

CABINET DECISION NOTICE

Date of Cabinet Meeting: Monday 4 December 2023

Publication of decision date: Wednesday 6 December 2023

Call-In Period Thursday 7 December to Wednesday 13 December 2023

(For clarity, where an item is 'to be noted', 'received' or 'recommended to Council' this is deemed not to be a formal Executive decision and so the call-in provisions will not apply)

Decision Implementation Date: Thursday 14 December 2023

Details of decisions made at the Cabinet meeting held on Monday 4 December 2023 were as follows:-

Cabinet Area	Finance, Governance and Major Projects
Title of Report	Quarter 2 Performance Report
URN	23-185
Item Number	5
Purpose of Report	
<p>This report presented an update on performance for the second quarter of 2023/24 (Jul – Sept) where progress is assessed against Targets which are set at the start of the financial year.</p> <p>The report also provides an update on the position of key projects that are linked to the corporate priorities from 'The Plan 2020-2025'. A summary of progress for the suite of key projects and individual highlight reports for each of these key projects are presented in Appendix 1 of this report.</p> <p>The key performance indicators, see Appendix 2, give a comprehensive overview of how the authority as a whole is performing and cover most Council functions.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to:	
<ol style="list-style-type: none"> 1. Agree that all key performance indicators to be monitored during the next quarter. 2. Agree that all key projects will continue to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those key projects which are currently amber. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Thursday 7 December to Wednesday 13 December 2023
Implementation Date (If no Call-In activated)	Thursday 14 December 2023

Cabinet Area	Economic Development and Growth
Title of Report	UKSPF People Skills Commissioning Strategy
URN	23-186
Item Number	6
Purpose of Report	
<p>This report sets out recommendations for the open, competitive commissioning of three interventions under the Council’s approved UK Shared Prosperity Fund (UKSPF) ‘People & Skills’ investment priority in 2024/25.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to:	
<ol style="list-style-type: none"> 1. Note and approve the commissioning strategy set out in this report 2. Delegate to officers the management of the open, competitive commissioning process described 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Thursday 7 December to Wednesday 13 December 2023
Implementation Date (If no Call-In activated)	Thursday 14 December 2023

Cabinet Area	Finance, Governance and Major Projects
Title of Report	Safeguarding Policy
URN	23-182
Item Number	7
Purpose of Report	
<p>This report provides members with an update to the Council’s Safeguarding Policy 2020 and reporting procedures. The review of the Policy (every 3 years) ensures the Council complies with current and up to date legislation. The refreshed Safeguarding Policy subsumes the Child Protection Policy of March 2017 and the Modern Slavery Policy of March 2017.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to:	
<ol style="list-style-type: none"> 1. Agree the Safeguarding Policy 2023 as amended and updated. 2. Delegate authority to the Executive Director – People and Prevention & Early Help Manager to make minor and/or consequential amendments to the Policy for the purpose of keeping it up to date, clarifying its content or interpretation, correcting any errors or omissions, updating it in accordance with changes in legislation, and/or caselaw, or with changes in the management structure. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
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Implementation Date (If no Call-In activated)	Thursday 14 December 2023

Cabinet Area	Finance, Governance and Major Projects
Title of Report	Domestic Abuse Policy
URN	23-183
Item Number	8
Purpose of Report	
<p>This report provides members with updates to the Council’s Domestic Abuse Policies: a new ‘Domestic Abuse Policy’ and a ‘Domestic Abuse Policy for Staff and Members’. The review of these Policies (every 3 years) ensures the Council complies with current and up to date legislation. Their review at this time supports the Council’s ambition to become accredited as an organisation with the national Domestic Abuse Housing Alliance (DAHA).</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to:	
<ol style="list-style-type: none"> 1. Agree the Domestic Abuse Policy 2023. 2. Agree the Domestic Abuse - Staff & Members Policy 2023 as amended and updated. 3. Delegate authority to the Executive Director – People and Head of Organisational Development to make minor and/or consequential amendments to the Policies for the purpose of keeping it up to date, clarifying its content or interpretation, correcting any errors or omissions, updating it in accordance with changes in legislation, and/or caselaw, and/or learning from serious case reviews and domestic homicide reviews. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
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Implementation Date (If no Call-In activated)	Thursday 14 December 2023

Cabinet Area	Finance, Governance and Major Projects
Title of Report	Agile Working Review
URN	23-161
Item Number	9
Purpose of Report	
<p>This report presents a review of agile working and makes recommendations on further ways to modernise the Council's working practices.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to:	
<ol style="list-style-type: none"> 1. That Cabinet note the review of agile working, its success and support the next steps to continue to modernise our ways of working. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Not subject to Call-in

Cabinet Area	Housing, Health and Communities
Title of Report	Great Yarmouth's Use of Temporary Accommodation
URN	23-162
Item Number	10
Purpose of Report	
<p>Limited availability of affordable rented accommodation in both the private and social sectors, has resulted in the Council not always being able to prevent homelessness or, where a household is found to be statutorily homeless, secure suitable settled accommodation in a reasonable amount of time. This situation has led to the need to accommodate high numbers of households in temporary accommodation, which includes the use of costly and unsuitable bed and breakfast accommodation.</p> <p>To reduce the need for temporary accommodation it is proposed to facilitate access to affordable private rented accommodation through the creation of a social lettings scheme and to provide more social housing by accelerating the Council's affordable housing delivery programme.</p> <p>As an interim measure it is proposed to pursue leasing opportunities to provide temporary accommodation.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to:	
<ol style="list-style-type: none"> 1. Agree to pursue the creation of a social lettings scheme, including an in-principle capital budget of £2million of General Fund borrowing, this being subject to Council approval (see recommendation (d) below). 2. Agree to the proposed acceleration of the Council's affordable housing delivery programme, and for submission of grant funding bids to Homes England. 3. Agree that as an interim measure, to negate the use of bed and breakfast, up to 50 homes are to be leased to provide temporary accommodation. In line with the Council's Property Acquisitions and Disposals Policy, the decision to acquire and / or lease accommodation is delegated to the Executive Director – People, the Executive Director of Property and Housing Assets, and the Section 151 Officer. 	
Recommend to Council	
<ol style="list-style-type: none"> 4. That a £2 million in principle capital budget is set aside to fund a social lettings scheme. 	
Declarations of Interest / Conflicts of Interest	None
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Cabinet Area	Finance, Governance and Major Projects
Title of Report	Council Tax Discounts 2024-25
URN	23-052
Item Number	11
Purpose of Report	
<p>This report seeks approval of the levels of council tax discount that shall apply for 2024/25 as set out in this paper.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to recommend to Council :	
<ol style="list-style-type: none"> 1. The council tax discounts as shown in the table in Section 4.1 which will apply for 2024/25 2. The Second Homes Premium of 100% for Class B properties (that we currently charge 100% council tax) to commence from 1 April 2025 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Not Subject to Call-in

Cabinet Area	Finance, Governance and Major Projects
Title of Report	Council Tax Support Scheme
URN	23-051
Item Number	12
Purpose of Report	
<p>This report seeks Cabinet endorsement and Council approval of the recommended Council Tax Support Scheme 2024/25.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to recommend to Council:	
<ol style="list-style-type: none"> 1. To amend the Council Tax Support Scheme 2024/25 to reduce the maximum council tax support to 80% of the Council Tax liability 2. To protect Care Leavers from this change 3. To make provision for a hardship scheme of £200,000 4. To delegate the ability for the Head of Customer Services & Revenue & Benefits Service Manager to make any smaller adjustments to the scheme that may be required to align to the wider welfare benefits system for 2024/25 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Not subject to Call-In

Cabinet Area	Finance, Governance and Major Projects
Title of Report	Council Tax Base 2024-25
URN	23-053
Item Number	13
Purpose of Report	
<p>This report asks the Committee to endorse the calculation of the 2024/25 tax base totalling 30,581 This is the total number of domestic properties in the Borough using band D as the average property band which is to be approved by Council.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to recommend to Council :	
<ol style="list-style-type: none"> 1. The calculation of the 2024/25 tax base totalling 30,581 which represents an increase of 730 in the tax base, and the estimated tax bases for the Borough and for each parish, as shown in Appendix A 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Not subject to Call-in

Cabinet Area	Finance, Governance and Major Projects
Title of Report	Savings 2024/25 – Medium Term Financial Strategy
URN	23-155
Item Number	14
Purpose of Report	
<p>Cabinet received the updated Medium Term Financial strategy for the period 2024 to 2027 in November 2023 which included the latest forecast financial position. Prior to this, work had already commenced on the 2024/25 and the identification of savings and additional income against the target of £2million to be delivered for the 2024/25 budget to mitigate the forecast funding gap. This report provides an update on this work, identifies work that is ongoing to deliver savings and income for the 2024/25 and future years and makes recommendations for proposals that will assist in reducing the forecast funding gap and be used to deliver the budget for 2024/25.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to recommend to Council:	
<ol style="list-style-type: none"> 1. That Cabinet recommend to Council the savings and additional income proposals as outlined at Appendix A for implementation for the 2024/25 budget. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Not subject to Call-In

Cabinet Area	Housing, Health and Communities
Title of Report	Control Centre and Community Alarm Services Emergency Contract Decision
URN	22-161
Item Number	15
Purpose of Report	
<p>The Council currently operates an in-house Alarm Receiving Centre (ARC) which takes calls from sheltered housing resident alarms, dispersed community alarms and provides the Councils' Out of Hours call response service. After charges to residents and tenants for paid-for alarm services, the cost of the ARC is around £200,000 in subsidies from the Councils' budgets.</p> <p>With the national switching of phonelines from analogue to digital, which is already underway and is due for completion by 2025, the current software and hardware used by the in-house service would require significant investment to maintain this service going forwards. In addition, there is a current service risk associated with the digitalisation of phone lines which requires prompt action to resolve, and additional issues related to this are emerging weekly along with difficulties caused by recent IT changes.</p> <p>This, combined with significant risk to the service from a lack of resilience in the staffing capacity and limited ability to draw on shift cover from our existing partnership arrangement means we have a significant risk that this service could become undeliverable at short notice, which would put the lives of those relying on the alarm monitoring service at risk.</p> <p>Note : Further details of this report can be found HERE</p>	
CABINET DECISIONS:	
Cabinet RESOLVED to :	
<ol style="list-style-type: none"> 1. Refer the item to the scrutiny committee for consideration at it's meeting on the 12 December 2023. 	
Declarations of Interest / Conflicts of Interest	None
Meeting Date	Monday 4 December 2023
Call-In Period	Not subject to Call-In