



### **Forward Plan**

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private, and identifies which decisions are key.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Plan should be forwarded to Democratic Services, Town Hall, Hall Plain, Great Yarmouth, NR30 2QF or via email to [memberservices@great-yarmouth.gov.uk](mailto:memberservices@great-yarmouth.gov.uk)

Agendas and any associated documents will be available for viewing on the Council's website, five clear days before the meeting, subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services to request the documents. If you wish to make representations to the Cabinet about an agenda item, please contact the Democratic Services Team prior to the meeting to make your request.

Please note that the decision dates are indicative and occasionally subject to change.

### **What is a Key Decision?**

A Key Decision is defined as a decision that is likely to:

- a) result in the Council incurring expenditure or making savings of £250k or more (calculated on a whole life basis); or
- b) be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

### **Why might a decision be made in private?**

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public, there may be occasions when the business to be considered contains confidential, commercially sensitive or personal information. The items of business where this is likely to apply are indicated on the plan.

**Members of The Cabinet:**

<b><u>Cabinet Member</u></b>	<b><u>Role</u></b>
Councillor Carl Smith	Chairman, Leader and Cabinet Portfolio Holder for Governance, Finance and Major Projects
Councillor Graham Plant	Vice-Chairman, Deputy Leader and Cabinet Portfolio Holder for Operational Property and Asset Management
Councillor Daniel Candon	Cabinet Portfolio Holder for Economic Development and Growth
Councillor Emma Flaxman-Taylor	Cabinet Portfolio Holder for Housing, Health and Communities
Councillor Paul Wells	Cabinet Portfolio Holder for Environment and Sustainability, Waste and Licensing
Councillor James Bensly	Cabinet Portfolio Holder for Tourism Culture and Coastal

**Plan of Forthcoming Decisions – Cabinet of 11 June 2024**

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
11 June 2024	Annual Performance Report 23/24	Cabinet	No	Information Governance Lead  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	01/05/2024
11 June 2024	23/24 Annual Action Plan end of year update report	Cabinet	No	Information Governance Lead  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	01/05/2024
11 June 2024	Property Acquisitions – North Quay Project	Cabinet	Yes	Executive Director of Major Projects  Portfolio Holder for Operational Property and Assets	Exempt	Paragraph 3 of Schedule 12A	08/03/2024
11 June 2024	Skills and Workforce Strategy and Action Plan	Cabinet	No	Skills Manager	Public	N/a	24/07/2023

				Portfolio Holder for Economic Development and Growth			
<b>11 June 2024</b>	<b><i>Wider Skills Presentation from East Coast College</i></b>	Cabinet	No	Portfolio Holder for Economic Development and Growth	Public	N/a	25/09/23
<b>11 June 2024</b>	<b>Paternity Leave Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
<b>11 June 2024</b>	<b>Maternity Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
<b>11 June 2024</b>	<b>Time off for Dependants Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
<b>11 June 2024</b>	<b>Carers Leave Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
<b>11 June 2024</b>	<b>Unauthorised Absence Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development	Public	N/a	20/03/2024

				Portfolio Holder for Governance, finance and Major Projects			
<b>11 June 2024</b>	<b>Annual Leave Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
<b>11 June 2024</b>	<b>Flexible Working Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
<b>11 June 2024</b>	<b>Bereavement Policy</b>	Cabinet	<b>No</b>	Head of Organisational Development  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
<b>11 June 2024</b>	<b>Revised Allocations Policy and Scheme for Consultation</b>	Cabinet	<b>Yes</b>	Head of Strategic Housing  Portfolio holder for Housing, Health and Communities	Public	N/a	07/05/2024
<b>11 June 2024</b>	<b>Corporate Plan Timetable</b>	Cabinet	<b>Yes</b>	Chief Executive Officer  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	07/05/2024

<b>11 June 2024</b>	<b>Beach House Café, Winter Gardens</b>	Cabinet	<b>Yes</b>	Executive Director of Major Projects  Portfolio Holder for Operational Property and Assets	Exempt	Paragraph 3 of Schedule 12A	13/05/2024
<b>11 June 2024</b>	<b>Equinox Property Holdings Financing</b>	Cabinet	<b>No</b>	Executive Director, Resources  Portfolio Holder for Operational Property and Asset Management	Public	N/a	15/11/23
<b>11 June 2024</b>	<b>Wintergardens Construction Procurement Strategy</b>	Cabinet	<b>No</b>	Executive Director of Major Projects  Portfolio Holder for Operational Property and Assets	Public	N/a	15/05/2024

Plan of Forthcoming Decisions – Cabinet of 9 July 2024

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
9 July 2024	Productivity Plans in Local Government	Cabinet	No	Chief Executive Officer  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	13/05/2024
9 July 2024	Annual Debt Report 2023/24	Cabinet	No	Head of customer Services  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	13/05/2024
9 July 2024	Council Tax Support – Options for 205/26 Scheme	Cabinet	Yes	Head of Customer Services  Portfolio Holder for Governance, finance and Major Projects	Public	N/a	13/05/2024
9 July 2024	Wellesley Stadium future operations	Cabinet	Yes	Executive Director, Place  Portfolio holder for	Public	N/a	13/10/2023

				Housing, Health and Communities			
9 July 2024	<b>Shareholders report GYS Ltd. Update on year 1 of GYS Ltd</b>	Cabinet	No	Executive Director, People  Portfolio Holder for Environment, Sustainability, Licensing and Waste	Public	N/a	04/03/2024
9 July 2024	<b>Treasury Management Outturn Report 2023/24</b>	Cabinet	Yes	Executive Director, Finance  Portfolio Holder for Governance, finance and Major Projects	Public		
9 July 2024	<b>Home Loss and Disturbance Payments Policy</b>	Cabinet	Yes	Head of Strategic Housing  Portfolio holder for Housing, Health and Communities	Public	N/a	07/05/2024
9 July 2024	<b>Antisocial Behaviour Strategy -</b> A report updating the Councils ASB Strategy to ensure is up to date with both Council priorities and current legislation and guidance	Cabinet	Yes	Head of Environment and Sustainability  Portfolio Holder for Environment, Sustainability, Licensing and Waste	Public	N/a	09/02/2024
9 July 2024	<b>Social Lettings Scheme -</b> Business case to support the introduction of a social lettings scheme	Cabinet	Yes	Executive Director, Place  Portfolio holder for Housing, Health and Communities	Exempt	Exempt information under Paragraph 3 of Part 1 of Schedule 12A	02/01/24



**Plan of Forthcoming Decisions – Meeting dates to be confirmed**

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
TBC	<b>Homeless &amp; Rough Sleeping Strategy 2023-2028</b>	Cabinet	<b>Yes</b>	Housing Options Service Manager  Portfolio holder for Housing, Health and Communities	Public	N/a	17/11/2023
TBC	<b>Sheltered Housing Asset Review</b>	Cabinet/ Council	<b>Yes</b>	Executive Director of Housing Assets  Portfolio Holder for Operational Property and Assets	Public	N/a	13/10/2023
TBC	<b>Housing Investment Plan</b>	Council	<b>No</b>	Executive Director of Housing Assets  Portfolio Holder for Operational Property and Assets	Public	N/a	13/10/2023