

Decision List for the period 7 February 2017 to 11 April 2017

	Decision Item	Committee	Committee Date	Details of Decision	Officer Lead
February 2017					
1	Marina Centre Options Appraisal	Policy & Resources	07/02/2017	<p>(1) That approval be given to undertake further investigation into a new build option on the existing site, and that a wider site appraisal be undertaken to explore the potential for Private Sector investment alongside the provision of leisure facilities, this could be either as joint venture proposal or re-configuring the site to allow for further investment to offset the capital or revenue costs of a new build facility.</p> <p>(2) That a development brief be prepared to market the site and that such a brief be approved by the Policy and Resources Committee at its next meeting.</p> <p>(3) That, alongside the development brief, further site specific work be undertaken on the detail of the capital costs for both new build options including the facilities mix.</p> <p>(4) That on completion of both pieces of work as outlined above the site would be marketed for interests through Specialist Property and Leisure Consultants and that approval be given to the budget required to take forward and commission this work of £38,000.</p> <p>(5) That, as there will be displacement of those tenants who have a direct lease with Sentinel, approval be given to instruct Sentinel to only issue leases to sub tenants to March 2018 once the current legal contracts leases and licences have been reviewed and that during this period of time consideration should be given to any sport the Council provides to assist those tenants in relocating from the Marina Centre.</p>	Sheila Oxotby
2	2016/17 Period 9 Budget Monitoring Report	Policy & Resources	07/02/2017	That the 2016/17 Period 9 Budget Monitoring Report be received.	Karen Sly
3	Treasury Management Strategy 2017-18	Policy & Resources	07/02/2017	<p>That Council be recommended to agree :-</p> <p>(a) The Treasury Management Strategy for 2017-18.</p> <p>(b) The Prudential Indicators and Limits for the three year period 2017/18 to 2019/20 as detailed in the Group Manager (Resources) report.</p> <p>(c) The Minimum Revenue Provision Statement as detailed in the Group Manager (Resources) report.</p> <p>(d) The Annual Investment Strategy as detailed in the Group Manager Resources report.</p>	Karen Sly
4	2017/18 Budget Report	Policy & Resources	07/02/2017	<p>(1) That the Policy and Resources Committee recommend to Full Council the following :-</p> <p>(i) The 2017/18 General Fund revenue budget as outlined at Appendix A of the Finance Directors report.</p> <p>(ii) The fees and charges as detailed in the Finance Directors report.</p> <p>(iii) The Council Tax for 2017/18 for the Borough Council tax be £151.48 (for an average Band D)</p> <p>(iv) That the demand on the Collection Fund for 2017/18 be: a. £4,141,766 for the Borough Council purposes b. £352,989 for Parish Precepts</p> <p>(v) The statement of and movement on the reserves as detailed at Appendix F of the Finance Directors report.</p> <p>(vi) The Policy framework for reserves as detailed at Appendix G of the Finance Directors report.</p> <p>(vii) The updated Capital Programme and financing for 2017/18 to 2019/20 as detailed at Appendix H of the Finance Directors report.</p> <p>(viii) That members note the current financial projections for the period 2018/19 to 2020/21</p> <p>(2) That approval be given to the use of earmarked reserves to fund one-off and up-front costs that are required to deliver future savings and additional income as detailed within the reserves statement.</p>	Karen Sly

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5	Organisational Development	Policy & Resources	07/02/2017	(1) That the updated Organisational Development plan as detailed at Appendix 1 of the Chief Executive Officers report be agreed. (2) That Council be recommended to agree the following changes in relation to the Senior Management arrangements of the Council :- Recommendation 1 - Reduce the size of the management cohort to create a management team which is slightly smaller and more agile with strengthened strategic capacity. To create a management team comprising Chief Executive Officer, two Strategic Directors, Finance Director and eight Heads of Service. Revised job descriptions to be prepared for Strategic Directors and Heads of Service. Recommendation 2 - To appoint a Development Director who will be responsible for driving forward the Council's ambitions in respect of regeneration, commercialisation and asset management with an initial focus on Beacon Park and the Town Centre Initiatives (3 year appointment). Recommendation 3 - To review the current Monitoring Officer arrangements with NPLaw to further strengthen internal governance and contract management arrangements.	Sheila Oxotby
6	Quarter 3 Key Project Report	Policy & Resources	07/02/2017	That the Key Projects continue to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those key projects which are currently amber.	Kate Watts
7	Four Yearly Elections Local Referendum	Policy & Resources	07/02/2017	That approval be given to an all-out postal vote process to commence on 1st June and close on 22nd June 2017 at a budgetary cost of £29,750 to be met from the Invest to Save Budget.	Jane Beck
8	Great Yarmouth Transport And Infrastructure Steering Group Minutes	Economic Development	20/02/2017	(i) That the Committee note the minutes of the Great Yarmouth Transport and infrastructure Steering Group meeting held on the 25 January 2017. (ii) That a letter be sent to Norfolk County Council, the Police Commissioner and Chief Constable of Great Yarmouth Police to raise the concerns of the Committee in relation to the lack of funding received for schemes such as the CCTV cameras within the Town Centre.	David Glason
9	Easter Fair - Progress Update	Economic Development	20/02/2017	That the Committee agree that Officers continue to work with the Guild to implement changes by Easter 2018.	Kate Watts
10	Quarter 3 Performance Report 2016/17	Economic Development	20/02/2017	That all measures continue to be monitored during the next quarter.	David Glason
March 2017					
11	Forward Plan - Environment	Environment	01/03/2017	(1) That subject to the following amendments the Committee received the Forward Plan for the Environment Committee:- (a) That Review of Waste Collection and Air Quality Review be added as additional items to the Environment Forward Plan. (b) That the item relating to the Boardwalk remain on the Environment Forward Plan	Robin Hodds
12	Shoreline Management Plan Policy Change for Hopton	Environment	01/03/2017	(1) That approval be given to the change of policy for sub cell 6.20 Hopton to "Hold the Line" for both medium and long term. (2) That authorisation be given to Officers to seek approval with other organisations in accordance with the change procedure detailed within the report and proceed for endorsement from the Eastern Regional Flood and Coastal Committee (RFCC) and final approval from the Environment Agency.	Jane Beck
13	Quarter 3 Performance Report	Environment	01/03/2017	That all measures be monitored during the next quarter.	Jane Beck
14	Abandoned Vehicles	Environment	01/03/2017	That a letter be sent to both Nathan Clarke, Chief Inspector of Norfolk police and PCC Lorne Green to state the concerns of the Committee in relation to the withdrawal of PNC access.	Jane Beck
15	St Georges Park Lighting	Environment	01/03/2017	That approval be given to Mrs Staff to bring a proposal forward to the Environment Committee on the lighting at St Georges Park.	Jane Beck

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16	Council Safeguarding Policies	Housing & Neighbourhoods	02/03/2017	(1) That the Committee agree to the adoption and publication of the four draft Policies (Child Protection updated, Safeguarding Adults Policy, Human Trafficking and Modern Slavery Policy, and Domestic Abuse Workplace Policy) subject to Unison (where appropriate) sign off. (2) To note that the Organisation plans to create "Designated Safeguarding Officers" (DSO's) for both child and adult safeguarding enquires and referrals rather than have separate Child Protection and Adult Safeguarding Officers, and new Officers to be recruited in Service Areas where no Safeguarding Officer is currently in place. (3) To note that any allegations against a Member of staff or representative will now be made to the Head of HR/OD and the HR Manager (to replace the current Deputy Monitoring Officer / Information Manager arrangement). (4) To note that a comprehensive training programme and information section for staff is planned for 2017 to raise awareness of safeguarding and to fulfil the Council's legal obligations under safeguarding legislation, and training and awareness will be tailored to each team and their roles across the suite of subjects highlighted in the report.	Rob Gregory
17	Car Enthusiasts Progress Report	Housing & Neighbourhoods	02/03/2017	That the Committee note the content of the Group Manger's report and the progress of the Multi Agency Group in tackling the issue of vehicle enthusiasts :- a) Note that the PSPO has gone live, but awaiting signage before enforcement commences. b) Note that the Pleasure Beach TRO is being progressed by NCC. c) Note that work is underway to ensure that adequate numbers of staff are available to enforce the PSPO and that they are trained / supported appropriately. d) Note the financial implications both for overtime costs and potential income opportunities. e) Agree to receive a review and update of the first six week enforcement under Op Clarion. This review to include consideration of ongoing commitment to Sunday / weekend enforcement until September 2017.	Rob Gregory
18	Housing & Neighbourhoods Performance Report Quarter 3	Housing & Neighbourhoods	02/03/2017	That the Quarter 3 Performance Report be received and noted.	Trevor Chaplin
19	Proposals for Use Of The Community Housing Fund	Housing & Neighbourhoods	02/03/2017	(1) That approval be given to procure services to the equivalent of Gold Service support from CLT East at the cost of £35,000, through comparison of providers. (2) To agree to develop a costed plan for submission by 10th march based on building capacity within identified willing communities to bring forward housing development. (3) To agree to allocate the majority and maximum amount of funding to a ringfenced capital pot to enable individual sites to come forward for development, based on a set of criteria to be developed.	Robert Read
20	Quarter 3 Performance Report	Policy & Resources	21/03/2017	That the Quarter 3 Performance report be received.	Kate Watts
21	Great Yarmouth Ambitions - Looking Forward	Policy & Resources	21/03/2017	That approval be given to establish a Working Group comprising the four Group Leaders and their respective Deputies for the three largest Groups with Terms of Reference to be defined by the Group at its first meeting and reported to Policy and Resources Committee.	Sheila Oxotby
22	On Street Pay and Display Parking Amendments - North Drive, Marine Parade, and South Beach Parade, Great Yarmouth	Policy & Resources	21/03/2017	That approval be given to the Borough Council seeking legal advice with regard to the proposed Pay and Display Parking amendments.	David Johnson
23	Planning Application Fees	Policy & Resources	21/03/2017	That approval be given to support the decision to accept the 20% increase in Planning Fees from July 2017.	Karen Sly/Dean Minns
April 2017					
24	Great Yarmouth Rail Station to Market Place Improvement Public Consultation Results	Economic Development	03/04/2017	That the Project Engineer's report be noted and approval be given to the Great Yarmouth Rail Station to Market Place Improvement Plans progression to detail design with a view to a start of construction late Autumn 2017.	David Glason
25	Highways England - Improving the A47 - Great Yarmouth Junction Improvements and Blofield to North Burlingham Dualling	Economic Development	03/04/2017	That the Committee agree to support and provide comments on the proposals as part of the Consultation which ends on the 21 April 2017	David Glason

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26	Great Yarmouth Cultural Investment Programme	Economic Development	03/04/2017	(1) That the progress made to date towards the implementation of the Culture Strategy be noted. (2) That the progress towards creating a sustainable business model for St Georges Theatre moving forwards be noted. (3) That the successful grant award through the Great Place Scheme be noted. (4) That approval be given to the budget allocations for 2017-18 as outlined in 3.2 of the Group Manager (Neighbourhoods and Communities) report. a) St George's funding should be subject to Council being satisfied that a sustainable business model exists and expects to receive it in time to present it to the next Economic Development Committee. b) Seachange Funding to be subject to the development of a new Service Level Agreement to be presented to the next Economic Development Committee. (5) That confirmation be given that representatives from each of the main political groups from the Committee be appointed to sit on the Cultural Board and that Council at its meeting on the 20 April be asked to agree these appointments.	Rob Gregory
27	Shopfront Improvement Grant Scheme Sub-Committee	Economic Development	03/04/2017	That approval be given to the terms of reference for the Shopfront Improvement Grant Scheme subcommittee and the subcommittee recommendations for the awarding of grant funding to recent applicants of this scheme.	Kate Watts
28	Building our Industrial Strategy - Green Paper	Economic Development	11/04/2017	1.The Committee noted the focus on energy, infrastructure and skills as Great Yarmouth is a growth area for the New Anglia Local Enterprise Partnership with energy, the port and Enterprise Zones at the forefront. 2.The Committee agreed to encourage the Government to produce a strategy that will drive growth in Great Yarmouth through key sector development, infrastructure provision and skills development.	David Glason
29	Great Yarmouth Economic Growth Strategy 2017-2021	Economic Development	11/04/2017	The Committee approved the new look Great Yarmouth Economic Growth Strategy 2017/21 together with the associated Action Plan.	David Glason