

# **SCRUTINY COMMITTEE**

## **WORK PROGRAMME 2014/15**

<b>SUBJECT</b>	<b>ISSUES TO BE ADDRESSED</b>	<b>DATE OF SCRUTINY COMMITTEE</b>	<b>RESPONSIBLE OFFICERS/MEMBERS</b>
Tourism Review –  Great Yarmouth Market Gates Travel Information Improvements	<ul style="list-style-type: none"> <li>• Entrances to Great Yarmouth</li> <li>• Lack of toilets at the bus station</li> <li>• Signposting</li> <li>• Cleaning of pavements</li> <li>• Pigeon droppings</li> <li>• Shop doorways</li> <li>• Adshel Shelter</li> </ul>	Sub-Committee set up to report direct to Scrutiny Committee	<p>Director of Customer Services</p> <p>J Wiggins (Norfolk County Council)</p> <p>Owners of Market Gates</p> <p>Network Rail</p> <p>First Bus</p> <p>Town Centre Partnership</p>
Budget Monitoring	Review and maintaining of Council's budget book.	Quarterly	Head of Resources, Governance and Growth
Review of Key Performance Indicators	To review and scrutinise existing services or functions of the Council.	Quarterly	<p>Chief Executive Officer</p> <p>Leader</p>
Town Centre Partnership Accounts & Report	To review the activities of the Town Centre Partnership.	Annual	Town Centre Manager
Public Information Pillars	Review of operation of the PIPs. (As agreed by Council on 23 July 2013.)	TBA	<p>Group Manager (Tourism)</p> <p>Director of Customer Services</p>

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Review of the working of GYB Services.	To review the services provided following the approval of the new contract last year.	TBA	J Jane Beck (Director of Customer Services) Graham Jermyn (GYB Services) Cabinet Member (Environment) – Cllr Pratt
Review of Allocations Scheme	Following the review of the Allocations Scheme in April 2014, Committee agreed to review its operation in six months time	23 October 2014	Group Manager (Housing Services) Service Manager (Strategic Housing and Housing Options)
Car Parking	<ul style="list-style-type: none"> <li>• Charging regime</li> <li>• Additional pay and display car parks</li> <li>• Operation of car parking services</li> </ul>	25 September 2014	Director of Customer Services Cabinet Member (Tourism and Business Services)
Seachange Arts	Review of activities and services provided by Seachange Arts	23 October 2014	Joe Mackintosh CEO Seachange Arts
Committee System	Review of introduction of a Committee System to include:- <ul style="list-style-type: none"> <li>• What would it look like</li> <li>• Costs</li> <li>• What are the benefits</li> <li>• What are the negatives</li> <li>• Effect on the democratic process</li> </ul>	20 November 2014	Group Manager (Governance) Cabinet Secretary
Great Yarmouth Market Place	Review of the operation of both the Six and Two Day Market	TBA	Director of Resources, Governance and Growth Market Manager Cabinet Member (Tourism and Business Services)

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Events at Town Hall	Review of number of events (including weddings, meetings, functions) used at Town Hall	20 November 2014	Director of Customer Services Group Manager (Tourism and Communications)
Transformation Programme	Review and update on the Council's Transformation Programme	23 October 2014 (then on ¼ basis)	Chief Executive Officer

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