

CABINET DECISION NOTICE

Date of Cabinet Meeting: Monday 11 September 2023

Publication of decision date: Thursday 14 September 2023

Call-In Period Friday 15 July 2023 to Thursday 21 September 2023

(For clarity, where an item is 'to be noted', 'received' or 'recommended to Council' this is deemed not to be a formal Executive decision and so the call-in provisions will not apply)

Decision Implementation Date: Friday 22 September 2023

Details of decisions made at the Cabinet meeting held on Monday 11 September were as follows:-

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| Cabinet Area | Governance, Finance and Major Projects |
| Title of Report | <u>Quarter One Performance Report</u> |
| URN | 23-128 |
| Item Number | 5 |
| Purpose of Report | |
| <p>The report presented an update on performance for the first quarter of 2023/24 (Apr – Jun), where progress is assessed against Targets which are set at the start of the financial year.</p> <p>The report also provides an update on the position of key projects that are linked to the corporate priorities from 'The Plan 2020-2025'. A summary of progress for the suite of key projects and individual highlight reports for each of these key projects are presented in Appendix 1 of this report.</p> <p>The performance measures, see Appendix 2, give a comprehensive overview of how the authority as a whole is performing and cover most Council functions.</p> <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| <p>(1) Agree All measures to be monitored during the next quarter.</p> <p>(2) Agree that all key projects will continue to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those key projects which are currently amber.</p> | |
| Declarations of Interest / Conflicts of Interest | None |
| Meeting Date | Monday 11 September 2023 |
| Call-In Period | Friday 15 July 2023 to Thursday 21 September 2023 |
| Implementation Date (If no Call-In activated) | Friday 22 September 2023 |

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| Cabinet Area | Economic Development and Growth |
| Title of Report | Final Draft Great Yarmouth Borough-wide Design Code Supplementary Planning Document |
| URN | 23-086 |
| Item Number | 6 |
| Purpose of Report | |
| <p>This report sets out recommendations to authorise extension of the current public consultation on the final draft Great Yarmouth Borough-Wide Design Code Supplementary Planning Document.</p> <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| <p>(1) Authorise an extension to the current formal public consultation of the final draft Great Yarmouth Borough-Wide Design Code Supplementary Planning Document (as included in Appendix 1 of this report) by a further 4 weeks.</p> | |
| Declarations of Interest / Conflicts of Interest | None |
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|---|--|
| Cabinet Area | Governance, Finance and Major Projects |
| Title of Report | HR Policies |
| URN | 23-102, 23-103, 23-104, 23-105 |
| Item Number | 7 |
| Purpose of Report | |
| <p>23-102</p> <p>This report presents the new Grievance Policy & Procedure to Cabinet, following full consultation with Executive Leadership Team (ELT), UNISON and the Joint Consultative Working Group (JCWG).</p> <p>23-103</p> <p>This report presents the new Disciplinary Policy & Procedure to Cabinet, following full consultation with Executive Leadership Team (ELT), UNISON and the Joint Consultative Working Group (JCWG).</p> <p>23-104</p> <p>This report presents the new Bullying, Harassment & Discrimination Policy, following full consultation with Executive Leadership Team (ELT), UNISON and the Joint Consultative Working Group (JCWG).</p> <p>23-105</p> <p>This report presents the new Menopause Policy, following full consultation with Executive Leadership Team (ELT), UNISON and the Joint Consultative Working Group (JCWG).</p> <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| Disciplinary Policy 23-103 | |
| Cabinet RESOLVED to : | |
| <p>(1) Approve the new Disciplinary Policy</p> <p>(2) Give delegated authority to the Head of Organisational Development to make minor and/or consequential amendments to the Policy for the purpose of keeping it up-to-date, clarifying its content or interpretation, correcting any errors or omissions, updating it in accordance with changes in legislation, and/or caselaw, or with changes in the management structure.</p> | |

Grievance Policy 23-102

Cabinet **RESOLVED** to :

- (1) Approve the new Grievance Policy
- (2) Give delegated authority to the Head of Organisational Development to make minor and/or consequential amendments to the Policy for the purpose of keeping it up-to-date, clarifying its content or interpretation, correcting any errors or omissions, updating it in accordance with changes in legislation, and/or caselaw, or with changes in the management structure.

Bullying and Harassment Policy 23-104

Cabinet **RESOLVED** to :

- (1) Approve the new Bullying, Harassment and Discrimination Policy
- (2) Give delegated authority to the Head of Organisational Development to make minor and/or consequential amendments to the Policy for the purpose of keeping it up-to-date, clarifying its content or interpretation, correcting any errors or omissions, updating it in accordance with changes in legislation, and/or caselaw, or with changes in the management structure.

Menopause Policy 23-105

Cabinet **RESOLVED** to :

- (1) Approve the new Menopause Policy
- (2) Give delegated authority to the Head of Organisational Development to make minor and/or consequential amendments to the Policy for the purpose of keeping it up-to-date, clarifying its content or interpretation, correcting any errors or omissions, updating it in accordance with changes in legislation, and/or caselaw, or with changes in the management structure.

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|---|---|
| Cabinet Area | Housing, Health, and Communities |
| Title of Report | Wellesley 3G – Proposed Hire Charges |
| URN | 23-135 |
| Item Number | 8 |
| Purpose of Report | |
| <p>There is a need to set a fair and sustainable charging model for the hire of the new 3G pitch at the Wellesley to promote optimum community use and create a sustainable operating model. With GYS taking on the short-term responsibilities for booking, a hire charge needs to be set in line with the 'GYBC Fees & Charges Policy: 21/22 to 24/25'. This includes ensuring a fair price for all services is delivered, charges are affordable, costs are recovered and that the relative service demand has been considered.</p> <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| (1) Approve the proposed Fees and Charges as proposed in the report. | |
| Declarations of Interest / Conflicts of Interest | None |
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| Cabinet Area | Portfolio Holder for Environment and Sustainability, Waste and Licensing |
| Title of Report | Appointment of additional Company Director – Great Yarmouth Services Ltd |
| Item Number | 9 |
| Purpose of Report | |
| <p>Cabinet are asked to consider the appointment of an additional Company Director for Great Yarmouth Services Ltd.</p> <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| <p>(1) Appoint Councillor Paul Wells as Portfolio Holder for Environment and Sustainability, Waste and Licensing, as a Company Director of Great Yarmouth Services Limited</p> | |
| Declarations of Interest / Conflicts of Interest | None |
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|--|---|
| Cabinet Area | Governance, Finance and Major Projects |
| Title of Report | Council Tax Support – Options for 2024/25 Scheme |
| URN | 23-047 |
| Item Number | 10 |
| Purpose of Report | |
| <p>This report outlines options for Great Yarmouth Borough Council’s Local Council Tax Support Scheme for 2024/25 for Members to consider in relation to public consultation on next year’s scheme.</p> <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| (1) Grant permission to consult on the options as outlined within the report for the 2024/25 Local Council Tax Support Scheme. | |
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| Cabinet Area | Operational Property and Asset Management | |
| Title of Report | HRA Service Charge Review | |
| URN | 23-069 | |
| Item Number | 11 | |
| Purpose of Report | | |
| <p>This report outlines proposed revised approach to charging for Council Tenants and Leaseholders with a focus on caretaking and gardening services in communal areas. Currently tenants pay the same charge for caretaking services despite a range of service levels being delivered in different locations. All tenants and leaseholders pay for gardening services as part of the overall rental/lease charge, including tenants who don't reside in communal areas. This proposal sets out a revised approach with only tenants and leaseholders who receive a service being charged and the level of charge reflecting the frequency of works delivered.</p> <p>Note : Further details of this report can be found Here</p> | | |
| CABINET DECISIONS: | | |
| Cabinet RESOLVED to : | | |
| <p>(1) Note the report and approve consultation with tenants/leaseholders on de-pooling service charges and levying charges in accordance with the different level of services delivered in each area.</p> | | |
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|---|---|
| Cabinet Area | Governance, Finance and Major Projects |
| Title of Report | 2023/24 Budget Monitoring Report Period 3 |
| URN | 23-137 |
| Item Number | 12 |
| Purpose of Report | |
| <p>This report presents the month 3 budget monitoring position for financial year 2023/24 for both the General Fund and Housing Revenue Account (HRA) including the respective capital programmes and financing. It includes explanations for significant variances to the budgets currently forecast for the full year.</p> <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| <p>(1) Note the content of the report and the revised forecast for the General Fund and Housing revenue Account for 2023/24.</p> <p>(2) Approve the updated General Fund capital programme (Appendix E).</p> | |
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|--|---|
| Cabinet Area | Governance, Finance and Major Projects |
| Title of Report | North Quay Riverside Gateway, Great Yarmouth |
| URN | 23-117 |
| Item Number | 13 |
| Purpose of Report | |
| <p>Great Yarmouth Borough Council (GYBC) were successful in securing Town Deal Funding and Levelling Up Funding 2 (LUF 2) to regenerate North Quay. To deliver a successful 'gateway destination' mixed-use leisure, retail and residential regeneration project and to support the procurement of a development partner and mitigate risk at a future Compulsory Purchase Order (CPO) Public Inquiry, it is essential that there is a multi-disciplinary team appointed by the Council to assist in delivery of the critical path milestones.</p> <p>This report highlights the need:</p> <ol style="list-style-type: none"> 1. To note the budget approved by Cabinet in July 2023 for the Land Assembly & Engagement Strategy. 2. To review the overall funding budget and critical path programme and Vauxhall Bridge proposals. 3. To review the range of professional services required to help deliver a project of this scale. 4. To approve a project budget that will be monitored quarterly by the North Quay Members Working Group. <p>Note : Further details of this report can be found Here</p> | |
| CABINET DECISIONS: | |
| Cabinet RESOLVED to : | |
| <ol style="list-style-type: none"> (1) Approve a project budget of £26,660,484 with £16,442,706 allocated to land assembly, CPO costs and £10,217,778 for procurement, gateway public realm works, design, surveys and planning costs. (2) Approve the proposals and delegate officers to progress discussions with Rail Paths Ltd and Great Yarmouth Preservation Trust to form a Strategic Partnership with the objective to secure the sustainable future of the Vauxhall Bridge (3) Delegate authority to the Executive Director - Major Projects, in consultation with the Leader, Deputy Leader, Chief Executive, s151 officer to release Town Deal and LUF 2 funding for procurement and appointments of a project professional team, authorise surveys, reports, collection of data and undertake capital works for the progression and delivery of this project. | |
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