

Subject Fees and Charges 2023/24

Report to ELT - 25 January 2023
Policy and Resources Committee – 7 February 2023

Report by: Finance Director



SUBJECT MATTER/RECOMMENDATIONS

This report recommends for approval the schedule of fees and charges for the 2023/24 financial year which have been set in line with the fees and charges policy 2020/21 to 2024/25.

It is recommended that Policy and Resources Committee:

- 1) Approve the schedule of fees and charges for 2023/24 as detailed in appendix A of the report as per the fees and charges policy.**

1. INTRODUCTION / BACKGROUND

- 1.1 The Council approved a fees and charges policy in December 2019 covering the period 2020/21 to 2024/25. This policy is part of the financial planning process within which the Council's fees and charges would be set annually. Income from fees and charges provides a key source of income to the Council for the provision of its services.
- 1.2 Operating within a fees and charges policy provides a clear framework for setting the annual fees and charges for services provided by the Borough Council. There will be occasions when decisions around the setting of fees and charges need to be made that are outside of the policy, for example in response to local factors which influence demand for a service. There needs to be clear reasons for making changes outside of the policy and these would need to consider the longer-term income generation opportunities and overall impact to the financial position of the authority.
- 1.3 The setting of the fees and charges annually provides a key element of the annual budget setting process to inform the service income budgets which also consider local demand and other local factors. In addition, future financial projections will reflect planned increases to fees and charges in line with the current policy to provide estimates on the level of future income.
- 1.4 The policy sets out some criteria and rationale for the annual changes to fees and charges which largely allow for annual increases based on cost recovery, RPI only or RPI plus up to 2%, for the period until 2024/25. There are exceptions to this including the following:
 - Where fees are statutory and are therefore outside the scope of control for the Council to set;
 - Where fees are set within national rules for cost recovery, for example land charges and building control.
- 1.5 Fees and charges set within the framework are reported to Policy and Resources for approval

as part of the annual budget setting process, those that are outside of the frame will form a recommendation to Council.

2. FEES AND CHARGES PROPOSALS FOR 2023/24

- 2.1 The proposed fees and charges for 2023/24 are detailed at Appendix A to the report. All fees and charges have been reviewed by services and options for increases considered ranging from no increase to maximum increases in line with the policy of RPI plus upto 2%, RPI in September 2022 was 12.6%. The policy also allows for the recovery of costs for a service and therefore this has been taken into account when setting the charges for the coming year, for example the increased inflationary costs that the council is facing in the provision of the services provided. For administration purposes, the proposals will have been rounded, as applicable, for example where charges are reliant upon change such as car parking charges. Furthermore when determining charges we have reviewed those that have not been amended in previous years and also taking into account what others Authorities and providers charge, ensuring fees and charges remain reasonable and appropriate.
- 2.2 For 2023/24 most fees and charges set are within the policy, there are however a proposal to introduce two new charges in relation to introducing charges for confirming compliance with S106 and planning conditions. These have been included in the schedule of fees and charges, but will be included as a recommendation within the 2023/24 budget report to Council for approval.
- 2.3 **Pay & Display Car Parks** – A change to the tariff structure for Town Centre Car Parks short stay and long stay has been introduced to incorporate a new 30-minute tariff for Market Place Car Park and Howard Street Car Park and a change to the removal of the first hour tariff on all Town Centre Car Parks (including Blackfriars Car Park) to a new 90 minute tariff with hourly/daily charges thereafter. The new tariff structure has been recommended to take account the Market Place development and to provide more options of dwell time for users of the car parks.
- 2.4 A new overnight tariff has been recommended for the Marina Leisure Centre Car Park to align with the Seafront Short Stay Car Parks. All other fees have either been frozen or incrementally increased in line with the Councils Fees and Charges Policy.
- 2.5 A new tariff for the Seafront Long Stay Car Parks has been recommended as a daily fee between November and February to give the flexibility of operating the Long Stay Car Parks through the winter period for specific events where appropriate. The Seafront Long Stay Car Parks have historically been in operation between the start of BST and the end of October. A further change recommended is to bring forward the operation of these car parks to the 1st March in each year.
- 2.6 Where applicable the new tariff structure and introduces to the new charges will be included as a recommendation within the budget report.
- 2.7 **Town Hall** – The room hires have been amended to show minimum charges i.e., prices from to allow flexibility in the charging regime for the hire of the rooms and facilities depending on the functions.
- 2.8 In relation the charges for the Crematorium, The crematorium fees and charges makes provision for commercial operators to engage with the Council in relation to specific rates based on Service Agreement with Commercial Operator or a scaled discounted rate for pre-determined service volumes being met.

3. FINANCIAL IMPLICATIONS

- 3.1 The financial implications from the proposed changes have been factored into the detailed service budgets for 2023/24 and used to inform the future financial projections.

4. RISK IMPLICATIONS

- 4.1 There is a risk of non-delivery of budgeted income from the fees and charges for example as a result of a reduction in demand for a service, an element of this risk is mitigated by the informed calculation of the income budgets taking into account known local and national factors and also current and past trends.
- 4.2 Where the level of income is related to service demand there are factors that are outside of the control of the Council, for example the impact that weather can have on the level of car parking income, or confidence in the economy on planning application income. A prudent approach is taken to the setting of these income budgets and the more significant demand income budgets, for example car parking fee income and planning income are closely monitored during the year.
- 4.3 The level of income from fees and charges is reviewed during the year in terms of delivery of income targets as part of the budget monitoring process and therefore future charges could be subject to change to mitigate any financial risks.
- 4.4 The general reserve includes an allowance for fluctuations in income from demand led services which can be used to mitigate significant impacts during the year of reductions in income, although this should not be a long-term source of mitigation.

5. CONCLUSIONS

- 5.1 The proposed fees and charges for 2023/24 have been calculated based on the current fees and charges policy and also reflecting increased cost and inflationary pressures on the Council. The additional income will deliver help to mitigate some of the increased costs faced in the 2023/24 financial year. The proposals have been factored into the detailed budget for 2023/24 which is included as a separate item on the agenda.

Area for consideration	Comment
Monitoring Officer Consultation	
Section 151 Officer Consultation	
Existing Council Policies See background papers	
Financial Implications Within existing budgets	
Legal Implications (including human rights)	
Risk Implications	
Equality Issues/EQIA assessment	
Details contained in strategy	
Crime & Disorder	
Every Child Matters	

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Cremation and Cemeteries					
Funeral Services					
Essential Rose package – Cremation only no service or attendance.	£1,295.00	£1,295.00	OS	£0.00	0.0%
Essential Plus Rose package – Cremation and 15- minute service in the chapel with attendance (includes music choices). Service times 08:15, 16:00, 16:30 (price excludes VAT)	£1,995.00	£1,995.00	P	£0.00	0.0%
Premium Rose package – Flexible cremation & 25- minute service in the chapel with attendance. Includes music choices. Service times: 09:15, 10:00, 11:30, 12:15, 13:00, 13:45, 14:30, 15:15. (price excludes VAT).	£2,495.00	£2,495.00	P	£0.00	0.0%
Cremation Charges					
<i>The Fee Includes an Environmental Charge of £65</i>					
Non-viable foetus or still born child	No Charge	No Charge			
The body of a child of fours years, but not exceeding twelve years at the time of death.	No Charge	No Charge			
For Service times: 08:15, 08:45, 16:00 and 16:30 (30 minutes)	£799.00	£899.00	S	£100.00	12.5%
For Service times 09:15, 10:00, 10:45, 11:30, 12:15, 13:00, 13:45, 14:30, 15:15 (45 minutes)	£895.00	£995.00	S	£100.00	11.2%
Funeral Director No Attendance (arrangements required, no service) - delivery by agreement. Commercial operator rates available, please contact Bereavement Services Manager.	£500.00	£525.00	OS	£25.00	5.0%
Commercial operators: please contact the Bereavement Services Manager for available rates					
<i>Saturday Services details on request</i>					
<i>50% cancellation fee will apply to cremations cancelled within 48hrs of the service</i>					
Additional Charges					
Scattering of cremated remains from this Crematorium in the lawn area, with relatives and an officer in attendance	£95.00	£100.00	OS	£5.00	5.3%
Scattering of cremated remains from this Crematorium in the lawn area, no attendance	£65.00	£70.00	OS	£5.00	7.7%
<u>Hire of Crematorium Chapel:</u>					
For Burial / Memorial Service	£190.00	£200.00	OS	£10.00	5.3%
Extension of half an hour for Cremation Service	£210.00	£225.00	OS	£15.00	7.1%
Hire of Crematorium Chapel only	£295.00	£310.00	OS	£15.00	5.1%
Temporary retention of ashes, after first four weeks, per month	£27.00	£30.00	OS	£3.00	11.1%
Bio-degradable box urn	No Charge	No Charge	OS		
Additional Certificate of Cremation	£26.00	£28.00	OS	£2.00	7.7%
Pall bearers (each)	£33.00	£35.00	OS	£2.00	6.1%
Visual tributes					
Webcast	£80.00	£85.00	S	£5.00	6.3%
Downloadable recording MP4 Video File	£30.00	£32.00	S	£2.00	6.7%
Downloadable recording MP4 Video File (Including video tribute)	£45.00	£48.00	S	£3.00	6.7%
Recording DVD/USB	£63.50	£67.00	S	£3.50	5.5%
Recording DVD/USB (including video tribute)	£68.50	£72.00	S	£3.50	5.1%
Visual Tribute Single Still Image	£15.00	£17.00	S	£2.00	13.3%
Visual Tribute slide show up to 25 images (no music)	£38.00	£40.00	S	£2.00	5.3%
Visual Tribute slide for every 25 additional images (no music)	£25.00	£28.00	S	£3.00	12.0%
Visual Tribute slide show up to 25 images (with music)	£80.00	£84.00	S	£4.00	5.0%
Visual Tribute slide for every 25 additional images (with music)	£25.00	£28.00	S	£3.00	12.0%
Visual Tribute Family Video File	£25.00	£28.00	S	£3.00	12.0%
Visual Tribute downloadable MP4 Video File	£20.00	£21.00	S	£1.00	5.0%
Visual Tribute DVD/USB	£30.00	£32.00	S	£2.00	6.7%
Urgent Service Request	£95.00	£100.00	S	£5.00	5.3%
Dedications					
Two-line entry	£91.00	£96.00	S	£5.00	5.5%
Five-line entry	£128.00	£135.00	S	£7.00	5.5%
Eight-line entry	£171.00	£180.00	S	£9.00	5.3%
Five-line entry with flower illustration or similar	£190.00	£200.00	S	£10.00	5.3%
Five-line entry with heraldic device	£206.00	£220.00	S	£14.00	6.8%
Eight-line entry with flower illustration or similar	£206.00	£220.00	S	£14.00	6.8%
Eight-line entry with full heraldic device or crest	£368.00	£390.00	S	£22.00	6.0%
Memorial Cards					
Two Line entry	£50.00	£53.00	S	£3.00	6.0%
Five-line entry	£60.00	£63.00	S	£3.00	5.0%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Cremation and Cemeteries					
Eight-line entry	£80.00	£84.00	S	£4.00	5.0%
Five-line entry with flower illustration or similar	£120.00	£130.00	S	£10.00	8.3%
Eight-line entry with flower illustration or similar	£150.00	£160.00	S	£10.00	6.7%
Five-line entry with heraldic device	£170.00	£180.00	S	£10.00	5.9%
Eight-line entry with full heraldic device or crest	£180.00	£190.00	S	£10.00	5.6%
Memory Books					
Two Line entry	£74.50	£79.00	S	£4.50	6.0%
Five-line entry	£82.00	£87.00	S	£5.00	6.1%
Eight-line entry	£92.50	£98.00	S	£5.50	5.9%
Five-line entry with flower illustration or similar	£145.00	£155.00	S	£10.00	6.9%
Eight-line entry with flower illustration or similar	£160.00	£170.00	S	£10.00	6.3%
Five-line entry with heraldic device	£150.00	£160.00	S	£10.00	6.7%
Eight-line entry with full heraldic device	£165.00	£175.00	S	£10.00	6.1%
<i>NB: For each additional entry in Velum book - as in Memorial Cards above inclusive of postage and packing</i>					
Memorial Garden (including provision of Bronze Plaque) Ten Year dedication period.					
Shrub	£292.00	£310.00	S	£18.00	6.2%
Standard Rose	£341.00	£360.00	S	£19.00	5.6%
Double Plaque (to replace single)	£75.00	£80.00	S	£5.00	6.7%
Embossed motif (from selection) on bronze plaque	£20.00	£21.00	S	£1.00	5.0%
Postage & packaging of expired memorial plaque	£9.50	£10.00	S	£0.50	5.3%
Memorial Garden (including provision of Bronze Plaque) Five Year dedication period.					
Shrub	£176.00	£185.00	S	£9.00	5.1%
Standard Rose	£200.50	£215.00	S	£14.50	7.2%
Double Plaque (to replace single)	£75.00	£80.00	S	£5.00	6.7%
Embossed motif (from selection) on bronze plaque	£20.00	£21.00	S	£1.00	5.0%
Postage & packaging of expired memorial plaque	£9.50	£10.00	S	£0.50	5.3%
Memorial Tree (including provision of Bronze Plaque) Ten Year dedication period.					
Ten-year dedication period	£477.50	£505.00	S	£27.50	5.8%
Renewal – Ten-year dedication period	£284.00	£300.00	S	£16.00	5.6%
Individual Memorial Seat (including provision of Bronze Plaque) Ten Year dedication period.					
Six-foot seat	£1,300.00	£1,370.00	S	£70.00	5.4%
Additional bronze plaque	£227.00	£240.00	S	£13.00	5.7%
Renewal for ten-year dedication period	£600.00	£630.00	S	£30.00	5.0%
Individual Wall Plaques. Ten Year dedication period.					
Bronze plaque - black with gold lettering	£181.00	£190.00	S	£9.00	5.0%
Renewal of existing plaque - ten-year dedication period	£121.50	£130.00	S	£8.50	7.0%
To add additional name or request new plaque to replace existing (new 4-line plaque)	£90.50	£95.00	S	£4.50	5.0%
Polished Sterling Grey Granite Memorial Vase Kerbs. Ten Year dedication period.					
Granite Memorial Vase Kerbs with 6-line inscription	£466.50	£490.00	S	£23.50	5.0%
To add additional name (new 6-line granite plate)	£142.00	£150.00	S	£8.00	5.6%
Renewal – ten-year dedication period	£357.50	£375.00	S	£17.50	4.9%
Hexagonal Sandstone Tower with Granite Plaque. Ten Year dedication period.					
Granite memorial plaque with 6-line inscription	£185.50	£195.00	S	£9.50	5.1%
New plaque for additional name to be added	£122.50	£130.00	S	£7.50	6.1%
Renewal of existing plaque for ten-year period	£125.50	£135.00	S	£9.50	7.6%
Sanctum 2000 above ground vaults.					
Twenty - year lease of granite vault and black granite plaque and lettering (up to 80 letters) first interment and first posy vase	£1,100.00	£1,240.00	S	£140.00	12.7%
<i>Decorative motifs/floral tribute on plaque (samples & price on request)</i>					
Cameo photograph arranged and fixed to plaque (4cm x 3cm)	£126.00	£140.00	S	£14.00	11.1%
Cameo photograph arranged and fixed to plaque (7cm x 5cm)	£151.50	£170.00	S	£18.50	12.2%
Heart shaped cameo photo, arranged and fixed to plaque	£201.50	£225.00	S	£23.50	11.7%
Replacement of black granite plaque (excluding photograph) up to 80 letters	£402.00	£450.00	S	£48.00	11.9%
Additional letters (per letter)	£4.50	£5.00	S	£0.50	11.1%
<i>Repainting of current plaque price on request (dependent on characters and motifs)</i>					
Sanctum Panorama above ground vaults.					
Twenty- year lease of granite vault and black granite plaque and lettering (up to 80 letters) first interment and first posy vase					
Top level	£999.00	£1,125.00	S	£126.00	12.6%
Mid level	£941.00	£1,060.00	S	£119.00	12.6%
Lower level	£882.50	£995.00	S	£112.50	12.7%
Cameo photograph arranged and fixed to plaque (4cm x 3cm)	£127.00	£140.00	S	£13.00	10.2%
Cameo photograph arranged and fixed to plaque (7cm x 5cm)	£151.50	£170.00	S	£18.50	12.2%
Heart shaped cameo photo, arranged and fixed to plaque	£201.50	£225.00	S	£23.50	11.7%
Replacement of black granite plaque (excluding photograph) up to 80 letters	£402.00	£450.00	S	£48.00	11.9%
Additional letters (per letter)	£4.50	£5.00	S	£0.50	11.1%
<i>Repainting of current plaque price on request (dependent on characters and motifs)</i>					

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Cremation and Cemeteries					
Buxton Bench. Twenty-year lease period					
Twenty- year lease Granite bench with two recesses for plaque, including one 7' x 5' engraved memorial plaque	£892.00	£1,000.00	S	£108.00	12.1%
Second plaque	£123.00	£140.00	S	£17.00	13.8%
Renewal of ten- year lease	£514.50	£580.00	S	£65.50	12.7%
Ornamental Memorial Tree in Garden of Remembrance					
Ornamental tree with plaque including inscription and motif, on a twenty- year lease	£704.00	£740.00	S	£36.00	5.1%
Cemetery Charges					
Interment Charges					
The following charges relate to burial of persons resident within the Borough area at the time of death:					
The body of a child whose age at the time of death did not exceed twelve years	No Charge	No Charge			
The body of a person whose age at the time of death exceeded twelve years	£919.50	£965.00	OS	£45.50	4.9%
The following charges relate to the burial of persons who are not resident within the Borough are:					
The body of a stillborn child or child whose age at the time of death did not exceed one month	£144.50	£150.00	OS	£5.50	3.8%
The body of a child whose age at the time of death exceeded one month, but did not exceed twelve years	£183.00	£195.00	OS	£12.00	6.6%
The body of a person whose age at the time of death exceeded twelve years	£1,300.00	£1,365.00	OS	£65.00	5.0%
Additional Charges					
Burial at 9' depth	£150.00	£160.00	OS	£10.00	6.7%
Excavation for 9' x 4' walled graves (not including construction of walls)	£231.00	£245.00	OS	£14.00	6.1%
Larger excavations - prices upon request					
For burial at 3pm or after	£75.00	£80.00	OS	£5.00	6.7%
Interment of cremated remains					
In a grave for which Exclusive Right of Burial has been granted					
The body of a child not exceeding four years of age at the time of death	£58.50	£62.00	OS	£3.50	6.0%
The body of a child of four years but not exceeding twelve years at the time of death	£69.50	£73.00	OS	£3.50	5.0%
The body of a person whose age at the time of death exceeded twelve years (resident)	£273.00	£290.00	OS	£17.00	6.2%
The body of a person whose age at the time of death exceeded twelve years (non-resident interred into new grave)	£461.00	£485.00	OS	£24.00	5.2%
The body of a person whose age at the time of death exceeded twelve years (non-resident interred into occupied grave)	£273.00	£290.00	OS	£17.00	6.2%
Double interment of cremated remains (resident)	£294.00	£310.00	OS	£16.00	5.4%
Double interment of cremated remains (non- resident interred into occupied grave)	£294.00	£310.00	OS	£16.00	5.4%
Purchase & Interment of cremated remains -Woodland area					
In a grave for which Exclusive Right of Burial has been granted					
Interment of single set of cremated remains (including plaque)	£300.00	£315.00	OS	£15.00	5.0%
Interment of double set of cremated remains (additional £75 for addition/change plaque)	£500.00	£525.00	OS	£25.00	5.0%
Exhumation Charges					
Exhumation of body of any age	£2,228.50	£2,340.00	EX/S	£111.50	5.0%
Exhumation of cremated remains	£308.50	£325.00	EX/S	£16.50	5.3%
Reinternment Charges					
Charges for each reinternment in accordance with normal fees					
Purchase of Exclusive Right of Burial - 50 years					
Purchase by resident of the Borough:					
<i>(Temporary memorial free upon request for the first interment)</i>					
Earthen grave 9'x4'	£845.50	£890.00	EX	£44.50	5.3%
Earthen grave 2'x2' (ashes)	£572.00	£600.00	EX	£28.00	4.9%
Earthen grave 4'x2' (Child up to age of four)	£173.50	£185.00	EX	£11.50	6.6%
Purchase by non-resident of the Borough:					
<i>(Temporary memorial free upon request for the first interment)</i>					
Earthen grave 9'x4'	£1,423.50	£1,495.00	EX	£71.50	5.0%
Earthen grave 2'x2' (ashes)	£949.50	£1,000.00	EX	£50.50	5.3%
Earthen grave 4'x2' (Child up to age of four)	£180.50	£190.00	EX	£9.50	5.3%
Temporary memorial (including carriage)	£74.50	£80.00	S	£5.50	7.4%
Monuments and Gravestones					
From 1st April 2020 there will be an administration charge for the permission to erect a memorial on all plots in all cemeteries.					
	£100.00	£105.00	S	£5.00	5.0%
<i>Where the Exclusive Right of Burial was purchased before 1st April 1989, a monument fee of £90.00 shall be paid.</i>					
<i>On safety grounds, no memorial constructed of wood, glass, china or plastic material, except for the approved design for temporary memorials issued by the Council, shall be placed on any grave and all</i>					
Supplementary charges					
Search Fee for Burial Registers (excluding genealogy enquiries) (per entry)	£46.50	£49.00	OS	£2.50	5.4%
Indemnity Form (where owner is unable to produce original purchase Deed)	£26.00	£28.00	OS	£2.00	7.7%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Cremation and Cemeteries					
Fee for transfer of Deed of Exclusive Right	£47.50	£50.00	OS	£2.50	5.3%
Fee for transfer of Deed of Exclusive Right (Deed not available)	£76.00	£80.00	OS	£4.00	5.3%
Genealogy enquires per hour or part thereof	£49.00	£52.00	S	£3.00	6.1%
Administrative Fee (for preparation/production/amended/duplication of paperwork)	£26.00	£28.00	S	£2.00	7.7%
<i>(NB - fee non-refundable, if after search grave is not located)</i>					
Dedications					
Memorial Benches (including provision of plaque)					
Ten Year dedication period	£1,300.00	£1,365.00	S	£65.00	5.0%
Additional Plaque	£227.00	£240.00	S	£13.00	5.7%
Dedication Posy Vase	£70.00	£75.00	S	£5.00	7.1%
Return of memorial Plaque	£9.00	£10.00	S	£1.00	11.1%
Garden Memorials (including provision of plaque)					
Memorial Rose with ten-year dedication period	£365.00	£385.00	S	£20.00	5.5%
Memorial shrub with ten-year dedication period	£312.50	£330.00	S	£17.50	5.6%
Memorial tree with ten-year dedication period	£486.50	£510.00	S	£23.50	4.8%
Return of memorial plaque	£9.50	£10.00	S	£0.50	5.3%
Open Space Dedications					
Ten Year Dedication Plaque (no bench)	£231.00	£245.00	S	£14.00	6.1%
Dedication Posy Vase	£70.00	£75.00	S	£5.00	7.1%
Return of Dedication Plaque	£9.50	£10.00	S	£0.50	5.3%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
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Pay & Display Car Parks

Town Centre Car Parks

Market Place & Howard Street Car Park

Monday to Saturday					
Up to 30 mins		£0.80	S	NEW	NEW
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Over 4 hrs		£8.00	S	NEW	NEW
Free after 4pm					
Sunday					
Up to 30 mins		£0.80	S	NEW	NEW
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs & over		£4.20	S	NEW	NEW

King Street, Stonecutters, George Street, Brewery Plain, Greyfriars

Monday to Saturday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Over 4 hrs		£8.00	S	NEW	NEW
Free after 4pm					
Wednesday 12pm to 8am (King Street, George Street & Brewery Plain.		Free			
Sunday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs & over		£4.20	S	NEW	NEW

Fullers Hill Car Park

Monday to Saturday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Over 4 hrs		£6.00	S	NEW	NEW
Free after 4pm					
Sunday					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs & over		£4.20	S	NEW	NEW

Blackfriars Car Park

Monday to Sunday (8am to 9pm)					
Up to 90 mins		£1.50	S	NEW	NEW
Up to 2 hrs		£2.20	S	NEW	NEW
Up to 3 hrs		£3.20	S	NEW	NEW
Up to 4 hrs		£4.20	S	NEW	NEW
Cost per hr thereafter		£1.00	S	NEW	NEW
Overnight (9pm to 8am)	Free	Free	S		

Middlegate Car Park

Monday to Sunday (8am to 9pm)	£1.20	£1.20	S	£0.00	0.0%
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Seafront Car Parks - Long Stay

St Nicholas & North Drive.

Closed in Winter (Apart form special events)					
Up to 4 hours (1 March to 31 October inclusive)	£6.00	£6.80	S	£0.80	13.3%
Over 4 hours (1 March to 31 October inclusive)	£9.30	£10.50	S	£1.20	12.9%
Daily Rate 1st November to end of February (Special events)	n/a	£5.00	S	NEW	NEW

Seafront Car Parks - Short Stay

Euston Road, Anchor Gardens, Jetty North, Jetty South.

Summer - Cost per hour, first 2 hours	£2.60	£2.80	S	£0.20	7.7%
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Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Pay & Display Car Parks					
Summer - Cost per hour, after 2 hours	£3.50	£3.80	S	£0.30	8.6%
Winter - Cost per hour	£1.50	£1.50	S	£0.00	0.0%
Overnight (9pm to 8am) Free when EV charge point in use.	£1.50	£1.50	S	£0.00	0.0%
Leisure Centre					
6am to 10pm 7 days per week all year					
<i>Leisure centre members free to park max stay 3 hours</i>					
<i>Leisure centre casual users free to park max stay 3 hrs (certain conditions apply requiring minimum spend for facilities)</i>					
Up to 3 hours	£10.00	£11.40	S	£1.40	14.0%
Cost per hour over 3 hrs	£3.50	£3.50	S	£0.00	0.0%
Overnight (10pm to 6am) Free from 9pm to 6am when EV charge point in use.	£0.00	£1.50	S	NEW	NEW
Other Car Parks					
Gorleston High Street					
Hourly rate (8am - 4pm)	£1.20	£1.20	S	£0.00	0.0%
Sunday's hourly rate £1.20. (Maximum £4.20 per day)	£1.20	£1.20	S	£0.00	0.0%
Resident passes per quarter	£22.00	£23.50	S	£1.50	6.8%
Caister					
Summer - cost per hour or part thereof	£1.20	£1.20	S	£0.00	0.0%
Winter - cost per hour or part thereof	Free	Free	S		
Resident passes per quarter	£22.00	£23.50	S	£1.50	6.8%
Beach Coach Station					
Cars					
Summer - peak tariff up to 4 hours (1 April to 31 October)	£6.00	£6.20	S	£0.20	3.3%
Summer - peak tariff over 4 hours (1 April to 31 October)	£9.30	£9.50	S	£0.20	2.2%
Winter - per day	£2.50	£2.80	S	£0.30	12.0%
Overnight (9pm to 8am) (Free when EV charge point in use).	£1.50	£1.50	S	£0.00	0.0%
Coaches					
All year - bay fee up to 3 hours	£6.50	£6.80	S	£0.30	4.6%
All year - daily ticket	£11.50	£12.00	S	£0.50	4.3%
All year - weekly ticket	£61.50	£62.00	S	£0.50	0.8%
Lorry's					
All year - per twelve-hour period	£17.00	£18.00	S	£1.00	5.9%
Solo Motorcycles and Scooter					
In designated area only	No Charge	No Charge			
Other Charges:					
Season Tickets					
Season Ticket Fullers Hill (Monday to Friday only) and Beach Coach Station per month	£38.50	£41.00	S	£2.50	6.5%
Season Ticket (excluding Palmers) Town Centre short stay and Gorleston High Street CP, Beach Road CP Caister (St Nicholas & North Drive Long Stay Summer only)	£65.00	£69.00	S	£4.00	6.2%
Reserved bays (Seafront) per Annum	£625.00	£650.00	S	£25.00	4.0%
Reserved Bays (Seafront) Summer only (1st April to 31st Oct)	£375.00	£400.00	S	£25.00	6.7%
Rover Tickets					
Weekly	£35.00	£37.00	S	£2.00	5.7%
Three day (72 hours) (Any three days)	£15.00	£16.00	S	£1.00	6.7%
Market Traders					
Fullers Hill Car Park (per annum)	£60.00	£65.00	S	£5.00	8.3%
Private Car Park Bays GYBC Land					
High Mill Road (per annum)	£95.00	£100.00	S	£5.00	5.3%
All others (per annum)	£180.00	£189.00	S	£9.00	5.0%
Penalty Charge Notices (1)					
Payment received within 14 days	£35.00	£35.00	S	£0.00	0.0%
Payment received after 14 days	£70.00	£70.00	S	£0.00	0.0%
Penalty Charge Notices (2)					
Payment received within 14 days	£25.00	£25.00	S	£0.00	0.0%
Payment received after 14 days	£50.00	£50.00	S	£0.00	0.0%
Resident Advantage Card					
Advantage Card available to residents only	£3.50	£4.00	S	£0.50	14.3%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year
Local Authority Permits for Part B installations				
PLEASE NOTE: The following fees have been prescribed by the Government.				
At the time of publishing these Fees and Charges 2023/24 have not been published and are stated at the 2022/23 charge.				
Mobile plant and Solvent Emission Activities				
Application fees				
Standard Process	£1,650.00	£1,650.00	OS	£0.00
Additional fee for operating without a permit	£1,188.00	£1,188.00	OS	£0.00
Reduced fee activities (except VRs)	£155.00	£155.00	OS	£0.00
PVR I & II combined	£257.00	£257.00	OS	£0.00
Vehicle refinishers (VRs)	£362.00	£362.00	OS	£0.00
Reduced fee activities: Additional fee for operating without a permit	£71.00	£71.00	OS	£0.00
Mobile screening and crushing plant	£1,650.00	£1,650.00	OS	£0.00
for the third to seventh application	£985.00	£985.00	OS	£0.00
for the eighth and subsequent applications	£498.00	£498.00	OS	£0.00
Where an application for any of the above is for a combined Part B and waste application, add an extra £279 to the above amounts	£279.00	£279.00	OS	£0.00
Annual Subsistence Charge				
<u>Standard Process</u>				
Low	£772 (+£104)*	£772 (+£104)*	OS	£0.00
Medium	£1,161(+£156)*	£1,161(+£156)*	OS	£0.00
High	£1,747(+£207)*	£1,747(+£207)*	OS	£0.00
<u>Reduced fee activities:</u>				
Low	£79.00	£79.00	OS	£0.00
Medium	£158.00	£158.00	OS	£0.00
High	£237.00	£237.00	OS	£0.00
<u>PVR I & II combined:</u>				
Low	£113.00	£113.00	OS	£0.00
Medium	£226.00	£226.00	OS	£0.00
High	£341.00	£341.00	OS	£0.00
<u>Vehicle refinishers</u>				
Low	£228.00	£228.00	OS	£0.00
Medium	£365.00	£365.00	OS	£0.00
High	£548.00	£548.00	OS	£0.00
<u>Mobile screening and crushing plant:</u>				
<u>for first and second permits</u>				
Low	£626.00	£626.00	OS	£0.00
Medium	£1,034.00	£1,034.00	OS	£0.00
High	£1,551.00	£1,551.00	OS	£0.00
<u>for the third to seventh permits</u>				
Low	£385.00	£385.00	OS	£0.00
Medium	£617.00	£617.00	OS	£0.00
High	£924.00	£924.00	OS	£0.00
<u>eighth and subsequent permits</u>				
Low	£198.00	£198.00	OS	£0.00
Medium	£314.00	£314.00	OS	£0.00
High	£473.00	£473.00	OS	£0.00
Late payment Fee	£52.00	£52.00	OS	£0.00
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation. Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £104 to the above amounts				
Transfer and Surrender				
Standard process transfer	£169.00	£169.00	OS	£0.00
Standard process partial transfer	£497.00	£497.00	OS	£0.00
New operator at low risk reduced fee activity	£53.00	£53.00	OS	£0.00
Surrender: all Part B activities	£0.00	£0.00	OS	£0.00
Reduced fee activities: transfer	£0.00	£0.00	OS	£0.00
Reduced fee activities: partial transfer	£47.00	£47.00	OS	£0.00
Temporary transfer for mobiles				
First transfer	£51.00	£51.00	OS	£0.00
Repeat following enforcement or warning	£51.00	£51.00	OS	£0.00

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year
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Local Authority Permits for Part B installations

Substantial change				
Standard process	£1,050.00	£1,050.00	OS	£0.00
Standard process where the substantial change results in a new PPC activity	£1,650.00	£1,650.00	OS	£0.00
Reduced fee activities	£102.00	£102.00	OS	£0.00

LAPPC mobile plant charges

Number of Permits	Low Subsistence /Medium Susbsistence	Low Subsistence /Medium Susbsistence		
1	£1034.00/ £1551.00	£1034.00/ £1551.00	OS	£0.00
2	£1034.00/ £1551.00	£1034.00/ £1551.00	OS	£0.00
3	£617.00/ £924.00	£617.00/ £924.00	OS	£0.00
4	£617.00/ £924.00	£617.00/ £924.00	OS	£0.00
5	£617.00/ £924.00	£617.00/ £924.00	OS	£0.00
6	£617.00/ £924.00	£617.00/ £924.00	OS	£0.00
7	£617.00/ £924.00	£617.00/ £924.00	OS	£0.00
8 and over	£314.00/ £473.00	£314.00/ £473.00	OS	£0.00

LA-IPPC charges

NB - every subsistence charge in the table below includes the additional £104 charge to cover

Type of Charge	Local Authority element	Local Authority element		
Application	£3,363.00	£3,363.00	OS	£0.00
Additional fee for operating without a permit	£1,188.00	£1,188.00	OS	£0.00
Annual Subsistence Low	£1,446.00	£1,446.00	OS	£0.00
Annual Subsistence Medium	£1,610.00	£1,610.00	OS	£0.00
Annual Subsistence High	£2,333.00	£2,333.00	OS	£0.00
Subsistence Variation	£1,368.00	£1,368.00	OS	£0.00
Transfer	£235.00	£235.00	OS	£0.00
Partial Transfer	£698.00	£698.00	OS	£0.00
Surrender	£698.00	£698.00	OS	£0.00

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.

Reduced fee activities are; Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil Burners under 0.4MW.

Newspaper advertisements

Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% change
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Selective Licensing

All fees are Statutory fees & set for 5 years

Single Occupancy Household

For each dwelling which is occupied by a single household (e.g., house, self-contained flat or no self-contained flat.

£515.00 £515.00 OS £0.00 0%

Buildings contained flats where the landlord owns the freehold.

A single Licence will be issued covering all the flats within the control of the landlord. £515 and then £505 for each additional flat within the same building.

£515.00 £515.00 OS £0.00 0%

Buildings containing flats where the landlord owns more than one flat in a building without owning the freehold

As the landlord does not own the freehold, then each flat will require an individual license. £515 for the first flat and then £505 for each additional Flat in the same building.

£515.00 £515.00 OS £0.00 0%

Late application fee

£1,000.00 £1,000.00 OS £0.00 0%

There is no option to pay monthly for license's directly with the Council.

Reduced rates

Accredited membership of selected organisation

Five Year Licence fee

Reduced fees will apply to accredited members of one of the following organisation:

National Landlord Association

£495.00 £495.00 OS £0.00 0%

Residential Landlords Association

£495.00 £495.00 OS £0.00 0%

National Approved Lettings Scheme

£495.00 £495.00 OS £0.00 0%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% change
Local Licenses					
Skin Piercing and Tattooists (business registration)	£260.00	£275.00	OS	£15.00	5.8%
Skin Piercing (registration personal licence)	£73.00	£80.00	OS	£7.00	9.6%
Variation to Personal Licence	£37.00	£40.00	OS	£3.00	8.1%
Amendment to premises schedule	£37.00	£40.00	OS	£3.00	8.1%
Animals					
(Vet charges are recoverable)					
<u>Pet Shop/Sale of pets</u>					
Application Fee	£180.00	£190.00	OS	£10.00	5.6%
One year licence	£110.00	£120.00	OS	£10.00	9.1%
Two year licence	£170.00	£180.00	OS	£10.00	5.9%
Three year licence	£230.00	£245.00	OS	£15.00	6.5%
<u>Riding Establishment</u>					
	n/a	n/a	OS		
Application Fee	£240.00	£255.00	OS	£15.00	6.3%
One year licence	£110.00	£120.00	OS	£10.00	9.1%
Two year licence	£170.00	£180.00	OS	£10.00	5.9%
Three year licence	£230.00	£245.00	OS	£15.00	6.5%
<u>Dog Breeding</u>					
	n/a	n/a	OS		
Application Fee	£240.00	£255.00	OS	£15.00	6.3%
One year licence	£110.00	£120.00	OS	£10.00	9.1%
Two year licence	£170.00	£180.00	OS	£10.00	5.9%
Three year licence	£230.00	£245.00	OS	£15.00	6.5%
<u>Animal boarding Including, dogs, cats, home boarding and doggy day care</u>					
	n/a	n/a	OS		
Application Fee	£180.00	£190.00	OS	£10.00	5.6%
One year licence	£110.00	£120.00	OS	£10.00	9.1%
Two year licence	£170.00	£180.00	OS	£10.00	5.9%
Three year licence	£230.00	£245.00	OS	£15.00	6.5%
Dangerous Wild Animals (Biennial)	£234.00	£269.00	OS	£35.00	15.0%
<u>Keeping animals for exhibition</u>					
	n/a	n/a	OS		
Application Fee	£150.00	£160.00	OS	£10.00	6.7%
3 year licence	£150.00	£160.00	OS	£10.00	6.7%
Combination of activities - in addition to highest activity fee (vets fees where required)	£49.00	£52.00	OS	£3.00	6.1%
Variation to Licence/re-evaluation of rating for animal boarding, pet shops and keeping animals for exhibition	£96.00	£100.00	OS	£4.00	4.2%
Variation to Licence/re-evaluation of rating including breeding and riding activities (plus vet fees)	£96.00	£100.00	OS	£4.00	4.2%
Variations to reduce the licensable activities or numbers of animals	£52.00	£55.00	OS	£3.00	5.8%
Transfer of Licence (on death of Licence holder)	£52.00	£55.00	OS	£3.00	5.8%
Change of name or business name (not transfer)	£30.00	£32.00	OS	£2.00	6.7%
Copy of Licence	£12.00	£14.00	OS	£2.00	16.7%
Zoo					
(Vet charges are recoverable in addition to these fees)					
Notice of intention to apply for a Zoo Licence	£118.00	£135.00	OS	£17.00	14.4%
Application	£265.00	£300.00	OS	£35.00	13.2%
Grant	£118.00	£135.00	OS	£17.00	14.4%
Renewal	£379.00	£430.00	OS	£51.00	13.5%
Special Inspection	£118.00	£135.00	OS	£17.00	14.4%
Periodic inspections (3 yr. and renewal)	£205.00	£230.00	OS	£25.00	12.2%
Informal Inspections (annual)	£176.00	£200.00	OS	£24.00	13.6%
Advice (hourly rate)	£60.00	£65.00	OS	£5.00	8.3%
Food/Water Samples					
PWS risk assessment (large/commercial supply)	£217.00	£235.00	OS	£18.00	8.3%
PWS risk assessment (small supply)	£109.00	£120.00	OS	£11.00	10.1%
PWS risk assessment (single domestic dwelling)	£55.00	£60.00	OS	£5.00	9.1%
PWS sampling (plus analysis costs)	£55.00	£60.00	OS	£5.00	9.1%
PWS investigation (plus analysis costs)	£55.00	£60.00	OS	£5.00	9.1%
Commercial Health Certificates					
Authorisation	£17.00	£19.00	OS	£2.00	11.8%
Preparation and authentication	£30.00	£33.00	OS	£3.00	10.0%
Port Health	£30.00	£33.00	OS	£3.00	10.0%
Food Premises Register					
Copy of an entry	£15.00	£17.00	OS	£2.00	13.3%
Copy of register	£974.00	£974.00	OS	£0.00	0.0%
Request for information (plus VAT)	£98.00	£105.00	OS	£7.00	7.1%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% change
Local Licenses					
<i>NOTE: The Food Premises Register is available free to view at the offices, however, if a copy of the full register or a single entry is required please see charges above.</i>					
House in Multiple Occupation Licence					
House in Multiple Occupation Licence Application Fee	£645.00	£735.00	OS	£90.00	14.0%
Mid Term Administration and inspection	£293.00	£335.00	OS	£42.00	14.3%
Units of accommodation:					
Each Additional Unit at	£29.00	£34.00	OS	£5.00	17.2%
House in Multiple Occupation Renewal of Licence - Standard 5	£644.50	£730.00	OS	£85.50	13.3%
Mid Term Administration and inspection	£293.00	£335.00	OS	£42.00	14.3%
Units of accommodation:					
Each Additional Unit at	£29.00	£33.00	OS	£4.00	13.8%
Variation of a Licence	£29.00	£33.00	OS	£4.00	13.8%
Housing Act 2004					
Recovery of costs re Enforcement Notices	£415.00	£440.00	OS	£25.00	6.0%
Failure to provide smoke alarms	£5,000.00	£5,000.00	OS	£0.00	0.0%
Failure to provide carbon monoxide alarms	£5,000.00	£5,000.00	OS	£0.00	0.0%
Immigration Inspections Std (10days)	£105.00	£115.00	OS	£10.00	9.5%
Immigration Inspections fast Track (5days)	£160.00	£170.00	OS	£10.00	6.3%
Scrap Metal Dealer Licence Fees					
Site Licence					
New	£346.00	£365.00	OS	£19.00	5.5%
Renewal	£321.00	£365.00	OS	£44.00	13.7%
Variation	£141.00	£150.00	OS	£9.00	6.4%
Scrap Metal Dealer Licence Fees					
Collectors Licence	£211.00	£215.00	OS	£4.00	1.9%
New Renewal Variation	£183.00	£215.00	OS	£32.00	17.5%
Copy of Licence	£141.00	£12.00	OS	£-129.00	-91.5%
Public Health Act Funerals					
Administration and Officer rate - flat fee	£578.00	£610.00	OS	£32.00	5.5%
Out of Borough Excess Cost Recovery	£67.00	£70.00	OS	£3.00	4.5%
Dog Warden - Fees					
Contractors Fee for Collection and Kenneling per dog (Recharges include VAT)	Cost Recovery	Cost Recovery	OS		
Statutory Fee	£25.00	£25.00	OS	£0.00	0.0%
Pest Control					
Mouse and Rat Control and Extermination Fee (Excluding VAT)	£47.00	£50.00	S	£3.00	6.4%
Ship Sanitation Charges					
These fees are set by the Association of Port Health Authorities - prices are subject to change and the prescribed charges will be adopted.					
Gross Tonnage Charge (£)					
Below 1,001	£110.00	£125.00	S	£15.00	13.6%
From 1,001 to 3,000	£150.00	£170.00	S	£20.00	13.3%
3,001 - 10,000	£220.00	£250.00	S	£30.00	13.6%
10,001 - 20,000	£285.00	£325.00	S	£40.00	14.0%
20,001 - 30,000	£365.00	£415.00	S	£50.00	13.7%
Over 30,000	£425.00	£480.00	S	£55.00	12.9%
With the exception of:					
Vessels with the capacity to carry between 50 and 1,000 persons	£425.00	£480.00	S	£55.00	12.9%
Vessels with the capacity to carry more than 1,000 persons	£725.00	£820.00	S	£95.00	13.1%
Over 1,000 persons Extensions	£80.00	£95.00	S	£15.00	18.8%
Extra charges may be added for exceptional costs such as launch hire, lengthy journeys to the port or laboratories, out of hour visits and samples taken.					
Mobile Homes Act 2013					
Costs of New Application					
1-5 pitches	£273.00	£290.00	OS	£17.00	6.2%
6-24 pitches	£292.00	£310.00	OS	£18.00	6.2%
25-99 pitches	£311.00	£330.00	OS	£19.00	6.1%
100+ pitches	£350.00	£370.00	OS	£20.00	5.7%
Inspection Fee					
1-3 pitches	Nil	Nil	OS		

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% change
Local Licenses					
4-5 pitches	£156.00	£170.00	OS	£14.00	9.0%
6-24 pitches	£234.00	£250.00	OS	£16.00	6.8%
25-99 pitches	£311.00	£330.00	OS	£19.00	6.1%
100+ pitches	£349.00	£370.00	OS	£21.00	6.0%
Food Hygiene Inspections					
Food hygiene re-rating inspection	£166.00	£190.00	OS	£24.00	14.5%
Voluntary surrender of food stuffs (disposal costs charged at cost in addition to this fee)	£180.00	£205.00	OS	£25.00	13.9%
Food Hygiene Courses					
CIEH Foundation in Food Safety (per person)	£67.00	£75.00	OS	£8.00	11.9%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% change
Garden Waste & Bulky Items					
Garden Waste Bins & Bags					
New bins (including charge for collections)					
One Bin	£76.00	£79.00	OS	£3.00	3.9%
Two Bins	£126.00	£130.50	OS	£4.50	3.6%
Three Bins	£176.00	£182.00	OS	£6.00	3.4%
Four Bins	£226.00	£233.50	OS	£7.50	3.3%
Renewal of Annual Bin (including charge for collections)					
One Bin	£52.00	£55.00	OS	£3.00	5.8%
Two Bins	£78.00	£82.00	OS	£4.00	5.1%
Three Bins	£104.00	£110.00	OS	£6.00	5.8%
Four Bins	£130.00	£137.00	OS	£7.00	5.4%
Other Charges					
Charge for garden waste bin	£24.00	£24.00	OS	£0.00	0.0%
One off/Additional Bin empty	£20.00	£23.00	OS	£3.00	15.0%
12 bags	£26.00	£28.00	OS	£2.00	7.7%
24 bags	£50.00	£53.00	OS	£3.00	6.0%
Administration charge - Provision of bins at new properties	£65.00	£69.00	OS	£4.00	6.2%
Administration charge - Replacement/extra recycling or residual bin	£40.00	£42.00	OS	£2.00	5.0%
Bulky Items					
Collection of Bulky Items by Order:					
1-3 Items	£23.00	£25.00	OS	£2.00	8.7%
4-6 Items	£45.00	£48.00	OS	£3.00	6.7%
More than 6 Items	on request	on request	OS		

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Licensing					
HACKNEY CARRIAGES					
First class hackney carriage and private hire vehicle	£240.00	£252.00	OS	£12.00	5.0%
Second class hackney carriage	£260.00	£273.00	OS	£13.00	5.0%
Transfer of Landau Vehicle Licence	£63.00	£67.00	OS	£4.00	6.3%
Private hire operator (5 years) - covers any number of vehicles	£350.00	£368.00	OS	£18.00	5.1%
Private hire vehicle	£240.00	£252.00	OS	£12.00	5.0%
Drivers licence (3 years)	£165.00	£174.00	OS	£9.00	5.5%
Drivers Licence (1 year issue for exceptional circumstances)	£105.00	£111.00	OS	£6.00	5.7%
Transfer of vehicle Licence	£63.00	£67.00	OS	£4.00	6.3%
Knowledge test	£17.00	£20.00	OS	£3.00	17.6%
Replacement Badges/Crests	N/A	£10.00	OS	NEW	NEW
Replacement Plate	N/A	£20.00	OS	NEW	NEW
SEX ESTABLISHMENTS					
Grant of annual Licence	£2,100.00	£2,205.00	OS	£105.00	5.0%
Renewal of annual Licence (unless objections received/referred to Committee)	£525.00	£552.00	OS	£27.00	5.1%
Transfer of annual Licence	£840.00	£882.00	OS	£42.00	5.0%
GAMBLING ACT 2005 LICENCES					
Large Casino	£10,000.00	£10,000.00	OS	£0.00	0.0%
New Annual fee	£10,000.00	£10,000.00	OS	£0.00	0.0%
Variation	£5,000.00	£5,000.00	OS	£0.00	0.0%
Transfer	£2,150.00	£2,150.00	OS	£0.00	0.0%
Reinstatement	£2,150.00	£2,150.00	OS	£0.00	0.0%
Provisional Statement	£10,000.00	£10,000.00	OS	£0.00	0.0%
Licence Application (Prov. Holders)	£5,000.00	£5,000.00	OS	£0.00	0.0%
Existing Casinos					
New	n/a	n/a			
Annual fee	£1,616.00	£1,820.00	OS	£204.00	12.6%
Variation	£1,511.00	£1,700.00	OS	£189.00	12.5%
Transfer	£1,029.00	£1,160.00	OS	£131.00	12.7%
Reinstatement	£1,029.00	£1,160.00	OS	£131.00	12.7%
Provisional Statement	n/a	n/a			
Licence Application (Prov. Holders)	n/a	n/a			
Betting premises					
New	£2,203.00	£2,340.00	OS	£137.00	6.2%
Annual fee	£494.00	£525.00	OS	£31.00	6.3%
Variation	£1,102.00	£1,170.00	OS	£68.00	6.2%
Transfer	£871.00	£925.00	OS	£54.00	6.2%
Reinstatement	£871.00	£925.00	OS	£54.00	6.2%
Provisional Statement	£2,203.00	£2,340.00	OS	£137.00	6.2%
Licence Application (Prov. Holders)	£871.00	£925.00	OS	£54.00	6.2%
Betting (Tracks)					
New	£1,920.00	£2,040.00	OS	£120.00	6.3%
Annual fee	£546.00	£625.00	OS	£79.00	14.5%
Variation	£934.00	£990.00	OS	£56.00	6.0%
Transfer	£714.00	£760.00	OS	£46.00	6.4%
Reinstatement	£714.00	£760.00	OS	£46.00	6.4%
Provisional Statement	£1,920.00	£2,040.00	OS	£120.00	6.3%
Licence Application (Prov. Holders)	£714.00	£760.00	OS	£46.00	6.4%
Bingo premises					
New	£2,686.00	£2,850.00	OS	£164.00	6.1%
Annual fee	£661.00	£700.00	OS	£39.00	5.9%
Variation	£1,312.00	£1,390.00	OS	£78.00	5.9%
Transfer	£871.00	£925.00	OS	£54.00	6.2%
Reinstatement	£871.00	£925.00	OS	£54.00	6.2%
Provisional Statement	£2,686.00	£2,850.00	OS	£164.00	6.1%
Licence Application (Prov. Holders)	£871.00	£925.00	OS	£54.00	6.2%
Adult Gaming Centre					
New	£1,532.00	£1,625.00	OS	£93.00	6.1%
Annual fee	£671.00	£715.00	OS	£44.00	6.6%
Variation	£766.00	£815.00	OS	£49.00	6.4%
Transfer	£871.00	£925.00	OS	£54.00	6.2%
Reinstatement	£871.00	£925.00	OS	£54.00	6.2%
Provisional Statement	£1,532.00	£1,625.00	OS	£93.00	6.1%
Licence Application (Prov. Holders)	£871.00	£925.00	OS	£54.00	6.2%
Family Ent. Centres					
New	£1,532.00	£1,625.00	OS	£93.00	6.1%
Annual fee	£546.00	£580.00	OS	£34.00	6.2%
Variation	£766.00	£815.00	OS	£49.00	6.4%
Transfer	£714.00	£760.00	OS	£46.00	6.4%
Reinstatement	£714.00	£760.00	OS	£46.00	6.4%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Licensing					
Provisional Statement	£1,532.00	£1,625.00	OS	£93.00	6.1%
Licence Application (Prov. Holders)	£714.00	£760.00	OS	£46.00	6.4%
Copy Licence	£25.00	£25.00	OS	£0.00	0.0%
Notification of Change	£50.00	£50.00	OS	£0.00	0.0%

Fees and Charges
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Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Sports and Leisure					
PITCH AND PUTT					
Bure Park (18 hole)					
Adult - per round	£8.00	£8.60	S	£0.60	7.5%
Concession - per round	£5.50	£5.90	S	£0.40	7.3%
Book of 10 Rounds					
Adults - per book	£54.50	£62.00	S	£7.50	13.8%
Concessions - per book	£37.00	£42.00	S	£5.00	13.5%
Lost ball charge	£2.00	£2.20	S	£0.20	10.0%
Deposit on Equipment (returnable)	£10.00	£10.00	OS	£0.00	0.0%
ALL TENNIS COURTS					
Courts					
Adults - per person per hour	£4.00	£4.50	S	£0.50	12.5%
Concessions - per person per hour	£3.00	£3.40	S	£0.40	13.3%
Organised clubs - per person per hour	£3.00	£3.40	S	£0.40	13.3%
Equipment					
Deposit per person (returnable)	£20.00	£20.00	OS	£0.00	0.0%
Lost ball charge	£2.00	£2.20	S	£0.20	10.0%
PUTTING GREENS					
Gorleston Cliffs (9 hole)					
Adult - per round	£3.50	£4.00	S	£0.50	14.3%
Concession - per round	£2.50	£2.80	S	£0.30	12.0%
Equipment					
Deposit per putter	£5.00	£10.00	OS	£5.00	100.0%
ALL BOWLING GREENS					
Green Fees					
Adult - per hour (incl woods)	£5.50	£5.80	S	£0.30	5.5%
Concession - per hour (incl woods)	£3.50	£3.70	S	£0.20	5.7%
Book of 10 x 1-hour tickets					
Adult	£40.00	£42.00	S	£2.00	5.0%
Concession	£25.00	£27.00	S	£2.00	8.0%
Book of 20 x 1-hour tickets					
Adult	£60.00	£63.00	S	£3.00	5.0%
Concession	£40.00	£42.00	S	£2.00	5.0%
Equipment					
Hire of woods and/or footwear per hour	No charge	No charge			
Deposit per person	£10.00	£10.00	OS	£0.00	0.0%
Club Bookings Monday to Saturday only					
Per rink per 2 hours (minimum of 2 rinks)	£20.00	£21.50	OS	£1.50	7.5%
Club bookings to cover ONLY league or cup fixtures and clubs' internal tournaments. For all other matches including touring sides, rink charges will be £11.50 for all greens.	£20.00	£21.50	S	£1.50	7.5%
Great Yarmouth Festival of Bowls Tournament					
Entrance fee per person per competition	£7.50	£8.00	S	£0.50	6.7%
FOOTBALL & RUGBY					
All teams based at Council pitches will have season tickets.					
Season Tickets <i>(for a maximum of 14 home matches or 17 if paid through the relevant league)</i>					
Adult	£582.00	£615.00	OS	£33.00	5.7%
18 years old and under	£306.00	£325.00	OS	£19.00	6.2%
Casual Matches					
Adult	£73.50	£78.00	OS	£4.50	6.1%
18 years old and under	£47.50	£50.00	OS	£2.50	5.3%
Training					
Per team per two-hour session	£36.00	£38.00	S	£2.00	5.6%
Beaconsfield flood lit area per two-hour session	£39.00	£41.00	S	£2.00	5.1%
Football at Wellesley Recreation Ground (grass pitch usage only)	£49.00	£51.00	OS	£2.00	4.1%
School team per match (grass pitch usage only)	£86.00	£90.00	OS	£4.00	4.7%
All use of floodlights in addition	£66.50	£66.50	OS	£0.00	0.0%
Professional matches by negotiation					
Athletics at Wellesley Recreation Ground					
Great Yarmouth & District AC (incl floodlights)	£6,086.00	£6,086.00	OS	£0.00	0.0%
ATHLETIC MEETINGS					
Other groups and clubs					
Half Day	£113.00	£120.00	S	£7.00	6.2%
Full Day	£226.00	£240.00	S	£14.00	6.2%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
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Sports and Leisure

Casual Use					
Monday to Friday (10.00am to 4.00pm)	No Charge	No Charge			
All other times					
Adult	No Charge	No Charge			
Concession	No Charge	No Charge			
CRICKET					
<i>Casual Matches</i>					
Monday to Friday	£78.50	£82.50	S	£4.00	5.1%
Saturday	£90.50	£95.50	S	£5.00	5.5%
Sunday	£103.50	£109.00	S	£5.50	5.3%
Club League and Cup Fixtures					
Monday to Friday	£52.50	£55.50	OS	£3.00	5.7%
Saturday	£65.00	£68.50	OS	£3.50	5.4%
Sunday	£75.00	£79.00	OS	£4.00	5.3%
Fetes and similar events					
Hire of recreation ground (in addition to any commercial concessions)	£155.00	£175.00	S	£20.00	12.9%

Concession tickets - are available for children of 16 years and under and persons of 65 years and over.

Block Bookings - the Leisure Management Contractor and the Client Officer may jointly negotiate a fee for a large number of bookings for bowling rinks, petanque rinks, tennis courts and cricket pitches.

Bank Holidays - usage of facilities will be charged at the Sunday rate (where applicable).

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Land Searches					
Local Land Charge Fees					
Local Search (LLC1)	£13.50	£15.00	OS	£1.50	11.1%
Local Standard Enquiry (CON29)	£186.50	£210.00	S	£23.50	12.6%
Full Search (LLC1 and CON29)	£199.50	£225.00	S	£25.50	12.8%
County					
Q2; Q22 and Rights of way	£19.00	£21.00	S	£2.00	10.5%
Local Search (LLC1) additional parcel of land	No Charge	No Charge			
Standard Enquiries (CON29) additional parcel of land (non-commercial)	£19.50	£22.00	S	£2.50	12.8%
Standard Enquiries (CON29) additional parcel of land (commercial)	£19.50	£22.00	S	£2.50	12.8%
Additional Enquiries					
Optional enquiry (Part 2)	£13.50	£15.00	S	£1.50	11.1%
Optional enquiry (Part 3)	£13.50	£15.00	S	£1.50	11.1%
Personal Searches					
Statutory Personal Search Fee	No Charge	No Charge			
Additional parcel of land	No Charge	No Charge			
Fee for an assisted Personal Search	£51.50	£58.00	OS	£6.50	12.6%
Copy of Planning Permission Notice	£8.50	£9.50	S	£1.00	11.8%
Street Naming and Numbering					
Property Name change/Addition					
Dwelling (with existing SNN) - changing name and/or number	£52.00	£59.00	OS	£7.00	13.5%
Business or institutional unit (with existing SNN) - changing or adding name and/or number	£52.50	£59.00	OS	£6.50	12.4%
New Developments					
<i>Development not involving a new street name (per plot or the below charge for scale of development, if lower)</i>	£56.00	£63.00	OS	£7.00	12.5%
1-5 Plots (including new street name(s))	£266.50	£300.00	OS	£33.50	12.6%
6-10 Plots (including new street name(s))	£347.00	£390.00	OS	£43.00	12.4%
11-20 Plots (including new street name(s))	£462.50	£520.00	OS	£57.50	12.4%
21-50 Plots (including new street name(s))	£924.50	£1,040.00	OS	£115.50	12.5%
51-100 Plots (including new street name(s))	£1,271.50	£1,430.00	OS	£158.50	12.5%
101+ plots (including new street name(s))	£1,617.50	£1,820.00	OS	£202.50	12.5%
Miscellaneous street naming/numbering					
Renaming street	£116.00	£130.00	OS	£14.00	12.1%
Street Nameplates (new, replacement or relocation - per plate)	£203.00	£230.00	OS	£27.00	13.3%
Formal confirmation of address to solicitors / conveyancers / owner or occupiers / etc.	£24.00	£27.00	OS	£3.00	12.5%
High Hedges					
Site visit to confirm whether meets definition of a high hedge (fee refundable against consequent formal complaint - see below)	£52.50	£60.00	OS	£7.50	14.3%
Formal Complaint (fee can be reduced by refund of site visit fee -see above)	£341.50	£385.00	OS	£43.50	12.7%
Mapping Services					
OS Mastermap A4 (6 copies) 32 x 32m @ 1:200	£17.00	£19.00	ZE	£2.00	11.8%
OS Mastermap A4 (6 copies) 80 x 80m @ 1:500	£17.00	£19.00	ZE	£2.00	11.8%
OS Mastermap A4 (6 copies) 200 x 200m @ 1:1250	£28.00	£32.00	ZE	£4.00	14.3%
OS Mastermap A4 (6 copies) 400 x 400m rural @ 1:2500	£28.00	£32.00	ZE	£4.00	14.3%
OS Mastermap A4 (6 copies) 400 x 400m urban @ 1:2500	£57.00	£64.00	ZE	£7.00	12.3%
OS VectorMap Local A4 (6 copies) 1600 x 1600m @ 1:10000	£28.00	£32.00	ZE	£4.00	14.3%
Pre-Application Fees					
Works to existing dwellings (extensions or outbuildings), alterations to buildings (excluding use) and advertisements					
Written reply and visit	£122.00	£135.00	S	£13.00	10.7%
Minor Development					
Residential development of between 1 & 9 dwellings or less than 0.5 hectares					
Non-residential development of less than 1000 sq. m floorspace or 1 hectare					
All changes of use					
Written reply	£556.00	£625.00	S	£69.00	12.4%
Meeting in office and written reply	£690.50	£775.00	S	£84.50	12.2%
meeting on site and written reply	£768.00	£865.00	S	£97.00	12.6%
Medium Development					
Residential development of between 10 & 199 dwellings or between 0.5 and 4 hectares					
Non-residential development of between 1000 & 9,999 sq. m floorspace or 1-2 hectares					
Written reply	£1,515.00	£1,705.00	S	£190.00	12.5%
Meeting in office and written reply	£1,837.00	£2,065.00	S	£228.00	12.4%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Land Searches					
Meeting on site and written reply	£2,145.50	£2,415.00	S	£269.50	12.6%
Major Development					
Residential development of 200 dwellings or more					
Non-residential development greater than 10,000 sq. m floorspace					
Proposals requiring Environmental Impact Assessment					
Written reply	£3,119.00	£3,510.00	S	£391.00	12.5%
Meeting in office and written reply	£3,489.50	£3,930.00	S	£440.50	12.6%
Meeting on site and written reply	£3,860.50	£4,350.00	S	£489.50	12.7%
Confirming Compliance with S106 and Conditions					
Confirming compliance with an imposed planning condition	N/A	£100.00	S	NEW	NEW
Confirming compliance with a section 106 agreement (additional fee for legal advice if required).	N/A	£150.00	S	NEW	NEW
Planning Performance Agreements					
Contact Great Yarmouth Borough Council to discuss (bespoke)					

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Housing Needs & welfare Services:					
Community Alarm Service - 'Yarecare'					
Private users					
Alarm monitoring service - per week	£1.86	£1.86	S	£0.00	0.0%
Alarm monitoring service - per month	£8.05	£8.05	S	£0.00	0.1%
Alarm monitoring service - per annum	£96.55	£96.55	S	£0.00	0.0%
Alarm unit rental - per week (inc. monitoring)	£4.06	£4.06	S	£0.00	0.0%
Alarm unit rental - per month (inc. monitoring)	£17.58	£17.58	S	£0.00	0.0%
Alarm unit rental - per quarter (inc. monitoring)	£52.75	£52.75	S	£0.00	0.0%
Alarm unit rental - per annum (inc. monitoring)	£210.98	£210.98	S	£0.00	0.0%
Community Alarm Set-up & Installation Fee - within Borough	£57.56	£57.56	S	£0.00	0.0%
Community Alarm Set-up & Installation Fee - Outside Borough	£65.47	£65.47	S	£0.00	0.0%
Community Alarm Set-up & Postage Fee	£54.00	£54.00	S	£0.00	0.0%
Council Tenants					
Alarm monitoring service - per week	£1.93	£1.93	OS/S	£0.00	0.0%
Alarm unit rental - per week (inc. monitoring)	£4.22	£4.22	OS/S	£0.00	0.0%
Handy Person Service					
Hourly Rate					
	£30.00	£30.00	S	£0.00	0.0%
Subsidised Hourly Rate at 50% of full rate	£15.00	£15.00	S	£0.00	0.0%
Housing Options Bed & Breakfast					
Weekly rate per adult (min rate)	£10.00	£11.46	OS	£1.46	14.6%
Weekly rate per child (min rate)	£5.00	£5.73	OS	£0.73	14.6%
Allocation service					
Charge per let under allocation partnership	£100.00	£100.00	OS	NEW	NEW

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23 Charge		2023/24 Charge		VAT Status	Change in year	Change in year	% Change	% Change
Market Place	Per Metre	Per Foot	Per Metre	Per Foot		Per Metre	Per Foot	Per Metre	Per Foot
Two-day market - charges (Wednesday, Friday and Saturday)	£1.80	£0.55	£2.00	£0.61	EX	£0.20	£0.06	11.1%	11.1%
Casual two-day market - charges (Wednesday, Friday and Saturday)	£2.70	£0.82	£3.00	£0.91	EX	£0.30	£0.09	11.1%	11.1%
Specialist Event Market charges									
Up to 10 foot/3 Metres	Price on application	Price on application	Price on application	Price on application	EX	n/a	n/a	n/a	n/a
Up to 20 foot/6 Metres	Price on application	Price on application	Price on application	Price on application	EX	n/a	n/a	n/a	n/a
Up to 30 foot/9 Metres	Price on application	Price on application	Price on application	Price on application	EX	n/a	n/a	n/a	n/a
Chalet – 3 Metres	Price on application	Price on application	Price on application	Price on application	EX	n/a	n/a	n/a	n/a
Charity Barrow Fee	Free	Free			Free				
Craft Barrow Fee	£10.70	Daily Charge	£12.00	n/a	EX	£1.30	Daily Charge	£0.11	Daily Charge
Daily Electricity Charge per day			£6 p.day	n/a	NEW	NEW	NEW	NEW	NEW

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Charges for Beach Huts					
Gorleston Beach Huts					
Beach Hut Purchase rates					
Beach Hut Purchase with 25-year ground lease	Price on application	Price on application	S		
Beach Hut Purchase with 25-year ground lease	Price on application	Price on application	S		
Ground Rent Fee Gorleston (per year)	£1,033.00	Price on application	S	n/a	n/a
Ground Rent Fee Great Yarmouth (per year)	n/a	Price on application	S	New	New
Hire Charge Annual rental - Gorleston	£2,079.50	£2,340.00	S	£260.50	12.5%
Hire Charge Annual rental - Great Yarmouth	n/a	£2,040.00	S	New	New
Weekly rental					
Low season – April/November/January/February/ March	£53.50	£60.00	S	£6.50	12.1%
Mid Season – May/June/September/October	£133.00	£145.00	S	£12.00	9.0%
High Season – July & August	£199.00	£215.00	S	£16.00	8.0%
Monthly rental					
Low season – April/November/January/February/ March	£160.50	£175.00	S	£14.50	9.0%
Mid Season – May/June/September/October	£398.00	£430.00	S	£32.00	8.0%
High Season – July & August	£595.50	£640.00	S	£44.50	7.5%
Charges for Market Fairs					
Category/Attraction Description					
A – Roundabouts over 25ft (7.62m) in diameter or any other machinery or apparatus, whether operated by electricity, steam, hand or other means	£3.70	£4.00 OS		£0.30	8.1%
B - Roundabouts less than 25ft (7.6m) in diameter, power operated Hoopla's, Spinners and games of similar nature	£6.40	£6.90 OS		£0.50	7.8%
C - Non-mechanical operated Hoopla's, swinging boats, Booths, Shows and Exhibitions and Refreshments kiosks	£4.30	£4.60 OS		£0.30	7.0%
D - Dart stalls, Coconut-shy, Shooting Galleries and other Shooting Games	£2.20	£2.40 OS		£0.20	9.1%
<i>All costs based on square metres.</i>					
Minimum Charge	£41.00	£44.00 OS		£3.00	7.3%

Fees and Charges
2023/24
Great Yarmouth Borough Council

Fees & Charges	2022/23	2023/24	VAT Status	Change in year	% Change
Charges for Filming and Photography					
Notice of no objection for Commercial photography	£35.00	£40.50	S	£5.50	15.7%
Consent Certificate for Commercial Photography	£35.00	£40.50	S	£5.50	15.7%
Standard filming fee per each consent or notice of no objection required	£69.50	£80.00	S	£10.50	15.1%
Small feature film fee per each consent certificate or notice of no objection required	£117.00	Price on application	S	NEW	NEW
Large feature film fee (charges from)	£556.00	Price on application	S	NEW	NEW

Fees & Charges				Monday-Friday				Weekends & bank holidays				Monday-Friday				Weekends & bank holidays			
Charges for Town Hall 2023/24				Per Hour	Per Half day	Per Day		Per Hour	Per Half day	Per Day	VAT Status	Change per year £ %				Change per year £ %			
												Per Hour	Per Half day	Per Day		Per Hour	Per Half day	Per Day	
Civil Ceremonies/Wedding Ceremonies Room Hire.																			
Old Magistrates Court room hire per day - prices from (Maximum 2 hours)				£0	£0	£405		£0	£0	£675	S			£45	11.11%			£75	11.11%
Supper Room/ Rambouillet/Old Magistrates Court																			
Renewal of Vows or Ceremonies where a private celebrant is used in any of the above rooms - prices from (maximum two hours room hire)				£0	£0	£340		£0	£0	£675	S			£40	11.76%			£75	11.11%
Wedding/ Party celebration up to midnight - prices from (minimum three hours).				£85	£0	£0		£135	£0	£0	S	£13	15.29%			£15	11.11%		
Assembly Room (prices from)																			
Monday - Thursday				£0	£0	£1,050		£0	£0	£0	£0			£150	14.29%				
Friday & Saturday				£0	£0	£0		£0	£0	£1,350	S							£150	11.11%
Sundays & Bank Holidays				£0	£0	£0		£0	£0	£2,700	S							£300	11.11%
Hire of Kitchen & Equipment (From £1 per person)				Price on application				Price on application											
A 20% Non-returnable deposit is required for above bookings																			
Council Chamber (prices from)																			
Private, Public and Commercial (Weekdays 08:00- 18:00)				£0	£205	£410		£0	£0	£0	S			£25	12.20%	£230	56.10%		
Private, Public and Commercial (Weekday & Evenings 18:00-00.00)				£85	£0	£0		£0	£0	£0	S	£13	15.29%						
Private, Public and Commercial (Weekends and Bank Holidays) (£85 per hour after 8 hours) <i>Please note half day is 4 hrs and full day is 8 hrs.</i>				£0	£0	£0		£85	£270	£540	S					£13	15.29%	£30	11.11%
																£60	11.11%		
Rambouillet Room & Supper Room (prices from)																			
Private, Public and Commercial (Weekdays 08:00- 18:00)				£0	£135	£270		£0	£0	£0	S			£15	11.11%	£30	11.11%		
Private, Public and Commercial (Evenings 18:00- 00.00)				£70	£0	£0		£0	£0	£0	S	£10	14.29%						
Private, Public and Commercial (Weekends and Bank Holidays) (£60 per hour after 8 hours) <i>Please note half day is 4 hrs and full day is 8 hrs.</i>				£0	£0	£0		£85	£270	£540	S					£13	15.29%	£30	11.11%
																£60	11.11%		
Bespoke Room Hire & Wedding Packages				Price on application				Price on application											
Other Charges																			
Atrium Drinks Reception/additional space with any room				£0	£0	£135		£0	£0	£135				£15	11.11%			£15	11.11%
Set Up Room Hire				£0	£0	£135		£0	£0	£135				£15	11.11%			£15	11.11%
Additional event staff (18:00-00:00 events over 100 people)						£150				£150				NEW	NEW			NEW	NEW
Extra Hire charge PA Equipment				£0	£0	£135		£0	£0	£135				£15	11.11%			£15	11.11%
Red Carpet				£0	£0	£115		£0	£0	£115				£15	13.04%			£15	13.04%
Linen				£0	n/a	Price on request		n/a	n/a	Price on request									
Extended opening/Late Licence				£0	£0	£135		£0	£0	£135				NEW	NEW			NEW	NEW
Presentation TV Screen				£0	£0	£60		£0	£0	£60				£10	16.67%			£10	16.67%
Per person								Per person											
Teas, coffee and Biscuits charges				£3.60	n/a	n/a		£3.60	n/a	n/a		£1.20	33.33%			£1.20	33.33%		

NOTE:
Subsidised and Charities Rate 25% discount on all above: Rooms will only be available Mon-Thu at these rates.
A 20% deposit will be required at the time of booking.
All outstanding balances to be paid within 14 days after the event