

# The Great Yarmouth Preservation Trust

Minutes of the Director's Meeting  
held at 10.00 a.m. on 8th March, 2011  
in the Nelson Room, Town Hall, Great Yarmouth

## Present

Cllr. B. Coleman (Chair), Paul Davies, Margaret Gooch, Cllr. Cuncliffe, Cllr. Taylor

## Attending

Darren Barker, Ms. B.Heriz-Smith and by invitation of the Chairman: Peter Warner, GYBC, Paul Donnachie and David Wardale, NCC, and John Drinkill, Bureside Fair Share Trust/Community Connections.

Papers distributed at meeting:

- Project Report
- Minutes of Community Consultation Meeting - Options Appraisal, Beating Chamber
- Financial report, 28.2.11
- Briefing Note on exhibition rooms at Royal Naval Hospital prepared by Peter Warner.

## 1. Apologies

Ernie Childs

## 2. Minutes of last meeting

Minutes of the Director's Meeting held on 1st February, 2011 were agreed and signed as correct.

## 3. Matters Arising

**9a** Darren has submitted an application to Awards for All to build a website for the Trust.

**9b** The jetty proposal should have been verified by Go East which is in the process of being disbanded. It will therefore be scrutinised and verified by Government Office of West of England, and a decision should be made by 11<sup>th</sup> May if they are satisfied that due process has been followed. If not, the decision will go to the Secretary of State. English Heritage has judged that the existing structure is not listable and has no value, but that the location has merit. Norfolk Landscape Archaeology has taken a different view. The outcome might be that the issue is put forward for debate in the public arena.

## 4. Vauxhall Bridge

*Declaration of interest: Cllr. Taylor had informed the previous meeting that he sits on the Bureside Fair Share Trust committee.*

- 4.1 Paul Donnachie and David Wardale, NCC, Department of Environment Transport and Development (ETD), gave a presentation of the Vauxhall Bridge Improvement Scheme. Notes on the presentation were distributed. It was noted that works are to completed and money spent by the end of 2012. The Fair Share Trust has worked with the Partnership which is proposed to manage the scheme, namely NCC, May Gurney and Mott MacDonald, and found this satisfactory and are happy to accept this model. This is the partnership through which highway works are delivered and which has extensive experience in successful delivery of bridge improvement and maintenance projects. To save time and costs associated with tendering, it is proposed that the work be done

through the County Council Partnership, which will ensure standards expected by pedestrians and cyclists are met when specialist work is sub-contracted out.

- 4.2 Barry Cunniffe recommended that the Trust supports the proposal on the basis of the preferred Phase 1 Option, which is to fully refurbish the eastern span at a scheme cost of £385, but with the understanding that if the shortfall is not met the alternative option can be put in place, which allows for partial refurbishment of the eastern span at a scheme cost of £290. (The Preferred Option allows for £115 contingency, with a £195 shortfall if contingencies are used and £80,000 if not.) The flexibility required lent favour to the Partnership arrangement rather than going through a tendering process with a Tender Specification. NCC are willing to secure approval of the arrangement through their Technical Assessor.
- 4.3 This was agreed, but it was noted that the preferred option was required to keep the project rolling forward to Phases 2 and 3 (see presentation notes). John Drinkill is confident that ASDA will come forward with funds as they lost 4% of business when the bridge was temporarily closed last year. It is hoped that £50,000 bid to the Railway Heritage Trust will be successful. The template used for the Fair Share application can be used as a template for further funding bids.  
It was felt that the Great Yarmouth Preservation Trust had a good record in securing funding for major projects and was in a good position to secure additional funding for the Vauxhall Bridge Improvement Scheme.
- 4.4 Darren Barker enquired whether there was information as to what the figures had been based on. Paul Donnachie confirmed that the next step was to market test the figures against other practitioners. It was agreed that some money should be set aside to get detailed costing.
- 4.5 Concern was expressed about the very large figure allowed for contingency. The Trust requested information about fee scales to be presented to Darren Barker as soon as possible.  
**ACTION PD**
- 4.6 Paul Donnachie confirmed that the work could be completed under either option by the end of March 2012.
- 4.7 The Vauxhall Bridge will remain in the ownership of Sustrans. It will be transferable only if a vehicular link is implemented over the bridge.
- 4.8 Community Connections is the Legal Entity for holding Fair Share funds and noted that although this is Big Lottery money, it did not exclude bids for additional lottery funding. An application to Heritage Lottery Funding is proposed for Phase 2 as this will be linked to learning outcomes including research and heritage skills.
- 4.9 It will not be necessary for GYPT to open a new project account. Phased payment will be made such as to avoid cash flow problems for the Trust. The procedure for this to be confirmed.  
**ACTION PD JD**
- 4.10 A Press Release will be sent to the papers this week to coincide with publicity for a River Care project to be held on 14<sup>th</sup> July around the ASDA site, an event supported by a Keep Britain Tidy group and Anglian Water. A marquee will be installed in which

the Vauxhall Links Improvement Scheme presentation will be shown to the public. The Press are to be directed to Barry Coleman, Peter Warner, Mark Taylor, Paul Donnachie and Miriam Kikis for comments.

### **Proposal**

**That Great Yarmouth Preservation Trust assumes the role of Project Board/Client which will involve the administration and control of the flow and distribution of funds and expenditure. GYPT will consider technical recommendations made by the Reconnecting Great Yarmouth Group and oversee the appointment of consultants and contractors. GYPT supports the Preferred Option, but on the condition that a revue is undertaken and the partial refurbishment option implemented if necessary.**

Cllr. B. Cuniffe proposed, Margaret Gooch seconded.  
The proposal was unanimously approved.

### **5. Royal Naval Hospital**

Peter Warner presented his report and explained that any amended to the Section 106 Agreement would we need to be proposed by the Management Agents. The Trust has no role in this matter other than advisory. It was agreed that an application was submitted to Planning for amendment, this would automatically be referred to the Conservation Dept. which could stipulate a sensitive conversion plan for the historic wards currently protected under the Agreement. In exchange, income derived from conversion could be directed toward conservation of the Chapel and the provision of public access. A key to the Chapel should be deposited at the Town Hall or Aldreds to facilitate public access.

### **6. Options Appraisal, Beating Chamber**

- 6.1 The Chair had sent letters to all eight Gorleston Councillors enclosing the plans, historical report, minutes of meetings etc and requesting consultation takes place with residents in their wards. Cllr. Watts, Cllr. Collins, Cllr. Page and Cllr. Burroughs had responded. Cllr. Watts is to liaise with Darren Barker about holding a meeting at the Beating Chamber with interested parties.
- 6.2 The minutes of a meeting held with G.O.S.H. and other members of the community was noted.
- 6.3 To be reviewed when further feedback is forthcoming.

### **7. Project Report**

- a) Car Parks at Time and Tide and Nelson Museums  
The agreement with GYB Parking has been signed and sealed. Darren Barker to meet with James Steward, Time and Tide, and Hannah at Nelson Museum to discuss signage and permits. ACTION DB
- b) The Flat, 8 Market Row  
An email has been sent to Mandy Gowers at Orwell to raise discussion on the terms agreed for this property.

### **8. Finance and Administration Report**

The financial report updated to 28.2.11 was noted. No comments.

9. **Any Other Business** None
10. **Date of Next Meeting:**  
10.00 a.m., Tuesday, 14th June, 2011, Nelson Room, Town Hall.