

Subject: Partnership Register

Report to: Audit and Risk Committee, 14 December 2020

Report by: Kaye Bate, Corporate Risk Officer



SUBJECT MATTER/RECOMMENDATIONS

This report contains an update to the Partnership Register.

Recommendation to Audit and Risk Committee: to review the Partnership Register to determine whether the register correctly identifies the Partnership arrangements for the Authority and to approve the revised layout of the Partnership Register.

1. INTRODUCTION/BACKGROUND

- 1.1 Partnerships play a key role in delivering community strategies and in helping to promote the well-being of the area. Local authorities work in partnership with others – public agencies, private companies, community groups and voluntary groups. Local Authorities still deliver services, but their distinctive leadership role is to bring together contributions of the various stakeholders. They therefore need to deliver a shared vision of services based on user wishes.
- 1.2 The Audit and Risk Committee is responsible for monitoring the arrangements in place for the identification and management of partnerships and to assess and challenge continued involvement in partnerships.

2. PARTNERSHIP REGISTER

- 2.1 A Partnership Register is maintained by the Corporate Risk Officer and reviewed on a quarterly basis.
- 2.2 The partnership register main functions are:
 - To provide an overview of the partnerships that the Council has and how these link to the council's Strategic, Corporate and Operational / Contractual objectives
 - To provide a framework to allow a robust challenge and scrutiny of the partnerships and membership of outside bodies to take place
 - To identify any group relationship (for accounting purposes) and/or any governance issues for exception reporting.
- 2.3 It is intended that partnerships will be managed at the service level but with an overview and challenge at corporate leadership level.
- 2.4 The Partnership Register was reviewed by Management Team in November 2020.

- 2.5 Since presenting the Partnership Register to the Audit and Risk Committee in June 2019 there has been four partnerships removed from the register:

Safe at Home
Older Peoples Partnership
EnterpriseGY Board
Economic Reference Group

- 2.6 The following partnerships have been added to the register:

Norfolk Youth Offending Board
Locality Board
Great Yarmouth & Waveney LDG
GT Yarmouth Housing Options Lettings Partnership
PCN
Equinox Property Holdings Ltd
SALS
Community Lead Housing
East Coast Community Health Care

- 2.7 The Corporate Risk Officer will present the Partnership Register at its next review by Management Team in six months.

3 FINANCIAL IMPLICATIONS

- 3.1 See attached Partnership Register

4 RISK IMPLICATIONS

- 4.1 There are no direct risks or implications arising from this report

5 CONCLUSIONS

- 5.1 The Partnership Register currently reflects the partnerships the Authority is involved in or lead on.

Areas of consideration: e.g. does this report raise any of the following issues and if so how have these been considered/mitigated against?

Area for consideration	Comment
Monitoring Officer Consultation:	No
Section 151 Officer Consultation:	No
Existing Council Policies:	No
Financial Implications:	See attached Partnership Register
Legal Implications (including human rights):	No
Risk Implications:	No
Equality Issues/EQIA assessment:	No
Crime & Disorder:	No
Every Child Matters:	No

Partnership Register

ELT Last Review	Sep-20
ELT Review Date	Nov-20
Review By	ELT / MT
Last Review A & R	Jun-19

STRATEGIC– help to delivery corporate vision and values	CORPORATE - Support or connect and relate to borough as a whole	OPERATIONAL / CONTRACTUAL - Service providing a service
Delivered as part of GYBC Corporate Strategy	Impacts / related to more than one service	Linked to key service delivery
High value	Medium resource commitment	Delivered by single service/team
May impact reputation/service if not delivered	Significant reputational impact if not delivered	Contributes to service delivery
	Statutory Requirement	Delivering Statutory or optional service
		High reputational impact if not delivered

						IMPACT ON COUNCIL CORPORATE OBJECTIVES	
NO	PARTNERSHIP NAME	RESPONSIBLE OFFICER	MEMBERS	LEAD PARTNER	PURPOSE / OBJECTIVES	COUNCIL ANNUAL FINANCIAL INPUT	POWERS / LEVELS OF DELEGATION / MONITORING AND REPORTING LINES (where / who do they report and frequency of reporting)
STRATEGIC PARTNERSHIPS							
1	Sentinel Leisure Trust Partnership Board	Strategic Director - L Barker	GYBC & Sentinel Leisure	GYBC	Leisure Services - management of leisure centres	Circa £282k annually (£130,210 20/21 budget - Settlement costs during refurbishment)	Member appointment - Outside Body Company No: 07521701 - https://beta.companieshouse.gov.uk/company/07521701
2	New Anglia Local Enterprise Partnership	Director of Planning and Growth	NCC, Suffolk CC, Norfolk & Suffolk district authorities	NALEP	To lead economic growth and job creation across Norfolk and Suffolk.		Member appointment - Outside Body
3	Norfolk Waste Partnership (NWP)	Head of Environmental Services	GYBC, Breckland DC , Broadland DC, NNDC, Norwich City Council, KLWN, NCC, SNDC		To improve waste and recycling services for Norfolk’s residents and to reduce the overall cost by reducing the amount of waste generated per household, increasing the availability of waste reduction, reuse, repair and recycling activities, and ensuring residents and businesses understand the importance of waste as a resource.	£10k - each financial year	Memorandum of Agreement Norfolk Waste Partnership Board / Environment Committee / Member appointment Outside Body?
4	Norfolk Strategic Planning Framework	Strategic Planning Manager	GYBC, BCKLWN, BA, Breckland DC, Broadland DC, NNDC, Norwich City Council, NCC, SNDC	N/A	To coordinate and promote planning at a strategic scale (cross-cutting all the topic categories above), and to meet the planning statutory 'duty to cooperate'	Circa £10,000 annually	Member appointment

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5	Norfolk Parking Partnership Joint Committee	Head of Customer Services	GYBC, NCC & Other Norfolk District LAs	NCC	The delegated provision of Civil Parking Enforcement in Norfolk in relation to On-Street Parking	Income £95,165 20/21 Budget Income £93,009 21/22 Budget	Member Appointment, NPP Joint Committee 6 monthly
6	Greater Yarmouth Tourism & Business Improvement Area (GYTBIA)	Head of Communications and Marketing	GYBC & GYTABIA	GYTABIA	To promote the borough to encourage local residents & visitors to enjoy	GYBC invoices and collects BID income on behalf of GYTABIA	GYTABID company limited by guarantee with Articles and Memorandum of Association All GYTABIA board meetings. BID LEVY OPERATING AGREEMENT. BID SLA Collection and meetings Company No: 03090229 - https://beta.companieshouse.gov.uk/company/03090229
7	Town Centre Company (Great Yarmouth) Ltd	Strategic Director - P Boyce	TCP, GYBC, Police, Local Businesses	No lead	Safety and Security Promotions and Events Business Development	Circa £20,450 annual Maintenance Contract	Review of CCTV provision. Member appointment - Outside Body Private Limited Company
	Community Safety (Great Yarmouth) Ltd (CCTV Co)	Strategic Director - P Boyce	TCP, GYBC, Police and Local Businesses	GYBC	Operation of the CCTV cameras	TCP owns the equipment. Contribution from GYBC £235,959	Company No: 04038349 - https://beta.companieshouse.gov.uk/company/04038349
8	A47 Alliance	Director of Planning and Growth	Local Authorities, MPs Business Groups, LEPs, etc.	NCC	To make the case, and secure the investment, for improvements to the A47 Lowestoft to Peterborough		Economic Development Committee. Member appointment to Outside Bodies http://www.a47alliance.co.uk/who-are-the-alliance/
9	County Community Safety Partnership	Head of Environmental Services	NCC, police, health, education & districts, YOT, probation etc	NCC	Statutory crime and disorder reduction partnership	£2,000 (for domestic homicide reviews)	
10	Norfolk Youth Offending Board	Housing Director	NCC Youth Offending Team YOT police probation Local Authority reps	YOT	To provide strategic oversight of youth offending team to prevent youth offending by young people		Terms of Reference, induction for new board members. Priorities. Workshops
11	Locality Board	Strategic Director - P Boyce					
12	Great Yarmouth & Waveney LDG	Strategic Director - L Barker	LA rep on multi agency health delivery group focused on delivery of services in locality	CCG	To oversee the delivery of health services in the Locality ensuring needs are met	None	
13	GT Yarmouth Housing Options Lettings Partnership	Housing Director	GYBC and stock holding RPs	GYBC	Provide access to all RP housing stock in borough for access for all applicants on the housing list		Partnership Agreement. Annual review Partnership Agreement being reviewed and considering financial contribution from Registered Providers Strategic, Corporate & Operational
14	PCN	Independent Living Service Manager	LA rep on Primary Care Networks in borough	PCN's	To ensure the delivery of primary health care services	None	Strategic / Operational
15	Great Yarmouth Sports Partnership	Head of Inward Investment	GYBC & Active Norfolk	Active Norfolk		£25,000 Sports Development	Membership appointment - outside body

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CORPORATE							
16	Equinox Enterprises Ltd	Strategic Director - P Boyce & Housing Director	Equinox & GYBC	Equinox & GYBC (GYBC lead)	GYBC wholly owned company - Development of building projects, construction of commercial buildings and domestic buildings	£8,933,334 - borrowed (£3,250,000 - Loan remaining and £2,233,334 - GYBC Equity Share)	Member appointment - Outside Body Private Limited Company Companies No: 10398546 - https://beta.companieshouse.gov.uk/company/10398546 . Regular reports to P & R committee and annual business plan report to P & R
	Equinox Property Holdings Ltd	Strategic Director - P Boyce & Housing Director	Equinox & GYBC	Equinox & GYBC (GYBC lead)	GYBC wholly owned company - Renting and operating of Housing Association real estate	£1.5m Loan agreed with GYBC to be drawn down in stages (75/25 loan equity)	Member appointment - Outside Body Private Limited Company Companies No: 12208644 - https://beta.companieshouse.gov.uk/company/12208644
17	Great Yarmouth Transport and Infrastructure Member Steering Group	Director of Planning and Growth	GYBC, NCC, EA, Highways England	GYBC, NCC	To promote and coordinate infrastructure improvements in and benefitting Great Yarmouth Borough		https://great-yarmouth.cmis.uk.com/great-yarmouth/OutsideBodies/tabid/69/ctl/ViewCMIS_OutsideBody/mid/395/id/80/Default.aspx Economic Development
18	Wherry Line Community Rail Partnership	Strategic Planning Manager	Rail industry, local authorities, parish councils, rail users, station adopters and local businesses. The Partnership was formed by NCC and Anglia Railways. Additional funding partners have joined.	NCC & Anglia Railways, supported by Dept for Transport & National Community Rail Organisation ACoRP.	To promote the railway and the surrounding area to develop economic and environmental benefits for residents, visitors and tourists	GYBC contribution £500 p.a.	Links into Town Centre Masterplan. Part of the Norfolk Rail Group http://www.wherrylines.org.uk/index.htm . Part of the Norfolk Rail Group. Quarterly meetings. AGM
19	Great Yarmouth Cultural Heritage Partnership	Head of Inward Investment		GYBC, GYTA	To involve Councillors, businesses and the public in the Culture and Heritage of the Borough	£42,800 Norfolk Museum Service	Art and Culture Liaison Board oversea and bring together relationships. Encompasses Seachange St Georges & GYPT.
	St George's Trust	Head of Inward Investment	GYBC & St Georges Trust	GYBC	Theatre & Arts & Culture	£80,000 Special Project Reserves 19/20 + 22/21 Budget	Lease Agreement between Landlord & Tenant. Draft Business Plan Quarterly meetings. Liaison board - no member appointment
	SeaChange Board	Head of Inward Investment	GYBC & SeaChange Arts	GYBC		Circa annual £58k (£58,500 20/21 budget)	Member appointment
	Great Yarmouth Preservation Trust	Head of Inward Investment	GYBC & GYPT	GYBC, GYPT	Saving historical buildings. Attracting funding from outside agencies. Successful delivery of projects	£0 - 2 days per week for office time	Quarterly meetings. Annual review of projects. Member appointment - Outside Body Registered charity - 280628 http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/CharityWithoutPartB.aspx?RegisteredCharityNumber=280628&SubsidiaryNumber=0

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OPERATIONAL / CONTRACTUAL PARTNERSHIPS							
20	GY Norse	Head of Property and Asset Management	GYBC & Norse	GYBC, Norse	To repair and maintain all the council’s housing assets	Circa £18,423,793 annual budget	Partnership Agreement Company No: 09195591 - https://beta.companieshouse.gov.uk/company/09195591
21	GYB Services	Strategic Director - P Boyce	GYBC & Norse	GYBC, Norse	Waste collection, street cleansing and grounds maintenance	£4,696,913 20/21 budget	Bi-Monthly board meetings. Monthly Operational Meetings Member appointment Outside Body Partnership Agreement. Company No: 04897142 - https://beta.companieshouse.gov.uk/company/04897142
22	Early Help Partnership (HUB	Strategic Director - P Boyce	GYBC, NCC, CCG, Police	GYBC	To co-ordinate the activity of the Early Help Hub. To assist with early intervention in operational and public service issues	£20,000 - NCC, £10,000 PCC and £10,000 CCG. GYBC - host and accommodation	Partnership Agreement. Funding ends 21/22
23	Anti-Social Behaviour Action Group	Strategic Director - P Boyce	GYBC, Police	Police	Multi agency response to ASB cases	£0 - resources to attend meetings and implement action plan.	Sharing information & Protocols
24	Norfolk Safeguarding Children’s Board	Strategic Director - P Boyce	All section 11 authorities	NCC	To safeguard children and young people	Circa £5,800 annual Budget	
25	MARAC - Multi Agency Partnership Safeguarding Adults & Children from victims of Domestic Abuse	Strategic Director - P Boyce	GYBC, Police	Police	Multi agency response to domestic abuse cases	£5,075 - contribution children	0 - Officer time
26	MAPPA - Multi Agency Public Protection Agency	Strategic Director - P Boyce	GYBC, Police	Police	Multi agency response to high risk offender cases		0 - Officer time
27	Broads Authority	Strategic Planning Manager	GYBC, local authorities, Secretary of State appointees (community and national park interests)	Broads Authority	Statutory purposes and duty.	Precept / Levy Payment to Broads Authority for drainage £267,968 - 20/21 budget	Member appointment to Outside Body Broads Plan http://www.broads-authority.gov.uk/
28	SALS	Early Help Manager	Early Help link to multi agency group	Police	To provide an integrated approach to addressing issues of street attached lifestyles	None	
29	Community Lead Housing	Housing Director	Locality & GYBC	GYBC	Providing community lead housing expertise to support establishment of local groups and delivery of affordable homes		Contract - process to deal with failure of service

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30	Integrated Housing Adaptation Team	Housing Director	GYBC and Norfolk County Council	GYBC, NCC	Delivering adaptations to residents homes	£0 - Host social services Occupational Health Team	Regular operational meetings. County wide 6 weekly meetings and Bi Monthly Strategic IHAP meetings. Serving notice to end the current contractual arrangements so the contract ends on 31 March 2020
31	Housing First	Housing Director		Herring House Trust	Multi agency response to cases of rough sleeping and prevention of homelessness	Circa £30,000 annual return to NCC	SLA and Memorandum of understanding. Returns to NCC. Monthly meetings and Annual review
32	Police and Crime Panel	TBC	Representatives of all district councils & County – have to be members, plus independent	NCC	To scrutinize the PCC for Norfolk	0	Member appointment
33	Gt Yarmouth & Waveney Healthy Homes Assistance including I'm going home	Independent Living Services Manager	GYBC, Waveney DC, Suffolk County Council, NCC, NHS GY & Waveney CCG		An attractive mix of housing that will be fit for purpose for all. Successful pilot year secured funding to March 2019. Better utilisation of Better Care Fund DFG allocation sustain improved safety within homes of targeted cohorts. System savings to reinvest in the delivery of further preventative interventions. Improved outcomes for GYBC & Waveney patients & vulnerable people	Admin and resources to run the scheme. The costs for the actual works undertaken from the respective partners Disable Facilities Grant monies. GYBC - £16,031.99 East Suffolk Council - £16,031.99, SCC £38,761.65, NCC £38,761.65, NHS GY & Waveney CCG - £0 - 20/21 Budget	Memorandum of Agreement. Monthly operational meeting & reporting. Quarterly partner project meeting & reporting. Annual report to partners. As scheme is to March 2020 have not considered Codes of Conduct or creating a risk register, if becomes a full service these will be considered.
34	East Coast Community Health Care	Housing Director	GYBC - EECH	GYBC	To provide a medical screening and occupational health services to Housing Options	Occupational Therapist post to be funded and in HRA reduced budget line to £6,000	SLA . Contract ending 31 March 2020
35	Norfolk Coast (AONB) Partnership (Joint Advisory Panel)	Strategic Planning Manager	GYBC, NNDC, BCKLWN, NCC, BA, Community Representative(s)	Norfolk Coast Partnership Manager	To conserve and enhance the AONB's natural beauty; to facilitate and enhance public enjoyment, understanding and appreciation of it; and to promote sustainable forms of social and economic development that in themselves conserve and enhance the area's natural beauty.	£953 - grant from DEFRA and contributions from local authorities	A GYBC Member sits on the Corporate Management Board of the Partnership. The Management plan is currently being updated for 2019-2024, This should formally be adopted Summer 2019 and will set out responsibilities up until 2024. Member appointment Outside Body#
36	Neighbourhood Management Board – MESH (Gorleston)	Strategic Director - L Barker	Elected members GYBC & NCC, NHS, Police, GYBC, NCC, Ormiston Venture Academy, East Anglian Complementary Health, Business & local residents	Neighbourhood Management.	To coordinate services and activities in Gorleston	£0 - officer time, hosting and managing process	Terms of Reference. Member appointment - Outside Body Query significance rating score - how would we engage with the community
37	Neighbourhood Management Board - Make It Happen (Southtown, Cobholm and Halfway House)	Strategic Director - L Barker	GYBC, Elected members, NHS, Police, NCC and residents	Neighbourhood Management	To coordinate services and activities in Southtown, Cobholm & Halfway House	£0 - officer time, hosting and managing process	Terms of Reference. Member appointment - Outside Body
38	Neighbourhood Management Board - Comeunity (Yarmouth)	Strategic Director - L Barker	Elected members for wards, CVS, NCC and GYBC officer and residents.	Neighbourhood Management	To coordinate services and activities in Yarmouth	£0 - officer time, hosting and managing process	Terms of Reference. Member appointment - Outside Body

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39	Norfolk Health & Wellbeing Board	Strategic Director - P Boyce	All Norfolk districts, NCC, GY and Waveney CCG etc	NCC – Director of Public Health	Prevention, Inequalities and Integration	None - officers and member resource	
40	GY&W Health and Wellbeing Leadership Forum	Strategic Director - P Boyce	East Coast Community Health, Carers Matter Norfolk, All Hallows Healthcare Trust, Icen Healthcare, Waveney DC, Sentinel Leisure Trust, Patient Advisory Group, Great Yarmouth & Waveney, Suffolk CC, James Paget University Hospital, Pulse UK, Healthwatch Suffolk, Voluntary Norfolk	East Coast Community Health		None	
41	Coastal Partnership East	Head of Property and Asset Management	GYBC, Waveney DC , Suffolk Coastal DC, North Norfolk DC	East Suffolk DC	To create a resilient coastal partnership bringing together coastal management, resources and expertise across the partners	£28,056.74 contribution 19/20 (estimate contribution for 20/21 - £30,262)	https://www.coasteast.org.uk/ Coastal Partnership East Board / Environment Committee / Member appointment Outside Body
42	Tidal Defences Business Partnership	Head of Property and Asset Management	Environment Agency, GYBC, local Business representatives	Environment Agency	Raise awareness and funds for the River Yare tidal defences.	£8.2 million Grant & £5.4 million DEFRA grant funding. All funding to EA	Voluntary Group. Memorandum of understanding and Terms of Reference. Quarterly meetings
43	Norfolk Resilience Forum (NRF)	Head of Environmental Services	GYBC, NNDC, SNDC, KLWN, Breckland, Broadland, Norwich, NCC, Norfolk Fire and Rescue, Norfolk Constabulary, East of England Ambulance Trust, Coastguard, Inland rescue, CCG's NHS Trusts	Norfolk Constabulary	To meet the requirements of the civil contingencies Act and to create a resilient partnership across the whole of Norfolk	Circa £1,000 Annual Budget	Memorandum of Agreement. ELT / MT as required