



GREAT YARMOUTH
BOROUGH COUNCIL

Car Park Strategy Steering Group

Date: Tuesday, 15 July 2014

Time: 14:00

Venue: Council Chamber

Address: Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

AGENDA

1 DECLARATIONS OF INTEREST

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

You must declare a personal interest but can speak and vote on the matter.

2 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3 GREAT YARMOUTH CAR PARKING STRATEGY STEERING GROUP COMPOSITION AND CONSTITUTION

5 - 10

To note the terms of reference and the changes.

4	APPOINTMENT OF CHAIRMAN	
	To appoint the Chairman for the 2014-15 municipal year.	
5	MINUTES	11 - 14
	To consider the minutes of the meeting held on 15 April 2014.	
6	MATTERS ARISING	
	To consider any matters arising from the above minutes.	
7	GREAT YARMOUTH CAR PARKING ON STREET PAY AND DISPLAY PRE-CPE SURPLUS FUNDS ACCOUNT	15 - 19
	To consider the attached report along with the Core CPE are map and the vauxhall bridge contribution figures.	
8	AUDIT OF CAR PARKING SPACES	20 - 23
	To consider the attached.	
9	GREAT YARMOUTH CAR PARKING STRATEGY STEERING GROUP REVIEW OF STRATEGY	24 - 26
	To consider the attached.	
10	MARKET PLACE AND REGENT ROAD CIVIL PARKING ENFORCEMENT	
	To receive a verbal update from Phil Reilly.	
11	ZONE A ADDITIONAL VISITOR PARKING	
	To receive a verbal update from Phil Reilly . Jane Beck to discuss a review of terms and conditions of visitor parking permits.	
12	NORTH DRIVE AMENDMENTS	
	Phil Reilly to discuss North Drive amendments to the charging regime between Salisbury Road/Sandown Road.	
13	YARMOUTH SEAFRONT	
	New traffic regulation orders for South Beach Parade/St Nicholas Car Park.	
14	JPH/JENNER ROAD AREA RESTRICTED PARKING ZONE	
	Phil Reilly to give a verbal update.	
15	ENFORCEMENT ISSUES	
	Jane Beck to provide a verbal update.	

16 CAR PARKING STATISTICS

27 - 29

To consider the attached.

17 FUTURE WORK PROGRAMME

To consider the Future Work Programme.

18 DATE OF NEXT MEETING

To agree the date and time of the next meeting.

Great Yarmouth Car Parking Strategy Steering Group New Constitution & Terms of Reference

Report by the Director of Planning and Transportation

Summary

This report recommends a revised Constitution and Terms of Reference for the Great Yarmouth Car Parking Strategy Steering Group to reflect the changing nature of the tasks from strategy preparation to implementation and monitoring.

1. Background

- 1.1. A revised Constitution and Terms of Reference for the Great Yarmouth Car Parking Strategy Steering Group has been put forward by Great Yarmouth Borough Council. It is considered that the current Constitution and Terms of Reference (agreed in 1999) is now out of date and requires revision to make it more relevant to today's constitutional and legislative requirements.
- 1.2. Current membership of the Steering Group also needs to be reviewed. It is now largely comprised of elected Members, which is contrary to the original intention of having representation from both private and public sector organisations. It is in the best interests of the Steering Group to have a wider range of views to assist in the development of future car parking strategies for Great Yarmouth.
- 1.3. Constitutionally, the Steering Group is not a decision making body. It reports to:
 - (i) The Norfolk County Council Great Yarmouth Area Committee (itself non-decision making). Recommendations from officers are taken to the Area Committee and, if agreed, are progressed under Chief Officer delegated powers.
 - (ii) The Borough Council's Cabinet. Cabinet makes decisions unless considered to be a matter for full Council.

In both cases, officers act under appropriate delegated powers to implement decisions.



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- 1.4. The 'Great Yarmouth Car Parking Strategy Implementation Project Board' is an officer-lead working group, which makes recommendations to the Steering Group on the use of the annual on-street car parking 'pay & display' surplus. The Project Board comprises officers from Great Yarmouth Borough Council, Norfolk County Council, the Police and the Town Centre Manager. Others attend by invitation.
- 1.5. There is no reason to suggest that the above arrangements have not worked or should not continue to work in the future. It is proposed that officers from Great Yarmouth Borough Council and Norfolk County Council should continue to act within their delegated powers with the agreement of Great Yarmouth Area Committee.
- 1.6. Great Yarmouth Borough Council Cabinet agreed on 18 April 2006 the following composition for the Steering Group:-

Great Yarmouth Borough Council	3 x Members (including the GYBC Cabinet Member for the Economic Portfolio)
Norfolk County Council	2 x Members (includes Chairman of the Great Yarmouth Area Committee or any successor Committee)
Norfolk Police Authority	1 x Member
Chamber of Commerce	1 x Member
Town Centre Partnership rep	1 x Member
Great Yarmouth Tourist Authority	1 x Member
Great Yarmouth Residents' Association	1 x Member

Total 10 Members

- 1.7. Great Yarmouth Borough Council has asked Norfolk County Council to appoint a second Member to the Steering Group.
- 1.8. It is proposed that the Steering Group work to an up-dated Terms of Reference. The original Terms of Reference is set out in Appendix A and the amended Terms of Reference is set out in Appendix B (changes have been highlighted in Appendix B).

2. **Administration, Quoracy and Attendance of Ward Members**

- 2.1. The relevant Chief Officers in the Borough Council will be responsible for implementation of the strategy and any subsequent strategy review(s).

- 2.2. The Borough Council will appoint the Chairman.
- 2.3. The Borough Council's lead Officer should continue to be the Head of Planning and Development in consultation with the Head of Property Services.
- 2.4. It is suggested that a meeting of the Strategy Group will be quorate when any 4 Members of the 10 possible are present – substitutes will be allowed.
- 2.5. Ward Members (County and District) will be invited to attend and participate in the discussions related to their Ward but are not eligible to vote.

3. **Resource Implications**

- 3.1. **Finance** : The Steering Group considers recommendations put forward by the Great Yarmouth Car Parking Strategy Implementation Project Board on how the annual on-street car parking 'pay & display' surplus fund is used. This amounts to approximately £250,000 per annum.
- 3.2. **Staff** : There are no staff implications. Representation by officers at future Steering Group meetings can be managed within existing staff resources.
- 3.3. **Property** : There are no implications.
- 3.4. **IT** : There will be implications in the future with respect to contributions from the 'on-street car parking 'pay & display' surplus fund to support CCTV operations in Great Yarmouth.

4. **Risk Implications**

- 4.1. There are no implications.

5. **Alternative Options**

- 5.1 Cabinet could decide not to approve the revised Constitution and Terms of Reference. However, these proposals appear to represent good partnership working practices with other authorities, outside bodies and organisations.

6. **Section 17 – Crime and Disorder Act**

- 6.1 There will be implications. The effects on Crime and Disorder will be a factor taken into account when investigating future strategies and recommending new projects and initiatives.

7. **Conclusion**

- 7.1 Great Yarmouth Borough Council have put forward a revised Constitution and Terms of Reference for the Great Yarmouth Car Parking Strategy Steering Group, which has been endorsed by the Steering Group, Great Yarmouth Area Committee and Great Yarmouth Borough Council Cabinet. This is to reflect the changing nature of the tasks from strategy preparation to implementation and monitoring. It is recommended that the revised Constitution and Terms of Reference be adopted and approved by Cabinet.

Recommendation

- (1) That the revised Constitution and Terms of Reference for the Great Yarmouth Car Parking Strategy Steering Group, as set out in this report and subject to Members comments on membership, be approved.
- (2) That a second Norfolk County Council Member is appointed to the Steering Group.

Officer Contact (s) : Philip Schramm
Background Document (s) :

on : 01603 222213

ORIGINAL TERMS OF REFERENCE

- To produce a comprehensive strategy and a set of policies for the provision and management of parking designed to enhance the attractiveness of the town centre and holiday areas whilst contributing to the economic well being and environmental enhancement of the area through the encouragement of the use of the car only where alternatives cannot be made available.
- To review the Council's car parking/pricing strategy whilst still seeking to achieve the budgeted income.
- To review the role of the Borough Council's pay and display and free car parks.
- To review the role of off-street privately owned car parks.
- To review the role of on-street highway parking as part of the overall strategy.
- To review the role and economics of park and ride.
- To review and re-examine as appropriate the role of the Borough Council's car parking standards for new developments as set out in the Borough-Wide Local Plan in a locational context.
- To seek the views of the public.
- To investigate residents parking permit zones.
- To investigate on street policy 'pay and display' meters or other suitable alternatives.
- To investigate the applicability of other relevant initiatives.
- To investigate the role and relevance of different security measures in parking areas.
- To examine possible strategy items resulting from the comprehensive strategy review and recommend an implementation programme.

SUGGESTED NEW TERMS OF REFERENCE

- To produce **and review** a comprehensive strategy and a set of policies for the provision and management of parking designed to enhance the attractiveness of the town centre and holiday areas whilst contributing to the economic well being and environmental enhancement of the area through the encouragement of the use of the car only where alternatives cannot be made available.
- To periodically review the :
 - Borough Council's car parking/pricing strategy whilst still seeking to achieve the budgeted income.
 - role of the Borough Council's pay and display and free car parks
 - role of off-street privately owned car parks
 - role of on-street highway parking as part of the overall strategy
 - role and economics of park and ride
 - the Borough Council's car parking standards for new developments as set out in the Borough-Wide Local Plan **in the context of the new Local Development Framework.**
- To investigate, consult, appraise and, as appropriate, implement:-
 - residents parking permit zones
 - on street policy 'pay and display' meters (or other suitable alternatives)
 - other relevant **transport and transportation** initiatives (see Note 2)
 - the role and relevance of different security measures in parking areas
- To examine possible strategy items resulting from **periodic** comprehensive **or 'themed'** strategy review(s) and recommend an implementation programme.
- **Present, maintain and publish an Implementation Strategy.**

Note 1: Changes to the original Terms and Reference are shown **underlined in bold italics**

Note 2: In connection with the annual on-street car parking 'pay & display' surplus.

Car Park Strategy Steering Group

Minutes

Tuesday, 15 April 2014 at 14:00

PRESENT:

Councillor Castle (GYBC) (in the Chair), Councillor's Hanton, Jeal and Pettit (GYBC).

County Councillor Rex Parkinson Hare (NCC).

David Law (Norfolk Constabulary) and Peter Fitzgerald (Great Yarmouth Residents Association)

Jane Beck (Director of Customer Services, GYBC), Karline Smith (Senior Member Services Officer, GYBC) and Phillip Schramm (Norfolk County Council).

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor C Walker, David Marsh, Jonathan Newman, Paul Donnachie and Phil Reilly.

2 MINUTES

The minutes of the meeting held on 28 January 2014 were confirmed.

3 MATTERS ARISING

Priory Gardens

The Cabinet member for Tourism and Business Services stated that they had looked into the issue of Priory Gardens and was unable to take any action but an officer would be asked to provide the complainant with an update.

4 COMPOSITION OF THE CAR PARKING STRATEGY STEERING GROUP

The steering group were asked to note that Councillor Castle was replacing Councillor C Walker as the County Council representative on the committee.

5 JPH/JENNER ROAD AREA RESTRICTED PARKING ZONE

It was reported that so far 20 people had objected and 28 people were in support of

the scheme and it was hoped that the restricted zone would start in Late May or early June. Barnard Close had not been included in the scheme and this area would be monitored once the scheme was implemented. The sign at the entrance to the estate stating staff access only would be removed in time for the start of the scheme.

6 ZONE A - IMPLEMENTATION OF ADDITIONAL VISITOR PARKING PILOTS FROM SUMMER 2014

It was reported that 556 letters were sent out to residents and businesses with a return date of 29 April 2014. Of the returns received so far 67% had objected and 33% were in favour. It was pointed out that many of the responses received had in the main been local residents opposing the introduction of the pilot as this would leave less places for them to park. Two years ago Norfolk County Council and Great Yarmouth Borough Council agreed to retain the Zone A residents permit parking scheme but would involve raising permit fees from 2013 and the introduction of an element of paid additional visitor parking in streets where there was acknowledged spare capacity. County Councillors for the Zone A area would give their decision based on Officer advice but as visitors to the town would not have been able to give their views during the initial consultation the success or otherwise of the scheme would not be known in advance of the 2 year trial. All submissions from the public would receive acknowledgement.

7 NORTH DRIVE - IMPLEMENTATION OF CHEAPER ON-STREET PARKING BETWEEN SALISBURY ROAD/SANDOWN ROAD FROM

It was reported that Norfolk County Council had not received any objections to the scheme but a wider consultation with Great Yarmouth Borough Council needed to take place about the Winter Cheaper Parking prices. It was also reported that there was a resource issue at Norfolk County Council and that work would therefore take place in 2015 and not in 2014 as originally anticipated.

8 YARMOUTH SEAFRONT - NEW TRAFFIC REGULATION ORDERS FOR SOUTH BEACH PARADE/ST NICHOLAS CAR PARK

It was reported that Norfolk County Council would like to start the scheme now but due to resource implications at Norfolk County Council this would delay the start to 2015/16.

The Director of Customer Services stated that she had been informed that the traffic regulation orders would be in place by June 2014 for the Market Place and Regent Road. Phillip Schramm agreed to seek clarification on this issue.

9 GYBC CAR PARKING AND CPE STATISTICS

The Steering Group considered the Car parking and CPE statistics. It was reported that the figures were slightly above target. Pay and Display income had increased over the last few months.

10 CPE FINANCE REPORT

It was reported that the figures for Great Yarmouth and Kings Lynn were better than budgeted.

11 CPE SURPLUS BID

(Councillor Hanton declared a no prejudicial interest in the following item as the Chairman of the CCTC company.)

The Steering Group approved the schedule as presented including £9,242 in 2014/15 and 2015/16 for the Great Yarmouth CCTV, £16,000 in 2014/15 for the Temporary Seafront CCTV Camera, £23,000 in 2014/15 for the Town Wall road Parking improvements, £16,000 in 2014/16 for the Goal Row/South Quay Cycle Link, £10,000 in 2015/16 for the Seafront On Street pay and display changes and £10,000 in 2015/16 for the South Beach Parade/St Nicholas Car Park TRO changes. £21,220 remained uncommitted. Phillip Schramm would provide an updated schedule to send out to the Steering Group members with the April minutes.

The Director of Customer Services stated that there had been three thefts in the last week in car parks and felt that the mobile CCTV camera should be used.

RESOLVED:

(i) That the steering group agreed to fund £9,242 and to keep the temporary CCTV camera.

12 PRE-CPE PAY AND DISPLAY SURPLUS FUNDS ACCOUNT

It was agreed to add £9,242 to Great Yarmouth CCTV Company.

£10,000 on street parking

£21,220 remains uncommitted, which would be reduced in due course to take account of new bollards being installed at South Market Road junction with Regent Road/Nelson Road.

It was agreed that Property Services would be contacted regarding the £5,000 already committed towards the Great Yarmouth Borough Council residents parking scheme for Nursery Terrace.

13 FUTURE WORK PROGRAMME

It was agreed that an update on Parking next to the Marina Centre would be given at the next meeting.

June 2014 -Zone C Seafront area between St Peters Road and the Pleasure Beach - to determine whether to proceed to public consultation on a seasonal or an "all year round permit scheme".

14 CYCLE ROUTE

At the Great Yarmouth Cycle Forum meeting held on 24 March 2014 two Options were presented:-

Option 1 was to carry out the minimum scheme which involved converting the footway in Gaol Row and the footway in South Quay between Gaol Row and the existing toucan crossing opposite Row 112 to a 'shared use'. this will then link into the existing 'shared use' facility on the west side of South Quay. The cost estimate for Option 1 is in the region of £11,000.

Option 2 is the same as Option 1 but includes improving the footway surface along Gaol Row with a 'golden gravel' type of surfacing because the existing surface is not in very good condition. Also Option 2 includes converting the footway on South Quay between Gaol Row and Yarmouth Way to 'shared use' in order to give cyclists the option of dismounting and using the pedestrian crossing at Yarmouth Way to cross South Quay. This would give cyclists a more direct link with the existing cycle route on the west side of South Quay towards Haven Bridge. Converting the existing pedestrian crossing at Yarmouth Way to a Toucan facility would be too expensive to include within this scheme. The cost estimate for Option 2 is in the region of £16,000.

The Cycle Forum's preference was for option 2 as it provides both an off road facility between Goal Row and Nottingham way and between Goal Row to Yarmouth Way where cyclists would be able to use the pelican crossing to continue their journey via Haven Bridge. The Cycle Forum have requested the required £16,000 funding from on-street 'pay and display' surplus funds.

RESOLVED:

That the Car Parking Strategy Steering group noted the two options and agreed with the Cycle Forum's preference.

15 COACH BAY OUTSIDE NEW BEACH HOTEL

Councillor Castle stated that he had requested an Officer from Norfolk County Council to check that the Coach Bay outside the New Beach Hotel was the correct width and it was reported that it was. The Great Yarmouth Resident's Association representative stated that although it was the correct width the bay was not positioned into the pavement enough which meant that coaches extended out into the carriageway. It was agreed that this would continue to be monitored and if this still caused a problem this issue would be discussed again at the July meeting.

16 VISITOR PARKING PERMIT NUMBERS

A member of the public had asked if parking permit holders could have two visitor passes and why two permit holders living in a property could not have a visitor permit pass each.

The Director of Customer Services stated that the visitor pass was for the property and not for the number of cars in the family.

It was agreed to discuss this further at the next meeting.

RESOLVED:

That Visitor Car Parking Permit numbers be an agenda item at the next meeting.

Date of next meeting

That the next meeting be held on 15 July 2014 at 2pm.

The meeting ended at: 14:50

Great Yarmouth Car Parking On Street Pay & Display Surplus Funds A/C

15/04/2014

Pre CPE Surplus Funds Account Balance at the start of 2014/15

£308,778

B/F from 2013/14

Contribution from Post CPE Surplus Income

(no funding agreed as yet)

Commitments

		2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	Totals
Great Yarmouth CCTV (2) – Contributions to running costs	Note 1.	£9,242	£9,242					£18,484
Great Yarmouth CCTV (3) – Contributions to running costs	Note 2.	£9,450	£9,450					£18,900
Gorleston CCTV – Contributions to running costs	Note 3.	£5,000	£5,000	£5,000	£5,000	£5,000		£25,000
Residents Parking Scheme (Zone A) Amendments	Note 4.	£6,000						£6,000
Residents Parking Scheme (Zone B) Development	Note 5.	£8,874		£40,000				£48,874
Residents Parking Scheme (Zone C) Development	Note 6.		£40,000					£40,000
Replacement of Pay & Display Machines (Phase 1)	Note 7.	£15,328						£15,328
Purple Flag Scheme (Car Park/Route Improvements)	Note 8.	£11,436	£2,938					£14,374
Temporary Seafront CCTV Camera	Note 9.	£1,600						£1,600
South Beach Parade Car Parking On Street Car Parking Improvements	Note 10.	£23,000						£23,000
Nursery Terrace Improvement scheme - Contribution for footway works.	Note 11.	£5,000						£5,000
Area around James Paget Hospital (Waiting Restrictions)	Note 12.		£10,000					£10,000
Town Wall Road Parking Improvements (both sides)	Note 13.	£23,000						£23,000
Gaol Road - South Quay Cycle Link (Option 2)	Note 14.	£16,000						£16,000
Gt Yarmouth Seafront On Street Parking P&D Changes	Note 15.		£10,000					£10,000
South Beach Parade / St Nicholas Car Park TRO Changes	Note 16.		£10,000					£10,000
Vauxhall Bridge Phase 2 - Contribution towards development work	Note 17.	£10,000						£10,000
Totals		£143,930	£96,630	£45,000	£5,000	£5,000	£0	£295,560

Pre CPE Surplus Funds Account Balance (Uncommitted Funding)

£13,218

Pre CPE Surplus Funds Account Balance at the start of 2013/14							£443,324	
B/F from 2012/13								
Red = New Request for funding								
Contribution from Post CPE Surplus Income							£100,000	
(Transfer from post CPE a/c to pre CPE a/c - November 2013)								
		2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	Totals
<u>Commitments</u>								
Great Yarmouth CCTV (1) – Contributions to replacement costs	Note 1.	£10,000						£10,000
Great Yarmouth CCTV (2) – Contributions to running costs	Note 2.	£9,242	£9,242	£9,242				£27,726
Great Yarmouth CCTV (3) – Contributions to running costs	Note 3.	£9,450	£9,450	£9,450				£28,350
Gorleston CCTV – Contributions to running costs	Note 4.	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	£30,000
Refuge Scheme (Marine Parade)	Note 5.	£4,500						£4,500
Residents Parking Scheme (Zone A) Amendments	Note 6.	£10,000	£6,000					£16,000
Residents Parking Scheme (Zone B) Development	Note 7.	£9,000			£40,000			£49,000
Residents Parking Scheme (Zone C) Development	Note 8.	£0		£40,000				£40,000
Replacement of Pay & Display Machines (Phase 1)	Note 9.	£15,328						£15,328
Replacement of Pay & Display Machines (Phase 2) Contribution to CPE	Note 10.	£46,000						£46,000
Vauxhall Bridge (contribution to works cost)	Note 11.	£140,000						£140,000
Purple Flag Scheme (Car Park/Route Improvements)	Note 12.	£15,000						£15,000
Temporary Seafront CCTV Camera	Note 13.	£1,600	£1,600					£3,200
South Beach Parade Car Parking On Street Car Parking Improvements	Note 14.	£23,000						£23,000
Nursery Terrace Improvement scheme - Contribution for footway works.	Note 15.	£5,000						£5,000
Area around Jame Paget Hospital (Waiting Restrictions)	Note 16.			£10,000				£10,000
Town Wall Road Parking Improvements (both sides)	Note 17.		£23,000					£23,000
Gaol Road - South Quay Cycle Link (Option 2)	Note 18.		£16,000					£16,000
Gt Yarmouth Seafront On Street Parking P&D Changes	Note 19.			£10,000				£10,000
South Beach Parade / St Nicholas Car Park TRO Changes	Note 20.			£10,000				£10,000
Totals		£303,120	£70,292	£93,692	£45,000	£5,000	£5,000	£522,104
Pre CPE Surplus Funds Account Balance (Uncommitted Funding)							£21,220	

Note 1. 2011/12 Contribution.

Note 2. Beach Coach Station and the St Nicholas CCTV cameras

Note 3. Fullers Hill and the Conge CCTV cameras

Note 4. Contributions to running costs

Note 5. Contribution towards expenditure in 2010/11.

Note 6. Funding set aside for design, consultation and towards implementation.

Note 7. On hold. Future funding to cover development/consultation costs on revised scheme following the results of the consultation carried out in 2013

Note 8. The proposed Zone C would need to be self-financing in terms of ongoing permit and fines income and other on-street revenues

Note 9. Expenditure in 2011/12

Note 10. Contribution to expenditure in 2012/13.

Note 11. GYBC request agreed with NCC Cabinet Member.

Note 12. Improvements programmed for 2013/14.

Note 13. Monitoring not required after 2013/14.

Note 14. Contribution to expenditure in 2011/12

Note 15. Contribution to GYBC off street parking scheme.

Note 16. Proposals by Gorleston Area Committee

Note 17. New proposal (to be discussed at Steering Group)

Note 18. New proposal (to be discussed at Steering Group)

Note 19. New proposal (to be discussed at Steering Group)

Note 20. New proposal (to be discussed at Steering Group)

Note 1. Beach Coach Station and the St Nicholas CCTV cameras

Note 2. Fullers Hill and the Conge CCTV cameras

Note 3. Contributions to running costs

Note 4. Implementation in 2014/15 to be agreed.

Note 5. On hold. Future funding to cover development/consultation costs on revised scheme following the results of the consultation carried out in 2013 (£8,874 expenditure in 2013/14).

Note 6. The proposed Zone C would need to be self-financing in terms of ongoing permit and fines income and other on-street revenues

Note 7. Expenditure in 2011/12

Note 8. Expenditure in previous years.

Note 9. Funding agreed for 2014/15.

Note 10. Contribution to expenditure in 2011/12

Note 11. Contribution to GYBC off street parking scheme for footway works.

Note 12. Proposals by Gorleston Area Committee. Funding allocated for 2015/16 for implementation.

Note 13. New proposal agreed at CPSSG 15/04/14

Note 14. New proposal agreed at CPSSG 15/04/14.

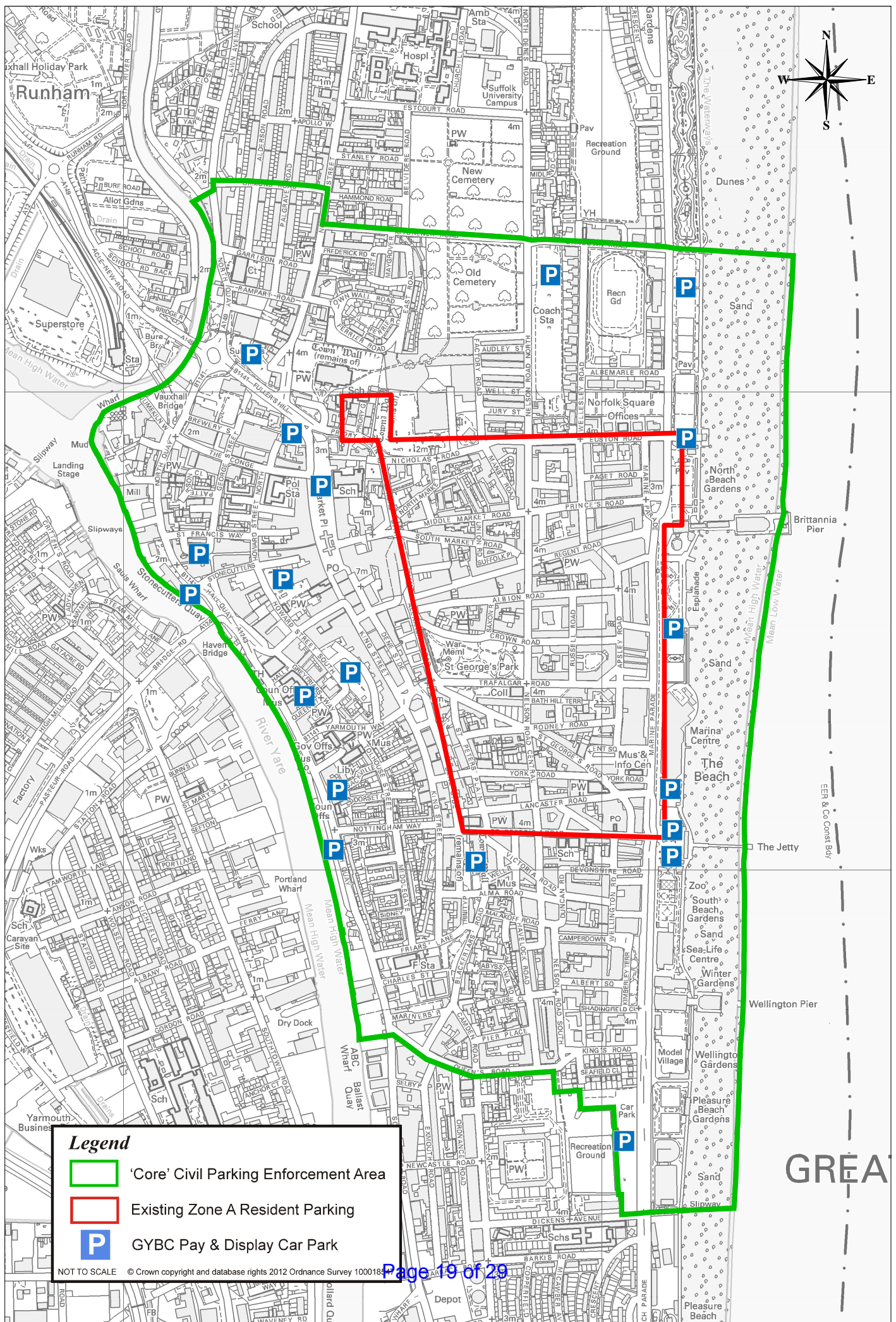
Note 15. Funding allocated for 2015/16 for tariff changes.

Note 16. NCC is progressing a scheme, under CPE, to make the necessary changes to Regent Road and Market Place in order for the restrictions to be enforceable in 2014/15. Funding allocated for 2015/16 for further changes.

Note 17. New proposal to be agreed at next CPSSG meeting

Vauxhall Bridge Restoration Project - NCC Funding Contributions from the Great Yarmouth On Street P&D Surplus Funds Account

Budgets (Surplus Funds Account)			2009/10	2010/11	2011/12	2012/13	2013/14	Totals
			£15,000	£45,000	£20,000	£20,000	£140,000	£240,000
Expenditure			2009/10	2010/11	2011/12	2012/13	2013/14	
NCC	PZ0318	Feasibility Study	£25,061					£25,061
NCC	PZ0318	Structural Survey		£10,000				£10,000
NCC	PZ0329	Structural Survey		£17,355				£17,355
NCC	PZ0329	Detailed Design / Works			£20,000	£20,000		£40,000
NCC	PZ0330	Works					£140,000	£140,000
			Page 18 of 29					
Totals:			£25,061	£27,355	£20,000	£20,000	£140,000	£232,416



Great Yarmouth Car Parking Strategy Steering Group

Audit of Car Parking Spaces in Yarmouth's "core" CPE area: 2013-14



Compiled using data supplied by Norfolk County Council and Great Yarmouth Borough Council

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Core C.P.E. Area Car Parking Spaces

G.Y.B.C. Pay and Display

	<u>Standard</u>	<u>Disabled</u>	<u>Reserved</u>
King Street	187	8	0
Howard Street	159	7	7 for staff
Brewery Plain	67	4	0
Market Place	148	9	0
Fullers Hill	147	8	0
Stonecutters Quay	40	2	2
George Street	37	2	1
Greyfriars Way	49	3	1

Total Pay and Display Town Centre = 881

Euston Road	44	3	1
Anchor Gardens	21	1	2
Jetty North	45	3	3
Jetty South	34	2	0
North Drive	154	8	0
St. Nicholas	421	23	0
Beach Coach Station	170	10	0

Total Pay and Display Sea Front = 945

G.Y.B.C. Free Parking

South Quay	57
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Total Free Town Centre = 57

Private Parking Provision

Sainsbury	467
Market Gates	492
Aldi	105
Howard Street	50
Staples	40
Marina Centre	61

Total = 3,098

TOWN CENTRE AREA (prop. Zone B)

Residential streets (unregulated spaces)	647
Free parking (unregulated)	296
Free parking (time limited)	244
Free (disabled)	17
Private	32
Falcon Court	25
Loading bays	4

Overall “on-street” total of parking spaces in town centre area – 1265

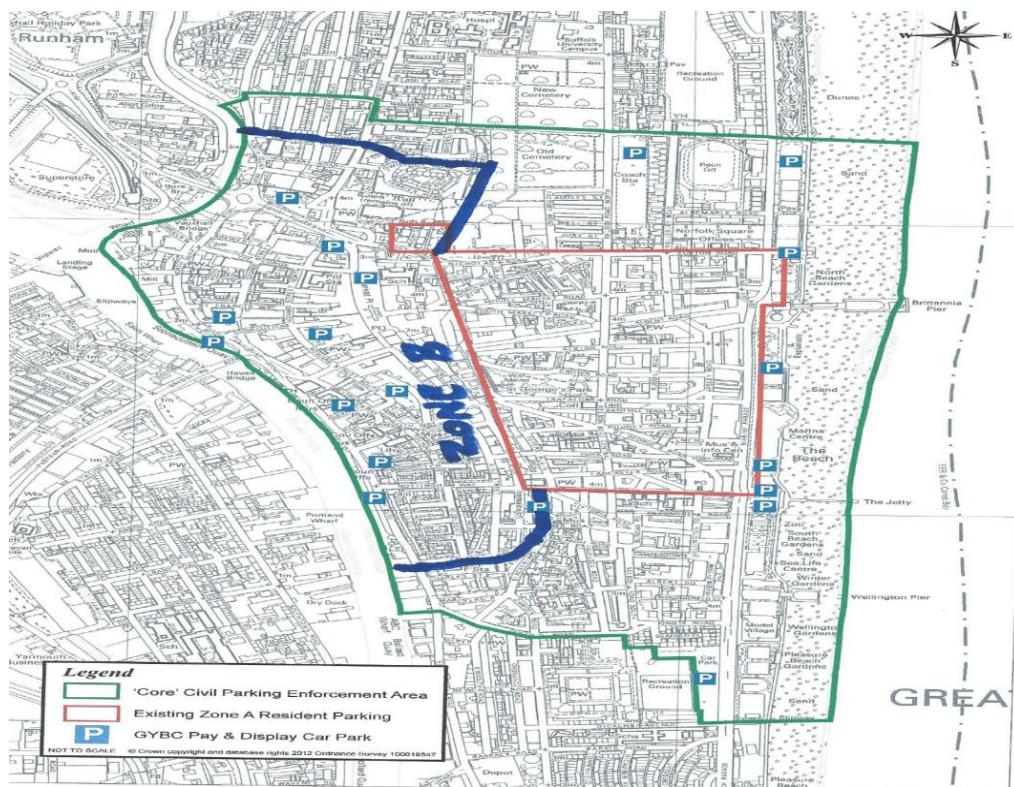
SEAFRONT (Zone A)

Resident parking space	1018
Disabled parking bays	9
Unlimited waiting spaces	152
24 hr no return within 12 hr	17
90 min restriction bays	13
30 min restriction bays	9
30 min restriction (1/6-30/9)	3
Loading bays	7

Norfolk County Council
On-street meter parking
(Marine Parade/North Drive) 570

Overall “on-street” total of parking spaces in seafront area – 1786

On-street Total - 3051



Total – Car Parks	3,098 spaces
Total – On-Street	3,051 spaces
Grand total in core CPE area	6,149 spaces

Note: It has not been possible to gather accurate information relating to the area north from Euston to Sandown Road and south from St Peter Road to the edge of the core CPE area.

Great Yarmouth Car Parking Strategy Steering Group Review of Strategy 2012-14

In accordance with the Steering Group's revised 2006 Terms of Reference "to produce and review a comprehensive strategy and a set of policies for the provision and management of parking designed to enhance the attractiveness of the town centre and holiday areas" the Steering Group in 2012 produced **a map of the "Core" CPE area in the town** (see attached) where pressure of parking and civil parking enforcement was most significant.

With the exception of 2 Pay and Display Car Parks in Gorleston High Street and Caister Beach (together responsible for less than 1% of total parking income), ALL of the Borough Council's Pay and Display Car Parks are situated within the Core "CPE" area. Similarly the bulk of Norfolk County Council's On-Street Pay and Display provision is also confined to the Nelson and Central & Northgate wards of Yarmouth.

It had been 20 years since the last parking audit within the town and seafront area. This was by then seriously "out of date" and took no account whatsoever of retail and other developments which had taken place between 1993 and 2012 nor the introduction of Residents Permit Parking in the Central Seafront Area (2006) and the CPE regime where Council Staff had recently taken over the role of enforcement from Police and Traffic Wardens.

With the support of County and Borough Officers the attached **Audit of Car Parking Spaces in Yarmouth's "Core" CPE area 2013-14** was produced to underpin the development of future parking strategy. This was also fed into the process of developing the Borough's Local Plan 2014.

Controlled Parking Zones

Following the 2012 local elections the new Borough Council leader Trevor Wainwright pledged that the **Zone A Residents Parking scheme** would be retained and improved. The Car Parking Strategy Steering Group set up a cross-party "task and finish" group with officer support to expedite arrangements for this.

A package of increases in the price of permits for residents and businesses was subsequently agreed (from 2013) to make sustainable the costs of administration and enforcement associated with the scheme and in addition 2 pilot schemes were proposed for additional visitor parking in discreet areas where there was surplus parking capacity. Those pilots will become operational in August 2014 and will be closely monitored with a decision on making them permanent to be made in 2016.

Initial public consultation on a proposed **Zone B** to cover the town centre area helped refine the optimum boundaries for such a zone and ruled out once and for all the need for any measures in the Northgate area to the north of the Maygrove Estate and Garrison Road. The Steering Group has budgeted up to £40,000 in 2016 to progress the cost of public consultation and set-up costs for a scheme on suitably reduced boundaries subject to generating sufficient permit incomes to make the scheme sustainable. This may involve an element of “On-Street” Pay and Display as part of the overall package with lessons to be learnt from the Zone A visitor parking pilots.

With regard to a proposed **Zone C** in the Seafront area south of St Peters Road the Norfolk Constabulary initially suggested that a seasonal scheme be introduced (April – October) but a desktop study conducted by NCC officers indicated a £20,000 per annum shortfall. It is hoped that the scheme can now be revisited as an “all-year-round” scheme given the increased activity in the South Denes which is making parking particularly difficult for residents in the Peggotty Road area and well in advance of the construction of “The Edge” Regional Casino complex – where a voluntary s106 contribution is promised to assist with the start-up costs of a Zone C scheme. An element of voucher visitor parking in discreet areas may assist with the building of the business case. The Steering Group has budgeted up to £40,000 in 2015-16 to progress a suitable Zone C scheme.

Enforcement Issues

The Steering Group gave attention to particular problems in the Market Place, Regent Road and Marine Parade/South Beach Parade areas. These involve legal notices and it anticipated that these will be resolved full within 2014-15 to the satisfaction of residents, police and local businesses.

Parking issues elsewhere in the Borough

Although outside of the specific remit of the Car Parking Strategy Steering Group, Parish Councils were asked during 2013 if they had specific parking problems in their areas. There were also localised issues raised e.g. with particular regard to “on-street” visitor parking in the Beach Road area of Caister-on-Sea, student parking in the roads around the Great Yarmouth College in Southtown, and a large-scale **problem of staff and patient “on-street” parking in the streets around the James Paget Hospital in Gorleston.**

With regard to the JPH issue, the Gorleston Area Committee set up a “task and finish” group specifically to look into measures that might be taken to assist affected residents.

There was no support demonstrated for paid permit parking in that location, however County Officers worked up an alternative regulated parking scheme for the Jenner Road area which went out to public consultation in Spring 2014 and which is now being implemented. The “start-up” costs are being met jointly by the JPH and Persimmon Homes and the scheme will function without the need for yellow lines and with no annual permit charge for residents to pay. The Borough Council also worked up a scheme for extra parking in certain locations on the Magdalen Estate area and the Steering Group made a contribution towards the cost from Pre-CPE On-Street Pay and Display Surpluses - and a further £10,000 is earmarked for 2015-16 for waiting restrictions in streets around the JPH.

Funding issues 2014-19

With the introduction of Civil Parking Enforcement there is no longer £250,000+ per annum available to help fund parking and transport initiatives within the town. The Steering Group has done its utmost in the short-term to continue contributions to both the Great Yarmouth and Gorleston CCTV schemes but both have been advised that no more annual contributions can be made beyond that outlined in the Surplus Funds A/C Budget (see attached). The residual funding will be needed to progress key parking related schemes within the “Core” CPE area.

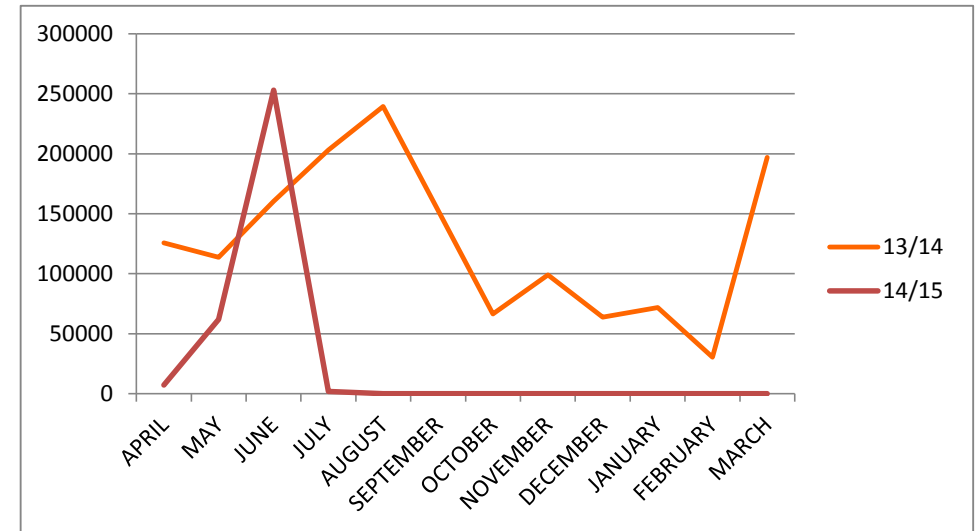
PAY & DISPLAY OFF-STREET PARKING INCOME

MONTH	13/14 INCOME	14/15 INCOME
APRIL	-£125,720	-£7,236
MAY	-£113,796	-£61,773
JUNE	-£160,307	-£253,022
JULY	-£203,080	-£1,937
AUGUST	-£239,487	£0
SEPTEMBER	-£152,560	£0
OCTOBER	-£66,497	£0
NOVEMBER	-£99,087	£0
DECEMBER	-£63,871	£0
JANUARY	-£71,664	£0
FEBRUARY	-£30,289	£0
MARCH	-£197,027	£0
	-£1,523,385	-£323,968

Reasons for Variances:

Delayed receipt for April and May for payment counting and payment confirmations, fees attributable to these months were posted through in June.

As at 07/07/2014 we are still awaiting payment confirmation for 7 collections in April



Great Yarmouth On Street
Report Date: 07 July 2014

Reporting Period

01 April 2013 - 30 June 2013

Forecast PCNs issued	3063
Number of PCN's Issued	1865
Percentage Paid	74%
Percentage of cancellations	9%
Percentage of Write Offs	5%

Budget for period	£102,400.80
Posted payments during period	£48,498.00

	Paid	Forecast
Higher at Full	179	448
Higher at Discount	905	1045
Lower at Full	47	207
Lower at Discount	216	482
Charge Certificate	19	115
TEC/Warrant/Bailiff (Part Payment)	6	0

Pending	229
Refunded	5
Cancelled	161
Written Off	93
Misc	5

PENDING STATUS DETAIL

01 April 2013 - 30 June 2013 Pending Status

NOTICE TO OWNER PRODUCED	1
CASE ON HOLD	41
WARRANT REQUEST	1
CASE SENT TO BAILIFF A	183
CASE SENT TO BAILIFF C	3

01 April 2014 - 30 June 2014 Pending Status

PCN ISSUED (ATTACHED TO WINDSCREEN / HANDED TO DRIVER)	121
MORE INFO REQUESTED	5
ENFORCE	6
DVLA	28
NOTICE TO OWNER PRODUCED	124
NOTICE OF REJECTION	3
TRAFFIC PENALTY TRIBUNAL	2
CHARGE CERTIFICATE PRODUCED	54

01 April 2014 - 30 June 2014

Forecast PCNs issued	3063
Number of PCN's Issued	1629
Percentage Paid	69%
Percentage of cancellations	9%
Percentage of Write Offs	1%

Budget for period	£102,400.80
Posted payments during period	£49,733.30

	Paid	Forecast
Higher at Full	75	448
Higher at Discount	721	1045
Lower at Full	24	207
Lower at Discount	299	482
Charge Certificate	4	115
TEC/Warrant/Bailiff (Part Payment)	0	0

Pending	343
Refunded	0
Cancelled	139
Written Off	24
Misc	0

0

