



GREAT YARMOUTH BOROUGH COUNCIL

Forward Plan

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private, and identifies which decisions are key.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Plan should be forwarded to Democratic Services, Town Hall, Hall Plain, Great Yarmouth, NR30 2QF or via email to memberservices@great-yarmouth.gov.uk

Agendas and any associated documents will be available for viewing on the Council's website, five clear days before the meeting, subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services to request the documents. If you wish to make representations to the Cabinet about an agenda item, please contact the Democratic Services Team prior to the meeting to make your request.

Please note that the decision dates are indicative and occasionally subject to change.

What is a Key Decision?

A Key Decision is defined as a decision that is likely to:

- a) result in the Council incurring expenditure or making savings of £250k or more (calculated on a whole life basis); or
- b) be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Why might a decision be made in private?

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public, there may be occasions when the business to be considered contains confidential, commercially sensitive or personal information. The items of business where this is likely to apply are indicated on the plan.

Members of The Cabinet:

<u>Cabinet Member</u>	<u>Role</u>
Councillor Carl Smith	Chairman, Leader and Cabinet Portfolio Holder for Governance, Finance and Major Projects
Councillor Graham Plant	Vice-Chairman, Deputy Leader and Cabinet Portfolio Holder for Operational Property and Asset Management
Councillor Daniel Candon	Cabinet Portfolio Holder for Economic Development and Growth
Councillor Emma Flaxman-Taylor	Cabinet Portfolio Holder for Housing, Health and Communities
Councillor Paul Wells	Cabinet Portfolio Holder for Environment and Sustainability, Waste and Licensing
Councillor James Bensly	Cabinet Portfolio Holder for Tourism Culture and Coastal

Plan of Forthcoming Decisions – Cabinet of 29 January 2024

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
29 January 2023	Great Yarmouth Borough-Wide Design Code Supplementary Planning Document - Formal Adoption of same	Cabinet	Yes	Strategic Planning Manager Portfolio Holder for Economic Development and Growth	Public	N/a	15/11/2023
29 January 2023	Capability Policy - updated policy for approval following formal consultation	Cabinet	No	Head of Organisational Development Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	04/07/2023
29 January 2023	Regulatory Investigatory Powers Act Annual Report	Cabinet	No	Monitoring Officer Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	22/11/23
29 January 2023	2024/25 Fees and Charges	Cabinet	No	Executive Director, Resources	Public	N/a	18/08/23

				Portfolio Holder for Governance, Finance and Major Projects			
29 January 2023	Equinox Property Holdings Financing	Cabinet	No	Executive Director, Resources Portfolio Holder for Operational Property and Asset Management	Public	N/a	15/11/23
29 January 2023	Local Plan - Adoption of revised Local Development Scheme Local Plan <i>The LDS sets out the timetable for the Preparation of the Local Plan. This report recommends adoption of a new scheme to reflect the latest timetable for preparation of the Local Plan. Local Plan must be prepared in accordance with the LDS and therefore it is necessary to ensure it is as up to date in advance of key consultation stages</i>	Cabinet	Yes	Strategic Planning Manager Portfolio Holder for Economic Development and Growth	Public	N/a	15/11/2023
29 January 2023	Star Hotel	Cabinet	No	Head of Environment & Sustainability Portfolio Holder for	Public	N/a	21/11/2023

				Environment and Sustainability, Licensing and Waste			
29 January 2023	HRA Service Charge Review Update Report Provides an update on the outcome of the tenant and leaseholder consultation and seeks approval of the new approach to setting service charges to be fairer and more transparent. New service charges to be approved as part of 2024/5 HRA budget setting.	Cabinet	Yes	Head of Housing Assets Portfolio Holder for Operational Property and Asset Management	Public	N/a	25/09/23
29 January 2023	Spend of Allocated Rough Sleeping Initiative (RSI) Funding	Cabinet	No	Housing Delivery Manager Portfolio holder for Housing, Health and Communities	Exempt	Exempt under Paragraph 3 of Part I of Schedule 12A of the Local Government Act 1972	21/11/2023

Plan of Forthcoming Decisions – Cabinet of 12 February 2024

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
12 February 2023	Rechargeable Repairs Policy	Cabinet	Yes	Head of Housing Assets (NT) Portfolio Holder for Operational Property and Assets	Public	N/a	24/08/2023
12 February 2023	Budget 2024/25 – General Fund and Housing Revenue Account	Council	No	Executive Director, Resources Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	18/08/2023
12 February 2023	Strategy documents to support the 2024/25 budget	Council	No	Executive Director, Resources Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	18/08/2023
12 February 2023	Gapton Hall - Utility Works. The report seeks approval of capital expenditure to address utility	Cabinet	Yes	Head of Housing Assets (NT) Portfolio Holder for	Public Confidential	N/a Confidential Appendix exempt	11/10/2023

	service deficits on the Gapton Hall Site			Operational Property and Assets	Appendix	under paragraph 3 of part 1 of Schedule 12 A of LG Act 1972	
12 February 2023	Homeless & Rough Sleeping Strategy 2023-2028	Cabinet	No	Housing Options Service Manager Portfolio holder for Housing, Health and Communities	Public	N/a	17/11/2023
12 February 2023	The Conge - Updates and Approvals	Cabinet	Yes	Housing Delivery Manager Portfolio Holder for Operational Property and Assets	Public	N/a	08/12/23
12 February 2023	Approval to set new Capital Budget for Winter Gardens for Stage 2 Delivery and Heritage Fund Grant Agreement	Cabinet	Yes	Executive Director, Major Projects Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	24/11/23
12 February 2023	Site 13B Great Yarmouth Energy Park	Cabinet	Yes	Head of Property and Asset Management Portfolio Holder for Operational Property and Assets	Public	N/a	14/12/23
12 February 2023	Social Lettings Scheme - Business case to support the	Cabinet	Yes	Executive Director, Place	Public	N/a	02/01/24

	introduction of a social lettings scheme			Portfolio holder for Housing, Health and Communities			
12 February 2023	Licence Fees - Hackney Carriage and Private Hire	Council	No	Licensing and Elections Manager Portfolio Holder for Governance, Finance and Major Projects	Public	N/a	02/01/24

Plan of Forthcoming Decisions – Cabinet of 4 March 2024

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
4 March 2024	Economic Growth Strategy and Action Plan	Cabinet	No	Economic Growth Manager Portfolio Holder for Economic Development and Growth	Public	N/a	24/07/2023

4 March 2024	Skills and Workforce Strategy and Action Plan	Cabinet	No	Skills Manager Portfolio Holder for Economic Development and Growth	Public	N/a	24/07/2023
4 March 2024	Sheltered Housing Asset Review	Council	No	Executive Director of Housing Assets Portfolio Holder for Operational Property and Assets	Public	N/a	13/10/2023
4 March 2024	Housing Investment Plan	Council	No	Executive Director of Housing Assets Portfolio Holder for Operational Property and Assets	Public	N/a	13/10/2023
4 March 2024	Economic Growth Strategy and Action Plan	Cabinet	No	Economic Growth Manager Portfolio Holder for Economic Development and Growth	Public	N/a	24/07/2023
4 March 2024	<i>Wider Skills Presentation from East Coast College</i>	Cabinet	No	Portfolio Holder for Economic Development and	Public	N/a	25/09/23

				Growth			
4 March 2024	Local Plan - First Draft Plan Consultation - <i>A report to Cabinet request approval to consult on a First Draft of the Local Plan under Regulation 18 of the Town & Country Planning (Local Planning) Regulations 2012. the First Draft plan will set out the Council's preferred strategy, sites and policies.</i>	Cabinet	Yes	Strategic Planning Manager Portfolio Holder for Economic Development and Growth	Public	N/a	18/10/23
4 March 2024	Wellesley Stadium future operations	Cabinet	Yes	Executive Director, Place Portfolio holder for Housing, Health and Communities	Public	N/a	13/10/2023