

# Local Plan Working Party

## Minutes

Monday, 22 February 2016 at 16:00

### PRESENT :

Councillors Andrews, Bird, Collins, Grant, Linden, Sutton, T Wainwright, Williamson

Mr David Glason (Group Manager - Growth), Mr D Minns (Group Manager Planning), Mr R Hodds (Cabinet Secretary), Mr K Balls (Senior Strategic Planner) and Mr J Clements (Principal Strategic Planner).

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Reynolds, Myers and Mavroudis.

### **2 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **3 APPOINTMENT OF CHAIRMAN**

That in the absence of the Chairman Councillor Reynolds Members agreed that Councillor Williamson would chair this meeting.

### **4 MINUTES**

The minutes of the meeting held on the 2 November 2015 were confirmed.

### **5 CORE STRATEGY UPDATE**

The Group Manager (Growth) reported that the Core Strategy had been adopted by Full Council at its meeting on the 21st December 2015, and that hard copies would be available for all Members. He reminded the Working Group that there was now a six week period of challenge ( a formal procedure to be proceeded with on this issue).

### **6 DEVELOPMENT POLICIES AND SITE ALLOCATIONS LOCAL PLAN**

The Working Group considered a presentation from the Principal Strategic Planner with regard to key issues in relation to the Development Policies and Site Allocations Local Plan Document.

The Principal Strategic Planner reported in detail on the following key issues :-

- a) Development Policies and Site Allocations (DPSA) timetable
- b) Starter homes
- c) Distribution of housing developments/site allocations

In discussing the above presentation, the Chairman reported on the need to determine the site specific allocations as soon as possible. With regard to the possibility of speeding up the process Members were advised of the current situation with regard to resourcing within the forward planning section and the Group Manager (Growth) stated that the timetable would be kept as succinct as possible although there are national planning guidelines that were outside of the Borough Councils control.

The Group Manager (Growth) also reported that the issue of Tourism would be a matter for discussion at a future meeting of the Working Group.

The Working Group agreed that the Principal Strategic Planners presentation should be sent to all Members of the Working Group.

## **7 APPOINTMENT OF SUBSTITUTE MEMBER REPRESENTATIVE**

The Working Group agreed that Councillor Williamson should be appointed as the substitute Member representation for the Norfolk Strategic Member Forum.

The meeting ended at: 17:15