



Forward Plan

The Forward Plan sets out the decisions that the Cabinet will be taking over the coming months. The Plan highlights the decisions that Cabinet intend to take, which may result in part of the meeting being held in private, and identifies which decisions are key.

This document will be updated and republished on the Council's website each month. Any queries relating to the Forward Plan should be forwarded to Democratic Services, Town Hall, Hall Plain, Great Yarmouth, NR30 2QF or via email to memberservices@great-yarmouth.gov.uk

Agendas and any associated documents will be available for viewing on the Council's website, five clear days before the meeting, subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services to request the documents. If you wish to make representations to the Cabinet about an agenda item, please contact the Democratic Services Team prior to the meeting to make your request.

Please note that the decision dates are indicative and occasionally subject to change.

What is a Key Decision?

A Key Decision is defined as a decision that is likely to:

- a) result in the Council incurring expenditure or making savings of £250k or more (calculated on a whole life basis); or
- b) be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Why might a decision be made in private?

The public may be excluded from a meeting whenever it is likely that in view of the nature of the business to be transacted, exempt information will be disclosed, for example, information which may reveal the identity of an individual or relates to the financial or business affairs of an individual or organisation. Information should only be made exempt, if it is in the public interest to do so.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public, there may be occasions when the business to be considered contains confidential, commercially sensitive or personal information. The items of business where this is likely to apply are indicated on the plan.

Members of The Cabinet:

<u>Cabinet Member</u>	<u>Role</u>
Councillor Carl Smith	Chairman, Leader and Cabinet Portfolio Holder for Governance, Finance and Major Projects
Councillor Graham Plant	Vice-Chairman, Deputy Leader and Cabinet Portfolio Holder for Operational Property and Asset Management
Councillor Daniel Candon	Cabinet Portfolio Holder for Economic Development and Growth
Councillor Emma Flaxman-Taylor	Cabinet Portfolio Holder for Housing, Health and Communities
Councillor Paul Wells	Cabinet Portfolio Holder for Environment and Sustainability, Waste and Licensing
Councillor James Bensly	Cabinet Portfolio Holder for Tourism Culture and Coastal

Plan of Forthcoming Decisions – Cabinet of 16 May 2024

Scheduled Date of Decision	Title of Decision Item and Brief Description	Decision Maker	Key Decision	Responsible Officer / Portfolio Holder	Public or exempt report	If item is to be exempt, specify the reasons, including the relevant paragraph of Part 1 of Schedule 12A to the LG Act 1972	Date added to the Forward Plan
16 May 2024	Spending of Developer Contributions (Section 106/Section 111) on Open Space – Recommendations for Spend	Cabinet	No	Principal Strategic Planner Portfolio Holder for Economic Development and Growth	Public	N/a	04/04/2024
16 May 2024	GYTABIA Bid Ballot Renewal	Cabinet	Yes	Head of Communications and Marketing Portfolio Holder for Tourism Culture and Coastal	Public	N/a	16/04/24
16 May 2024	Affordable and specialist Housing delivery update	Cabinet	Yes	Head of Strategic Housing Portfolio holder for Housing, Health and Communities	Exempt	Exempt information under Paragraph 3 of Part 1 of Schedule 12A	15/03/2024

16 May 2024	Planning and environmental Health IT system	Cabinet	Yes	Head of Environment and Sustainability Portfolio Holder for Environment, Sustainability, Licensing and Waste	Confidential	Exempt information under Paragraph 3 of Part 1 of Schedule 12A	25/03/2024
16 May 2024	Stand by, call out and out of hours Policy	Cabinet	No	Head of Environment and Sustainability / Head of Organisational Development Portfolio for Governance, Finance and Major Projects	Public	N/a	10/04/2024
16 May 2024	Havenbridge Public House	Cabinet	No	Head of Environment and Sustainability Portfolio Holder for Environment, Sustainability, Licensing and Waste	Exempt	Exempt information under Paragraph 7 of Part 1 of Schedule 12A	18/04/24
16 May 2024	North Quay Riverside Gateway - Procurement	Cabinet	No	Executive Director of Major Projects Portfolio Holder for Operational Property and Assets	Exempt	Exempt information under Paragraph 3 of Part 1 of Schedule 12A	15/04/24

Plan of Forthcoming Decisions – Meeting dates to be confirmed by Council AGM

June 2024	Antisocial Behaviour Strategy - A report updating the Councils ASB Strategy to ensure is up to date with both Council priorities and current legislation and guidance	Cabinet	Yes	Head of Environment and Sustainability Portfolio Holder for Environment, Sustainability, Licensing and Waste	Public	N/a	09/02/2024
June 2024	Paternity Leave Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Maternity Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Time off for Dependants Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Carers Leave Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Time off for Domestic Emergencies Policy	Cabinet	No	Head of Org Dev Portfolio Holder for	Public	N/a	20/03/2024

				Governance, finance and Major Projects			
June 2024	Unauthorised Absence Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Annual Leave Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Flexible Working Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Bereavement Policy	Cabinet	No	Head of Org Dev Portfolio Holder for Governance, finance and Major Projects	Public	N/a	20/03/2024
June 2024	Property Acquisitions – North Quay Project	Cabinet	Yes	Executive Director of Major Projects Portfolio Holder for Operational Property and Assets	Exempt	Paragraph 3 of Schedule 12A	08/03/2024
June 2024	Shareholders report GYS Ltd. Update on year 1 of GYS Ltd	Cabinet	No	Executive Director, People Portfolio Holder for	Public	N/a	04/03/2024

				Environment, Sustainability, Licensing and Waste			
June 2024	Skills and Workforce Strategy and Action Plan	Cabinet	No	Skills Manager Portfolio Holder for Economic Development and Growth	Public	N/a	24/07/2023
June 2024	<i>Wider Skills Presentation from East Coast College</i>	Cabinet	No	Portfolio Holder for Economic Development and Growth	Public	N/a	25/09/23
July 2024	Homeless & Rough Sleeping Strategy 2023-2028	Cabinet	Yes	Housing Options Service Manager Portfolio holder for Housing, Health and Communities	Public	N/a	17/11/2023
July 2024	Social Lettings Scheme - Business case to support the introduction of a social lettings scheme	Cabinet	Yes	Executive Director, Place Portfolio holder for Housing, Health and Communities	Exempt	Exempt information under Paragraph 3 of Part 1 of Schedule 12A	02/01/24
July 2024	Wellesley Stadium future operations	Cabinet	Yes	Executive Director, Place Portfolio holder for Housing, Health and Communities	Public	N/a	13/10/2023
TBC	Housing Investment Plan	Council	No	Executive Director of Housing Assets Portfolio Holder for Operational Property and Assets	Public	N/a	13/10/2023

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