



**GREAT YARMOUTH**  
BOROUGH COUNCIL

# Scrutiny Committee

**Date:** Thursday, 17 July 2014  
**Time:** 18:30  
**Venue:** Supper Room  
**Address:** Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

## AGENDA

Open to Public and Press

### 1 **DECLARATIONS OF INTEREST**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

You must declare a personal interest but can speak and vote on the matter.

### 2 **APPOINTMENT OF VICE CHAIRMAN**

To consider the appointment of Vice Chairman.

### 3 **MINUTES**

To confirm the minutes of the meeting held on 23 April 2014.

**3 - 4**

**4      MARKET GATES BUS STATION      5 - 6**

To consider an update on the progress of the works to the Market Gates Bus Station.

**5      WORK PROGRAMME 2014-15      7 - 8**

The proposed Work Programme for 2014/15 is attached. Members will be asked at the meeting to identify any other issues for consideration.

**6      EXCLUSION OF PUBLIC**

In the event of the Committee wishing to exclude the public from the meeting, the following resolution will be moved:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."

# Scrutiny Committee

## Minutes

Wednesday, 23 April 2014 at 18:30

### PRESENT:

Councillor Marsden (in the chair), Councillors Castle, M Coleman, Collins, Fairhead, Field, Shrimplin, J Smith and Wright.

Councillor B Coleman attended as substitute for Councillor Hacon and Councillor Fox attended as a substitute for Councillor Robinson-Payne.

Councillor Linden attended by invitation.

Mr R Read (Director of Housing and Neighbourhoods), Mr R Hodds (Cabinet Secretary) and Ms T Slater (Service Manager Strategic Housing and Housing Options).

### 1. NOTICE OF CALL IN - REVIEW OF ALLOCATIONS SCHEME

**(Councillor M Coleman declared a personal interest in the following item in her capacity as a Member of the Community Housing Board and was allowed to speak and vote on the item)**

The Committee was informed that the Call In on the Review of the Allocations Scheme had been exercised by Councillors Fox, J Smith and Sutton on the following grounds:-

1. Application of 1 year claim backdating to those who can prove 24 hours per week work irrelevant criteria to tenancy consideration.
2. Application of 1 year claim backdating to those who can prove 24 hours per week work not expected to be applied in many cases; policy therefore unnecessary.
3. Application of 1 year claim backdating to those who can prove 24 hours per week works risks compounding inequality of reasons that may underlying non-working/short working status on grounds of protected characteristics e.g. age of disability, additional risk of discrimination by association to a protected characteristic such as applied to a full-time carer in receipt of carers allowance.
4. Application of 2 choice limit to accommodation offers and introduction of 3 month geographical preference to offers surplus to requirements due to existing application review processes.

The Committee considered the Director of Housing and Neighbourhoods tabled report which detailed the responses to the reasons for the Call In as outlined above.

In discussing the report, Councillor Fox revised the issue of seasonal work and the impact this has on the Allocations Scheme. The Director of Housing and Neighbourhoods agreed to give this issue further consideration and whether it can be reflected in the revised scheme. The Director of Housing and Neighbourhoods assured Members that the new allocations policy would be continually monitored to ensure fairness and that those most in need are not negatively impacted.

**RESOLVED:**

- i) That the Committee agree to take no further action, and that the Cabinet decision on the Allocations Scheme be implemented.
- ii) That the Allocations Scheme be included in the Scrutiny Committees Work Programme for 2014/15 for review of its operation in six months time.

The meeting ended at: 19:10

Subject: Great Yarmouth Market Gates Electronic Travel Information

Report to: GYBC Scrutiny Committee – 17 July 2014

Report by: Jeremy Wiggin (Norfolk County Council)

## **SUBJECT MATTER/RECOMMENDATIONS**

**New electronic signage is being installed within bus shelters at Market Gates. This report provides further information on this.**

### **1. INTRODUCTION/BACKGROUND**

Over the last twelve (12) months, there has been progress in terms of improving the public transport information in and around Market Gates, which has been discussed at recent Scrutiny and Scrutiny Sub-Committee meetings. This report provides further information on these actions.

#### **Electronic displays**

Procurement of new electronic signage for Market Gates has been completed and installation is due to be completed during week commencing 14 July and is expected to last 2-3 days. Procurement was undertaken as part of a larger £0.5m procurement of new signage across Norfolk. The Market Gates displays are the first of the new signage in Norfolk to be installed.

The electronic signs will provide live and scheduled bus departure information, as well as other travel and local information. The signs are 'television style', enabling high quality graphics and screen clarity.

The software that controls the screen content will be made available to Great Yarmouth Borough Council staff to enable local events and information to be promoted effectively. Full training can be provided over the next few weeks. My colleague, Katy Battley, will be in contact to make arrangements.

Following installation, the following enhancements will be added over the coming months:

- a) Ability for audio announcements at each stop for those that have a Royal National Institute of the Blind (RNIB) keyfob
- b) Ability for video / moving image footage to be displayed, further enhancing the ability for local events and information to be promoted

The electronic signage will be remotely monitored by Norfolk County Council (NCC) and the sign suppliers, with any faults being attended to as part of a comprehensive maintenance contract. However, any problems found with the displays should be reported to NCC via [ptgpublicity@norfolk.gov.uk](mailto:ptgpublicity@norfolk.gov.uk).

Add information as is relevant to report being written, plus the following two boxes must be completed:-

**FINANCIAL IMPLICATIONS:**

Improvements to travel information are being funded through a S106 contribution from the Market Gates shopping centre.

**LEGAL IMPLICATIONS:**

None.

**EXECUTIVE BOARD OR DIRECTOR CONSULTATION:**

Proposals have been discussed at Scrutiny Sub-Committee meetings and at previous Scrutiny meetings.

**RECOMMENDATIONS**

Does this report raise any legal, financial, sustainability, equality, Crime and Disorder or Human Rights issues and, if so, have they been considered?	Issues	
	Legal	
	Financial	
	Risk	
	Sustainability	
	Crime and Disorder	
	Human Rights	
	Every Child Matters	
	Equality	
	EqIA Form completed	

# SCRUTINY COMMITTEE

## WORK PROGRAMME 2014/15

SUBJECT	ISSUES TO BE ADDRESSED	DATE OF SCRUTINY COMMITTEE	RESPONSIBLE OFFICERS/MEMBERS
Tourism Review – Great Yarmouth Market Gates Travel Information Improvements	<ul style="list-style-type: none"> <li>Entrances to Great Yarmouth</li> <li>Lack of toilets at the bus station</li> <li>Signposting</li> <li>Cleaning of pavements</li> <li>Pigeon droppings</li> <li>Shop doorways</li> <li>Adshel Shelter</li> </ul>	Sub-Committee set up to report direct to Scrutiny Committee	Director of Customer Services J Wiggins (Norfolk County Council) Owners of Market Gates Network Rail First Bus Town Centre Partnership
Budget Monitoring	Review and maintaining of Council's budget book.	Quarterly	Head of Resources, Governance and Growth
Review of Key Performance Indicators	To review and scrutinise existing services or functions of the Council.	Quarterly	Chief Executive Officer Leader
Town Centre Partnership Accounts & Report	To review the activities of the Town Centre Partnership.	Annual	Town Centre Manager
Public Information Pillars	Review of operation of the PIPs. (As agreed by Council on 23 July 2013.)	TBA	Group Manager (Tourism) Director of Customer Services

SUBJECT	ISSUES TO BE ADDRESSED	DATE OF SCRUTINY COMMITTEE	RESPONSIBLE OFFICERS/MEMBERS
Review of the working of GYB Services.	To review the services provided following the approval of the new contract last year.	TBA	Jane Beck (Director of Customer Services) Graham Jermyn (GYB Services) Cabinet Member (Environment) – Cllr Pratt