

## SCRUTINY COMMITTEE

### WORK PROGRAMME 2013/14

| SUBJECT                                                                               | ISSUES TO BE ADDRESSED                                                                                                                                                                                  | DATE OF SCRUTINY COMMITTEE                                                        | RESPONSIBLE OFFICERS/MEMBERS                                                                                                           |
|---------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Management Structure                                                                  | To review the Management re-structure including all levels of management to examine the structure's resilience and if it is fit for purpose.                                                            | July 2013                                                                         | Chief Executive Officer<br>Leader                                                                                                      |
| Efficiency Support Grant (ESG)                                                        | To review how the ESG will be spent on discretionary services or otherwise and what are the plans when ESG has ended.                                                                                   | September 2013                                                                    | Director of Resources, Governance and Growth<br>Deputy Leader                                                                          |
| Senior Management Performance                                                         | To review the processes in place for reviewing Senior Management performance.                                                                                                                           | August 2013                                                                       | Chief Executive Officer<br>Leader                                                                                                      |
| Tourism Review –<br>Great Yarmouth Market Gates<br>Travel Information<br>Improvements | <ul style="list-style-type: none"> <li>Entrances to Great Yarmouth</li> <li>Lack of toilets at the bus station</li> <li>Signposting</li> <li>Cleaning of pavements</li> <li>Pigeon droppings</li> </ul> | Sub-Committee set up to report direct to Scrutiny Committee<br><br>June/July 2013 | Director of Customer Services<br>J Wiggins (Norfolk County Council)<br><br>Owners of Market Gates<br><br>Network Rail<br><br>First Bus |

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|                                                              | <ul style="list-style-type: none"> <li>• Shop doorways</li> <li>• Adshel Shelter</li> </ul>                                                                                                                                                                                                   |                            | Town Centre Partnership                                |
| Review of Golden Mile Activities Including the Marina Centre | Review of area of Golden Mile including the Marina Centre.                                                                                                                                                                                                                                    | TBA                        | Group Manager – Property<br>Cabinet Member (Resources) |
| Budget Monitoring                                            | Review and maintaining of Council's budget book.                                                                                                                                                                                                                                              | Quarterly                  | Head of Resources, Governance and Growth               |
| Review of Key Performance Indicators                         | To review and scrutinise existing services or functions of the Council.                                                                                                                                                                                                                       | Quarterly                  | Chief Executive Officer<br>Leader                      |
| Town Centre Partnership Accounts & Report                    | To review the activities of the Town Centre Partnership.                                                                                                                                                                                                                                      | Annual                     | Town Centre Manager                                    |
| St George's Chapel and Pavilion                              | Structural faults found in Pavilion Café Building, and Consulting Engineers are investigating in consultation with the builders own engineers. Awaiting outcome of this investigation. Works to Chapel are almost complete. Review of overall situation, including original contract details. | August 2013                | Conservation Officer<br>Leader<br>Peter Hardy          |

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|                                                                                   |                                                                                                     |                                                                      |                                                                                                                  |
| North Beach Area –<br>Britannia Pier to<br>Salisbury Road<br>(Incl The Waterways) | Review of future use of this area.                                                                  | TBA<br><br>(NB: Yarmouth Area<br>Committee to look at this<br>first) | Group Manager (Property)                                                                                         |
| Land Holdings                                                                     | Review of ground rent and leases for<br>land holdings owned by the Council<br>(except South Denes). | October/November 2013                                                | Group Manager (Property)                                                                                         |
| Role of Ward Councillors                                                          | Review of Role and Activity of Ward<br>Councillors.                                                 | July 2013                                                            | Cabinet Secretary<br><br>Group Manager (Governance)<br><br>Group Manager (Neighbourhoods)                        |
| Vauxhall Bridge                                                                   | Review of programme of works to<br>refurbish the Vauxhall Bridge.                                   | August 2013                                                          | Conservation Officer<br><br>Director of Resources, Governance<br>and Growth<br>Chairman of GY Preservation Trust |
| Boarded Up Derelict Houses                                                        | To review the reasons for the number of<br>Boarded Up Houses in the Borough and                     | September/October 2013                                               | Director of Housing and Neighbourhoods                                                                           |

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|                            | possible future courses of action to bring them back into use.              |                            | Group Manager (Housing Services)                         |
| Public Information Pillars | Review of operation of the PIPs.<br>(As agreed by Council on 23 July 2013.) | TBA                        | Group Manager (Tourism)<br>Director of Customer Services |

Ref: REGH/JB

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