

Service Committee Decision List for the period 21 September 2022 to 8 November 2022

	Details of Decision	Officer Lead
1	<p>Environment Committee – 25 September 2022</p> <p><b><u>THE PLANTING OF TREES IN THE BOROUGH</u></b></p> <p>Resolved:</p> <p>That the Committee note the report</p>	Strategic Director (KB)
2	<p>Environment Committee – 25 September 2022</p> <p><b><u>SCRATBY DAMAGED GABIONS</u></b></p> <p>Resolved :</p> <p>That the Committee:-</p> <p>(i) Notes the work completed to date on the monitoring, analysis of longer-term changes in beach levels and production of high-level engineering options for the damaged Scratby gabion structure.</p> <p>(ii) Supports the completion of a further formal public safety risk assessment and if identified associated small-scale works, to enhance on-site health and safety provision for the damaged Scratby gabion structure owned by Great Yarmouth Borough Council. These actions to be funded through the use of existing Great Yarmouth Borough Council coastal protection budgets; and</p> <p>(iii) Supports the commission of an initial detailed engineering investigation of the structural stability of the damaged Scratby gabions, to further inform the understanding of the stability and health and safety risks of the damaged structure. Outcomes of the initial detailed engineering investigation to be used to inform the subsequent selection of an engineering option for the damaged Scratby gabion structure and identify further design work as required. These actions to be funded in the first instance through the use of existing Great Yarmouth Borough Council coastal protection budgets, prior to wider funding by Great Yarmouth Borough Council.</p>	Head of Property and Asset Management

3	<p>Environment Committee – 25 September 2022</p> <p><b><u>ELECTRIC VEHICLE CHARGE POINTS - OPPURTUNITIES FOR ON STREET PROVISION</u></b></p> <p>RESOLVED :</p> <p>That the Committee note the progression of next steps to work in partnership with Norfolk County Council on this project to expand the EV Charge Point network in the borough of Great Yarmouth.</p>	<p>Head of Customer Services</p>
4	<p>Policy and Resources Committee - 27 September 2022</p> <p><b><u>ADOPTION OF THE SOUTH DENES LOCAL DEVELOPMENT ORDER</u></b></p> <p>RESOLVED :</p> <p>That the Policy &amp; Resources Committee adopt the South Denes Local Development Order..</p>	<p>Strategic Planning Manager</p>
5	<p>Policy and Resources Committee - 27 September 2022</p> <p><b><u>2022-23 QUARTER 1 PERFORMANCE REPORT</u></b></p> <p>RESOLVED :</p> <p>That the Committee agree:-</p> <p>(i) All measures to be monitored during the next quarter; and</p> <p>(ii) All key projects will continue to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those key projects which are currently amber.</p>	<p>Information Governance Lead</p>
6	<p>Policy and Resources Committee - 27 September 2022</p> <p><b><u>COMPLAINTS AND COMPLIMENTS POLICY</u></b></p> <p>RESOLVED :</p> <p>That the Committee review and approve the policy.</p>	<p>Information Governance Lead</p>

7	<p>Policy and Resources Committee – 27 September 2022</p> <p><b><u>LEVELLING UP - PARKS AND OPEN SPACES</u></b></p> <p>RESOLVED :</p> <p>That the Committee:</p> <p>(i) Note the content of the report,</p> <p>(ii) Agree to allocating £75,000 from the Council’s section 106 monies from the Pointers East development (06/15/0309/F) to be spent on this Diana Way Park, Caister, as part of this project; and</p> <p>(iii) Subject to the agreement of 2 above, approve the inclusion of £160,000 in the Council’s capital programme to be funded from the Parks and Green Spaces Levelling Up Fund (£85,000) and allocated section 106 monies (£75,000).</p>	Strategic Director
8	<p>Policy and Resources Committee – 27 September 2022</p> <p><b><u>REFURBISHMENT OF GORLESTON CLIFFTOP TENNIS COURTS</u></b></p> <p>RESOLVED :</p> <p>That Committee:</p> <p>1) Agree to working with the Lawn Tennis Association to secure an investment valued at £116,050 and for works to take place on Gorleston Cliffs to fully refurbish the six courts, subject to this investment being formally agreed.</p> <p>2) Add to the Council’s capital programme an allocation of £116,050, to be funded by external funding.</p> <p>3) Procure an Operator to manage the refurbished courts, to include making the courts available for public usage alongside seeking to increase participation on the courts through offering coaching sessions and the like, ensuring the key criteria for the funding (set by the LTA) is adhered to.</p>	Strategic Director

9	<p>Policy and Resources Committee – 27 September 2022</p> <p><b><u>2021/22 TREASURY MANAGEMENT OUTTURN REPORT</u></b></p> <p>RESOLVED:</p> <p>That the Committee recommend to Full Council to approve the Treasury Management outturn report and indicators for 2021/22.</p>	Finance Director
10	<p>Policy and Resources Committee – 27 September 2022</p> <p><b><u>2022/23 PERIOD 4 BUDGET MONITORING REPORT</u></b></p> <p>RESOLVED:</p> <p>(i) That the Committee note the contents of the report and revised forecast for the General Fund for 2022/23; and</p> <p>(ii) Recommend to Full Council to approve the updated capital Programme as outlined in the report at paragraphs 4.4 to 4.6 in relation to the Market and Operations and Maintenance project contributions.</p>	Finance Director
11	<p>Policy and Resources Committee – 27 September 2022</p> <p><b><u>TOWN DEAL INTERVENTION 8 - WAYFINDING SUSTAINABLE CONNECTIVITY</u></b></p> <p>RESOLVED :</p> <p>That Committee :-</p> <p>That the Committee recommend to Full Council the release of £594,953 Town Deal funding subject to compliance with funding conditions and the parameters set out in this report.</p>	Heritage, Culture and Design Manager

12	<p>Economic Development Committee – 29 September 2022</p> <p><b><u>ECONOMIC GROWTH STRATEGY AND ACTION PLAN UPDATE REPORT</u></b></p> <p>RESOLVED:-</p> <p>That the Committee:-</p> <p>(i) Reviewed and commented upon the appended Economic Growth Strategy Delivery Plan update and Recovery Progress Report; and</p> <p>(ii) Agreed to cease reporting against New Anglia LEP’s Covid-19 Economic Recovery Restart Plan and Great Yarmouth’s Pathway to Recovery normalisation and recovery plan, with relevant items integrated into the main Economic Growth Strategy Delivery Plan in future (please refer to Paragraphs 1.6-1.7).</p>	Economic Growth Manager
13	<p>Housing and Neighbourhoods Committee – 3 October 2022</p> <p><b><u>PLAYGROUND &amp; OPEN SPACE AUDIT</u></b></p> <p>RESOLVED :</p> <p>(1) Notes the work undertaken to date in the analysis of sites and identification of high priority sites</p> <p>(2) Approves the continued investigations for redesign and refurbishment of the attached Appendix 1 and Appendix 2 list of sites</p> <p>(3) Continue to address the priority list of end of life equipment 1-5 years.</p> <p>(4) Review current revenue budget allocation for play and open space to include GYNorse allocation through Public Works funding to ensure best utilisation of budget.</p> <p>(5) Capital budget allocation for future years subject to funding being available to be considered through individual business case development on a site by site basis.</p>	Head of Property and Asset Management

14	<p>Housing and Neighbourhoods Committee – 3 October 2022</p> <p><b><u>HOUSING REVENUE ACCOUNT BUDGET MONITORING REPORT PERIOD 4 2022-2023</u></b></p> <p>RESOLVED :</p> <p>That the Committee :- Consider and note the 2022/23 Housing revenue and capital budget monitoring position as at the end of period 4.</p>	Finance Director
15	<p>Housing and Neighbourhoods Committee – 3 October 2022</p> <p><b><u>EMPTY HOMES UPDATE</u></b></p> <p><b><u>RESOLVED:</u></b></p> <p>(1) That the Housing &amp; Neighbourhoods Committee note the contents of the report and the next steps.</p>	Enabling and Empty Homes Officer
16	<p>Housing and Neighbourhoods Committee – 3 October 2022</p> <p><b><u>PHYSICAL ACTIVITY DEVELOPMENT UPDATE</u></b></p> <p>RESOLVED :</p> <p>That Committee :-</p> <p>(1) Note the contents of the report</p> <p>(2) Note the impact report and outcomes 2021/2022</p> <p>(3) Agree to the Active GY Framework Action Plan.</p>	Strategic Director

17	<p>Housing and Neighbourhoods Committee – 3 October 2022</p> <p><b><u>ROUGH SLEEPING FUNDING AND SERVICE UPDATE</u></b></p> <p>RESOLVED:</p> <p>That Committee note the update on the work of the Rough Sleeping Team and the external funding secured and bring bid for.</p>	Housing Director
18	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>FINAL DRAFT OPEN SPACE SPD</u></b></p> <p>RESOLVED:</p> <p>That Committee endorsed the Final Draft Open Space SPD for consultation.</p>	Principal Strategic Planner
19	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>COUNCIL TAX SUPPORT SCHEME 2023/24</u></b></p> <p>RESOLVED:</p> <p>That Committee endorse the recommendation to continue with the existing scheme for 2023/24 which is subject to Council approval - a maximum award of 91.5% of the Council Tax Liability for Working Age.</p>	Head of Customer Services
20	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>COUNCIL TAX BASE 2023/24</u></b></p> <p>RESOLVED :</p> <p>That Committee endorse the calculation of the 2023/24 tax base totalling 29,851 and the estimated tax bases for the Borough and for each parish, as shown in Appendix A of the Revenues and Benefits Manager's report.</p>	Head of Customer Services

21	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>COUNCIL TAX DISCOUNTS 2023/24</u></b></p> <p><b><u>RESOLVED :</u></b></p> <p>That Committee endorse the following :-</p> <p>(1) The council tax discounts as shown in Section 3.1 which will apply for 2023/24</p> <p>(2) The Committee the Levelling Up and Regeneration Bill receiving Royal Assent to approve the changes with effect from 1 April 2024 that; i) The Empty Property premium of 100% for properties that have been empty for one year or more commences from 1 April 2024 ii) That the Second Homes Premium of 100% for Class B properties (that we currently charge 100% council tax) commences from 1 April 2024.</p> <p>(3) The 100% discount for empty properties that are empty for one day and up to one month is removed and so that 0% discount is applied with effect from 1 April 2023.</p>	Head of Customer Services
22	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>REVENUES WRITE OFF REPORT</u></b></p> <p><b><u>RESOLVED :</u></b></p> <p>That Committee approve and authorise individual write offs as detailed within the Schedule 1 (Business Rates) and Schedule 2 (Sundry Debt) of the write off report</p>	Head of Customer Services
23	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>QUARTER 2 PERFORMANCE REPORT</u></b></p> <p><b><u>RESOLVED:</u></b></p> <p>That Committee agree:</p> <p>(1) That all measures to be monitored during the next quarter.</p> <p>(2) That all key projects will continue to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those key projects which are currently amber.</p>	Information Governance Lead



24	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>2022-23 PERIOD 6 BUDGET MONITORING REPORT</u></b></p> <p><u>RESOLVED:</u></p> <p>That Committee note the content of the report and the revised forecast for the General Fund for 2022/23.</p>	Finance Director
25	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>MEDIUM TERM FINANCIAL STRATEGY 2023-24 TO 2025-26</u></b></p> <p><u>RESOLVED:</u></p> <p>That Committee recommend to Council :-</p> <ol style="list-style-type: none"><li>1) The updated Medium Term Financial Strategy (MTFS) and the key themes of the business strategy as outlined at Section 8;</li><li>2) The revised reserves statement as included at Appendix A to the MTFS;</li><li>3) Continue with the business rates pool for 2023/24 subject to the finalisation of the forecasts for 2023/24 and the outcome local government finance settlement, to delegate authority to the Section 151 Officer in consultation with the Leader to approve.</li></ol>	Finance Director

26	<p>Policy and Resources Committee – 8 November 2022</p> <p><b><u>GREEN FLEET STRATEGY (2022-2032)</u></b></p> <p><u>RESOLVED</u></p> <p>That Policy &amp; Resources Committee:</p> <ol style="list-style-type: none"> <li>1. Agrees the Green Fleet Strategy as set out in this report including the conversion of the whole fleet from diesel to sustainably sourced fuels including Hydrotreated Vegetable Oil (HVO) and electric where possible to achieve immediate carbon savings.</li> <li>2. Supports the replacement of: (i) Six Refuse Collection Vehicles (RCV) with the latest Euro 6 vehicles to run on HVO in 2022/23 to deliver frontline operational services via the new GYS Limited company. (ii) Six Refuse Collection Vehicles (RCV) with the latest Euro 6 vehicles to run on HVO in 2023/24 (iii) One Refuse Collection Vehicle (RCV) with electric Refuse Collection Vehicles (eRCV) in 2023/24. (iv) One panel van with an electric equivalent in 2023/24.</li> <li>3. Agrees that up to £20,000 per vehicle can be made available to retrofit emerging fuel technology including hydrogen within the fleet of Euro 6 RCVs to reduce fuel and associated carbon emissions further. Subject to the success of the initial trial, there would be an outlay of £20,000 for one vehicle retrofit funded from the invest-to-save reserve.</li> <li>4. Agrees to release £50,000 from invest-to-save for a feasibility study to assess the current depot's ability to deliver the future needs of the service.</li> <li>5. Agrees to investigate options for members and the workforce which encourage greater active travel including use of public transport, lift-sharing and salary sacrifice schemes which enable greater uptake of electric vehicles.</li> <li>6. (a) Agrees to the release of the previously agreed capital budget allocation of £1.13million in 2022/23; (b) Recommends to Council the addition of an extra £106,000 (due to a cost increase since the budget was agreed last year) in 2022/23 and the allocation of a further capital spend of £1.7 million in 2023/24 for vehicle acquisitions.</li> <li>7. Recommends to Council to agree to lease all operational vehicles to the new company Great Yarmouth Services (GYS) Limited and delegates authority to the Deputy Section 151 Officer to agree the lease terms.</li> </ol>	Director of Operational Services
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