



GREAT YARMOUTH
BOROUGH COUNCIL

Council

Date: Thursday, 12 September 2019
Time: 19:00
Venue: Council Chamber
Address: Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

AGENDA

Open to Public and Press

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

You must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises, so that it can be included in the minutes.

3 MAYOR'S ANNOUNCEMENTS

To consider any announcements from his Worship the Mayor.

4 ITEMS OF URGENT BUSINESS

To consider any items of urgent business.

5 MINUTES

5 - 12

To confirm the minutes of the meeting held on the 11 July 2019.

6 QUESTIONS FROM THE PUBLIC

The following question has been submitted to the Leader of the Council from Mr J Cannell, Great Yarmouth & District Trades Union Council :-

In view of the growing development of land for housing throughout the Borough is the Council satisfied with the existing sewage disposal facility at Caister-on-sea and the treatment that takes place before it is pumped into the sea.

7 NOTICE OF MOTION

To note that the following Notice of Motion has been submitted :-

Motion submitted by Councillors Wainwright, Waters-Bunn, Robinson-Payne, Williamson, T Wright and B Walker.

This Council resolves to :

- Support the pay claim submitted by Unite, GMB and UNISON on behalf of council and school workers for a £10 per hour minimum wage and a 10% uplift across all other pay points in 2020/21.
- Call on the Local Government Association to make urgent representations to central government to wholly fund the

National Joint Council (NJC) pay claim.

- Write to the Chancellor and Secretary of State to call for a pay increase for Local Government workers to be funded with new money from Central Government.
- Meet with Local NJC union representatives to convey support for the pay claim.
- Communicate with all local Government workers encouraging them to join trade union.

8 MOTION TO GRANT THE HONORARY FREEDOM OF THE BOROUGH TO AILEEN MARGARET MOBBS

To consider the following motion :-

That in recognition of the eminent and valuable services rendered to the people of the Borough of Great Yarmouth over a period of 30 years that the Honorary Freedom of the Borough is presented to :-

Aileen Margaret Mobbs

During which time Aileen has been a founder Member of the Greater Yarmouth Tourist Authority which was formed in 1987 and now a Honorary Director of the Greater Yarmouth Tourist and Business Improvement District , A member of the talking Newspaper "Grapevine" since 1988, Created the Maritime Festival in 1999 and was its chairman of the Maritime Festival for 18 years. Has been a member of the board of the Great Yarmouth Chamber of Commerce and a Governor of Great Yarmouth College of Further Education.

9 MOTION TO GRANT THE HONORARY FREEDOM OF THE BOROUGH TO RAMBOUILLET TOWN COUNCIL

To consider the following motion :-

That in recognition of the eminent and valuable services rendered to the people of the Borough of Great Yarmouth for over a period of 64 years that the Honorary Freedom of the Borough is Presented to the :-

TOWN COUNCIL OF RAMBOUILLET

The Twinning Agreement between the Borough of Great Yarmouth and Rambouillet was formed in 1956 and signed by Councillor Laura Gillham this twinning agreement is now the second longest in the country. During this time linguistic, cultural, touristic, economic and social exchanges that have occurred between the inhabitants of Great Yarmouth and Rambouillet, furthermore there have been

many school, college, sporting exchanges, friendships and marriages. Opportunities to share ideas and have a better understanding of our two towns has been so important over the years.

10 AMENDMENTS TO THE CONSTITUTION REGARDING MOTIONS 13 - 16
ON NOTICE

Report attached.

11 SERVICE COMMITTEE DECISION LIST FOR THE PERIOD 15 TO 17 - 25
25 JULY 2019

Report attached.

12 ANY OTHER BUSINESS

To consider any other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration.

13 EXCLUSION OF PUBLIC

In the event of the Committee wishing to exclude the public from the meeting, the following resolution will be moved:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."

14 CONFIDENTIAL URGENT ITEM OF BUSINESS - CREMATORIUM
TEA ROOM BUSINESS CASE

Details

Council

Minutes

Thursday, 11 July 2019 at 19:00

The Mayor Councillor Jeal (in the Chair); Councillors Annison, Bensly, Bird, Borg, Cameron, Candon, G Carpenter, P Carpenter, Cordiner- Achenbach, Fairhead, Flaxman-Taylor, Freeman, Galer, Grant, Hacon, D Hammond, P Hammond, Lawn, Martin, Mogford, Myers, Plant, Robinson-Payne, Scott-Greenard, Smith, Smith-Clare, Stenhouse, Talbot, Thompson, Wainwright, B Walker, C Walker, C M Walker, Waters-Bunn, Wells, Williamson, B Wright, T Wright.

Also in attendance at the above meeting were: Mrs S Oxtoby (Chief Executive), Ms C Whatling (Monitoring Officer), Ms K Watts (Strategic Director) Ms K Sly (Finance Director), Mr D Glason (Development Director) and Mr S Ellwood (Interim Democratic Services Manager)

1 APOLOGIES FOR ABSENCE

There were no apologies for absence.

2 DECLARATIONS OF INTEREST

Councillor Wells declared an interest in the item relating to the Notice of Motion (d) by virtue of him being employed as the Parliamentary Assistant to the MP but indicated that his interest was such that he could speak and vote on the matter.

Councillor Mogford declared an interest in the item relating to the Notice of Motion (a) by virtue of him being over 75 years of age but indicated that his interest was such that he could speak and vote on the matter.

3 MAYOR'S ANNOUNCEMENTS

His Worship the Mayor advised that he had attended the Wheels Festival on Sunday 7 July which had been a fantastic event and thanked everyone who participated in or been involved in the organisation of it.

4 ITEMS OF URGENT BUSINESS

There were no items of urgent business.

5 MINUTES

Council considered the minutes of the meetings held on 15 and 16 May 2019.

Proposer : Councillor Smith

Seconder : Councillor Plant

That the minutes of the meetings held on the 15 and 16 May 2019 be approved.

CARRIED

6 NOTICE OF MOTION

Council considered the following motion:

(a) Motion submitted by Councillors Wainwright, C Walker, C M Walker, Waters-Bunn, B Walker, Borg and Smith-Clare

Councillor Wainwright referred to the notice of motion calling upon the Council to make representations to re-instate and provide funding for free TV Licenses for all the over 75's. This was seconded by Councillor C M Walker.

Councillor Smith then proposed the following amendment (seconded by Councillor P Carpenter)

That the Leader of the Council make representations to the Director General of the BBC, and urge him to re-instate and provide funding for free TV Licenses for all the over 75's, including the 7850 households in the Borough of Great Yarmouth who are currently in receipt of a free TV Licence, and to contact the Secretary of State for Digital, Culture, Media and Sport to ask him to make similar representations on this issue.

Upon being put to the vote the amendment was carried. The substantive motion was subsequently

CARRIED

(B) Motion submitted by Councillors Smith-Clare, Wainwright, Borg, C M Walker, T Wright, B Williamson, C Walker and Waters-Bunn

Councillor Smith-Clare referred to the notice of motion calling upon the Council to make representations to the Minister for Work and Pensions to urgently review the 20 metre rule for Personal Independent Payments (PIP). This was seconded by Councillor Waters - Bunn.

That a recorded vote be taken on this issue as follows :

For the motion : Councillors , Bensly, , Borg, G Carpenter, P Carpenter, Cordiner- Achenbach, Fairhead, Flaxman-Taylor, , D Hammond, P Hammond, Jeal , Lawn, Martin, Mogford, Myers, Plant, Robinson-Payne, Scott-Greenard, Smith, Smith-Clare, Stenhouse, Talbot, Thompson, Wainwright, B Walker, C Walker, C M Walker, Waters-Bunn, Williamson, B Wright, T Wright.

Against the motion : Councillors Annison, Bird, Cameron, Candon, Freeman, Galer, Grant and Wells

Abstentions : Councillor P Carpenter

CARRIED

(c) Motion submitted by Councillors Flaxman-Taylor, Bensly, Wells, P Carpenter, Smith and Grant

Councillor P Carpenter referred to the notice of motion to make representations on climate change and supporting the renewable energy industry. This was seconded by Councillor Flaxman - Taylor.

Councillor Williamson then proposed the following amendment to number 3 (seconded by Councillor Wainwright)

Number 3 to have two parts (a) and (b), Part (a) as on the agenda and Part (b) to read :

In order for part (a) of this resolution to be effective and put into Government policy this Council asks that the Government adopts the following policy actions to fulfill their target and boost employment and innovation in the green energy sector :

1. Reverse the VAT increase from 5% to 20% on solar panels and to reinstate the 5% VAT rate
- 2.The Government reinstates the subsidy for electric cars to its original level
- 3.The Government introduces a viable Feed-in tariff rate to encourage home and business generation of electricity
- 4.Promotes the development of onshore wind power

Upon being put to the vote the amendment was lost.

The Council resolves:-

1. To instruct the Chief Executive to explore measures aimed to prevent the unnecessary and wasteful use of single use plastics within GYBC owned buildings, and to encourage GYBC contractors to take similar steps.
2. That the Policy and Resources Committee will establish a Working Group to explore ways of lowering the Council's carbon footprint. This Working Group should report to the Policy and Resources Committee, with a final report being presented to Full Council.
3. To instruct the Leader to write to The Secretary of State for Business, Energy and Industrial Strategy, to reiterate our support for the renewable energy industry, and to encourage them to continue the Government's positive work supporting this important growth industry for Great Yarmouth.
- 4.
- 5.
- 6.
7. CARRIED
- 8.
- 9.

(D) Motion submitted by Councillors T Wright, B Wright, Wainwright, Robinson-Payne and Borg.

Councillor A Wright referred to the notice of motion calling upon the Council to offer support to the East Coast College and write to our MP asking him to support, influence and secure immediate funding. This was seconded by Councillor Robinson- Payne.

Councillor Smith then proposed the following amendment (seconded by Councillor Plant)

Considering the recent decision by East Coast College to re-locate some skills courses from Gt Yarmouth to Lowestoft. Gt Yarmouth Borough Council resolves to urgently write to request that the Minister of State for Apprenticeships and Skills, reviews the situation to help ensure that the necessary courses at the Gt Yarmouth campus are provided. Thus, ensuring that our residents have access to develop skills commensurate with the needs of all our industries.

The Council also resolves to express its disappointment that East Coast College continues to fail to properly prioritise Great Yarmouth, instead preferring to invest in Lowestoft.

We are disappointed that the College has decided to close the Ambitions

Restaurant, whilst retaining the provision in Lowestoft, which is home to a significantly smaller hospitality industry. This restaurant was a place for residents to experience first-hand, the skills of students, but also played a significant part in providing our tourism service industry with staff that have attained the necessary skills required to maintain a high-quality offering to tourists and residents.

We recognise that students will still have catering and hospitality courses on the Gt Yarmouth campus, however the fact remains that the ability to have practical experience in a restaurant environment is vital to the student's development and the requirement for them now to travel to Lowestoft will undoubtedly create difficulties, especially for students from our northern villages and North Norfolk.

This Council also resolves to offer our full support to East Coast College and write to our MP supporting his efforts to support the College.

Upon being put to the vote the amendment was carried. The substantive motion was subsequently

CARRIED

7 2018-19 TREASURY MANAGEMENT OUTTURN REPORT

On reference from the Policy and Resources Committee of 11 June 2019 Council considered the report which presented the treasury management activity for the 2018/19 financial year.

Proposer : Councillor Smith

Seconder : Councillor Wainwright

That the Treasury Management outturn report and indicators for 2018/19 be approved.

CARRIED

8 FINANCIAL OUTTURN REPORT 2018-19

On reference from the Policy and Resources Committee of 11 June 2019 Council considered the draft outturn position for the General fund, Housing Revenue Account and Capital Programme for the 2018/19 financial year.

Proposer :Councillor Smith

Seconder : Councillor Plant

- 1) That the outturn position for the general fund revenue account for 2018/19 as included in the report and appendices be noted.
- 2) That the transfers to and from reserves (general and earmarked) as detailed within the report and Appendix along with an updated reserves statement (Appendix C) be approved.
- 3) That the surplus of £307,262 be transferred to the general reserve.
- 4) That the financing of the 2018/19 capital programme as detailed within the report and at Appendix D be approved.
- 5) That the updated capital programme 2019/20 to 2021/22 and the associated financing of the schemes as outlined within the report and detailed at Appendix E be approved.
- 6) That the allocation of £30,000 from year end surplus to underwrite the commitments for the 2019-20 events, pending the outcome of the BID ballot be approved.

CARRIED

9 FEES AND CHARGES BEACH HUTS

This item was withdrawn from the agenda.

10 FEES AND CHARGES - MEMORIALS AND TOWN HALL

Council considered the report on the fees and charges for the Town Hall and the Waterways Memorials for 2019/20.

Proposer :Councillor Smith

Seconder : Councillor Wainwright

That the fees and charges for the Town Hall and the Waterways Memorials for 2019/20 as contained in the report be approved.

CARRIED

11 PROPERTY RENTAL COMPANY

Council considered the report on the proposal to establish a Property Rental company to enable the Council to hold rental properties draft outturn position for the General fund, Housing Revenue Account and Capital Programme for the 2018/19 financial year.

Proposer : Councillor Smith

Seconder : Councillor Grant

1) That the scope and strategic objectives of the Property Rental company as contained in this report be approved and that these be incorporated within the Equinox Enterprises business plan.

2) That a 'sister' company to Equinox Enterprises be established to hold rental properties and that the appointment of the existing Directors of Equinox Enterprises as the Directors of the new Property Rental Company be approved.

3) That authority be delegated to the Council's Strategic Director who, in conjunction with the Monitoring Officer, will establish the new company and engage a letting partner to undertake tenancy management for the rental properties.

CARRIED

12 REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED

(a) that consideration to the appointment of a Member to serve on the Community Economic Development Panel be deferred

(b) The names of Councillors D Hammond and C M Walker were submitted to serve as the substitute Member to on the Norfolk Health and Wellbeing Board.

Voting was by show of hands and Councillor D Hammond was appointed to serve as the substitute Member on the Norfolk Health and Wellbeing Board.

13 SERVICE COMMITTEE DECISION LIST FOR THE PERIOD 3 TO 11 JUNE 2019

Council considered the service committee decision list for the period 3 to 11 June 2019.

Proposer : Councillor Smith

Seconder : Councillor Plant

That the service committee decision list for the period 3 to 11 June 2019 be

received.

CARRIED

14 STRATEGIC SITE ALLOCATION, NORTH QUAY, GREAT YARMOUTH

Council considered the report of the Director of Development of a strategy to deliver the land assembly and redevelopment of North Quay in Great Yarmouth, a strategic allocation in the adopted Great Yarmouth Local Plan Core Strategy.

Confidential appendices to the report were contained in Agenda Item 17 but Members did not have any questions on these.

Proposer : Councillor Smith

Seconder : Councillor Wainwright

1) That the ongoing engagement with North Quay property owners to facilitate redevelopment, as set out in the North Quay property acquisition strategy be endorsed.

2) That a capital budget of £2.5 million to be financed by borrowing for the acquisition of the properties identified in this report be committed.

3) That the commissioning of technical studies in relation to: ground conditions and land quality; archaeology; utilities; flood risk and drainage; transport; topographical; air quality; ecology; and noise assessments be noted.

4) That the the development of a Supplementary Planning Document/Planning Brief to further guide the redevelopment of the North Quay area be noted.

CARRIED

15 ANY OTHER BUSINESS

There were no items of any other business.

The meeting ended at: 21:40

Report to: Council

Report of: Monitoring Officer

Date: 14 September 2019

Subject: Amendments to the Constitution regarding Motions on Notice

1. **PURPOSE**

To clarify and improve the procedure for Motions on Notice at Council meetings.

2. **RECOMMENDATIONS**

- 2.1 That Council approve the proposals put forward at 4.1, 4.2 and 4.3.
- 2.2 That Council authorise the Monitoring Officer to make any consequential amendments to the Constitution.

3. **INTRODUCTION**

At several Council meetings over the past year, motions on notice brought by members have not proceeded efficiently. The impacts of this are:

- (a) dealing with motions on notice takes up a disproportionate part of the meeting time, which on occasion has detracted from the key operational and strategic matters which come before Council as part of the forward plan;
- (b) duration of meetings is increased, placing a burden on member and officer time;
- (c) members are unclear about what constitutes a valid and appropriate amendment to a motion; and
- (d) members are not clear about whether they are speaking on the original motion or an amendment thereto, and sometimes feel they lose the opportunity to speak on the original motion once an amendment has been proposed.

The rules on motions on notice appear at Article 31.11 of the Council's Constitution. The rules on amendments to motions appear at Article 31.13.6

4. **MAIN BODY**

- 4.1 To address impacts (a) and (b) the recommended actions are as follow:

- 4.1.1 Motions on notice should be heard towards the end of a Council meeting, just before 'Any Other Business'.
- 4.1.2 The number of speakers either supporting or against an original motion or supporting or against an amendment shall be limited to three.
- 4.1.3 Debate on any single motion on notice, including amendments thereto shall be restricted to 20 mins, after which the Mayor shall move to a vote.
- 4.1.4 Any speech in support of or against a motion on notice or in support of or against an amendment thereto shall be restricted to 3 minutes.

4.2 To address impact (c) the following actions are recommended:

4.2.1 That Article 31.13.6 "Amendments to Motions" be amended as set out in bold below:

- (a) An Amendment to a motion must be relevant to the motion, and may either be:
 - (i) to refer the matter to an appropriate body or individual for consideration or reconsideration;
 - (ii) to leave out words **(but not whole sentences)**;
 - (iii) to leave out words **(but not whole sentences)** and insert or add words **(but not whole sentences)**; or
 - (iv) to insert or add words **(but not whole sentences)**

provided that the effect of (i) to (iv) is not to negate the motion, **substantially change or replace the motion or bring a new subject matter before Council.**
(NB – a member may not move as an amendment the insertion or deletion of the word "not")

- (b) **Save for budget meetings and the exceptions in Rule (d), amendments to recommendations or motions set out in the Council Agenda for a meeting shall only be put forward if they have been delivered in writing to Democratic Services by noon on the day preceding the meeting (or 9.00 am in the case of the Annual Meeting) for the purpose of checking compliance with rule (a). If the Monitoring Officer finds the proposed amendment does not comply with rule (a) the amendment shall not be put forward.**

(c) **The exceptions to Rule (b) are:**

- **Technical amendments may be moved to correct arithmetical, factual or grammatical errors or to improve the clarity of a motion or recommendation.**
- **Where the Monitoring Officer finds an amendment to be compliant with rule (a) the Mayor shall have discretion to permit late amendments from**

members when satisfied that the need for the amendment could not have been anticipated before the deadline. The Mayor should also be satisfied that advance notice of such amendments was given as soon as reasonably practical, and not left to the day of the meeting unless this was unavoidable.

- (d) Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.
- (e) If an amendment is not carried, other amendments to the original motion may be moved.
- (f) If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments are moved.
- (g) After an amendment has been carried, the Mayor will read out the amended motion before accepting any further amendments, or if there are none, put it to the vote.

4.3 To address impact (d) the following action is recommended:

The Constitution be amended by the following insertion at 31.13.6 (h)

“When an amendment is first proposed, the Mayor will ask whether any member wishes to speak on the original motion, and provided there is no applicable restriction on the duration of the debate or the number of speakers, will hear those members speak in relation to the original motion before the motion to amend is put to the floor.”

5 FINANCIAL IMPLICATIONS

None

6 LEGAL IMPLICATIONS

None particular, but general risk of legal procedural challenge as set out in the Risk Implications section.

7 RISK IMPLICATIONS

- 7.1 That if procedures are not changed to restrict time spent on motions on notice, less time will be spent on considering and debating key decisions, which may make the handling of such matters prone to misunderstanding or error, and may give rise to challenge.
- 7.2 That if evening meeting duration continues to increase, this will impact on the Council’s capacity to retain and recruit officers.
- 7.3 That if procedure on amendments is not made clear, invalid decisions or procedural errors may be made.

8 CONCLUSIONS

That amendment to the Constitution is required to improve procedure on motions on notice and facilitate the efficient conduct of Council meetings.

9 BACKGROUND PAPERS/EXISTING COUNCIL POLICIES:

Members may wish to make reference to the current version of the Constitution.

APPENDICES: None

Checklist

Area for consideration	Comment
Monitoring Officer Consultation:	n/a
Section 151 Officer Consultation:	n/a
Environmental Implications:	n/a
Equality Analysis: is Equality Impact Assessment required?	n/a

Service Committee Decision List from 15th to 25th July 2019

	Details of Decision	Officer Lead
1	<p>Economic Development Committee – 15 July 2019</p> <p>A47 MAJOR SCHEMES UPDATE</p> <p>RESOLVED :</p> <p>That the Committee note the progress of the Great Yarmouth RIS1 projects to date and agree to continue to support the County Council & A47 Alliance to maintain ongoing lobbying to see the projects, particularly the Vauxhall roundabout , delivered as soon as possible.</p>	David Glason
2	<p>Economic Development Committee – 15 July 2019</p> <p>GREAT YARMOUTH THIRD RIVER CROSSING</p> <p>RESOLVED :</p> <p>That the Committee notes progress of the project to date and the summary of results from the pre-application consultation</p>	David Glason
3	<p>Economic Development Committee – 15 July 2019</p> <p>ANNUAL PERFORMANCE REPORT 2018-19</p> <p>RESOLVED :</p> <p>That the Committee note the Economic Development elements of the Annual Performance report for 2018/19.</p>	David Glason

4	<p>Economic Development Committee - 15 July 2019</p> <p>ENTERPRISE GY BUSINESS ADVICE PROPOSAL</p> <p>RESOLVED :</p> <p>That the Committee approve the consolidation of external branding for economic development functions as outlined in Section 4 of the report</p>	David Glason
5	<p>Economic Development Committee - 15 July 2019</p> <p>TRANSPORT STRATEGY</p> <p>RESOLVED :</p> <p>(1)That the Committee endorse the attached Stage 2 and working draft Stage 3 reports,</p> <p>(2)That the Committee endorse Option 2; stakeholder plus public consultation;</p> <p>(3) That the Committee endorse the next steps for finalising the Transport Strategy after the consultation.</p>	David Glason
6	<p>Environment Committee - 16 July 2019</p> <p>CHILDREN AND YOUNG PEOPLES PLAY AREAS</p> <p>RESOLVED :</p> <p>The Committee resolved to receive a further report from the Community Development Manager on the preferred provider to undertake the research into the play areas.</p>	Neil Shaw

7	<p>Environment Committee - 16 July 2019</p> <p>PUBLIC CONVENIENCES - CAPITAL PROGRAMME 2019-20</p> <p>RESOLVED :</p> <p>1) That approval be given to the review of the operation of the seasonal toilets to include refurbishments to include provision for generating revenue through advertising.</p> <p>2) That approval be given to the refurbishment of the remaining seafront toilets (Euston Road, Great Yarmouth)</p> <p>3) That approval be given to the commencement a phased programme of refurbishment for seasonal toilets.</p>	Jane Beck
8	<p>Environment Committee - 16 July 2019</p> <p>ANNUAL PERFORMANCE REPORT 2018/19</p> <p>RESOLVED :</p> <p>(1) The Committee approve the Annual Performance report 2018/19.</p> <p>(2) The Committee agree to receive quarterly update reports on all performance measures during 2019/20 with the aim of obtaining/maintaining a green status (on target) on all performance measures</p>	Neil Shaw
9	<p>Policy and Resources Committee – 23 July 2019</p> <p>NORFOLK STRATEGIC PLANNING FRAMEWORK V2 – ADOPTION</p> <p>RESOLVED :</p> <p>(1) That the Norfolk Strategic Planning Framework (Version 2) be endorsed.</p> <p>(2) That the continuation of the joint working arrangements that were established to prepare the Norfolk Strategic Planning Framework, in order to continue to meet the evolving requirements of the planning 'duty to cooperate' be agreed.</p>	Adam Nicholls

10	<p>Policy and Resources Committee – 23 July 2019</p> <p>REVISION OF LOCAL DEVELOPMENT SCHEME</p> <p>RESOLVED :</p> <p>That the replacement Local Development Scheme attached to the report be adopted.</p>	Adam Nichols
11	<p>Policy and Resources Committee – 23 July 2019</p> <p>LOCAL PLAN PART 2 UPDATE - FOCUSED CONSULTATION ON AMENDMENTS</p> <p>RESOLVED :</p> <p>(1) That it be noted that a focused six-week public consultation will take place on significant revisions/additions to the draft Local Plan Part 2.</p> <p>(2) That authority be delegated to the Director of Development to, prior to the start of the public consultation:</p> <p>(a) finalise key supporting documents (such as the Draft Sustainability Appraisal report)</p> <p>(b) make any further appropriate minor refinements/clarifications to policies and supporting text in the Focused Consultation in consultation with the Leader and Shadow Leader.</p>	Adam Nichols

12	<p>Policy and Resources Committee – 23 July 2019</p> <p>HALL QUAY PLANNING BRIEF CONSULTATION UPDATE AND ADOPTION</p> <p>RESOLVED:</p> <p>1) That the progress of the Hall Quay Planning Brief, including the report of public consultation and post-consultation changes be endorsed.</p> <p>2) That the Hall Quay Planning Brief (appendix 2) be adopted as a Supplementary Planning Document (SPD).</p> <p>3) That authority be delegated to the Director of Development (in consultation with the Chairperson of Policy & Resources Committee) prior to the publication of the Hall Quay Planning Brief, for minor amendments and presentation improvements.</p>	Adam Nichols
13	<p>Policy and Resources Committee – 23 July 2019</p> <p>ANNUAL DEBT RECOVERY REPORT FOR 2018-19</p> <p>RESOLVED :</p> <p>That authority be given to the individual write offs as detailed within the Schedule 1 (Business Rates) and Schedule 2 (Sundry Debt) of the report</p>	Stuart Brabben
14	<p>Policy and Resources Committee – 23 July 2019</p> <p>REVENUES WRITE OFF REPORT</p> <p>RESOLVED :</p> <p>The Committee considered the report of the Revenues Manager requesting approval to write-off debts</p>	Stuart Brabben

15	<p>Policy and Resources Committee – 23 July 2019</p> <p>COUNCIL TAX SUPPORT (REDUCTION) SCHEME 2020</p> <p>RESOLVED :</p> <p>That permission be granted to consult on retaining the current scheme for 2020 but including the further options as outlined in section 3.2 of the report.</p>	Stuart Brabben
16	<p>Policy and Resources Committee – 23 July 2019</p> <p>PROVISION OF BODY WORN VIDEO CAMERAS</p> <p>RESOLVED :</p> <p>1) That authority be delegated to Officers to proceed with the proposal as outlined in Section 3 of this report, namely to proceed with the fully hosted and managed service provision for the introduction and use of Body Worn Video Cameras for designated staff within this organisation</p> <p>2) That the budget provision as set out in Section 4.2 and 4.3 of the report be approved.</p>	Miranda Lee
17	<p>Policy and Resources Committee – 23 July 2019</p> <p>REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS</p> <p>RESOLVED :</p> <p>That the consultation period and timetable for the review (as amended) be noted.</p>	Denise Wilby
18	<p>Policy and Resources Committee – 23 July 2019</p> <p>RECORDS MANAGEMENT AND DATA PROTECTION</p> <p>RESOLVED :</p> <p>1. That the publication of the Records Management Policy attached to the report be approved.</p> <p>2. That the updating report on the Borough Council's compliance with the General Data Protection Regulations 2016/679 and the Data Protection Act 2018 be noted.</p>	Sammy Wintle

19	<p>Policy and Resources Committee – 23 July 2019</p> <p>BEACH HUT CHARGE FOR 2019/20</p> <p>RESOLVED :</p> <p>1) That the rate for rental of a Beach Hut be as follows :</p> <ul style="list-style-type: none"> • Weekly rental of £100 plus VAT • Monthly rental of £300 inclusive of VAT • Annual - 8 month rental of £1200 inclusive of VAT <p>2) That a budget of £500 for the provision of tables and chairs for hired facilities be approved.</p>	Jane Beck
20	<p>Housing and Neighbourhoods Committee – 25 July 2019</p> <p>GYN ANNUAL BUSINESS PLAN 2019-20 AND ANNUAL REPORT 2018-19</p> <p>RESOLVED :</p> <p>That the Housing and Neighbourhoods Committee note the report</p>	Jane Beck
21	<p>Housing and Neighbourhoods Committee – 25 July 2019</p> <p>REVISED PRIVATE SECTOR HOUSING ADAPTATION AND IMPROVEMENT POLICY19</p> <p>RESOLVED :</p> <p>That the Housing & Neighbourhoods Committee:-</p> <p>1) Approve the Private Sector Housing Adaptation and Improvement.</p> <p>3) Approve the use of the £400,000 budget for Healthy Homes (sitting in earmarked reserves) to create a £250,000 budget to fund discretionary disabled facilities (DFG) grants top up grants and provide a £150,000 budget to fund discretionary DFG top up loans to support the loan offer to residents as outlined in Appendices 2 and 4 of the Policy.</p>	Jane Beck

22	<p>Housing and Neighbourhoods Committee – 25 July 2019</p> <p>GYBC RIGHT TO BUY POLICY</p> <p>RESOLVED :</p> <p>That the Housing & Neighbourhoods Committee approve the Right to Buy Policy and delegates authority to the Housing Director and HRA Income Service Manager for discretionary matters.</p>	Nicola Turner
23	<p>Housing and Neighbourhoods Committee – 25 July 2019</p> <p>GREAT YARMOUTH BOROUGH COUNCIL HOUSING ACTION PLAN 2019</p> <p>RESOLVED :</p> <p>That Housing and Neighbourhoods Committee:</p> <p>1)Notes that the Council has not met the national Housing Delivery Test for the period 2015/16-2017/18 and so needs to prepare and publish a Housing Action Plan by 16th August 2019</p> <p>2)Notes that the Council will also not meet the next Housing Delivery Test (for the period 2016/17-2018/19) and so will need to monitor and update the Housing Action Plan in due course</p> <p>3)Notes and agrees that sections 2-4 of this report will form the basis of the contents of the Council's emerging Housing Action Plan</p> <p>(4)Notes that officers will complete the Housing Action Plan and will keep members updated on the progress of the measures.</p>	Nicola Turner
24	<p>Housing and Neighbourhoods Committee – 25 July 2019</p> <p>GREAT YARMOUTH BOROUGH COUNCIL TENANCY POLICY</p> <p>RESOLVED :</p> <p>That the Housing & Neighbourhoods Committee approve the Tenancy Policy and delegate authority to the Housing Director and Tenancy Services Manager for the discretionary matters set out in the policy.</p>	Nicola Turner

25	<p>Housing and Neighbourhoods Committee – 25 July 2019</p> <p>UPDATE ON EMPTY HOMES POLICY AND TEMPORARY ACCOMMODATION REQUIREMENT</p> <p>RESOLVED :</p> <p>That the Housing & Neighbourhoods Committee:</p> <ol style="list-style-type: none"> 1) Note the position on delivery of the Loan Scheme and Invest and Lease Scheme. 2) Request a further update on progress against the delivery of the Empty Homes Policy in 6 months. 3) Approve the virement of up to £172,900 from the Empty Homes budget to fund the provision of Temporary Accommodation as detailed in the report 	Nicola Turner
----	---	---------------