



GREAT YARMOUTH
BOROUGH COUNCIL

Governance Committee

Date: Thursday, 24 March 2016

Time: 10:00

Venue: Supper Room

Address: Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

AGENDA

Open to Public and Press

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

You must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises, so that it can be included in the minutes.

- | | | |
|-----------|---|----------------|
| 3 | <u>MINUTES</u> | 3 - 6 |
| | To confirm the minutes of the meeting held 2 March 2016 | |
| 4 | <u>MATTERS ARISING</u> | |
| | To consider any matters arising from the above minutes. | |
| 5 | <u>STRUCTURE CHART - ARTICLES OF CONSTITUTION</u> | 7 - 56 |
| | Report attached | |
| 6 | <u>SCHEME OF DELEGATION AND ESCALATION</u> | 57 - 62 |
| | Delegation scheme attached, it needs to be read in conjunction with Article 20 in Item 5 above. | |
| 7 | <u>SUMMARY OF CONSTITUTIONAL CHANGES</u> | |
| | The summary report will follow. | |
| | Updated hard copy versions of the Constitution will be available at the meeting. | |
| 8 | <u>COMMITTEE TIMETABLE 2016-17</u> | 63 - 64 |
| | Two versions of timetable attached for consideration | |
| 9 | <u>APPOINTMENT OF COMMITTEE CHAIRS</u> | 65 - 66 |
| | Report attached | |
| 10 | <u>OUTSIDE BODIES</u> | |
| | Report to follow | |
| 11 | <u>ANY OTHER BUSINESS</u> | |
| | To consider any other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration. | |