



GREAT YARMOUTH
BOROUGH COUNCIL

Great Yarmouth Tenants Forum

Date: Wednesday, 07 October 2015
Time: 17:30
Venue: Council Chamber
Address: Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

AGENDA

Open to Public and Press

1 WELCOME AND INTRODUCTIONS

To welcome and introduce members to the committee.

2 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3 MINUTES

3 - 4

To confirm the minutes of the meeting held on 5 August 2015.

4 LETTER FROM THE CHAIRPERSON

To be tabled at the meeting.

5 UPDATES:-

- GYN Liaison Board
- GYCH Board
- Communications Group
- Tenant Connector Post

6 TENANT FORUM- DELIVERY WORKSHOP

To discuss successes, opportunities and future plans.

7 ANY OTHER BUSINESS

To consider any other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration.

Great Yarmouth Tenants Forum

Minutes

Wednesday, 05 August 2015 at 17:30

PRESENT:

Mr P Kirkpatrick (in the Chair); Mrs C MacDonald, Mrs S Taylor, Mrs B Dawkins, Mrs D Gillett, Mrs A Arger and Mr R Taylor.

Mr T Chaplin & Mrs C Webb (GYBC Officers)

1 DECLARATIONS OF INTEREST

It was noted that no declarations of interest were declared.

2 CODE OF CONDUCT

The code of conduct was noted.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Holly Notcutt, Karin Watt, Nigel Gallant, Peter Burrage & Peter Nicholls.

4 MINUTES

The minutes of the meeting held on 3 June 2015 were confirmed.

5 MATTERS ARISING

It was noted that there were no matters arising from the above minutes.

6 GENERAL DISCUSSIONS

(i) The Chairman reported that Brenda Dawkins and himself had attended the funeral of Malcolm Bowles, a former member of the Forum and Chairman of the Shrublands

Tenant and Resident Group.

(ii) The Chairman reported that the last outreach event had been cancelled due to pressing health matters of several Forum members. It was agreed that planning for the next outreach session would begin at the next Forum meeting in October with a view to holding the session in the New Year. It was imperative that new members, especially younger tenants, were encouraged to join the Forum and their co-option should be carried out swiftly.

(iii) The Chairman reported that the positions of Chairman & Vice-Chairman would be available at the AGM in December.

The cut-off date for nominations would be Friday, 20 November 2015. Nominations would need to be handed in or posted to Greyfriars House where a receipt would be issued proving that the nomination had been safely received. The nomination forms would be sent out with the October agenda.

7 CO-OPTION TO THE FORUM

Co Option Form

It was noted that no applications for co-option to the Forum had been received.

8 REPORTS AND UPDATES

- GYN Liaison Board - this had been postponed due to their recent office move.
- CHB - the minutes of the last CHB meeting would be circulated with the minutes.
- Communications Group - it was reported that work was beginning on the next issue which would include the Annual Tenant Report.
- Scrutiny Panel - this was down to two members and this could be used as a hook at the next outreach session to get more tenants involved.
- General Meetings - it was noted that there was nothing to report.

9 ANY OTHER BUSINESS

(i) Brenda Dawkins reported that she was stepping down from the Forum with immediate effect. The Chairman thanked her for all her support over many years.

(ii) The Housing Group Manager informed the Forum that a Leaseholder Consultant had been retained on a part-time basis and part of her remit would be to look at service charges. Christine MacDonald and Reg Taylor volunteered to assist in this process.

10 DATE AND TIME OF NEXT MEETING

It was confirmed that the next meeting of the Forum would be held on Wednesday, 7 October 2015 at 5.30 pm in the Council Chamber, Town Hall, Great Yarmouth.

The meeting ended at: 18:30