



GREAT YARMOUTH
BOROUGH COUNCIL

Great Yarmouth Minster Preservation Trust

Date: Thursday, 11 September 2014
Time: 09:45
Venue: GY Minster
Address: [Venue Address]

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence along with receiving an update on Trustee's details.

2 TREASURER'S UPDATE (MIKE MUSKETT)

£30 Talk by Paul Davies to Oil Well Wives
£50 Gift Aided Mr Bassham
£500 Mike and June Fuller

Dixiemix jazz tickets £10 Expenses: Printing £10, Band £600: Ticket Sales £1,530 :
Raffle £205 : Bar takings £320 = **£1445** : Attendance 160. "Hello Paul, Thoroughly
enjoyed the concert and lovely to see a good audience that help raise you
money. We would be delighted to play for you again next year on 11th July."

Gorleston Community Choir tickets £5 Expenses: Printing £13 : tea for choir £20 :
Ticket Sales £525 : Bar takings £125 = **£650** Attendance 105

Afternoon Tea Rachel King tickets £10 Expenses: Printing £9 Railings Board £15 :
Food £80 : King £50 - for St Mary's RC (sponsored by Colin Smith) : = **£540** :
Attendance 60

Tunes and Music from WW1 free admission : Expenses : Printing £3 : Board £20 : 2 bottles of wine £10: Donations £190 : Commission on Colin Tooke's new book £100 = **£257** : Attendance 100.

3 MINUTES

5 - 7

To confirm the minutes of the meeting held on 10 July 2014.

4 MATTERS ARISING

To consider any matters arising from the above minutes which were not covered elsewhere on the agenda.

5 OTHER MATTERS ARISING

To consider any other matters arising.

6 NEWS

To consider any news.

7 RE-ORDERING UPDATE (CHRIS TERRY/MICHAEL BOON)

8 PUBLICITY OFFICER'S REPORT

9 PLAN FOR 2014

- a) Quiz/Treasure Hunt - Oct/Nov (David McDermott)
- b) An Evening with Keith Skues at the Masonic Rooms (Ian Miler) : Tickets : price POSTPONED to Autumn 2014
- c) WW1 Centenary 2014 Expenses:Exhibition of GY and WW1 with GY Arch Society August and September daily 10am to 1pm : Expenses Printing £5 : Fixings £56 : Printing £98 : Board £70 = £229. Covered by donations by 22nd August.
- d) Wedding Fair Sat 18 October and renewal of marriage vows (Colin Smith/Sandra McCullagh) Expenses: Invites £9 : Printing £5 Marriage registers to view - Minster table - Bells - Mayor requested.
- e) Update on the friends
- f) Vintage Fair (Sandra McCullagh and DAvid McDermott)
- g) Cantus Orientissimus Concert 27 September 7.30pm CANCELLED
- h) Blessing of Nets and herring supper Sunday 5th October 6.30pm Price:£7.50 Arthur Hollis cooking. Lesson Jim c and Lydia Eva - Mayor requested.
- i) Christmas Tree Festival - Friday 12th December to Sunday 21 December - Civic Carol Service 15th December - Town Christmas Fair Friday 21 - Sunday 23 November 2014.

j) Ipswich and Norwich Co-Op Brass Band Concert (Sandra McCullagh) 11th October 7.30pm Tickets £7 : 50/50 with takings (they want minimum of £400 - they will keep raffle money and we will take the bar takings - we will print publicity - they will supply the programme) Expenses:Printing £15

k)

Thursday 11th Sept	Friday 12th Sept	Saturday 13th Sept	Sunday 14th Sept
1pm – 4pm	1pm – 4pm	1pm – 4pm	1pm – 4pm
Pam Carlyon	Hugh S	Sandra Mac	Yvonne Ryder
Bob Carlyon		Kenny Mac	

Heritage Open Days 11th – 14th Sept – Stewards required for the afternoon slots.

10 PLAN FOR 2015

- a) May Day fete 2015 (Karen Childs) - possible treasure hunt (David McDermott).
- b) Messiah (pocket) Easter Sunday 2015 afternoon - Sponsorship required Matthew Quirke (leader) offers a tutorial on publicity.
- c) Dixiemix Jazz Band 11th July 2015 at 7.30pm Fee : £600 again.
- d) Rachel King and Friends (Andy Laine-Vocalist Hannah & Suzanne Long. There will be a couple of others) Friday 3rd July 2015 (FoC).
- e) Gorleston Community Choir Saturday 8th August 2015 (FoC)

11 OTHER FUNDRAISING IDEAS

12 ANY OTHER BUSINESS

To consider any other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration.

13 DATE AND TIME OF NEXT MEETING

To agree the date of the next meeting as Thursday 13th November 2014 at 0945 hours in the Minster Vestry along with the AGM.

Great Yarmouth Minster Preservation Trust

Minutes

Thursday, 10 July 2014 at 09:45

PRESENT:

Dr Paul Davies (Chair), Mr Hugh Sturzaker, Mrs Sandra McCullagh, Mr Tony King, Mr Michael Boon, Mr Colin Smith, Mr Mike Muskett, Mr Robert Price, Mr Nick Pownall, Mr Jim Carter, Mr James Steward, Mr Robin Hodds and Mrs Karline Smith.

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Ian Miller, Mike Taylor, Councillor Hacon, Henry Cator, Rev'd Chris Terry, David McDermott.

3 TREASURER'S UPDATE (Mike Muskett)

£70 Talk by Colin Smith
£30 Bob Price for use of NCFC ticket
£20 Hugh Sturzaker talk to Probus
£1,000 Maid's head Freemasons cheque
£190 Tony T Band
£450 income from Charities Trust

Since the last meeting a transfer of £10,000 was carried out. The bank balance is currently £6,793.92. The 10 day notice account stands at £134,496.46.

4 MINUTES

The minutes of the meeting held on 8 May 2014 were confirmed subject to the amendment that the Vintage and Collectables Fayre would be held in May 2015 and not May 2014.

5 MATTERS ARISING

There were no matters arising.

6 OTHER MATTERS ARISING

There were no other matters arising.

7 NEWS

It was reported that the Peregrine Falcon box had been installed, however, a camera had not.

8 RE-ORDERING UPDATE (Chris Terry/Michael Boon)

Michael Boon reported that a meeting had been held with the architect to talk about a whole heating scheme. Solar Panels and Ground source heating would be used. The project group would be meeting next week to discuss the use of the space in the nave as a business Case would need to be produce for this. It was planned that an archeological dig would take place around the outside of the church.

9 PUBLICITY OFFICER'S REPORT

The Chairman stated that he had placed an advert into the June/July 2014 issue of the NR30 guide and press cuttings from the Great Yarmouth Mercury were tabled.

10 PLAN FOR 2014/15

a) Quiz/treasure Hunt - Oct/Nov (David McDermott)

b) An evening with Keith Skues Masonic Rooms (Ian Miller) : Tickets : Price POSTPONED to Autumn 2014.

c) WW1 Centenary 2014

*Civic Service 3rd August 11am

*Poetry and Tunes from WW1 with John Farmer and Rev'd James Stewart, with cake and a cuppa - Admission would be free but donations would be welcome - Colin Tooke book launch 3rd August 3pm.

*Candlelight Vigil Monday 4 August 10.30pm, this will be a 30 minute service

*Exhibition of GY and WW1 with GY Arch Society August and September daily at 10.00am to 12.30pm.

d) Arts Festival June 2014 - report (Hugh Sturzaker)

Hugh stated that there had been a lack of sponsorship and poor attendance at some events. The shard would remain outside the church until the Blessing of the Nets and would then be used at the entrance to the Maritime Festival. A meeting would be held next week to decide if this event should go ahead again next year.

e) Wedding Fair Saturday 18 October and renewal of marriage vows (Colin Smith/Sandra McCullagh) Expenses:Invites: £9 : Marriage registers to view. Sandra appealed for information on any hire wedding cars that could be displayed. The Charity Big C would be bringing a selection of second hand wedding dresses. It was hoped to have the Cinderella horse carriage from the seafront on display and a member of the committee asked if the church bells could be rung.

f) Update on the Friends - Colin Smith appealed for people to join the friends. This will be further discussed at the next PCC.

g) Vintage Fair - Invites needed to be printed. Anthony Smith agreed to speak to Albert Jones to see if he had any vintage swings or roundabouts that could be used.

h) Dixiemixx jazz booked 12th July 2014 £10 Expenses:Printing £10, Band £600. Need door and raffle Volunteers. Mike and Brenda Taylor would be running the bar and Sandra agreed to do the raffle.

i) Cantus Orientissimus Concert 27 September 7.30pm Tickets £5

j) Gorleston Community Choir Sat 9th August 7.30pm tickets £5 Expenses: Printing £13

k) Afternoon Tea Sun 20th July 2.30pm Rachel King tickets £10 Expenses:Printing £9 Need Servers, washers up and door volunteers. Nick Pownall agreed to be on the door and Sandra and her husband agreed to do the washing up.

l) Blessing of Nets and Herring Supper Sun 5th October 6.30pm £6 Arthur Hollis cooking. The Lydia Eva would like to take the nets up this year. Jim Carter would do a reading and the Lydia Eva would do the other reading.

m) Christmas Tree Festival - Friday 12th December to Sunday 21st December - Civic Carol Service 15th December - Town Christmas Fair Friday 21 - Sun 23 November 2014.

n) Ipswich and Norwich Co-op Brass Band concert (Sandra McCullagh) 11th October 7.30pm Tickets £7 : 50/50 with takings (they want minimum £400 - they will keep the raffle money and we will keep the bar takings - we will print publicity - they will supply the programme) Expenses:Printing £15

o) May Day fete 2015 (Karen Childs) - possible treasure hunt (David McDermott)

p) Messiah (pocket) Easter Sunday 2015 afternoon. It was reported that the event would cost £2,600 if the tickets were sold at £10 each they would need to sell 220. A plea would be sent out for sponsorships of £500 towards the event.

11 OTHER FUNDRAISING IDEAS

It was suggested that an event of the History of the Church by Candlelight with actors. Michael Boon would look into this.

12 ANY OTHER BUSINESS

There was no other business.

13 DATE AND TIME OF NEXT MEETING

It was agreed that the next meeting would be held on Thursday 11 September 2014.

The meeting ended at: 11:15