

Subject: Quarter 3 Performance Report – Economic Development

Report to: Economic Development Committee

Report by: Director of Planning and Growth

SUBJECT MATTER

The Quarter 3 Performance Report provides an update on current performance for the third quarter of 2020/21 (Oct –Dec) where progress is assessed against targets which are set at the start of the financial year.

RECOMMENDATION

That Committee:

- 1) Note the Quarter 3 Performance Report and agree all measures be monitored during the next quarter.

1. Introduction

- 1.1 Performance measures against a suite of Economic Development indicators are reported to Economic Development Committee on a quarterly basis.

2. Performance Measures 2020/21

- 2.1 The performance measures are meant to give a comprehensive overview of how the authority as a whole is performing and cover most Council functions.
- 2.2 The tables in the report provide the following information:
 - Description of measure/indicator
 - Corporate priority linked by the measure
 - 2019/20 outturn figure
 - 2020/21 target
 - Status (outturn against target)
 - Current performance/trend data

- Short commentary on performance over the year
- 2.3 The Executive Leadership Team/ Management Team and the Economic Development Committee through regular reporting are made aware of the performance of all the measures and areas of concern, including an explanation of the reasons.
 - 2.4 There are nine measures reported in the Economic Development element of the overall performance report, covering planning applications, building control performance, land charges performance and the occupancy rate of Beacon Business Park. Seven of the measures are at or above target and are listed as Green. These include major planning applications (noting that the frequency of virtual Development Control Committee meetings has increased) and building regulation applications, as well as the low amount of planning applications overturned at appeal.
 - 2.5 ED02 (Planning applications – non-major) is reported at below target for this quarter. This reflects a period of staff shortages and an increase in planning applications. It should be noted that the outturn for just the 3 months of Q3 was a significant improvement at 74% and is predicted to continue along this trend in excess of the target figure in Q4. This reflects the successful recruitment of professional planning staff across the Development Control team and the bedding-in of changes to work practices.
 - 2.6 ED08 (Percentage of Land Charges search returns sent within 10 working days) is at 78%, slightly below the target of 90%. The Q3 outturn reflects the impact of Covid19 on the availability of information from other parties to complete the Search e.g. other sections of the Council and Norfolk County Council. In addition, because private search companies are not able to access the Town Hall and the normal service provision, the Land Charges team are also undertaking searches for private search companies which places additional pressures on the service. Additional resource has been sought to address this in the short-term.

3. Financial Implications

None

4. Risk Implications

None

5. Legal Implications

None

6. Conclusion

- 6.1 That all measures continue to be monitored during the next quarter.

7. Background Papers

None

Areas of consideration: e.g. does this report raise any of the following issues and if so how have these been considered/mitigated against?

Area for consideration	Comment
Monitoring Officer Consultation:	ELT
Section 151 Officer Consultation:	ELT
Existing Council Policies:	None
Financial Implications (including VAT and tax):	None
Legal Implications (including human rights):	None
Risk Implications:	None
Equality Issues/EQIA assessment:	N/A
Crime & Disorder:	N/A
Every Child Matters:	N/A

PERFORMANCE INDICATORS – SUMMARY REPORT QUARTER 3 (OCT - DEC) 2020/21





ECONOMIC DEVELOPMENT COMMITTEE

Indicators	This Quarter	Target	Previous Quarter	Qtr 3 2019/20	19/20 Outturn	20/21 Annual Target	Status	Trend	
								Last Period	Last Year
ED01: Planning applications: Major applications determined within 13 weeks or as agreed extension (Quarterly Cumulative)	81%	75%	100%	100%	100%	75%	G	↓	↓
ED02: Planning applications: Non Major (Minor or Other) applications determined within 8 weeks or as agreed extension (Quarterly Cumulative)	66%	75%	59%	80.56%	87.8%	75%	R	↑	↓
The outturn for just the 3 months of Q3 was 74%, a significant improvement which is predicted to continue along this trend and in excess of the target figure in Q4. This reflects a strengthening of staffing levels within the Development Control service and the bedding-in of changes to work practices.									
ED03: Percentage of Major planning applications processed within 13 weeks or as agreed extension over the last 24 months (Quarterly Cumulative)	91%	75%	97.2%	91.4%	94.4%	75%	G	↓	↓
ED04: Percentage of Non Major planning applications processed within 8 weeks or as agreed extension over the last 24 months (Quarterly Cumulative)	73%	75%	73.5%	76.5%	79.03%	75%	G	↓	↓
ED05: Percentage of Major planning applications overturned on appeal over the last 24 months (Quarterly Cumulative)	0%	9%	0%	2.85%	2.7%	9%	G	↔	↑
ED06: Planning Appeals: Percentage of Non Major Planning applications overturned on appeal over the last 24 months of an authority's total number of decisions on applications (Quarterly Cumulative)	0.2%	9%	0.2%	66.0%	0.29%	9%	G	↔	↑

Indicators	This Quarter	Target	Previous Quarter	Qtr 3 2019/20	19/20 Outturn	20/21 Annual Target	Status	Trend	
								Last Period	Last Year
ED07: Building Control: The percentage of building regulation applications where a decision notice is issued within the eight week statutory period. (Quarterly Cumulative)	100%	100%	100%	100%	100%	100%	G	↔	↔
ED08: Percentage of Land Charges search returns sent within 10 working days. (Quarterly Cumulative)	78%	90%	91.37%	89%	91.58%	90%	R	↓	↓
The Q3 outturn reflects the impact of Covid19 on the availability of information from other parties to complete the Search e.g. other sections of the Council and Norfolk County Council. In addition, because private search companies are not able to access the Town Hall and the normal service provision, the Land Charges team are also undertaking searches for private search companies which places additional pressures on the service.									
ED09: Enterprise Zone: Beacon Park: % of empty floor space across Beacon Park (Quarterly Snapshot at last day of quarter)	5.11%	12.5%	5.11%	7.5%	5.11%	12.5%	G	↔	↑

Key

Status

	Current performance has met or exceeded target/ has met or exceeded trend
	Current performance is below target but within tolerance/ is below trend but within tolerance
	Current performance is below target and tolerance due to being disproportionately affected by COVID-19
	Current performance is below target and tolerance/ is below trend and tolerance

↑↓ Performance for quarter is improving (up) or deteriorating (down) compared to previous quarter.

↑↓ Performance for period (quarter) is improving (up) or deteriorating (down) compared to same quarter last year.