council approval of the financing for Equinox Enterprises Ltd of up to £10m (from a £7.5m revenue loan facility and £2.5m equity/share capital). The equity share capital £2.5m will need be added to the capital programme following this approval to be funded by borrowing.</p> <p>(2) Recommend to Council that the Investment Strategy 2022/23 (updated July 2022) at Appendix A be approved (updated in line with the financing requirements approval for this report). (3) Delegate the drawdown of the financing facility to the S151 Officer.</p>	Finance Director
15	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>DRAFT OPEN SPACE NEEDS ASSESSMENT</u></p> <p><u>RESOLVED:</u></p> <p>(1) That the Housing & Neighbourhoods Committee approve the content & recommendations contained within the Open Space Needs Assessment for consultation.</p> <p>(2) It was agreed that inclusivity be added to the report and that the report be sent to members of the Environment Committee.</p>	Principal Strategic Planner
16	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>NORFOLK AND WAVENEY NHS INTEGRATED CARE SYSTEM (ICS)</u></p> <p>RESOLVED:</p> <p>That the Housing & Neighbourhoods Committee :-</p> <p>(1) Note the new arrangements for health & social care under the Norfolk & Waveney ICS, the formation of a Norfolk & Waveney Integrated Care Board (ICB), an Integrated Care Partnership (ICP) and the role the borough council plays in supporting the wider ICS both at 'Place' level for Great Yarmouth and Waveney and locally within the borough of Great Yarmouth in relation to supporting the health & wellbeing of residents and communities.</p>	Strategic Director (PB)

	<p>(2) Agree to the formation of the Great Yarmouth Health & Wellbeing Partnership (HWP) to be chaired by Cllr Emma Flaxman-Taylor as nominated by Council.</p> <p>(3) Agree to discontinue the three Neighbourhood Boards and form two Community Partnerships to help inform the HWP's work.</p> <p>(4) Note the proposed spend of Norfolk Public Health Covid Recovery Funding on resourcing the operation of the community hub operating model' namely the council's</p> <p>(5) Community Marshals, case workers and Community Champions' Programme to support the HWP &Community Partnerships in 2022/23 with support from the HWP partners.</p> <p>(6) Request the Great Yarmouth HWP and Community Partnerships provide an annual report to Housing & Neighbourhoods Committee in relation to delivery of agreed community-focused locality priorities, including tackling health inequalities and closer integration with NHS partners, working in collaboration with partner organisation and community groups.</p>	
17	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>LOCALITY STRATEGY - COMMUNITY ACTION PLANS</u></p> <p>RESOLVED:</p> <p>That the Housing & Neighbourhoods Committee:</p> <p>(1) Agrees the 'Tackling Health Inequalities' Action Plan as set out in Appendix 1.</p> <p>(2) Notes the outcomes to date for the Great Yarmouth Community Investment Fund 2021/22.</p> <p>(3) Agrees to financially support Year 2 of the Great Yarmouth Community Investment Fund managed by the Norfolk Community Foundation.</p>	Neighbourhood Manager

18	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>COMMUNITY CHAMPIONS PROGRAMME</u></p> <p>RESOLVED:</p> <p>That the Housing and Neighbourhoods Committee resolves to:</p> <p>(1) Note the successes and continued work of the Community Champions’ Programme in the Borough of Great Yarmouth.</p> <p>(2) Agree to continue with the Community Champions’ Programme to actively engage with all sectors of the community.</p>	Community Champions Programme Co-ordinator
19	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>FINAL HOUSING REVENUE ACCOUNT OUTTURN 2021-22</u></p> <p>RESOLVED:</p> <p>That the Housing and Neighbourhoods Committee recommend to Council the following:</p> <p>(1) The outturn position for the Housing Revenue Account for 2021/22 as included in the report and appendices</p> <p>(2) The updated 2022/23 HRA revenue and expenditure budget as detailed at Appendix C</p> <p>(3) The updated 2022/23 HRA capital programme and associated financing of the as detailed within the report and at Appendix D.</p>	Finance Director
20	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>ROUGH SLEEPING ACCOMODATION PLACEMENT POLICY</u></p> <p>RESOLVED :</p> <p>That Housing and Neighbourhoods Committee Adopt the Rough Sleeping Accommodation Programme Placement Policy</p>	Housing Director

21	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>COMMUNITY HOUSING FUND POLICY</u></p> <p>RESOLVED:</p> <p>That Housing and Neighbourhoods Committee:</p> <p>(1) Note the contents of the report.</p> <p>(2) Approve the provision of a “working grant” to existing and new Community Led Housing Organisations as per the Community Housing Fund Policy to support the development of the organisations and housing projects.</p> <p>(3) Approve the amendment to the CLH Loan to allow for properties already holding planning permission or the acquisition of buildings to be eligible for a loan.</p>	The Enabling and Empty Homes Officer
22	<p>Housing and Neighbourhoods Committee 14 July 2022</p> <p><u>COUNCIL HOUSING COMPLIANCE AND PERFORMANCE - SIX MONTHLY UPDATE JUNE 2022</u></p> <p>RESOLVED:</p> <p>That the committee note the contents of the report and the work in progress to address areas of poor performance.</p>	Resident Engagement Officer
23	<p>Economic Development Committee – 19 July 2022</p> <p><u>GENERATE UPDATE</u></p> <p>RESOLVED:</p> <p>That members review and comment on the content of the report.</p>	Renewables Marketing Manager

24	<p>Economic Development Committee – 19 July 2022</p> <p><u>UPDATE ON LEVELLING UP BID</u></p> <p>RESOLVED:</p> <p>That the Levelling Up Fund bid update be noted.</p> <p>A copy of the presentation will be forwarded to Members of the Committee.</p> <p>A letter from the Chairman should be sent to Sustrans, in consultation with the Chair of Environment Committee. The letter to be shared with the Committee.</p>	Head of Inward investment
25	<p>Environment Committee 19 July 2022</p> <p><u>GREAT YARMOUTH SUSTAINABILITY STRATEGY ACTION PLAN</u></p> <p>RESOLVED:-</p> <p>That Environment Committee : -</p> <p>(a) Agrees the Action Plan for 2022-2025 as set-out in Appendix 1; and</p> <p>(b) Recommends to Council the adoption of the Great Yarmouth Sustainability Strategy and Action Plan.</p>	Paula Boyce
26	<p>Environment Committee 19 July 2022</p> <p><u>SOUTH DENES SEA WALL</u></p> <p>Resolved :</p> <p>That the Environment Committee :-</p> <ol style="list-style-type: none"> 1. Notes progress on this work to date. 2. Approves that the Head of Property and Asset Management procures under delegated powers using funds from the existing Coast Protection Reserves Budget, the production of an outline business case and other necessary preconstruction assessments such as those outlined below to support an anticipated submission for capital funding from the Environment Agency for construction of a rock revetment. <ol style="list-style-type: none"> a) detailed condition survey of the existing sea wall at South Denes, 	Jane Beck

	<ul style="list-style-type: none">b) detailed economic assessment of the potential impact of coastal flood inundation and coastal erosion related to the deteriorating sea wall frontage at South Denesc) economic review of future construction, operation and maintenance costs of the proposed rock revetment, within the context of inflationary pressures facing the wider economy under present economic conditions.d) scoping and screening of environmental designations for the proposed rocke) revetment scheme, to inform the requirement for environmental impact assessmentf) and consents as deemed necessary; and <p>3. Approves that Great Yarmouth Borough Council utilises the local government SCAPE framework to procure the production of the outline business case and necessary supporting pre-construction activities.</p>	
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