

Decision List for 7 December 2017 to 6 February 2018

	Decision Item	Committee	Committee Date	Details of Decision	Officer Lead
1	HRA Budget Monitoring Report Period 6	Housing & Neighbourhoods	07/12/2017	That the Committee receive and note the 2017/18 Housing Revenue Budget monitoring position, Period 1 to 6 (April to September 2017) and the full forecast budgets for 2017/18	Danielle Lee
2	CLT Progress Report	Housing & Neighbourhoods	07/12/2017	That the Committee (i) note the work carried out to date in setting up Community Land Trusts (ii) agree the process identified for the awarding of community led housing grants; and (iii) agree the assessment criteria for grant application funding to be implemented by officers	Tracey Slater
3	HRA Condition Survey and Budgetary Impact	Housing & Neighbourhoods	07/12/2017	That the Committee:- (i) progress with the fundamental review of the Joint Venture to identify transformational changes and savings (ii) receive a future report regarding Responsive Repairs to identify potential options in relation to revisions to the service; and (iii) note the contents of the report and approve the addition of the revised capital programmes for inclusion with the 2018/19 HRA Budget	Jane Beck
4	Private Sector Stock Condition Survey	Housing & Neighbourhoods	07/12/2017	That the Committee note the findings of the Private Sector Housng Stock Modelling and Health Impact Assessment Undertaken in June 2017.	Ian Talbot
5	Review of GYCH Garden Maintenance Scheme	Housing & Neighbourhoods	07/12/2017	That the Committee (i) approve the revised scheme, as amended at the meeting regarding the proposed one off charges for larger tenant gardens; and (ii) refer the amended fees and charges for 2018/19, as amended, onward to Council for approval	Justin Gibbs
6	Progress Report on Internal Audit Activity, 1 September to 28 November 2017	Audit & Risk	11/12/2017	That the Committee receive and note the outcome of those audits finalised during the period and progress to date.	Emma Hodds
7	Report on the Status of Audit Recommendations due for implementation between 1 August and 31 October 2017	Audit & Risk	11/12/2017	That the Committee receive and note the current position in relation to the implementation of agreed audit recommendations.	Emma Hodds
8	Annual Audit Letter	Audit & Risk	11/12/2017	That the Annual Audit Letter be noted and approved.	
9	Corporate Risk Register	Audit & Risk	11/12/2017	That the Committee agrees that the Corporate Risk Register correctly reflects the risks affecting the Authority	Kay Bate
10	Risk Management Framework	Audit & Risk	11/12/2017	That the revised Risk Management Framework as detailed in the Corporate Risk Officer's report be approved.	Kay Bate
10	Follow up on External Audit	Audit & Risk	11/12/2017	That the Committee received and notes the current position in relation to progress to address the key issues in the Corporate Risk Officer's report.	Kay Bate
11	Code of Corporate Governance	Audit & Risk	11/12/2017	That the Code of Corporate Governance be approved	Kay Bate
12	Annual Governance Statement Action Plan Update	Audit & Risk	11/12/2017	That the Committee received and note the action taken to address the issues identified in the Annual Governance Statement 2016/17	Kay Bate
13	Enforcement Group - Progress Update	Policy & Resources	09/01/2018	(i) That the progress of the Operational Property Task Group be noted (ii) That approval be given to option 3 as detailed within the Strategic Director's report to approve the appointment of 1 FTE to undertake joint enforcement activities across Building Control, Planning, Conservation and Environmental Health (18 Month contract) 1 Part time (20 hours a week) to undertake positive engagement with property owners (18 month contract) (iii) That approval be given to allocate funding of £80,000 from the Council's special reserve budget to fund the proposals as detailed in the recommendation 2.	Kate Watts
14	Planning Monitoring Update	Policy & Resources	09/01/2018	That the Policy and Resources Committee note the publication of the Council's 2017 Annual Monitoring Report, 5 Year Housing Land Supply Statement and Brownfield Register, and in particular the continuing shortfall in housing delivery and the loss of the required 5 year housing land supply	John Clements
15	Revision of Local Development Scheme	Policy & Resources	09/01/2018	That the Policy and Resources Committee agree to adopt the replacement Local Development Scheme on behalf of the Council as detailed in the Principal Strategic Planner's Report	John Clements
16	Middlegate Estate Regeneration	Housing & Neighbourhoods	18/01/2018	That the Committee approve the appointment of ARK Housing Consultancy to undertake the masterplanning work in relation to the Middlegate Estate Feasibility Study	Holly Notcutt
17	Great Yarmouth Housing Strategy 2018-2022	Housing & Neighbourhoods	18/01/2018	That the Committee considered and agreed the strategic aims of the Borough's new Housing Strategy for 2018-2022	Vicky George
18	HRA Budget Update	Housing & Neighbourhoods	18/01/2018	That the Committee agree and recommend to Full Council: (i) To note the reduction in rents of 1%, as set out in the Welfare Reform and Work Act 2016. (ii) Review and recommend the revenue and capital budget estimates 2018-19 to 2022-23 (iii) Recommend the proposed Fees and Charges for 2018-19, and (iv) Review the revised forecast for 2017-18	Karen Sly
19	Voluntary and Community Sector Update	Housing & Neighbourhoods	18/01/2018	That the Committee agree:- (i) That, subject to Council approval of the 2018/19 budgets, funding for First Move Furnish Aid be agreed for a further one year, with three monthly reviews to ensure continual progress was made and targets were being achieved. (ii) That, during 2018, the Community Grant Working Group, including members, be reconvened to determine the future grant allocation process for 2019/20 onwards.	Holly Notcutt
20	Disabled Facilities Grant Capital Spend	Housing & Neighbourhoods	18/01/2018	That the Committee agree Option 2 and approve a release of £80,000 from the Homes for Health Capital budget	Vicky George
21	Quarter 3 Key Project and Performance Report	Policy & Resources	06/02/2018	(i) That all measures be monitored during the next quarter. (ii) That all Key Projects be continued to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those Key projects which are currently amber.	Kate Watts
22	Norfolk Strategic Planning Framework - Adoption and Next Steps	Policy & Resources	06/02/2018	(i) That the Norfolk Strategic Planning Framework on behalf of GYBC be endorsed. (ii) That approval be given to the continuation, for an initial period of 2 years, the joint working arrangements that were established to prepare the Norfolk Planning Strategic Framework in order to continue to meet the evolving requirements of the planning 'duty to co-operate' and also to approve the revised Terms of Reference for the Joint Member Group.	John Clements
23	Treasury Management Strategy 2018/19	Policy & Resources	06/02/2018	That Council be recommended to agree :- (i) The Treasury Management Strategy for 2018/19 (ii) The Annual Investment Strategy (iii) Operational Boundary and Authorised Limits	Karen Sly

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24	2018/19 Budget Report	Policy & Resources	06/02/2018	<p>That the Policy and Resources Committee recommend to Full Council the following :-</p> <p>(i) The 2018/19 general fund revenue budget as outlined at Appendix A of the Finance Director's report.</p> <p>(ii) The fees and charges as detailed at Appendix D in the Finance Director's report (in addition to those previously agreed in December 2017).</p> <p>(iii) The Council Tax for 2018/19 for the Borough Council tax be £156.48 (for an average Band D).</p> <p>(iiii) That the demand on the Collection Fund for 2018/19 be:-</p> <p>(a) £4,391,455 for the Borough Council purposes</p> <p>(b) £377,953 for Parish Precepts</p> <p>(v) The statement of and movement on the reserves as detailed at Appendix F of the Finance Director's report.</p> <p>(vi) The Policy framework for reserves as detailed at Appendix G of the Finance Director's report.</p> <p>(vii) The updated Capital Programme and financing for 2017/18 to 2020/21 as detailed at Appendix H of the Finance Director's report.</p> <p>(viii) The prudential indicators and minimum revenue provision policy as detailed at Appendix J of the Finance Director's report.</p> <p>(ix) That members note the current financial projections for the period 2019/20 to 2020/21.</p>	Karen Sly
25	St George's Trust	Policy & Resources	06/02/2018	That approval be given to spend an allocation of a sum of up to £10,000 for St George's Trust to review and prepare a Business Plan.	Sheila Oxtoby