

Subject 2023/24 GENERAL FUND BUDGET REPORT

Report to ELT - 25 January 2023
Policy and Resources Committee – 13 February 2023
Council 21 February 2023

Report by: Finance Director



SUBJECT MATTER/RECOMMENDATIONS

This report presents for approval the general fund revenue and capital budget for 2023/24.

It is recommended that the Policy and Resources Committee consider and recommend the following to Council:

- 1) The general fund revenue budget as detailed at Appendix A;
- 2) The Council Tax for 2023/24 for the Borough Council tax be £181.48 (for an average Band D);
- 3) That the demand on the Collection Fund for 2023/24 be:
 - a. £5,417,359 for the Borough Council purposes;
 - b. £671,572 for Parish Precepts;
- 4) The new fees and charges as outlined at Appendix D1 and 3.5 be approved;
- 5) The reserves statement and movement on the reserves as detailed at Appendix E and within section 4 of the report;
- 6) The Policy framework for reserves as detailed at Appendix F;
- 7) The updated Capital Programme and financing for 2022/23 to 2023/24 as detailed at Appendix G;
- 8) An additional £328,314 be added to the capital programme for the asset purchase as outlined at 5.7;
- 9) The new capital bid proposals at Appendix H;
- 10) The Minimum Revenue Provision Statement 2023/24 as included at Appendix I.

1. INTRODUCTION / BACKGROUND

- 1.1. This report presents for consideration and recommendation the detail of the 2023/24 revenue and capital budgets for the General Fund. The report also presents an updated Capital programme covering the period 2022/23 to 2024/25. Recommendations from this report will be made to Council on 21 February 2023 to inform the setting of the council tax for 2023/24.
- 1.2. The 2023/24 medium term financial strategy was presented to the Policy and Resources committee in November 2022. At the time there was a forecast gap for the 2023/24 financial year of in the region of £2.4 million before allowing for any transfer from general reserves. The position in the MTFS assumed a use of reserves in the current financial year of £543k and for 2023/24 of £1.085m, this was largely in response to the increased pay costs due to the 2022/23 pay award and the increased inflationary pressures impacting on utilities and contract prices as well as interest rates.
- 1.3. Since then, the provisional Local Government Finance settlement has been announced and this has been used to update the funding for the budget for 2023/24, further detail on the

funding is included at section 2 of the report. Furthermore the detail of the budget has been pulled together by joint working between the service areas and the finance team to co-ordinate the detailed service budgets which are presented in more detail at Appendix A (summary statement) and Appendix B for the detailed service budgets.

2. PROVISIONAL LOCAL GOVERNMENT FINANCE SETTLEMENT 2023/24

- 2.1. The provisional Local Government Financial Settlement for 2023/24 was announced on 19 December 2022, whilst the announcement provided some information for 2024/25, it did not provide the detailed funding and certainty that a multi settlement would announce. The final settlement is due to be confirmed in late January/early February and Members will be updated verbally or as part of the report to Council later in February 2023 if there are significant changes that will impact on the budget setting for 2023/24.
- 2.2. The headlines from the announcement are summarised below, along with the impact to the Council's funding:
- 2.3. **Core Spending Power (CSP)** – This includes funding resources available to the sector and includes income from Council Tax, Business Rates, New Homes Bonus, Revenue Support Grant and other specific grants. The headline announcements are increases of over 9.2% for the sector for 2023/24, for GYBC, it is an increase of 4.2% the position for GYBC is included in the table 1;
- 2.4. **Revenue Support Grant (RSG)** – In cash terms the year-on-year allocation has increased by £400,905 however this includes grants that have been rolled into the RSG (Family Annex Council Tax Discount Grant and LCTS Administration Subsidy Grant). Therefore, excluding the rolled in grant the comparative figure to the 2022/23 RSH is an increase of approximately £216,000 an increase of 10.1%.
- 2.5. **New Homes Bonus (NHB)** – A total of £291 million for NHB has been allocated nationally (compared to £554 million in 2022/23. The allocation to the Council is £187,081 based on an award of 105 properties plus 76 affordable units. There is no legacy payments and the threshold over which the bonus remains payable remains at 0.4%. The allocation for 2023/24 marks a further allocation under the current system which has been due a review over many years due to the significant disparity and inequity of the current NHB scheme which does not benefit those authorities that have a higher-than-average number of lower banded properties and also where they face challenges to deliver housing growth.
- 2.6. Other Grants:
 - **Services grant** – the settlement has included £464 million for 2023/24 (compared to £822 million last year) funding nationally, the reduction is in part due to the fact there is no longer an increase in the National Insurance Contributions. The allocation to the Council is £149,192;
 - **Funding Guarantee** – A total of £136m has been allocated nationally to ensure that all councils will see at least a 3 percent increase in the Core Spending Power before any decisions about organisational efficiencies, use of reserve or council tax levels, the allocation for the Council is £269,304.
- 2.7. **Council Tax** – Core Spending Power assumes increases in Council tax funding from tax base growth and increases in Council tax to the capped limit, for shire districts this is the higher of 3% or £5 for a band D equivalent property. The CSP assumed additional resources compared to 2022/23 of £215,000, in cash terms the budget as presented shows a comparable increase in resources from Council Tax of £331,667. This is based on the tax base for 2023/24 of 29,851, an increase of 507 and the increase of £5 to a band D to £181.48 and also due to no longer assuming a collection fund deficit.

2.8. **Business Rates** – As announced in the 2022 Autumn Statement the business rates multiplier will be frozen for 2023/24 at 49.9p (small business multiplier) and 51.2p (national business multiplier). The Government will compensate local authorities for the loss of income up to the level of the September 2022 Consumer Price Index (CPI) (10.1%).

2.9. The following table provides a summary of the Core Spending Power as announced in the provisional settlement.

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Settlement Funding Assessment*	8,135	7,255	6,593	6,239	5,808	5,903	5,914	5,978	6,522
Compensation for under-indexing the business rates multiplier	51	51	54	85	123	154	200	393	679
Council Tax Requirement excluding parish precepts	3,831	3,914	4,142	4,391	4,612	4,836	4,957	5,179	5,394
New Homes Bonus	1,157	1,377	1,063	628	427	373	39	495	187
New Homes Bonus returned funding	11	8	9	-	-	-	-	-	-
Lower Tier Services Grant	-	-	-	-	-	-	164	176	-
Services Grant	-	-	-	-	-	-	-	265	149
Grants rolled in	172	239	188	184	178	178	186	184	-
Funding Guarantee	-	-	-	-	-	-	-	-	269
Core Spending Power	13,357	12,843	12,049	11,527	11,148	11,444	11,460	12,669	13,200

*Includes Revenue Support Grant and Business Rates baseline Funding

2.10. **Fair Funding Review** – The announcement on the provisional settlement confirmed that the review of relative needs and resources (also known as the Fair Funding Review) and the business rates reset would not be implemented in the current Spending Review Period (2022/23 to 2024/25). There remains continued uncertainty around the future funding and in particular transitional funding for

2.11. **Business Rates Pool funding** - The Norfolk Business rates pool has been operating since the start of the business rates retention system was introduced 2013/14 and except for 2021/22 a pool has existed. It is being recommended that the pool continue again for 2023/24 with the sharing arrangement of the gain for 2023/24 being the same as that for the current financial year where the funds are shared across the members (all seven boroughs, districts and the city along with the County) as opposed to a bidding process.

3. REVENUE ACCOUNT BASE BUDGET

- 3.1. The high-level summary of the general fund revenue budget is included in Appendix A. Appendix B provides more detail of the service budgets and also provides commentary on the more significant movements compared to the 2022/23 base budget. The following provides a commentary on some of the key assumptions that have been used to inform the 2023/24 budgets.
- 3.2. **Council Tax** – The budget assumes an increase in the tax base of 507 band D properties and an increase in the Band D Council Tax of £5 to £181.48, this is within the permitted referendum limit for GYBC which would be to £181.77. The forecasts for the following two years assume similar growth in tax base and annual increases of £5 for a band D.
- 3.3. **Funding** – The budget assumes the funding allocation from the provisional local government finance settlement and the utilisation of the grants allocated in the year.
- 3.4. **Fees and Charges** – The fees and charges for 2023/24 are included as a separate report on the agenda, all fees and charges have been reviewed and recommendations made within the parameters of the fees and charges policy. The fees and charges policy allows for increase of RPI upto 2%. Due to the increased inflationary pressures facing the Authority all charges have been reviewed and increased where appropriate to mitigate the increased costs in the provision of the cost of services.
- 3.5. There is the addition of two new charges for 2023/24 for the charging of confirming compliance with S106 and Planning conditions as outlined below:
 - Confirming compliance with an imposed planning condition £100
 - Confirming compliance with a section 106 agreement (additional fee for legal advice if required) £150.
- 3.6. There are also a number of changes to the pay and display charges that are outside of the fees and charges policy due to being new charging structures:
- 3.7. A change to the tariff structure for Town Centre Car Parks short stay and long stay is proposed to incorporate a new 30-minute tariff for Market Place Car Park and Howard Street Car Park and a change to the removal of the first hour tariff on all Town Centre Car Parks (including Blackfriars Car Park) to a new 90 minute tariff with hourly/daily charges thereafter. The new tariff structure has been recommended to take account the Market Place development and to provide more options of dwell time for users of the car parks. These are included in Appendix D1.
- 3.8. A new overnight tariff has been recommended for the Marina Leisure Centre Car Park to align with the Seafront Short Stay Car Parks. A new tariff for the Seafront Long Stay Car Parks has been recommended as a daily fee between November and February to give the flexibility of operating the Long Stay Car Parks through the winter period for specific events where appropriate. The Seafront Long Stay Car Parks have historically been in operation between the start of BST and the end of October. A further change recommended is to bring forward the operation of these car parks to the 1st March in each year. These proposals are all outlined within appendix D1 for recommendation to council for 2023/24.
- 3.9. In addition to the fees and charges proposals for 2023/24 savings have been included totalling £1.1m in 2023/24.
- 3.10. **Savings** – The 2023/24 budget assumes the continuation of previously approved savings and additional income, in addition a number of new savings and additional income are being recommended as part of approval of the budget for 2023/24. Management team were tasked to identify savings and additional income for consideration as part of the budget process that are in line with the key themes of the Councils financial and business strategy as included in the Medium term Financial Strategy. The key themes are:

- Strategic Asset Management
 - Economic and Housing Growth
 - Property Investment and Commercialisation
 - Technological Investment
 - GYBC Operating Model – including Digital Strategy, Organisational Strategy and Procurement and Contract Management
 - Sustainability Strategy
- 3.11. The detail of the savings that are reflected in the budget are included at Appendix D, this is made up of £944k savings that have been factored into the budget and a further in year savings target of £163,600 has been included in the budget but not allocated to services, these will be subject to more detailed business cases to be brought forward in the year to deliver savings/additional income.
- 3.12. The savings will be delivered across all services and largely focus on the themes strategic assets and GYBC operating model on how services are delivered and opportunities to deliver services differently, for example making use of our assets and opportunities to generate additional income from car parks and also looking more strategically at our administrative asset base for example our offices and utilisation our office space in a more efficient way, this can include renting space out and rationalising space. This is a project that will deliver longer term savings in later years with some savings profiled for year one.
- 3.13. **Employee Budgets** – The budget for 2023/24 assumes a 5% pay award, although this is subject to a local agreement. The impact of the 2022/23 pay award of the £1,925 as opposed to a percentage increase has resulted in significant growth in the current year and knock on impact into 2023/24 future years. In comparison the base budget for 2022/23 assumed a 2% pay award but once all pay awards were finalised this resulted in an average increase across all pay bands of 5.28% ranging from 1.44% to 10.50%. As a guide a 0.5% sensitivity to the pay award equates to approximately £73,000 per annum for the Council budget. It is current practice to allow for a turnover/vacancy element within the employee budgets for the year, for 2023/24 this equates to approximately 3.0% (£452k)
- 3.14. **Contract and Other Inflation** – Where applicable contract inflation has been factored into the budget reflecting the CPI /RPI as applicable up to 11.6%. Other areas for example where we have known inflationary pressures include insurance costs which have increased by 25% for the year and the external audit fees following the national re-procurement by the Public Sector Audit Appointments (PSAA) which has resulted in an increase of 150% (£54k) for 2023/24 audit fees.
- 3.15. **Utilities** – As is being experienced across all sectors and households, the increase in energy prices is having a significant impact on the Councils budgets and for some facilities the 2023/24 electricity budgets compared to the 2022/23 base budget have increased by 100% and for gas as much as 200%. Further work on energy usage and options available to the Council are ongoing and these have informed some of the savings priorities for delivery in 2023/24 and future years.
- 3.16. Non-Service Income and Expenditure:
- 3.17. **Interest and Minimum Revenue Provision (MRP)** – The budget for 2023/24 includes £1.825 million for interest payable which has been informed by the current level of interest rates and planned borrowing requirements in line with the capital programme and the treasury management strategy. The MRP for the year has been updated to reflect a revision to the delivery of the capital programme schemes, currently forecast to be £2.129 million for the year.

- 3.18. **Pension** – The three-year triennial review of the Local Government Pension Scheme commencing 2023/24 has been completed which has shown a slight improved situation which has meant that there has been a small reduction in the annual fixed sum contribution over the next three years, this has been reflected in the 2023/24 and future forecasts.

4. RESERVES

- 4.1. The statement of general and earmarked reserves is attached at Appendix D, this details the planned use of reserves in the current and future financial years. Reserves are held and utilised in accordance with the policy framework for reserves which is attached at Appendix E.
- 4.2. The balance in the general reserve at 1 April 2022 was £4.02million and is expected to be £3.3million at the end of the current year after allowing for the forecast movements in the current year, the final balance will be informed by the 2022/23 outturn position to be reported later in the year. The policy framework for reserves has been reviewed and this includes the methodology for the recommended level of general reserve which is recommended to remain at £3.5 million.
- 4.3. The budget for 2023/24 is reliant on a transfer from the general reserve of £1,143,503, in order to maintain the general fund minimum balance there will need to be a re-allocation from earmarked reserves to re-establish the balance in the general reserve. This is recommended to be re-allocated from the collection fund reserve and this is detailed below.
- 4.4. The Council continues to hold a number of earmarked reserve of which the more significant are summarised below along with the current forecast balance at 31 March 2023:
- Invest to Save (£1.219million) – This reserve provides a source of funding that can be utilised for up front, one-off funding for invest to save proposals that will deliver future budget efficiencies and savings;
 - Asset Management Reserve (£521k) – This reserve is held to mitigate the impact of fluctuations between financial years from income received from council assets and properties and is being used to smooth the impact to the revenue account of the costs of the new leisure centre until it delivers the returns to the revenue account as included in the business case.
 - Homelessness Reserve (£747k) – This reserve holds the balance of prior year funding received to address the demand for the service and the use of the reserve in the year is being matched by spending commitments.
 - Collection Fund Reserve (£1.884million) - This reserve was established originally to mitigate the significant variations between years and to reduce the impact of appeals from previous years of business rates. It is recommended that £1.6m of this reserve is transferred to the general reserve to mitigate the planned use of the reserve over current and next financial year, in addition the remaining balance within the Collection fund income compensation reserve has been re-allocated to the Collection fund reserve, leaving a forecast balance of £908k in this reserve.
- 4.5. The Council continues to hold a number of other earmarked reserves for specific committed purposes for which the timing of their use has not yet been identified. The current virement rules allow for the use of reserves to be approved within the overall virement limits.
- 4.6. The 2023/24 budget requires a use of reserves of £1,143,503 in the year to produce a balanced budget, this is not a sustainable position and will require early review of spending plans and income in 2023/24 in preparation for the 2024/25 budget. Whilst there are still earmarked reserves remaining there is not sufficient capacity within the remaining general fund balance and earmarked reserves to place such heavy reliance on balancing the budget from reserves in the medium term.

- 4.7. A comprehensive statement on the adequacy of the reserves and recommended balance will be included with the Chief Financial Officer's report which forms part of the Council Tax and Budget report to Council in February 2023.

5. CAPITAL

- 5.1. This section of the report presents the capital budgets for consideration along with the recommended capital bids for 2023/24.
- 5.2. **Current 2022/23 Capital Programme** - Appendix G includes a summary of the 2022/23 capital programme, which has been updated for known slippage on the 2022/23 capital programme, capital projects approved as part of prior year budget setting and also where there has been approved in-year amendments to the capital programme. This results in a current capital budget of £27.6million, which includes £5.964million in relation to the Future High Street fund and £2.173million for the Town deal projects.
- 5.3. Before new capital schemes are taken into account, the current capital projects for 2023/24 total £46.897m, this includes £6.474million for Town Deal projects and £10.254 million for Future High Street projects. The table below provides a summary of the current capital programme along with the financing.

£000	2022/23	2023/24	2024/25	2025/26
Capital Spend	27,604	46,897	24,437	12,272
Financing:				
Borrowing	10,539	24,036	3,430	2,580
Grants and Contributions	14,690	15,709	20,607	9,692
Revenue/Earmarked Reserves	20	620	400	0
Capital receipts	2,354	6,532	0	0
Total Financing	27,604	46,897	24,437	12,272

- 5.4. **New Capital Schemes** - In addition to the update of the 2023/24 capital programme, approval is being sought for a number of new capital projects for 2023/24, and subsequent years as identified within the Capital Appendix H.
- 5.5. The appendix provides the detail of the bids summarised in the table below:

£000	2023/24	2024/25
Schemes recommended to be included in the 2023/24 programme – annual provisions	1,400	1,400
Schemes recommended to be included in the 2023/24 programme	902	0
Subtotal – Additions to Capital Programme	2,302	285
Play works – subject to the S106 approval route	305	0
Further Business cases required	1,196	0
Total Capital Bids	3,803	1,685
Financing:		
Borrowing	1,790	265
Grants and Contributions	2,013	1,420
Total Financing	3,803	1,685

- 5.6. **Levelling Up** – Confirmation was received on 19 January 2023 that the Levelling Up Fund application for Great Yarmouth Riverside Gateway had been successful and would be awarded £20m. Council approved in July 2022 the co-investment of £2.2m for the 10% local

contribution to the project. As further information is confirmed on the drawdown of the funding the capital programme will be updated for the project spend.

- 5.7. An addition to the capital programme is also being recommended in respect of the asset purchase for the establishment of GYS. On the 23rd June 2022 Full Council approved a capital budget to purchase assets currently used by GYBS, either owned or leased by Norse, to include items such as Refuse Collection Vehicles, Mechanical sweepers, lawn mowers, gardening equipment, vans and so forth.
- 5.8. Since this decision Officers have continued to negotiate the cost of these items with Norse, which included the Council obtaining its own independent valuation of these items, which Norse have since agreed is the price they will accept for these assets. Unfortunately, due to nationwide supply issues in relation to much of these assets, the second-hand market is particularly buoyant meaning that these assets are retaining a higher value than originally estimated.
- 5.9. The total value of these assets has subsequently been agreed at £978,314, which is an additional £328,314 over the original estimation presented to Members in June, and therefore Members are requested to approve a further capital budget of £328,314 to enable to purchase of these assets prior to GYS's operational start date of the 1st April 2023. The cost of the asset purchases will be fully recharged to GYS.
- 5.10. Capital Programme Funding** - There are a number of sources of funding available to fund the capital expenditure. The following outlines those which are available to the Council:
- External Contributions or Grants – e.g. from third party organisations often used to part fund capital projects, for example the future high streets fund, town deal funding.
 - Reserves – Available capital and revenue reserves can be used to fund capital expenditure.
 - Capital Receipts – Capital receipts are generated from asset disposals and can only be used to fund capital expenditure or repay debt.
 - Borrowing – Under the Prudential Framework, the Council is able to fund expenditure from borrowing provided that they can demonstrate affordability and need. Borrowing (internal or external) to finance capital spend will attract charges to the revenue account in the form of interest and Minimum Revenue Provision (MRP) charges. The Councils capital programme is heavily reliant on borrowing as a source of funding. Where the capital programme is financed by borrowing, the revenue impact of the borrowing is taken into account and including ways to mitigate the borrowing costs for example where the capital investment will deliver a revenue income or a saving. This report is presenting for approval the Minimum Revenue Provision Statement for 2023/24 which outlines the method for calculation of the MRP, this is included at Appendix I.

6. FUTURE FINANCIAL FORECASTS

- 6.1. At the same time as producing the budget for 2023/24, high level forecasts have been produced for 2023/24. The table below provides a summary of the three-year position for 2023/24 to 2025/26 based on known spending pressures and assumptions of future grant and income levels.

£000	2023/24	2024/25	2025/26
Net Cost of Service	14,798	14,752	15,222
Non-Service Expenditure/(Income)	2,819	3,596	3,718
Planned Contributions to/(from) reserves	(1,178)	(197)	(20)
Income from Grant and Taxpayers	(15,296)	(15,638)	(15,880)
Deficit/(Surplus)	1,144	2,513	3,039

£000	2023/24	2024/25	2025/26
Future Business Strategy Savings and Income targets	n/a	(480)	(620)
Updated Forecast	1,144	2,033	2,419

- 6.2. At this time the impact of the fair funding review and business rates reset is not known although the timing will not be until after the current spending review period, i.e., after 2024/25, therefore some funding assumptions have been made for 2024/25, but here there is greater uncertainty for 2025/26.
- 6.3. At this time there is a forecast funding gap of £2.5 million in 2024/25 increasing by a further £527k in 2025/26. This is before any new savings or additional income streams are factored into the budget and assumes inflationary increases to government grant and business rates, pending the wider review of funding reforms. As part of the MTFs this identified future savings and income targets that could be allocated against priorities in progress that would seek to deliver additional income and savings in future years, for example generating capital receipts that could be used to finance the capital programme to reduce the reliance on borrowing to finance capital spend, the introduction of the second homes premium, growth opportunities for income from the operations and maintenance development. The impact of some of these have already been factored into the future financial forecasts, some are yet to be delivered, updating the targets for these reduces the gap in 2024/25 to £2.033million.
- 6.4. The current business strategy themes as mentioned earlier remain the priorities for identifying opportunities to deliver growth and ensuring that the Council’s resources and assets are utilised in the most efficient way to deliver future savings and income to the Council. This will include identifying opportunities to general capital receipts to reduce future borrowing costs for funding the capital programme.
- 6.5. The timing of the announcements of the reviews of local government funding is not yet known and once further detail is announced, the Medium-Term Financial Strategy will be updated accordingly. However early work on the budget for 2024/25 will need to commence to determine expenditure priorities and deliver additional income to deliver a balanced budget moving forward without the reliance on reserves as is necessary in 2023/24.

7. FINANCIAL IMPLICATIONS

- 7.1. The body of the report and appendices present the overall general fund budget for revenue and capital for 2023/24. For the revenue account there is a reliance on the use of reserves in the year of £1.1m and this is being funded from a re-allocation of the collection fund earmarked reserve to the general reserve.
- 7.2. The Council continues to face significant financial challenges due to the uncertainty of future funding for local government and the increase inflationary pressures that are not matched by inflationary income levels.

8. RISKS

- 8.1. The Council budget has been informed by a number of assumptions and based on information that is available, for example funding allocations. The following outlines the more significant risks that the Council continues to face in relation to its financial position.
- 8.2. **Future Funding** – The continued uncertainty of funding for local government and the lack of multi-year settlements does not support the longer-term financial planning for local services. The budget for 2023/24 is based on a one-year finance settlement and the 2024/25 forecast has been informed by announcements made in the settlement for future grant allocations.

and assumptions. As a source of funding the New Homes Bonus current scheme is heavily skewed against those authorities with a higher than average number of properties in the lower council tax bands and also where there is lower levels of housing growth. Delivery of new homes growth is still important in response to demand and also the ability to grow the council tax base as a source of income.

- 8.3. **Business Rates** - Funding fluctuations from business rate income continues to be a prevalent feature of Local Government funding. The impact of appeals only exacerbates this risk and applies to current and new appeals. Other factors that will lead to reductions in income include for example, business closures, successful rateable value appeals (which reduce the RV and consequently the rates payable), including the impact of back dated appeals. The NNDR provision within the system only reflects the potential impact of appeals currently in the appeals system. The budget does assume continued growth from the business rates income. The Council does hold an earmarked reserve which can mitigate the timing of fluctuations in the level of income from business rates, although there has been a transfer from this reserve in the year to increase the general reserve to fund the deficit for the 2023/24 budget. The further delays to the implementation of the new business rates retention scheme seeks to exacerbate the risks of funding uncertainty for local government.
- 8.4. **General Economic Climate** – The impact of the rates of inflation and interest rates are detailed within the report. Where increased costs for contracts, utilities or pay result in levels above those budgeted, corrective in-year action will need to be taken to manage the overall in-year financial position. The budget monitoring reports will proactively be flagging the overall position to the revenue account.
- 8.5. **Capital Projects** – The Council has a number of significant capital projects at various stages of delivery. With the increases to inflation these projects are under increased pressure to deliver the outputs within the resources available. Council approved a centralised capital projects contingency budget in 2022 to ensure the continued delivery of the capital programme. Use of this contingency is not without financial impact, these implications will be taken as part of any approval for use of the contingency. In the meantime, all capital projects remain under close monitoring as part of the capital programme and the individual officer and member working groups as applicable. Each project faces a number of risks in terms of their delivery and also where they are subject to external funding it is essential that the funding conditions are met. The Council has a strong governance framework in place which can mitigate some of the project risks as well as ensuring adequate project contingency is held within project budgets. However, there will always be risks that are outside of the control of the council when managing these budgets. Reserves, both general and earmarked reserves can be used to mitigate the financial impact of this. If required, the scope of capital projects can be reviewed to reduce call on budget and minimise request for additional contingency.
- 8.6. Where capital projects are financed by capital receipts until the receipts are received there is always a risk that the risk will either not come into fruition or be lower than anticipated. The current and future capital receipts continue to be monitored as part of the capital financing arrangements.
- 8.7. **Interest Payable and Minimum Revenue Provision (MRP)** - The budget reflects the revenue costs of the planned borrowing and financing of the current and future capital programmes based on the forecast for interest rates. The impact of interest rate changes will have a direct impact to the revenue account for the financing of capital schemes.
- 8.8. Slippage of capital schemes will impact on the level of borrowing required along with the associated financing costs. The capital programmes have been reviewed to accurately reflect the timing of the projects, to ensure an accurate provision for MRP and interest can be made

which reflects the timing of the capital spend. In addition, as new schemes and projects are approved outside of the budget this too will have an impact on the associated financing costs and will need to be considered as part of the options appraisal and business cases presented for approval. Furthermore future increases to MRP can be mitigated by the use of capital receipts to fund capital expenditure to reduce the need to borrow.

- 8.9. **Budgeted Income** – The revenue budget is reliant upon achieving significant levels of income from a number of demand led service from sales, fees and charges, for example car parking, planning and building control and crematorium. The budgets have been informed by actuals and knowledge of current service delivery. Whilst a prudent approach has been taken for the setting of income budgets the actual performance will need to be monitored closely to allow any corrective actions to be taken in year if required. In addition, the fees and charges have been reviewed in the year in line with the policy which has allowed for increases in charges to mitigate some of the increased costs in the provision of services, if there is an impact on demand, then these may require further review.
- 8.10. Achievement of service income still remains a financial risk that cannot be fully influenced by the Council. It is for reasons such as this that a factor in determining the recommended general reserve balance includes an amount for the sensitivity in delivery of the more significant demand-led income budgets.
- 8.11. **Commercial Property Rentals** – The Council holds a number of commercial assets for which it receives an income from licences and rentals. The budget has made some assumptions on future rentals, however the risk of vacancies continue to be prevalent and therefore will continue to be managed by the service.
- 8.12. **Reserves** - The Council currently holds a number of earmarked reserves for which some are allocated for specific purposes, although the profile of spend is not yet agreed and commitments not currently made. Use of reserves only provides a short-term solution to mitigate the forecast deficits and can also be used to mitigate the impact, if for example savings and income are not achieved as budgeted. As part of approving the annual budget Members are reminded that reserves do not provide a long-term solution for a sustainable budget position and early action in.
- 8.13. **Cost of Living - Universal Credit and Housing Benefit Subsidy** – At a time when households are faced with increased financial pressures, there is likely to be an increased demand for support and potential impact on collection of income for example council tax. The budget reflects the funding from the Department for Work and Pensions for housing benefit administration. The Council is responsible for paying out in the region of £22 million of housing benefit and rent rebates which the budget assumes is recoverable through the subsidy system. The subsidy returns are audited annually at which point any under or over recovery will be determined and adjusted for. Any under recovery that is not eligible for subsidy would result in a financial implication to the Council which can be mitigate through the use of the earmarked reserve.
- 8.14. **Local Council Tax Support** – The LCTS scheme continues to support those households on low income or in receipt of benefit. The impact of a greater demand for LCTS would reduce the council tax collectable in the year and consequentially increase the deficit on the collection fund which will then need to be recovered in future years.

9. CONCLUSIONS

- 9.1. The Council is required to recommend a budget for approval each year. The budget report is presented to Policy and Resources Committee for recommendation to Full Council as part of

the budget and council tax setting process. The report presents the detailed budget considerations for 2023/24.

- 9.2. The report provides an overview of the risks that are facing the Council in the short to medium term, whilst the report presents a balanced position for 2023/24 it is reliant on the use of reserves in the year which is not sustainable. Early decisions on the base budget spend priorities for 2024/25 will need to be taken in the 2023/24 to inform an update to the medium-term financial plan.

10. BACKGROUND PAPERS

- 10.1. The following reports and announcements have been used to inform the budget report as presented:

- 2021/22 Outturn report
- 2022/23 in year financial monitoring reports
- Provisional Local Government Finance Settlement
- Medium Term Financial Strategy
- National Non-Domestic Rates Return
- Financial monitoring.

Area for consideration Comment	Comment
Monitoring Officer Consultation	As part of ELT consultation
Section 151 Officer Consultation	Report author
Existing Council Policies See background papers	
Financial Implications Within existing budgets	Included in the report
Legal Implications (including human rights)	n/a
Risk Implications	Included in the report
Equality Issues/EQIA assessment	As part of making decisions on the budget the Council must have regard for the Public Sector Equality Duty. A Equality Impact Assessment has been completed for the savings proposals and these are referenced at Appendix D.
Details contained in strategy	
Crime & Disorder	
Every Child Matters	

<u>General Fund Summary</u>	Original 2022/23 Budget	2022/23 updated Forecast	2023/24 Budget
	£	£	£
Services:			
Executive and Resources	5,165,040	5,503,950	5,268,983
Inward Investment	1,457,768	1,327,095	1,005,905
Housing	1,046,111	992,436	943,323
Planning and Growth	434,019	486,887	655,600
Customer Services	(695,176)	(775,095)	(286,675)
Property and Asset Management	(85,890)	(13,445)	424,967
Communications and Marketing	753,578	763,742	660,056
Environmental Services	5,321,436	5,282,556	6,256,528
Savings/Costs to be allocated to service	0	0	(163,600)
Net Cost of Service	13,396,886	13,568,126	14,765,087
Non Service Exp/(Income):			
Recharges to HRA	(2,036,804)	(2,036,804)	(1,701,263)
Parish Precepts	596,030	596,030	671,572
Parish CTSS Grant	25,003	25,003	0
Capital Charges	(1,655,375)	(1,655,375)	(1,506,384)
Revenue Financing for Capital	0	50,000	50,000
Interest Receivable	(82,086)	(118,258)	(474,906)
Interest Payable	902,592	1,002,592	1,821,000
Minimum Revenue Provision	1,730,112	1,560,214	2,129,843
Pension Back Funding	2,270,129	2,270,129	2,224,021
Vacancy Management	(382,000)	0	(452,000)
Apprenticeship Levy	51,767	51,767	58,539
Sub total - Non Service Exp/Inc	1,419,367	1,745,298	2,820,422
Net Operating Expenditure	14,816,254	15,313,424	17,585,508
Contributions to/(from) Reserves:			
Restricted use grant	(54,000)	(54,000)	(52,000)
Invest to Save	0	(50,255)	(49,747)
Specific budget	(59,142)	(59,142)	(62,967)
Waste management	(11,375)	(11,375)	(2,420)
Collection Fund	(93,000)	(93,000)	0
Collection fund pooling	0	(50,000)	0
Community Housing	(10,000)	(10,000)	(30,000)
Coastal Protection	0	37,566	0
Planning Delivery	0	(25,000)	0
Special Projects Reserve	(182,978)	(182,978)	(35,000)
Homelessness	(95,000)	(95,000)	(642,323)
Asset Management	(230,825)	(236,621)	(247,745)
COVID reserve	0	(431,054)	0
Other Reserves	(24,724)	(247,288)	(22,472)
Sub Total Earmarked Reserves	(761,062)	(1,508,147)	(1,144,674)
Amount to be met from Government Grant and Local Taxpayers	14,055,192	13,805,277	16,440,834
Collection Fund - Parishes	(596,030)	(596,030)	(671,572)
Collection Fund - Borough	(5,085,693)	(5,085,693)	(5,417,359)
Retained Business Rates	(5,092,629)	(5,092,629)	(6,065,000)
Revenue Support Grant	(2,136,919)	(2,136,919)	(2,537,824)
New Homes Bonus	(495,249)	(495,249)	(187,081)
Other Grants	(440,467)	(440,467)	(418,496)
Income from Grant and Taxpayers	(13,846,987)	(13,846,987)	(15,297,331)
(Surplus)/Deficit	208,205	(41,710)	1,143,503

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Executive and Resources:					
Equinox					
Employee	58,370	58,370	64,708	6,338	
Transport	0	0	963	963	
Supplies & Services	25,000	25,000	20,076	(4,924)	
Income	(129,000)	(129,000)	(132,000)	(3,000)	
	(45,630)	(45,630)	(46,253)	(623)	
GYS Company					
Employee	68,384	67,236	0	(68,384)	One off costs in 2022/23 for the establishment of the new GYS company.
Supplies & Services	34,616	34,616	30,636	(3,980)	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	0	0	16,340	16,340	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	0	0	(470,000)	(470,000)	This covers the SLA for the provision of support services to the company (includes finance, HR, ICT and systems provision) and the estimated lease payments for assets leased to the company. This is offset by costs within services and non service expenditure.
	103,000	101,852	(423,024)	(526,024)	
Corporate Costs					
Transport	6,500	500	500	(6,000)	
Supplies & Services	141,607	194,108	195,650	54,042	150% increase in External Audit fees from 22/23 to 23/24. RPI only has been factored in for the following financial years.
Support Services - Recharges Out	(445,730)	(445,730)	(196,130)	249,600	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Support Services - Recharges In	297,650	297,650	134,170	(163,480)	
Income	0	0	0	0	
	27	46,528	134,190	134,162	
North Quay and Conge					
Supplies & Services	0	10,250	0	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	0	0	0	0	
Income	0	0	0	0	
	0	10,250	0	0	
Executive Team					
Employee	709,650	739,904	776,225	66,575	Increases due to pay awards and increments.
Transport	5,000	6,000	5,000	0	
Supplies & Services	8,241	11,442	7,869	(373)	
Support Services - Recharges Out	(1,350,700)	(1,350,700)	(789,080)	561,620	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Support Services - Recharges In	627,820	627,820	301,380	(326,440)	
Income	0	(1,600)	0	0	
	11	32,866	301,394	301,382	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Finance					
Employee	650,075	643,028	842,575	192,500	Increases due to pay awards and increments, roles created to be recharged to GYS and overlap of systems manager roles (one role is funded from reserves).
Transport	250	250	0	(250)	
Supplies & Services	272,728	275,948	269,409	(3,319)	
Support Services	115,000	115,000	115,000	0	
Support Services - Recharges Out	(1,494,280)	(1,494,280)	(1,219,490)	274,790	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	461,220	461,220	432,930	(28,290)	basis year on year.
Income	(5,000)	(6,000)	(7,500)	(2,500)	
	<u>(7)</u>	<u>(4,834)</u>	<u>432,924</u>	<u>432,931</u>	
ICT					
Employee	458,850	366,442	495,618	36,768	Increases due to pay awards and increments.
Premises	4,951	4,951	6,079	1,128	
Transport	1,000	1,000	0	(1,000)	
Supplies & Services	358,958	383,958	398,505	39,547	Inflationary increase on annual software maintenance costs.
Third Party Payments	474,593	455,593	456,956	(17,637)	Shared service contract renegotiated with Norfolk CC.
Capital Charges	107,504	107,504	107,504	0	
Support Services - Recharges Out	(1,553,710)	(1,553,710)	(1,464,660)	89,050	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	147,860	147,860	124,990	(22,870)	basis year on year.
Income	0	0	0	0	
	<u>6</u>	<u>(86,402)</u>	<u>124,992</u>	<u>124,985</u>	
Corporate Strategy					
Employee	92,700	73,905	104,369	11,669	Increases due to pay awards and increments.
Transport	200	200	200	0	
Supplies & Services	3,752	3,752	4,333	581	
Support Services - Recharges Out	(143,950)	(143,950)	(108,900)	35,050	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	47,290	47,290	30,700	(16,590)	basis year on year.
Income	0	0	0	0	
	<u>(8)</u>	<u>(18,803)</u>	<u>30,702</u>	<u>30,710</u>	
Member Services					
Employee	188,379	143,041	188,125	(254)	
Premises	0	0	0	0	
Transport	2,100	1,100	2,100	0	
Supplies & Services	371,944	362,144	343,666	(28,278)	Removal of ward budgets as one off only approved for 2022/23.
Support Services	0	0	0	0	
Capital Charges	0	0	0	0	
Support Services - Recharges Out	(684,760)	(684,760)	(577,360)	107,400	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	161,340	161,340	103,510	(57,830)	basis year on year.
Income	0	0	0	0	
	<u>39,003</u>	<u>(17,135)</u>	<u>60,041</u>	<u>21,038</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Elections					
Employee	116,492	103,197	171,807	55,315	
Premises	0	0	0	0	
Transport	1,000	0	500	(500)	
Supplies & Services	73,472	76,972	143,294	69,822	Costs for holding the Borough elections in 2023/24.
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	38,310	38,310	43,950	5,640	
Income	(700)	(700)	(25,211)	(24,511)	New Burdens Funding 2023/24 for voter ID, accessibility and training.
	<u>228,574</u>	<u>217,779</u>	<u>334,340</u>	<u>105,766</u>	
Human Resources					
Employee	417,894	393,298	508,273	90,379	Increases due to inflation and increments and roles created to be recharged to GYS
Premises	0	0	0	0	
Transport	1,000	1,000	1,000	0	
Supplies & Services	74,684	94,809	130,937	56,253	New HR System and Payroll Managed Service
Capital Charges	0	0	0	0	
Support Services - Recharges Out	(653,230)	(653,230)	(640,210)	13,020	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Support Services - Recharges In	159,660	159,660	121,190	(38,470)	
Income	0	(9,168)	0	0	
	<u>8</u>	<u>(13,631)</u>	<u>121,190</u>	<u>121,182</u>	
Legal					
Supplies & Services	82,223	84,223	91,912	9,689	
Third Party Payments	407,623	408,623	454,907	47,284	Legal costs increase to the benchmark hours for core services.
Support Services - Recharges Out	(479,640)	(479,640)	(511,820)	(32,180)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Support Services - Recharges In	24,800	24,800	16,430	(8,370)	
Income	(35,000)	(28,000)	(35,000)	0	
	<u>6</u>	<u>10,006</u>	<u>16,429</u>	<u>16,423</u>	
COVID-19 costs					
Employee	0	1,086,384	0	0	
Premises	0	0	0	0	
Transport	0	11,120	0	0	
Supplies & Services	0	305,234	0	0	
Income	0	(971,684)	0	0	
	<u>0</u>	<u>431,054</u>	<u>0</u>	<u>0</u>	

Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
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Total Executive and Resources:	324,990	663,900	1,086,923	761,933
Total Executive and Resources excluding capital charges & recharges:	5,057,536	5,396,446	5,161,479	103,943
Total Executive and Resources excluding recharges:	5,165,040	5,503,950	5,268,983	103,943

Inward Investment

Projects and Programmes

Employee	155,554	79,195	110,523	(45,031) Reduction in budget due to staff post offered as savings in year and movement of Project manager into this service area from the project management office.
Premises	0	0	0	0
Transport	886	886	886	0
Supplies & Services	2,154	2,154	2,206	52
Support Services - Recharges Out	(77,200)	(77,200)	(74,550)	2,650
Support Services - Recharges In	514,260	514,260	262,230	(252,030) Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	0	0	0	0
	<u>595,654</u>	<u>519,295</u>	<u>301,295</u>	<u>(294,359)</u>

Project Management Office

Employee	128,778	109,118	82,361	(46,417) Reduction in budget due to staff post offered as savings in year and movement of Project manager to Projects and Programmes team.
Premises	0	0	0	0
Transport	614	614	614	0
Supplies & Services	1,188	1,188	1,188	0
Support Services - Recharges Out	0	0	0	0
Support Services - Recharges In	45,200	45,200	64,760	19,560 Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	0	0	0	0
	<u>175,780</u>	<u>156,120</u>	<u>148,923</u>	<u>(26,857)</u>

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Towns Fund					
Supplies & Services	0	248,054	0	0	
Income	0	(248,054)	0	0	
	0	0	0	0	
Levelling Up Fund					
Supplies & Services	0	125,000	0	0	
Income	0	(125,000)	0	0	
	0	0	0	0	
Offshore Wind Project					
Employee	50,416	49,268	55,081	4,665	
Premises	0	0	0	0	
Transport	0	0	0	0	
Supplies & Services	155,000	155,000	44,919	(110,081)	Reduction to budget in line with grant funding received in year, project has been extended by 1 year.
Income	(205,416)	(205,416)	(100,000)	105,416	Remaining grant funds for Offshore project from Pot B, project extended for 1 year covers staff and events costs.
	0	(1,148)	0	0	
Winter Programme					
Employee	0	0	0	0	
Premises	0	33,000	45,000	45,000	Increase to budget for maintenance budget to lighting installations from the different light project, fully funded from grant funding.
Transport	0	0	0	0	
Supplies & Services	0	430	0	0	
Income	0	(33,430)	(45,000)	(45,000)	Increase to budget for funding provided to support maintenance of lighting installations made in the borough from the different light project.
	0	0	0	0	
CCTV					
Employee	0	0	0	0	
Premises	4,000	4,000	4,000	0	
Transport	0	0	0	0	
Supplies & Services	97,022	99,021	110,476	13,455	Increase to Gorleston and Great Yarmouth CCTV Maintenance Grants
Capital Charges	35,967	35,967	35,967	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	31,340	31,340	21,470	(9,870)	
Income	(4,000)	(4,000)	(4,000)	0	
	164,329	166,328	167,913	3,585	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Culture and Leisure					
Supplies & Services	69,044	69,044	242,159	173,115	Budget increased with the UK Shared Prosperity Fund (UKSPF) project, which is fully funded.
Third Party Payments	61,900	61,900	59,761	(2,139)	
Support Services - Recharges In	30,750	30,750	47,840	17,090	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	0	0	(173,115)	(173,115)	UKSPF Funding received, offset by planned spend in the year.
	<u>161,694</u>	<u>161,694</u>	<u>176,645</u>	<u>14,951</u>	
Conservation					
Employee	153,543	175,100	169,937	16,394	Budget has increased with one staff post fully funded for 6 months in 2023/24 from grant funding & also ongoing impact from the increase in pay award in 2022/23.
Premises	158,934	199,326	87,590	(71,343)	End of trees for cities project in 2022/23.
Transport	200	200	200	0	
Supplies & Services	490,532	852,457	47,936	(442,597)	Decrease in project expenditure in line with project spend and project end dates.
Third Party Payments	0	0	0	0	
Transfer Payments	33,490	33,490	75,536	42,046	Increase in project expenditure in line with project spend and funded from grant funding included below.
Support Services	0	0	0	0	
Capital Charges	25,408	25,408	25,408	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	41,960	41,960	32,840	(9,120)	
Income	(625,740)	(1,008,337)	(106,718)	519,022	Decrease in grant funding for projects, in line with project spend and project end dates.
	<u>278,327</u>	<u>319,604</u>	<u>332,729</u>	<u>54,402</u>	
Indoor Leisure - Phoenix Pool and Marina Centre					
Employee	57,031	55,883	61,941	4,910	Increase to budget due to impact from pay award and increment.
Premises	24,988	50,988	41,013	16,025	Increase to budgets due to increased insurance premiums.
Transport	0	0	0	0	
Supplies & Services	7,425	7,425	6,372	(1,052)	
Third Party Payments	56,696	56,696	56,696	0	
Transfer Payments	118,861	118,861	0	(118,861)	Decrease to expenditure budget due to new contract with new leisure provider.
Support Services	0	0	0	0	
Capital Charges	86,348	86,348	86,348	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	83,450	83,450	77,390	(6,060)	
Income	0	0	(211,780)	(211,780)	Increase to budget due to new leisure contract with Freedom Leisure and estimated income to be received in line within new contact.
	<u>434,799</u>	<u>459,651</u>	<u>117,980</u>	<u>(316,819)</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Neighbourhood Management					
Employee	307,996	214,315	439,322	131,326	Two additional volunteer roles funded from Spirit of 2012 Grant (reflected below), Head of Service role 50% funded by Integrated Care Board (again below).
Premises	9,873	9,873	10,508	635	
Transport	800	800	500	(300)	
Supplies & Services	85,346	85,096	76,023	(9,323)	
Third Party Payments	0	0	0	0	
Transfer Payments	200,000	14,591	112,937	(87,063)	Lower costs for delivering Spirit of 2012 compared to Community Champions Programme.
Support Services	0	0	0	0	
Capital Charges	0	0	0	0	
Support Services - Recharges Out	(387,310)	(387,310)	0	387,310	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Support Services - Recharges In	343,400	343,400	47,080	(296,320)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(236,000)	(56,000)	(316,675)	(80,675)	Establishment focused activities achieving pots of grant funding.
	<u>324,105</u>	<u>224,765</u>	<u>369,695</u>	<u>45,590</u>	
Enterprise Zone					
Supplies & Services	1,140,612	1,140,612	648,180	(492,432)	Allocation of available funding for EZ projects of both GYBC and NCC
Income	(1,261,791)	(1,261,791)	(780,000)	481,791	Updated forecast for projecting of Enterprise zone income
	<u>(121,179)</u>	<u>(121,179)</u>	<u>(131,820)</u>	<u>(10,641)</u>	
Economic Development					
Employee	68,608	131,476	117,022	48,414	One staff post extended for two years from UK Shared Prosperity Fund grant funding.
Premises	0	30,000	0	0	
Transport	0	0	0	0	
Supplies & Services	1,502	4,502	1,604	102	
Support Services - Recharges In	111,990	111,990	106,040	(5,950)	
Income	0	(98,163)	(117,022)	(117,022)	Grant funding received from UK Shared Prosperity Fund to fund staff posts above.
	<u>182,100</u>	<u>179,805</u>	<u>107,644</u>	<u>(74,456)</u>	
Total Inward Investment:	<u>2,195,608</u>	<u>2,064,935</u>	<u>1,591,005</u>	<u>(604,604)</u>	
Total Inward Investment excluding capital charges & recharges:	<u>1,310,045</u>	<u>1,179,372</u>	<u>858,182</u>	<u>(451,864)</u>	
Total Inward Investment excluding recharges:	<u>1,457,768</u>	<u>1,327,095</u>	<u>1,005,905</u>	<u>(451,864)</u>	

Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
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Housing:**Housing Needs**

Employee	967,016	1,080,435	1,429,858	462,842	Increases in establishment costs due pay award estimated for 23/24. Also increased posts in line iwth funding included for projects such as Rough Sleep Drug & Treatment funding, Domestic Abuse New Burdens and Rough Sleepers Initiative funding as reflected in the increase in the income below.
Premises	203,105	278,105	285,924	82,818	£67k of the increase relates to costs for Somewhere Safe to Stay temporary accommodation. This is funded by the increase in income noted below. The remainder relates to inflationary increases on utilities etc
Transport	1,000	1,000	1,000	0	
Supplies & Services	261,888	440,700	266,714	4,826	Inflationary cost increases and costs from projects in line with increased pay costs above to be met from funding, per below.
Capital Charges	18,137	18,137	18,137	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	420,790	420,790	334,790	(86,000)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(744,103)	(1,076,466)	(1,441,172)	(697,069)	Increased funding for costs noted above.
	<u>1,127,833</u>	<u>1,162,701</u>	<u>895,250</u>	<u>(232,583)</u>	

Gapton Hall Site

Employee	62,539	60,244	71,435	8,896	
Premises	49,969	76,969	125,632	75,663	Increase in utility costs for the site due to anticipated inflationary rises (£35k). Also significant impact of ongoing maintenance costs linked to issues on the site (£34k). Works are planned in 2324 to address this as part of the capital programme.
Transport	0	0	50	50	
Supplies & Services	20,000	20,000	13,050	(6,950)	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	50,310	50,310	62,980	12,670	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(87,250)	(131,500)	(123,483)	(36,233)	Increases in service charges due to inflationary increases in utility costs as noted above. As well as increased site rental income.
	<u>95,568</u>	<u>76,023</u>	<u>149,664</u>	<u>54,095</u>	

Better Care Fund

Employee	102,988	97,937	132,813	29,825	Increase for estimated impact of a pay award in 2023/24.
Transport	2,500	2,500	1,500	(1,000)	
Supplies & Services	21,744	9,244	20,864	(880)	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	59,690	59,690	39,370	(20,320)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(145,216)	(145,216)	(157,019)	(11,803)	Increased funding anticipated to cover increased costs noted above.
	<u>41,706</u>	<u>24,155</u>	<u>37,528</u>	<u>(4,178)</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Housing Strategy					
Employee	139,896	124,775	190,073	50,177	Increase in budget is for the pay award increases and the creation of a review of the establishment since the 2022/23 budget was set.
Premises	808	808	(0)	(808)	
Transport	365	365	250	(115)	
Supplies & Services	30,340	31,465	4,450	(25,891)	Mainly due to costs being reallocated to other housing areas but also reduction in budgets required identified.
Capital Charges	23,859	23,859	23,859	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	83,740	83,740	62,720	(21,020)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	0	(19,176)	0	0	
	<u>279,008</u>	<u>245,836</u>	<u>281,351</u>	<u>2,343</u>	
Safe at Home					
Employee	282,473	245,299	283,988	1,515	
Premises	0	0	0	0	
Transport	7,000	7,000	6,000	(1,000)	
Supplies & Services	42,859	46,759	41,649	(1,210)	
Third Party Payments	0	0	0	0	
Transfer Payments	5,440	5,440	6,000	560	
Support Services	0	0	0	0	
Capital Charges	0	0	0	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	89,210	89,210	63,600	(25,610)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(221,247)	(206,247)	(258,247)	(37,000)	
	<u>205,735</u>	<u>187,461</u>	<u>142,990</u>	<u>(62,745)</u>	
Total Housing:	<u>1,749,851</u>	<u>1,696,176</u>	<u>1,506,783</u>	<u>(243,068)</u>	
Total Housing excluding capital charges & recharges:	<u>1,004,115</u>	<u>950,440</u>	<u>901,327</u>	<u>(102,788)</u>	
Total Housing excluding recharges:	<u>1,046,111</u>	<u>992,436</u>	<u>943,323</u>	<u>(102,788)</u>	

Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Planning and Growth:				
Building Control				
Employee	255,082	222,810	267,184	12,103 Increases due to pay awards and increments.
Premises	1,500	1,500	1,677	177
Transport	10,000	10,000	10,000	0
Supplies & Services	18,166	18,166	29,950	11,784 New subscriptions and contractual inflation increases.
Support Services - Recharges Out	0	0	0	0
Support Services - Recharges In	88,740	88,740	69,290	(19,450) Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(308,377)	(278,377)	(248,100)	60,277 Inflationary pressures and downturn in the construction industry has lead to reduced inspections. There is also stiff competition from external organisations offering similar services which is impacting income.
	<u>65,110</u>	<u>62,839</u>	<u>130,001</u>	<u>64,891</u>
Planning Business Support				
Employee	0	144,125	153,344	153,344 Posts transferred from other planning areas to create a central support cost centre.
Support Services - Recharges In	0	0	51,420	51,420 Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	0	0	0	0
	<u>0</u>	<u>144,125</u>	<u>204,764</u>	<u>204,764</u>
Development Control				
Employee	672,649	621,321	677,512	4,864
Premises	0	0	0	0
Transport	7,500	7,500	7,500	0
Supplies & Services	32,219	32,219	32,175	(44)
Support Services - Recharges Out	(62,910)	(62,910)	(70,320)	(7,410)
Support Services - Recharges In	331,700	331,700	237,900	(93,800) Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(591,597)	(571,597)	(597,450)	(5,853)
	<u>389,561</u>	<u>358,233</u>	<u>287,317</u>	<u>(102,243)</u>
Land Charges				
Employee	50,771	(1)	0	(50,771) Posts transferred to the new planning business support cost centre.
Premises	0	0	0	0
Transport	0	0	0	0
Supplies & Services	12,382	12,382	13,198	816
Third Party Payments	32,519	32,519	36,291	3,772
Support Services - Recharges Out	0	0	0	0
Support Services - Recharges In	48,230	48,230	29,250	(18,980) Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(144,923)	(144,923)	(148,126)	(3,203)
	<u>(1,021)</u>	<u>(51,793)</u>	<u>(69,387)</u>	<u>(68,366)</u>

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Strategic Planning					
Employee	286,507	279,621	321,518	35,011	Increases due to pay awards and increments.
Premises	0	0	0	0	
Transport	1,000	1,000	1,000	0	
Supplies & Services	113,390	113,390	112,144	(1,246)	
Third Party Payments	0	0	0	0	
Transfer Payments	6,500	6,500	6,500	0	
Support Services	0	0	0	0	
Capital Charges	1,582	1,582	1,582	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	89,820	89,820	72,190	(17,630)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(22,850)	(22,850)	(22,300)	550	
	<u>475,949</u>	<u>469,063</u>	<u>492,633</u>	<u>16,685</u>	
Total Planning and Growth:	929,599	982,467	1,045,330	115,730	
Total Planning and Growth excluding capital charges & recharges:	432,437	485,305	654,018	221,580	
Total Planning and Growth excluding recharges:	434,019	486,887	655,600	221,580	
Customer Services:					
Benefits					
Employee	613,252	596,108	629,349	16,097	Increases due to pay awards and increments.
Premises	0	0	0	0	
Transport	1,200	1,200	1,200	0	
Supplies & Services	97,286	97,285	131,316	34,030	Open Revenues contract and addition of E-benefits program
Transfer Payments	20,410,200	20,219,700	19,890,200	(520,000)	Forecast based on current year actuals offset with reduction in income
Support Services	0	0	0	0	
Capital Charges	0	0	0	0	
Support Services - Recharges Out	(257,414)	(257,414)	(265,153)	(7,739)	
Support Services - Recharges In	429,990	429,990	349,120	(80,870)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(21,243,980)	(21,143,394)	(20,577,086)	666,894	£175k LCTS Administration Subsidy grant included in RSG from 23/24
	<u>50,534</u>	<u>(56,525)</u>	<u>158,947</u>	<u>108,413</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Crematorium and Cemeteries					
Employee	207,812	208,979	238,620	30,808	Increases due to pay awards and increments - and inclusion of £15k casual staff budget based on actuals to date
Premises	485,183	521,997	648,323	163,141	Significant increases in gas and electricity prices essential for Crematorium running
Transport	750	750	750	0	
Supplies & Services	143,889	137,477	139,306	(4,583)	
Third Party Payments	34,074	34,074	34,074	0	
Transfer Payments	0	0	0	0	
Support Services	0	0	0	0	
Capital Charges	70,543	70,543	70,543	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	231,420	231,420	161,370	(70,050)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(1,620,151)	(1,559,000)	(1,643,501)	(23,350)	Income increased in line with current demand and fee levels
	(446,480)	(353,760)	(350,514)	95,966	
Crematorium tearoom					
Employee	49,311	34,298	67,531	18,220	
Premises	8,180	8,310	14,783	6,603	
Supplies & Services	25,898	19,898	31,569	5,671	Reflection of true costs - prior year based on forecasts from business case.
Capital Charges	9,060	9,060	31,336	22,276	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	0	0	49,290	49,290	
Income	(101,857)	(51,857)	(113,882)	(12,025)	
	(9,408)	19,709	80,627	90,035	
Customer Services					
Employee	639,269	591,244	684,073	44,804	Increases due to pay awards and increments.
Premises	0	0	0	0	
Transport	250	250	250	0	
Supplies & Services	11,979	4,797	11,930	(50)	
Support Services - Recharges Out	(1,210,670)	(1,210,670)	(705,190)	505,480	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Support Services - Recharges In	559,170	559,170	482,510	(76,660)	
Income	0	0	0	0	
	(2)	(55,209)	473,573	473,574	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Support Services					
Employee	159,927	153,429	174,303	14,376	Increases due to pay awards and increments.
Premises	0	0	0	0	
Transport	0	0	0	0	
Supplies & Services	44,257	45,257	36,652	(7,606)	
Capital Charges	2,985	2,985	2,985	0	
Support Services - Recharges Out	(279,360)	(279,360)	(222,880)	56,480	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Support Services - Recharges In	72,190	72,190	77,610	5,420	
Income	0	0	0	0	
	(1)	(5,499)	68,670	68,670	

Car Parks					
Employee	446,943	430,404	460,118	13,175	Increases due to pay awards and increments.
Premises	348,188	344,501	355,526	7,338	
Transport	17,355	17,355	21,651	4,295	
Supplies & Services	124,760	113,460	121,081	(3,679)	
Third Party Payments	0	0	0	0	
Transfer Payments	399,701	394,951	339,186	(60,515)	Profit Share Payments reduced inline with expected reduction in income (primarily on-street parking)
Support Services	0	0	0	0	
Capital Charges	46,827	46,827	46,827	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	356,060	356,060	219,120	(136,940)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(2,501,475)	(2,464,723)	(2,631,843)	(130,368)	Increased income forecast from revisions to the fees and charges for 2023/24.
	(761,640)	(761,165)	(1,068,334)	(306,694)	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Revenues					
Employee	745,170	751,501	849,251	104,081	Increases due to pay awards and increments - one role covered by external funding
Premises	0	0	0	0	
Transport	2,000	2,000	2,000	0	
Supplies & Services	197,688	214,688	221,212	23,523	Open Revenues Contract and addition of E-benefits program
Third Party Payments	0	0	0	0	
Transfer Payments	100	100	100	0	
Support Services	25,000	18,000	20,000	(5,000)	
Capital Charges	0	0	0	0	
Support Services - Recharges Out	(381,900)	(381,900)	(505,100)	(123,200)	
Support Services - Recharges In	829,510	829,510	576,910	(252,600)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(596,752)	(647,549)	(596,408)	344	
	<u>820,816</u>	<u>786,350</u>	<u>567,965</u>	<u>(252,852)</u>	
Total Customer Services:	<u>(346,180)</u>	<u>(426,099)</u>	<u>(69,067)</u>	<u>277,113</u>	
Total Customer Services excluding capital charges & recharges:	<u>(824,591)</u>	<u>(904,510)</u>	<u>(438,366)</u>	<u>386,226</u>	
Total Customer Services excluding recharges:	<u>(695,176)</u>	<u>(775,095)</u>	<u>(286,675)</u>	<u>408,502</u>	

Property and Asset Management:**Property Building Services**

Employee	0	0	0	0	
Premises	473,541	473,541	493,081	19,540	Increase in contract costs for maintenance of play equipment.
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	0	0	0	0	
Income	0	0	0	0	
	<u>473,541</u>	<u>473,541</u>	<u>493,081</u>	<u>19,540</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Town Hall					
Employee	0	0	0	0	
Premises	167,916	181,666	247,945	80,029	Significant increases in gas and electricity prices, and other utilities/cleaning contracts
Transport	0	0	0	0	
Supplies & Services	1,049	1,050	4,512	3,463	
Capital Charges	15,821	15,821	15,821	0	
Support Services - Recharges Out	(291,230)	(291,230)	(270,680)	20,550	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	106,440	106,440	61,390	(45,050)	basis year on year.
Income	0	0	0	0	
	<u>(4)</u>	<u>13,747</u>	<u>58,987</u>	<u>58,991</u>	
Greyfriars House					
Employee	0	0	0	0	
Premises	112,303	112,303	157,708	45,405	Significant increases in gas and electricity prices, and other utilities/cleaning contracts
Capital Charges	7,710	7,710	7,710	0	
Support Services - Recharges Out	(189,390)	(189,390)	(167,820)	21,570	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	69,380	69,380	50,010	(19,370)	basis year on year.
Income	0	0	0	0	
	<u>3</u>	<u>3</u>	<u>47,608</u>	<u>47,605</u>	
Maritime House					
Employee	0	0	0	0	
Premises	21,897	29,897	24,205	2,308	
Supplies & Services	1,842	1,842	2,559	717	
Capital Charges	4,560	4,560	4,560	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	14,470	14,470	10,430	(4,040)	
Income	0	(8,000)	(4,000)	(4,000)	
	<u>42,769</u>	<u>42,769</u>	<u>37,754</u>	<u>(5,015)</u>	
Catalyst Centre					
Employee	0	0	0	0	
Premises	49,185	49,185	83,229	34,045	Significant increases in gas and electricity prices, and other utilities/cleaning contracts.
Transport	0	0	0	0	
Supplies & Services	749	749	836	87	
Capital Charges	3,797	3,797	3,797	0	
Support Services - Recharges Out	(124,550)	(124,550)	(90,260)	34,290	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	70,820	70,820	53,580	(17,240)	basis year on year.
Income	0	0	0	0	
	<u>1</u>	<u>1</u>	<u>51,182</u>	<u>51,182</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Public Toilets					
Employee	0	0	0	0	
Premises	189,675	189,675	240,208	50,534	Significant increases in gas and electricity prices, and other utilities/cleaning contracts.
Transport	0	0	0	0	
Supplies & Services	11,103	11,103	8,886	(2,217)	
Capital Charges	153,447	153,447	153,447	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	25,740	25,740	27,110	1,370	
Income	0	0	0	0	
	<u>379,965</u>	<u>379,965</u>	<u>429,652</u>	<u>49,687</u>	
Repairs and Maintenance					
Employee	0	0	0	0	
Premises	129	129	133	4	
Transport	0	0	0	0	
Supplies & Services	16,231	16,231	10,456	(5,775)	
Third Party Payments	8,714	8,714	0	(8,714)	
Transfer Payments	0	0	0	0	
Support Services	0	0	0	0	
Capital Charges	205,389	205,389	205,389	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	61,530	61,530	58,200	(3,330)	
Income	(97,572)	(97,572)	(97,572)	0	
	<u>194,421</u>	<u>194,421</u>	<u>176,606</u>	<u>(17,815)</u>	
Footway Lighting					
Employee	0	0	0	0	
Premises	169,230	169,229	130,459	(38,771)	Reduction in electricity costs re: Roll out of energy efficient lightbulbs.
Transport	0	0	0	0	
Supplies & Services	14,091	14,092	13,390	(701)	
Capital Charges	69,718	69,718	69,718	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	64,400	64,400	63,120	(1,280)	
Income	0	0	0	0	
	<u>317,439</u>	<u>317,439</u>	<u>276,687</u>	<u>(40,752)</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Coast Protection					
Employee	183,025	111,035	209,383	26,358	Three posts recovered from external income.
Premises	44,689	60,649	44,689	0	
Transport	3,250	3,250	3,250	0	
Supplies & Services	64,385	64,385	67,943	3,558	
Capital Charges	362,693	362,693	362,693	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	60,040	60,040	56,480	(3,560)	
Income	(135,309)	(121,435)	(154,853)	(19,544)	Increase covering posts funded by the CPE.
	<u>582,773</u>	<u>540,617</u>	<u>589,585</u>	<u>6,812</u>	
Beach Huts					
Employee	30,604	29,456	28,374	(2,230)	
Premises	9,962	9,962	8,153	(1,809)	
Transport	0	0	0	0	
Supplies & Services	5,396	5,396	5,558	162	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	29,960	29,960	29,860	(100)	
Income	(63,438)	(47,259)	(79,335)	(15,897)	Income schedule + 5% increase
	<u>12,484</u>	<u>27,515</u>	<u>(7,390)</u>	<u>(19,874)</u>	
Community Centres					
Employee	0	0	0	0	
Premises	2,056	2,056	5,442	3,386	
Capital Charges	25,213	25,213	25,213	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	35,390	35,390	20,400	(14,990)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(3,774)	(3,774)	(1,774)	2,000	
	<u>58,885</u>	<u>58,885</u>	<u>49,281</u>	<u>(9,604)</u>	
Easter Fayre					
Employee	2,000	2,000	0	(2,000)	
Premises	0	0	0	0	
Transport	0	0	0	0	
Supplies & Services	20,686	20,686	20,371	(315)	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	0	0	4,410	4,410	
Income	(15,265)	(15,265)	(20,371)	(5,106)	
	<u>7,421</u>	<u>7,421</u>	<u>4,410</u>	<u>(3,011)</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Go Trade - Markets					
Supplies & Services	0	5,736	0	0	
	0	5,736	0	0	
Markets					
Employee	71,706	69,411	80,374	8,668	
Premises	195,154	195,154	212,166	17,012	Budget reviewed based upon current levels of expenditure, mitigates some of the reduced income.
Transport	250	250	250	0	
Supplies & Services	29,636	29,637	23,317	(6,319)	
Capital Charges	4,820	4,820	4,820	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	64,400	64,400	57,580	(6,820)	
Income	(157,974)	(116,299)	(185,769)	(27,795)	Review of the income budget following the redevelopment of the market area and the reduction in the number of permanent six day stalls from 36 to 26 units with a further four 'pop-up' stalls.
	207,992	247,373	192,738	(15,254)	
37-39 Market Place (Palmers)					
Employee	0	0	0	0	
Premises	0	29,500	42,992	42,992	Premises costs pending the occupation of the building, initial costs to be funded from reserves
Support Services - Recharges In	0	0	5,960	5,960	
Income	0	0	0	0	
	0	29,500	48,952	48,952	
Brett's					
Employee	0	0	0	0	
Premises	139,117	139,117	49,549	(89,568)	Reduction in Repairs and Maintenance budget
Transport	0	0	0	0	
Supplies & Services	6,576	6,576	6,576	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	12,330	12,330	8,700	(3,630)	
Income	(131,387)	(131,387)	(52,101)	79,286	
	26,636	26,636	12,724	(13,912)	
Courts					
Employee	0	0	0	0	
Premises	6,090	6,090	20,093	14,003	Significant increases in gas and electricity prices, and other utilities/cleaning contracts
Transport	0	0	0	0	
Supplies & Services	1,200	1,200	0	(1,200)	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	11,500	11,500	11,080	(420)	
Income	(14,670)	(14,670)	(14,300)	370	
	4,120	4,120	16,873	12,753	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
South Denes Energy Park					
Employee	0	0	0	0	
Premises	2,878	2,878	5,455	2,577	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	24,110	24,110	24,970	860	
Income	(8,004)	(8,004)	(8,004)	0	
	<u>18,984</u>	<u>18,984</u>	<u>22,421</u>	<u>3,437</u>	
Factory Units					
Employee	0	0	0	0	
Premises	10,248	10,249	17,774	7,526	
Transport	0	0	0	0	
Supplies & Services	3,409	3,409	2,190	(1,220)	
Support Services - Recharges In	28,410	28,410	23,470	(4,940)	
Income	(100,651)	(100,651)	(113,337)	(12,686)	
	<u>(58,584)</u>	<u>(58,583)</u>	<u>(69,903)</u>	<u>(11,319)</u>	
Corporate Estates					
Employee	20	20	10	(11)	
Premises	405,292	409,693	450,726	45,433	Significant increases in gas and electricity prices, and other utilities/cleaning contracts
Transport	0	0	0	0	
Supplies & Services	34,097	34,097	32,263	(1,833)	
Capital Charges	34,945	34,945	34,945	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	401,660	401,660	493,510	91,850	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Income	(2,481,633)	(2,428,133)	(2,500,903)	(19,270)	basis year on year.
	<u>(1,605,618)</u>	<u>(1,547,718)</u>	<u>(1,489,449)</u>	<u>116,169</u>	
Waterways					
Employee	0	35,967	0	0	
Premises	9,400	9,400	13,480	4,080	
Transport	0	0	0	0	
Supplies & Services	19,610	34,410	2,669	(16,941)	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	15,340	15,340	18,040	2,700	
Income	(1,000)	(46,067)	(1,000)	0	
	<u>43,350</u>	<u>49,050</u>	<u>33,189</u>	<u>(10,161)</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Minerva House					
Employee	0	0	0	0	
Premises	8,451	8,451	9,730	1,279	
Transport	0	0	0	0	
Supplies & Services	0	0	1,364	1,364	
Support Services - Recharges In	9,870	9,870	5,970	(3,900)	
Income	(65,626)	(79,905)	(66,118)	(492)	
	<u>(47,305)</u>	<u>(61,584)</u>	<u>(49,054)</u>	<u>(1,749)</u>	
Onians					
Employee	0	0	0	0	
Premises	272	273	481	208	
Transport	0	0	0	0	
Supplies & Services	1,000	1,000	1,000	0	
Support Services - Recharges In	10,160	10,160	8,960	(1,200)	
Income	(9,900)	(9,900)	(9,900)	0	
	<u>1,532</u>	<u>1,533</u>	<u>541</u>	<u>(992)</u>	
Property Services					
Employee	895,056	806,817	980,796	85,740	
Premises	6,179	6,179	6,179	0	
Transport	6,100	6,100	6,100	0	
Supplies & Services	39,680	39,680	39,782	103	
Support Services - Recharges Out	(935,180)	(935,180)	(739,540)	195,640	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	275,770	275,770	245,060	(30,710)	basis year on year.
Income	(287,605)	(212,605)	(293,317)	(5,712)	
	<u>(0)</u>	<u>(13,239)</u>	<u>245,060</u>	<u>245,061</u>	
Housing Asset Team					
Employee	641,021	560,404	0	(641,021)	Employee costs are now charges direct to the HRA
Supplies & Services	30,000	88,000	0	(30,000)	
Support Services - Recharges Out	(119,700)	(119,700)	0	119,700	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	284,900	284,900	0	(284,900)	basis year on year.
Income	(836,221)	(829,221)	0	836,221	Reduction in pay budgets will result in lower recharges to the HRA and savings identified in supplies & services
	<u>0</u>	<u>(15,617)</u>	<u>0</u>	<u>0</u>	
Preliminary Densification Costs					
Employee	0	0	0	0	
Premises	0	0	81,000	81,000	Estimated costs for property related costs assumed to be offset by income.
Transport	0	0	0	0	
Supplies & Services	0	0	5,000	5,000	
Support Services - Recharges In	0	0	2,400	2,400	
Income	0	0	(86,000)	(86,000)	Estimated income for the rental of properties.
	<u>0</u>	<u>0</u>	<u>2,400</u>	<u>2,400</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Novus centre					
Employee	0	0	0	0	
Premises	0	0	44,761	44,761	Budget now updated to reflected the costs of this admin building.
Support Services - Recharges In	0	0	2,400	2,400	
Income	0	0	(41,867)	(41,867)	Recovery of increased costs from tenants.
	<u>0</u>	<u>0</u>	<u>5,294</u>	<u>5,294</u>	
Gorleston Splash Pad					
Employee	0	0	14,183	14,183	Costs now reported separately for the facility.
Premises	0	0	13,337	13,337	Costs now reported separately for the facility.
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	0	0	8,730	8,730	
Income	0	0	0	0	
	<u>0</u>	<u>0</u>	<u>36,250</u>	<u>36,250</u>	
Beacon Park					
Employee	0	0	0	0	
Premises	143,187	95,187	177,451	34,263	Increase in business rates, utilities and insurance costs.
Transport	0	0	0	0	
Supplies & Services	59,450	59,450	59,450	0	
Capital Charges	167,469	167,469	167,469	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	51,820	51,820	40,580	(11,240)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(1,100,232)	(1,061,496)	(1,111,362)	(11,130)	
	<u>(678,306)</u>	<u>(687,570)</u>	<u>(666,412)</u>	<u>11,893</u>	
Total Property and Asset Management:					
	<u>(17,500)</u>	<u>54,945</u>	<u>549,067</u>	<u>566,567</u>	
Total Property and Asset Management excluding capital charges & recharges:					
	<u>(1,141,472)</u>	<u>(1,069,027)</u>	<u>(630,615)</u>	<u>510,857</u>	
Total Property and Asset Management excluding recharges:					
	<u>(85,890)</u>	<u>(13,445)</u>	<u>424,967</u>	<u>510,857</u>	

Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
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Communications and Marketing:**Communications**

Employee	169,713	182,223	185,898	16,185	Increases due to pay award and increments.
Premises	0	0	0	0	
Transport	1,500	1,500	1,500	0	
Supplies & Services	14,693	13,524	13,670	(1,023)	
Support Services - Recharges Out	(240,070)	(240,070)	(175,550)	64,520	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	59,520	59,520	27,560	(31,960)	basis year on year.
Income	(5,345)	(5,345)	(25,520)	(20,175)	Advertising pillar income transferred from tourism
	<u>11</u>	<u>11,352</u>	<u>27,558</u>	<u>27,547</u>	

Events

Employee	43,898	40,220	36,133	(7,765)	
Premises	2,000	2,000	1,500	(500)	
Transport	0	0	0	0	
Supplies & Services	8,226	23,674	77,022	68,796	Wheels and Bowls festival costs transferred from tourism cost centre.
Support Services - Recharges In	106,210	106,210	78,720	(27,490)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
					basis year on year.
Income	(35,920)	(58,420)	(117,973)	(82,053)	Wheels and Bowls festival costs transferred from tourism cost centre.
	<u>124,414</u>	<u>113,684</u>	<u>75,402</u>	<u>(49,012)</u>	

Mayor

Supplies & Services	7,973	7,974	11,075	3,102	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	16,020	16,020	14,390	(1,630)	
Income	0	0	0	0	
	<u>23,993</u>	<u>23,994</u>	<u>25,465</u>	<u>1,472</u>	

Tourism

Employee	71,876	45,727	38,712	(33,164)	TIC permanently closed.
Premises	2,115	2,115	2,360	245	
Transport	100	100	0	(100)	
Supplies & Services	171,121	195,917	12,005	(159,116)	Wheels and Bowls festival costs transferred to Events cost centre. Website to be taken over by external business. What's On guide no longer produced as most visitors use online.
Third Party Payments	560	560	0	(560)	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	217,380	217,380	264,510	47,130	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
					basis year on year.
Income	(117,255)	(112,993)	1	117,256	Wheels and Bowls festival income transferred to Events cost centre.
	<u>345,897</u>	<u>348,806</u>	<u>317,588</u>	<u>(28,309)</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Civic and Portering					
Employee	163,151	157,754	179,508	16,357	Increases due to inflation and increments.
Premises	0	1,500	1,500	1,500	
Transport	12,746	12,746	12,593	(154)	
Supplies & Services	18,931	37,876	18,458	(473)	
Support Services - Recharges Out	(329,070)	(329,070)	(221,840)	107,230	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	137,240	137,240	154,980	17,740	basis year on year.
Income	(3,000)	(8,233)	(3,000)	0	
	(2)	9,813	142,199	142,201	
Print and Design					
Employee	194,372	188,014	191,998	(2,374)	
Premises	0	0	0	0	
Transport	200	200	200	0	
Supplies & Services	57,043	60,231	57,815	772	
Support Services - Recharges Out	(291,390)	(291,390)	(227,390)	64,000	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment
Support Services - Recharges In	64,900	64,900	87,540	22,640	basis year on year.
Income	(25,122)	(25,122)	(35,400)	(10,278)	More external printing work will be undertaken due to new equipment available.
	4	(3,167)	74,764	74,760	
Total Communications and Marketing:	494,318	504,482	662,976	168,658	
Total Communications and Marketing excluding capital charges & recharges:	753,578	763,742	660,056	(93,522)	
Total Communications and Marketing excluding recharges:	753,578	763,742	660,056	(93,522)	
Environmental Services:					
Environmental Health					
Employee	1,193,881	1,230,625	1,418,211	224,330	Increases due to pay award and increments. The total includes 2 fixed term posts funded by earmarked reserves.
Premises	268,119	267,017	265,862	(2,257)	
Transport	39,956	37,956	40,542	586	
Supplies & Services	226,865	240,454	228,952	2,088	
Third Party Payments	10,000	10,000	10,000	0	
Transfer Payments	289,528	274,677	303,908	14,379	Inflation increase on drainage board levy.
Support Services	0	0	0	0	
Capital Charges	10,168	10,168	10,168	0	
Support Services - Recharges Out	(66,430)	(66,430)	(69,580)	(3,150)	
Support Services - Recharges In	376,070	376,070	335,490	(40,580)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(116,013)	(117,610)	(106,851)	9,162	
	2,232,144	2,262,927	2,436,702	204,558	

Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
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Selective Licensing

Employee	60,392	59,244	57,502	(2,891)
Premises	0	0	0	0
Transport	0	0	0	0
Supplies & Services	8,799	8,799	5,821	(2,978)
Support Services - Recharges Out	0	0	0	0
Support Services - Recharges In	6,480	6,480	0	(6,480)
Income	(10,000)	(10,000)	0	10,000
	<u>65,671</u>	<u>64,523</u>	<u>63,323</u>	<u>(2,349)</u>

Grounds Maintenance

Employee	0	0	0	0
Premises	578,059	577,308	636,739	58,680 Inflation increase on contracts.
Transport	0	0	0	0
Supplies & Services	38,389	30,632	32,468	(5,921)
Third Party Payments	9,240	9,240	9,240	0
Transfer Payments	0	0	0	0
Support Services	0	0	0	0
Capital Charges	75,485	75,485	75,485	0
Support Services - Recharges Out	0	0	0	0
Support Services - Recharges In	27,550	27,550	18,990	(8,560)
Income	(54,450)	(55,909)	(54,945)	(495)
	<u>674,273</u>	<u>664,306</u>	<u>717,977</u>	<u>43,704</u>

Street Cleansing

Employee	0	0	0	0
Premises	664,117	693,741	690,685	26,568 Inflation increase on contracts.
Transport	0	0	0	0
Supplies & Services	0	0	0	0
Third Party Payments	417	417	378	(38)
Support Services - Recharges Out	0	0	0	0
Support Services - Recharges In	14,710	14,710	14,290	(420)
Income	0	0	0	0
	<u>679,243</u>	<u>708,868</u>	<u>705,353</u>	<u>26,110</u>

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Grounds and Parks					
Employee	0	0	0	0	
Premises	100,795	100,374	114,278	13,483	Inflation increase on contracts.
Transport	0	0	0	0	
Supplies & Services	11,338	5,927	7,408	(3,929)	
Third Party Payments	90,285	83,810	90,285	0	
Transfer Payments	0	0	0	0	
Support Services	0	0	0	0	
Capital Charges	3,411	3,411	3,411	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	35,940	35,940	26,900	(9,040)	
Income	0	0	0	0	
	<u>241,768</u>	<u>229,462</u>	<u>242,282</u>	<u>514</u>	
Outdoor Sports					
Employee	0	0	0	0	
Premises	417,670	416,608	475,317	57,647	Inflation increase on contracts.
Transport	0	0	0	0	
Supplies & Services	11,999	6,815	8,202	(3,797)	
Capital Charges	62,458	62,458	62,458	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	38,230	38,230	36,740	(1,490)	
Income	(95,590)	(100,090)	(102,166)	(6,576)	
	<u>434,767</u>	<u>424,021</u>	<u>480,551</u>	<u>45,784</u>	
Licensing					
Employee	188,571	183,128	210,526	21,955	Increases due to pay award and increments.
Premises	3,408	3,407	3,859	451	
Transport	400	2,400	400	0	
Supplies & Services	28,067	33,810	38,477	10,411	Increase due to 3 yearly DBS checks, which are fully recharged and inflation on contracts.
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	129,380	129,380	182,150	52,770	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(270,941)	(280,668)	(311,229)	(40,288)	Increase due to inflation on fee income, some licenses have been transferred from Environmental Health and 3 yearly DBS checks fully recharged.
	<u>78,884</u>	<u>71,457</u>	<u>124,183</u>	<u>45,299</u>	

	Original 2022/23 Budget	2022/23 Forecast	2023/24 Budget	Variance 22/23 Base Budget to 23/24 Base Budget	Comments
Waste Management					
Employee	102,308	101,160	108,649	6,341	
Premises	47,310	67,049	(0)	(47,310)	Cleaning hit squad is now part of the GYS contract.
Transport	0	0	1,100	1,100	
Supplies & Services	763,670	716,624	762,205	(1,465)	
Third Party Payments	2,285,272	2,286,033	2,631,379	346,107	Inflation increase on contracts.
Transfer Payments	0	0	0	0	
Support Services	0	0	0	0	
Capital Charges	20,050	20,050	20,050	0	
Support Services - Recharges Out	0	0	0	0	
Support Services - Recharges In	146,030	146,030	122,900	(23,130)	Recharges vary due to changes in the net cost of service being recharged and because of changes in the apportionment basis year on year.
Income	(1,741,994)	(1,771,994)	(1,492,246)	249,749	Reduction in income mainly due to current market value of recycling sales.
	<u>1,622,645</u>	<u>1,564,952</u>	<u>2,154,037</u>	<u>531,392</u>	
Total Environmental Services:	6,029,396	5,990,516	6,924,408	895,012	
Total Environmental Services excluding capital charges & recharges:	5,149,864	5,110,984	6,084,956	935,092	
Total Environmental Services excluding recharges:	5,321,436	5,282,556	6,256,528	935,092	
Total for Services:	11,360,082	11,531,322	13,297,424	1,937,341	
Total for Services excluding capital charges & recharges:	11,741,512	11,912,752	13,191,963	1,509,524	
Total for Services excluding recharges:	13,396,886	13,568,126	14,928,687	1,531,800	

Council Tax Summary 2023/24

	2022/23	Actual 2023/24		
	Actual	£5 Council Tax Increase		
			Movement £	Movement %
Demand on Collection Fund (excluding Parish/Town Precepts)	£ 5,085,693	£ 5,417,359	£331,666	6.52%
Borough Council Tax at Band D	£ 176.48	£ 181.48	£5.00	
Net Borough Council Tax at Band D	£ 176.48	£ 181.48	£ 5.00	2.83%
Value of Precepts*	£ 596,030	£671,572	£75,542	12.67%
Effect of Parish/Town Precepts	£ 20.31	22.50	£2.19	10.77%
Billed Borough Council Tax at Band D	£ 196.79	£ 203.98	£ 7.19	3.65%

* At the time of reporting two parish precepts outstanding, 2022/23 amounts included.

Tax Base	29,344	29,851
Tax Base Movement (from 2022/23)	434	507 Increase

Note: The Tax Base for 2023/24 is 29,851 (2022/23 29,344) so each £29,851 change in net expenditure has £1.00 effect on Council Tax at Band D.

2023/24 Budget Process - Additional income and savings proposals

Service Area	Description	2023/24	2024/25	2025/26	Equality Impact Assessment Comments
THEME - Strategic Asset Management					
Property and Asset Mgt	Review of building usage and occupancy and options for disposal, to deliver income and savings will require a project plan and options.	(70,000)	(272,420)	(272,420)	We have noted that there could be an impact and a full EQIA will be undertaken as part of the review.
Housing	Reduction to ongoing costs at Gapton hall site pending wider capital works	(8,500)	(26,000)	(26,000)	None identified
THEME - Sustainability Strategy					
Property and Asset Mgt	Partial night switch off of footway lighting, would reduce carbon emissions also.	(94,000)	(94,000)	(94,000)	The partial switch off between 1am to 5am may impact on people using the footways in the early hours.
THEME - Economic and Housing Growth					
Planning	Proactively charging for planning performance agreements and using own Building Control Service.	(40,000)	(40,000)	(40,000)	None identified
THEME - GYBC Operating Model					
Finance/IT	Reduction to the Annual Internal Audit Plan	(9,000)	(9,000)	(9,000)	None identified
Housing	Home Improvement Agency income	(37,000)	(37,000)	(37,000)	None identified
Housing	Temporary accommodation reduction in costs	(45,000)	(53,120)	(69,360)	A full EQIA will be completed as part of the associated capital works
Inward Investment	Updating the budget for the UKSPF	(89,757)	(64,000)	0	None identified
Environmental Services	Removal of the GY in Bloom dedicated budget for the provision to become self funding.	(15,000)	(15,000)	(15,000)	None identified
Environmental Services	Review of the communal bin rounds which in some residential centres is now collecting waste from locations 3-4 times per week.	(5,000)	(185,000)	(185,000)	As the work for this review progresses a full EQIA will be produced.
Environmental Services	Review of the pest control service and contribution paid.	(30,000)	(30,000)	(30,000)	None identified
Neighbourhoods & Communities	Utilisation of external grant	(54,000)	0	0	None identified
Customer Services - Revenues	Removal of 30 day council tax empty and unoccupied exemption	(19,327)	(44,034)	(44,034)	None identified
Environmental Services	Review of the recycling gate fee.	(45,000)	0	0	None identified (review of GYBC income levels only)
THEME - GYBC Operating Model - Contracts					
Finance/IT	Review of the desktop printer provision	(15,000)	(5,000)	(5,000)	None identified
Finance/IT	Review provision of mobile device/sim cards no longer used/required where wifi provision available	(15,000)	(15,000)	(15,000)	None identified
THEME - GYBC Operating Model - Efficiencies					

2023/24 Budget Process - Additional income and savings proposals

Service Area	Description	2023/24	2024/25	2025/26	Equality Impact Assessment Comments
Finance/IT	Review various corporate budget lines in line with prior years spend	(37,000)	(37,000)	(37,000)	None identified
Environmental Services	Removal of the recycling promotion budget to be funded via invest to save.	(20,000)	(20,000)	(20,000)	None identified
Various	Various smaller savings to be delivered across services.	(20,879)	(20,879)	(20,879)	None identified
Various	Vacant posts across a number of service areas to be reviewed	(164,053)	(166,933)	(169,921)	None identified
THEME - GYBC Operating Model - Fees and Charges					
Customer Services - Revenues	Extended opening of Great Yarmouth Long Stay Car Parks operating times	(11,400)	(11,400)	(11,400)	None identified
Customer Services - Revenues	Review of the car parking enforcement provision	(17,630)	(29,725)	(30,200)	None identified
Customer Services - Revenues	Increases to the Seafront Long Stay fees and charges	(81,591)	(81,591)	(81,591)	Fee increases for non statutory services ie parking may not impact on specific protected characteristics, but will impact on those who have a low income, however those people will be directly affected by any increased cost of living.
		(944,137)	(1,257,102)	(1,212,805)	
Various	Savings/Costs to be allocated to services, subject to business cases to be delivered in the year	(163,600)	(169,000)	(174,900)	None identified
		(163,600)	(169,000)	(174,900)	
TOTAL SAVINGS/INCOME		(1,107,737)	(1,426,102)	(1,387,705)	

Savings and additional income have been identified for the 2023/24 financial year, as part of the consideration of the savings EQI assessments have been carried out to support the decision making. The financial challenges facing local government require the Council to make decisions around funding services which has meant decisions needing to be made on savings. In considering the impact of the savings, the impact on those with protected characteristics has been taken into account and informed the EQIA detailed above.

General Fund Reserves Statement 2023/24 Budget		Opening Balance 01/04/22	Budgeted Movement 2022/23	Committed Expenditure 2022/23	Actual Movement (inc forecast) 2022/23	Updated Closing Balance 31/03/23	Budgeted Movement 2023/24	Updated Closing Balance 31/03/24	Budgeted Movement 2024/25	Updated Closing Balance 31/03/25	Budgeted Movement 2025/26	Updated Closing Balance 31/03/26
Summary and Purpose of Reserve		£	£	£	£	£	£	£	£	£	£	£
Planning Delivery Grant	The reserve is planned to be used to provide service improvements in Planning, and deliver the Local Plan.	136,389	0	0	(25,000)	111,389	0	111,389	0	111,389	0	111,389
Insurance Fund	The Council budgets for a level of excess being charged to the Service Accounts annually. Any under provision is met from the Insurance Fund, and any surplus is transferred to the fund.	382,990	0	0	0	382,990	0	382,990	0	382,990	0	382,990
DFG top-up capital loans and grant fund	The Council will utilise this funding for capital expenditure incurred in the Wellesley Rd, Sandown Rd, Euston Rd & Paget Rd areas.	400,000	0	0	0	400,000	0	400,000	0	400,000	0	400,000
Restricted use grant	This reserve holds unspent grants received for specific purposes for which the spend has not yet been incurred.	564,981	(54,000)	(205,965)	(54,000)	305,016	(52,000)	253,016	(22,000)	231,016	(20,000)	211,016
Invest to Save	To be used to fund one-off costs associated with projects that will deliver future efficiencies and savings including costs associated with restructures.	1,553,339	0	(292,960)	(50,255)	1,210,124	(49,747)	1,160,377	(25,047)	1,135,330	0	1,135,330
Specific budget	This reserve is utilised as expenditure is incurred.	264,722	(59,142)	(30,453)	(59,142)	175,127	(62,967)	112,160	0	112,160	0	112,160
Repairs and Maintenance	This reserve is utilised as expenditure is incurred.	317,638	0	0	0	317,638	0	317,638	0	317,638	0	317,638
Waste Management	This reserve is utilised as expenditure is incurred in relation to the service.	13,795	(11,375)	170	(11,375)	2,590	(2,420)	170	0	170	0	170
Collection Fund (Business Rates)	Earmarked to mitigate the fluctuations in business rate income between years.	1,976,810	(93,000)	0	(93,000)	1,883,810	0	1,883,810	0	1,883,810	0	1,883,810
Community Housing Fund	This represents grants previously received to assist with the delivery of Community Housing.	551,242	(10,000)	0	(10,000)	541,242	(30,000)	511,242	(30,000)	481,242	0	481,242
Enforcement	Earmarked for enforcement related works to address issues and bring properties back into use.	33,302	0	(4,822)	0	28,480	0	28,480	0	28,480	0	28,480
Special Project Reserve	Earmarked for projects and for use as matched funding as appropriate to access external funding, Includes capital and revenue projects.	429,043	(182,978)	(175,000)	(182,978)	71,065	(35,000)	36,065	0	36,065	0	36,065
Benefits/ Revenues Reserve	Earmarking of grants and underspends to be used for the service and mitigation of subsidy impacts.	267,895	0	0	0	267,895	0	267,895	0	267,895	0	267,895
Homelessness	Utilised for service expenditure from previous grant allocations	842,451	(95,000)	0	(95,000)	747,451	(642,323)	105,128	0	105,128	0	105,128
Treasury Management Reserve	Used to mitigate fluctuations in investment income received.	200,000	0	0	0	200,000	0	200,000	0	200,000	0	200,000
Asset Management Reserve	This reserve is held to mitigate the impact of fluctuations between financial years from income received from Council assets and properties, in addition it includes re-allocation from other reserves to be used for investments in Council assets including current and future asset enhancements.	1,872,198	(230,825)	(1,147,086)	(236,621)	488,491	(247,745)	240,746	0	240,746	0	240,746

General Fund Reserves Statement 2023/24 Budget		Opening Balance 01/04/22	Budgeted Movement 2022/23	Committed Expenditure 2022/23	Actual Movement (inc forecast) 2022/23	Updated Closing Balance 31/03/23	Budgeted Movement 2023/24	Updated Closing Balance 31/03/24	Budgeted Movement 2024/25	Updated Closing Balance 31/03/25	Budgeted Movement 2025/26	Updated Closing Balance 31/03/26
Summary and Purpose of Reserve		£	£	£	£	£	£	£	£	£	£	£
Coast Protection	Held for match funding and mitigate one-off costs in relation to coast protection.	104,275	0	(34,275)	37,566	107,566	0	107,566	0	107,566	0	107,566
Empty Business Property Incentive Fund	Earmarking of funds to be used for incentivising bringing properties back into use.	100,000	0	0	0	100,000	0	100,000	0	100,000	0	100,000
COVID	Balance of covid funding held prior to draw down against spend areas.	543,218	0	(112,164)	(431,054)	0	0	0	0	0	0	0
Collection Fund income compensation	To be utilised to fund deficit in collection fund. Significant movement in 2020/21 reflects the collection fund adjustment account in respect of Covid to be utilised in 2021/22.	5,911,969	0	(5,237,311)	(50,000)	624,658	0	624,658	0	624,658	0	624,658
Other Reserves	These Reserves are budget carry forwards to be used in future years.	2,461,682	(24,742)	(82,768)	(226,002)	2,152,912	(22,472)	2,130,440	(15,083)	2,115,357	0	2,115,357
Total GF Earmarked Reserves		18,927,939	(761,062)	(7,322,634)	(1,486,861)	10,118,444	(1,144,674)	8,973,770	(92,130)	8,881,640	(20,000)	8,861,640
General Fund Reserve	Current recommended balance of £3.5 million	4,020,411	(751,205)	0	(2,591)	3,269,206	(1,143,503)	2,125,703	0	2,125,703	0	2,125,703
Total GF Reserves		22,948,350	(1,512,267)	(7,322,634)	(1,489,452)	13,387,650	(2,288,177)	11,099,473	(92,130)	11,007,343	(20,000)	10,987,343

Note 1: The above Reserve balance at 1st April 2022 includes funds in relation to an Earmarked Reserve for the Business Rates Adjustment of £5.9m without this the balance of reserves is £13m.

Note 2: The balance of £2.1m on the General Fund is before the recommendation to Council to approve the reallocation of £1.6m from the Collection Fund (Business Rates) and £0.6m Collection fund income compensation earmarked reserves above to replenish the General Fund balance to the recommended balance of £3.5m at the end of 2023/24.

2023/24 Fees And Charges – Recommendation to Council

New Charging Structure – Town Centre Car Parks

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Pay & Display Car Parks					
Town Centre Car Parks					
Market Place & Howard Street Car Park					
Monday to Saturday					
Up to 30 mins		£0.80	S	NEW	NEW
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Over 4 hrs		£8.00	S	NEW	NEW
Free after 4pm					
Sunday					
Up to 30 mins		£0.80	S	NEW	NEW
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.50	S	NEW	NEW
Up to 3 hrs		£3.50	S	NEW	NEW
Up to 4 hrs & over		£4.00	S	NEW	NEW
King Street, Stonecutters, George Street, Brewery Plain, Greyfriars					
Monday to Saturday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Over 4 hrs		£8.00	S	NEW	NEW
Free after 4pm					
Wednesday 12pm to 8am (King Street, George Street & Brewery Plain.		Free			
Sunday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.50	S	NEW	NEW
Up to 3 hrs		£3.50	S	NEW	NEW
Up to 4 hrs & over		£4.00	S	NEW	NEW
Fullers Hill Car Park					
Monday to Saturday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Over 4 hrs		£6.00	S	NEW	NEW
Free after 4pm					
Sunday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.50	S	NEW	NEW
Up to 3 hrs		£3.50	S	NEW	NEW
Up to 4 hrs & over		£4.00	S	NEW	NEW
Blackfriars Car Park					
Monday to Sunday (8am to 9pm)					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Cost per hr thereafter		£1.00	S	NEW	NEW
Overnight (9pm to 8am)	Free	Free	S		

	2022/23	2023/24	VAT Status	Change in Year	% Change
Leisure Centre - Overnight (10pm to 6am) free from 9pm to 6am when EV charge point in use	£0.00	£1.50	S	NEW	NEW
Seafront – Long Stay St Nicholas & North Drive Daily Rate 1 st November to end February (special events)	£0.00	£5.00	S	NEW	NEW

Policy Framework for the Earmarked Reserves and Assessing the Optimum Level of the General Reserve for the period 2023/24 to 2025/26

1 Background

- 1.1 In accordance with statute (principally the Local Government Finance Act 2002) and following the Guidance Note on Local Authority Reserves and Balances (LAAP Bulletin No. 77 – November 2008), Great Yarmouth Borough Council maintains a range of reserves.
- 1.2 Two types of reserves are discussed in this policy framework:
 - Earmarked Reserves
 - The General Reserve
- 1.3 There are also a number of other reserves which local authorities hold in relation to legislation and proper accounting practices, these are not resource-backed reserves and therefore are not considered as part of this policy framework.
- 1.4 In making decisions in relation to setting the Council Tax, section 25 of the Local Government Act 2003 requires the Chief Financial Officer of the Council to report to the Council on the adequacy of the proposed financial reserves.
- 1.5 This Policy framework has been informed by current guidance on the level of reserves including, both the Local Authority Accounting Panel (LAAP) Bulletin No. 77 and the Audit Commissions report published in December 2012 ‘Striking a Balance’ Improving Councils’ Decision Making on Reserves’.

2 Earmarked Reserves

2.1 Purpose

- 2.1.1 Earmarked reserves are a means of building up funds to meet known or predicted liabilities.
- 2.1.2 Typically earmarked reserves are used to set aside sums for major schemes, such as capital developments, asset purchases, or to fund reorganisations and restructurings to deliver longer term savings and efficiencies. Reserves can also be held for trading and business units built up from surpluses to cover potential losses in future years, or to finance capital expenditure. In certain circumstances, if expenditure is delayed on specific budgets, it may be agreed that the underspending at a year end is carried forward for future use in an earmarked reserve. Such decisions would be subject to considering the overall financial position of a Local Authority.

2.2 Earmarked Reserves Protocol

- 2.2.1 For each reserve the following arrangements have been established:
 - the reasons for / purpose of the reserve
 - how and when the reserve can be used
 - procedures for the reserve’s management and control
 - a process and timetable for review of the reserve to ensure continuing relevance and adequacy.
- 2.2.2 The establishment and use of earmarked reserves is reviewed at the time of budget setting and then controlled through the year as part of the regular budget monitoring processes.

2.3 Review of Earmarked Reserves

- 2.3.1 The Reserves Statement is included as part of the Budget Report to Policy and Resources Committee and gives full details of the earmarked reserves and current planned use.

2.3.2 Due to the requirement to use just over £1million to balance the budget for 2023/24 there has been a re-allocation from the earmarked reserves to facilitate this. All earmarked reserves and commitments remain under review including those where commitments fall into future years.

2.3.3 Where in-year expenditure is being funded by earmarked reserves and general reserves, the relevant transfers from the reserves have been allowed for within the reserve balances and revenue account budgets as detailed in the budget report.

3 The General Reserve

3.1 Purpose

3.1.1 The general reserve is held for two main purposes:

- a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing;
- a contingency to help cushion the impact of unexpected events or emergencies.

3.2 The Optimum Level of the General Reserve

3.2.1 There are two recommended approaches for deciding the optimum level of the general reserve:

- A risk assessment of the budget which takes full account of the context within which the budget has been prepared. The budget report itself provides this contextual information.
- To set the reserve at a percentage of expenditure. Too low a level puts the council at unacceptable risk of failing to meet its obligations, too high a level unnecessarily ties up resources.

3.2.2 This framework provides a risk assessment approach and validating the result against a percentage calculation, the level of reserves is a matter of opinion informed by the judgement of the Council's Chief Financial Officer.

3.3 Assessment Framework

3.3.1 The issues to be considered include the following:

- The Council continues to operate on an ongoing basis.
- The robustness of the budget process including recognition of the linkages with the corporate plan, the strategic risks and the financial plan update.
- Internal financial control mechanisms and adequacy of the budget monitoring processes.
- The adequacy of earmarked reserves and the movements on the general reserves both in the past and planned.
- The extent to which savings and planned service reductions are required and can be relied upon to support corporate plan targets.
- The risk of major litigation and legal claims, both currently and in the future.
- The impact of future Government funding reductions.
- Implications of the Local Council Tax Support Scheme and increase in the demand for support.
- Fluctuations in retained business rate income and funding from the government for the extensions to reliefs for example small business rates.
- Fluctuations around certain income streams and grants, for example demand led services such as planning, building control income, land charges, car parking and recycling.

- Future changes to the funding for Local Authorities, for example the New Homes Bonus and an increase to the share of business rates that is retained locally.
- Unplanned volume increases in major demand led budgets, particularly in the context of the current economic climate for example housing benefits, council tax support and homelessness.
- The need to retain a general contingency to provide for any unforeseen circumstances that may arise including inadequately funded Government initiatives.
- Where there is a move to do less by direct service provision for example through third parties, including outsourcing, this in turn increases the risks borne by authorities. There is a risk that these arrangements fail and there are many circumstances when a statutory liability remains with the local authority. Such risks may not be insurable at an economic level and demand rigorous risk minimisation strategies and this is an area that will be considered in more detail if the Council pursues these arrangements in future years.
- The need to retain reserves for general day to day cash flow requirements.

3.3.2 All of these issues interlink, and any one incident is likely to span across many of the issues and might not be contained within one financial year. Risks change over time and the general reserve needs to be considered across the medium-term financial plan. What might be an adequate level of reserves now may not be reflective of what would be deemed to be adequate in years two to four. Therefore, as a minimum the framework should be reviewed as part of the annual budget setting process.

3.4 The Assessment of the General Fund Reserve

3.4.1 When undertaking the assessment, it must be remembered that the items considered are merely guides to assessing the overall level of the reserve. In no way is it a budget for any of the items being created since by its nature a general reserve is designed to protect against the unexpected and unquantifiable for whatever reason.

3.4.2 Having considered the relevant risks and the mitigation measures already in place, it is felt that the following indicative items should be taken into account in the budget risk assessment for 2023/24 to assess the recommended level of reserves:

<i>Item</i>	2023/24	2024/25	2025/26
1 Pay and Price Inflation (0.5% sensitivity to budget assumption)	175,000	175,000	175,000
2 Interest Rates & MRP (0.5% sensitivity to short term borrowing and profiling of capital spend and MRP impact)	125,000	125,000	125,000
3 Failure to Achieve Planned Savings and Cost Pressures from Corporate Plan Targets (to ensure core services are maintained)	200,000	150,000	150,000
4 Legal Issues (to provide additional comfort above earmarked reserves to mitigate any legal claims)	200,000	200,000	200,000
5 Emergencies and Other Unknowns (to recognise the risks associated with unpredictable events)	400,000	400,000	400,000
6 Treatment of Demand Led Pressures (recognising the impact of increase or reduction in demand and compensating increase or reduction in expenditure or income)	800,000	800,000	800,000
7 Project Risks (To recognise the risks the Authority is facing in terms of partnership work and significant projects)	700,000	700,000	700,000

<i>Item</i>	<i>2023/24</i>	<i>2024/25</i>	<i>2025/26</i>
8 Cash Flow (the impact of timing of cash flow, including the profiling of expenditure)	100,000	100,000	100,000
9 Future Funding Fluctuations (an allowance to reflect the increased risk around local funding, ie business rates and new homes bonus, to mitigate the impact within and between financial years)	800,000	900,000	900,000
Total Indicated General Fund Reserve Recommended	3,500,000	3,500,000	3,500,000
% of Net Budgeted Operating Expenditure (excluding parish precepts)	22.2%	22.2%	22.2%

3.4.3 The allowance in the general reserve in respect of project risks has increased, this is due to the increased inflationary pressures facing a number of the significant capital projects. Overall there has been no change to the total level of recommended balance in the general reserve compared to the previous year as despite there being increased risk facing the council in terms of the level of inflationary pressures, for example due to pay, utilities and interest costs, the base budgets for 2023/24 have been updated to reflect these. There does however remain continued risk in respect of the ability to produce a sustainable budget for the medium term without the reliance on reserves and therefore this will need early work in 2023/24.

4 Chief Financial Officer's Opinion

4.1 The Earmarked Reserves detailed within the reserves statement are proper and appropriate with regard to purpose, level and proposed use, although the future timing of their use will be reported within the budget monitoring reports and the statement updated accordingly.

4.2 Based on the assessment detailed above **the recommended level of the general reserve for 2023/24 would be £3.5 million**. After allowing for the transfer from the general reserve in the year necessary to balance the budget for 2023/24, the balance would be less than the recommended minimum balance, however the report is recommending re-allocations from ear-marked reserves to ensure the general reserve balance is maintained. The overall balances will be reviewed further as part of the outturn process for 2022/23 later in the year.

Appendix G - General Fund Capital Programme - Detail - 2022/23 onwards

Services & Projects	2022/23 Expenditure £000		Total Estimated 23-24 Budget	Total Estimated 24-25 Budget	Total Estimated 25-26 Budget
	Actuals to 31-12-22	Forecast 22/23			
Capital Loans & Company Financing	120	3,494	11,106	1,000	-
Total: Executive	120	3,494	11,106	1,000	-
Wellesley 3G Pitch & Tennis Pavilion	350	1,002	-	-	-
Gorleston Tennis Courts Refurbishment	-	116	-	-	-
Refurbishment of Park at Diana Way, Caister	-	142	-	-	-
UK Prosperity Fund	-	15	40	160	-
Safer Streets 4	21	128	-	-	-
Total: Communities	371	1,403	40	160	-
St Nicholas Minster West Boundary Wall	13	85	-	-	-
St Nicholas car park north Boundary Wall	0	25	-	-	-
Height Barriers for Seafront Short Stay Car Parks	-	-	13	-	-
Crematorium Main Roof Works	-	-	60	-	-
Crematorium Tearooms	168	217	-	-	-
Total: Customer Services	181	327	73	-	-
Health and Leisure (Marina) Centre	3,520	3,814	-	-	-
Health and Fitness Centre - South Car Park	290	290	-	-	-
The Waterways	-	4	-	-	-
Phoenix Pool & Gym car park extension	-	-	94	-	-
Town Deal - O&M	-	1,500	-	-	-
Town Deal - Incubator Units	85	180	440	3,716	-
Town Deal - North Quay	20	250	1,551	1,850	1,300

Appendix G - General Fund Capital Programme - Detail - 2022/23 onwards

Services & Projects	2022/23 Expenditure £000		Total Estimated 23-24 Budget	Total Estimated 24-25 Budget	Total Estimated 25-26 Budget
	Actuals to 31-12-22	Forecast 22/23			
Town Deal - Learning Hub	-	-	3,159	7,805	-
Town Deal - Wintergardens	-	-	300	5,000	8,857
Town Deal - Restoration of Vacant Historic Buildings	20	50	250	346	-
Town Deal - Restoration & Adaptation of the Ice House	-	110	390	-	-
Town Deal - Connectivity & Public Wayfinding	24	83	5	-	554
Town Deal - Train Station Improvements	-	-	202	-	-
Town Deal - Digital Connectivity	-	-	177	-	-
Future High Street Fund - Market Place - 6 Day	1,651	2,100	1,677	-	-
Future High Street Fund - Market Place - Realm	69	216	4,099	-	-
Future High Streets - Library Relocation	974	1,300	814	2,475	-
Future High Streets - Low Carbon & Digital	-	-	251	-	-
Future High Streets - Conge	12	576	308	-	-
Future High Streets - Densification	5	1,772	3,105	-	-
Heritage Action Zone (HAZ)	64	96	51	-	-
Different Light	17	43	-	-	-
Total: Inward Investment	6,751	12,385	16,873	21,192	10,711
Disabled Facilities Grants	890	1,300	2,652	1,300	1,300
Better Care Fund Projects	3	4	-	-	-
Empty Homes	-	-	510	-	-
DFG Top-up Grants	-	-	-	250	-
DFG Top-up Loans	-	-	-	150	-

Appendix G - General Fund Capital Programme - Detail - 2022/23 onwards

Services & Projects	2022/23 Expenditure £000		Total Estimated 23-24 Budget	Total Estimated 24-25 Budget	Total Estimated 25-26 Budget
	Actuals to 31-12-22	Forecast 22/23			
Norfolk & Waveney Equity Loan Scheme	-	50	114	-	-
Equity Home Improvement Loans	14	50	569	-	-
HMOs /Guesthouse Purchase & Repair Scheme	20	100	1,093	-	-
Housing First Scheme	254	284	-	-	-
Temporary Accommodation Decent Homes			50	-	-
Acquisition of property for transitional housing	5	350	799	-	-
Sustainable Warmth - LAD funding	5	1,655	-	-	-
Homes Upgrade Grants (HUG)	-	2,577	-	-	-
Community Housing Fund	-	-	540	-	-
Total: Housing	1,191	6,369	6,327	1,700	1,300
ICT Investment to deliver GYBC ICT Strategy	202	600	647	-	-
Print Room Equipment	54	37	-	-	-
Total: IT, Communications & Marketing	256	637	647	-	-
Euston Rd Public Toilet Refurbishment	-	88	-	-	-
Footway Lighting	154	300	315	100	100
External Redecoration & Repair of the Wellesley Grandstand	33	60	14	-	-
Esplanade Resurfacing	-	70	176	-	-
Gorleston Beach Huts	124	172	-	-	-
Great Yarmouth Beach Huts	5	450	-	-	-
Council Chamber relocation	42	60	-	-	-
Claydon Pavilion	301	289	-	-	-

Appendix G - General Fund Capital Programme - Detail - 2022/23 onwards

Services & Projects	2022/23 Expenditure £000		Total Estimated 23-24 Budget	Total Estimated 24-25 Budget	Total Estimated 25-26 Budget
	Actuals to 31-12-22	Forecast 22/23			
Phoenix Pool Solar Panels	22	44	-	-	-
Changing Places	0	40	-	-	-
Aspire Building & Mkt Row Boiler Replacement	-	-	46	-	-
Peggotty Rd Community Centre Flooring	-	34	-	-	-
Seafront Shelters Landau Station & Britannia Bowls refurb	30	44	-	-	-
Replacement Lighting in the Assembly Rooms	-	-	-	-	-
Cemetery Flint Walls and Gates	-	-	77	-	-
Hemsby Rock Provision	-	-	735	-	-
Gorleston Seafront Improvements	-	-	77	-	-
Beacon Park Projects	3	100	700	-	-
Energy Park - South Denes	-	-	1,845	-	-
Total: Property & Asset Management	715	1,751	3,985	100	100
Mobile CCTV	15	15	-	-	-
Refuse Vehicle Purchases	-	1,223	1,713	-	-
Total: Environmental Health	15	1,238	1,713	-	-
Capital Contingency		-	2,500	-	-
Match Funding Capital Allocation		-	2,200	-	-
22-23 Projects requiring further approval before commencement		-	1,128	-	-

Appendix G - General Fund Capital Programme - Detail - 2022/23 onwards

Services & Projects	2022/23 Expenditure £000		Total Estimated 23-24 Budget	Total Estimated 24-25 Budget	Total Estimated 25-26 Budget
	Actuals to 31-12-22	Forecast 22/23			
Children's Playgrounds - subject to further approval before commencement			305	285	161
Overall Total	9,601	27,604	46,897	24,437	12,272

Financed by:					
Borrowing		10,539	24,036	3,430	2,580
Grants & Contributions		14,690	15,709	20,607	9,692
Revenue/Earmarked Reserves		20	620	400	-
Capital Receipts		2,354	6,532	-	-
Total Financing		27,604	46,897	24,437	12,272

2023/24 Capital Bids

Project	Service	Approval Process	Whole Project Budget £	Proposed Funding 2023-24			Proposed Funding 2024-25		
				Budget 2023-24	Borrowing	External	Budget 2024-25	Borrowing	External
Disabled Facilities Grants - Annual programme	Housing	Capital Programme		£1,300,000		£1,300,000	£1,300,000	£0	£1,300,000
Footway Lighting Column Replacement / LED Upgrade - annual programme to deliver efficiency savings (maintenance and utility)	Property Asset Management	Capital Programme	£100k annual	£100,000	£100,000		£100,000	£100,000	
Cemetery Flint Walls and access gate replacement	Property Asset Management	Capital Programme	77,000	£77,000	£77,000				
Hemsby Rock Provision	Property Asset Management	Capital Programme	735,000	£735,000	£235,000	£500,000			
Gorleston Seafront Improvements	Property Asset Management	Capital Programme	77,000	£77,000	£77,000				
Height Barriers for Seafront Short Stay Car Parks	Customer Services	Capital Programme	12,600	£12,600	£12,600				
Childrens Play (Blackfriars, Mill Lane, Mia Lucy Gorleston, Southtown, Hemsby, Martham and Caister. Timesclaes to be determined.	Property Asset Management	Include in Programme but to be considered through S106 approval process and utilise S106 where eligible.	831,250	£304,750	£164,750	£140,000	£285,000	£165,000	£120,000
Purchase of 5 homes for use as Temporary Accommodation	Housing	Business Case required to combine all proposals (not included in Capital Programme for now)	800,290	£800,290	800,290				
Acquisition of wheelchair accessible Temporary Accommodation	Housing		327,294	£327,294	254,725	£72,569			
Temporary Accommodation Improvement Works	Housing		68,480	£68,480	68,480				
				£3,802,414	£1,789,845	£2,012,569	£1,685,000	£265,000	£1,420,000

	2023-24	2024-25
Bids Included in Capital Programme	£2,301,600	£1,400,000
Bids Included in Capital Programme but subject to further approvals	£304,750	£285,000
Bids not yet included in Programme	£1,196,064	
	£3,802,414	£1,685,000

Minimum Revenue Provision Statement 2023/24

Annual Minimum Revenue Provision Statement 2023/24

Where the Authority finances capital expenditure by debt, it must put aside resources to repay that debt in later years. The amount charged to the revenue budget for the repayment of debt is known as Minimum Revenue Provision (MRP), although there has been no statutory minimum since 2008. The *Local Government Act 2003* requires the Authority to have regard to the Ministry of Housing, Communities and Local Government's *Guidance on Minimum Revenue Provision* (the MHCLG Guidance) most recently issued in 2018.

The broad aim of the MHCLG Guidance is to ensure that capital expenditure is financed over a period that is either reasonably commensurate with that over which the capital expenditure provides benefits, or, in the case of borrowing supported by Government Revenue Support Grant, reasonably commensurate with the period implicit in the determination of that grant.

The MHCLG Guidance requires the Authority to approve an Annual MRP Statement each year and recommends a number of options for calculating a prudent amount of MRP. The following statement incorporates options recommended in the Guidance:

- **Post-2008 Expenditure** - For capital expenditure financed by borrowing after 31st March 2008, the annuity MRP method is applied. This provides a lower annual charge in the earlier years which gradually increases. The approach is both prudent and a recommended method as per the CLG guidance. This method allows for a reduction in the interest costs chargeable (as the CFR is repaid) over time and is offset by a rise in the MRP over the same period, thereby resulting in a consistent revenue charge of the cost of capital.
- **Pre 2008 Expenditure** - MRP on all General Fund capital expenditure incurred before 1st April 2008 is equal to 4% of the opening CFR less a fixed sum known as "Adjustment A".
- **For assets acquired by leases** - MRP will be determined as being equal to the element of the rent or charge that goes to write down the balance sheet liability.
- **For capital expenditure loans to third parties** - In years where there is no principal repayment, MRP will be charged in accordance with the MRP policy for the assets funded by the loan, including where appropriate, delaying MRP until the year after the assets become operational. While this is not one of the options in the MHCLG Guidance, it is thought to be a prudent approach since it ensures that the capital expenditure incurred on the loan is fully funded over the life of the assets.
- No MRP will be charged in respect of assets held within the Housing Revenue Account.

This methodology is consistent with previous years.

Capital expenditure incurred during 2023/24 will not be subject to a MRP charge until 2024/25 or later.

Based on the Authority's latest estimate of its capital financing requirement (CFR) on 31st March 2023, the budget for MRP has been set as follows:

	31.03.2023 Estimated CFR £m	2023/24 Estimated MRP £
Capital expenditure before 01.04.2008	12.0	0.4
Supported capital expenditure after 31.03.2008	69.0	1.7
Total General Fund	81.0	2.1
Housing Revenue Account	91.3	N/A
Total	172.3	2.1