

# Council

## Minutes

Monday, 15 May 2017 at 19:00

Present :-

The Mayor Councillor Bird (in the Chair); Councillors Andrews, Annison, Bensly, Borg, Carpenter, B Coleman, M Coleman, Fairhead, Flaxman - Taylor, A Grey, K Grey, Hacon, Hammond, Hanton, Jeal, Lawn, Mavroudis, Myers, Plant, Pratt, Reynolds, Robinson-Payne, Smith, Stenhouse, Thirtle, Wainwright, Walch, Walker, Waters-Bunn, Weymouth, Williamson and Wright.

Also in attendance :-

Mrs S Oxtoby (Chief Executive Officer), Mr R Hodds (Corporate Governance Manager), Mrs L Goodman (Events Manager)

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Connell, Cutting, Davis, Grant, Jones and Rodwell.

### **2 PRESENTATION TO COUNCILLOR WEYMOUTH DEPUTY MAYOR**

His Worship the Mayor recorded his thanks and appreciation to the Deputy Mayor for her support and assistance during the last year and presented to Councillor Weymouth the past Mayors badge.

### **3 ELECTION OF MAYOR FOR THE MUNICIPAL YEAR 2017/18**

On the Motion of Councillor Jeal, seconded by Councillor Carpenter it was :-

RESOLVED :

That Councillor Kerry Susanne Robinson-Payne one of the Councillors of the Borough of Great Yarmouth be and is hereby elected Mayor of the said Borough for the Municipal Year 2017/18.

(Councillor Bird here vacated the chair, and Councillor Robinson-Payne occupied the same)

### **4 VOTE OF THANKS TO OUTGOING MAYOR**

On the Motion of Councillor K Grey, seconded by Councillor B Coleman it was :-

RESOLVED :

That Council do record there sincere thanks and appreciation to Councillor Malcolm Dudley Bird for the dedication, commitment and enthusiasm with which he has carried out his Mayoral duties and for the interest and loyalty Malcolm has shown in all matters concerning the Borough, and that the Council records it's special thanks to Mrs Donna Bird for the support and dignity Donna has given to her husband as Mayoress and that these resolutions be engrossed, sealed with the common seal and suitability presented to Councillor Malcolm Dudley Bird.

### **5 ELECTION OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2017/18**

On the Motion of Councillor K Grey and seconded by Councillor B Coleman it was :-

RESOLVED :

That Councillor Malcolm Dudley Bird be and is hereby elected Deputy Mayor of the Borough of Great Yarmouth for the Municipal Year 2017/18.

### **6 APPOINTMENT OF MAYOR'S CHAPLAIN**

The Mayor reported that she had appointed Father Phillip Shryane to be her Chaplain for the Mayoral Year 2017/18.

### **7 MAYOR'S ANNOUNCEMENT'S**

The Mayor reported on the details of her charities for the Municipal Year

2017/18.

The meeting ended at: 21:00

# Council

## Minutes

Tuesday, 16 May 2017 at 19:00

PRESENT :

Her Worship the Mayor Councillor Robinson-Payne (in the Chair), Councillors Andrews, Annison, Bensly, Bird, Borg, Carpenter, B Coleman, M Coleman, Cutting, Davis, Fairhead, Flaxman-Taylor, Grant, A Grey, K Grey, Hammond, Hanton, Jeal, Jones, Lawn, Mavroudis, Myers, Plant, Pratt, Reynolds, Smith, Stenhouse, Thirtle, Wainwright, Walch, Walker, Waters-Bunn, Weymouth, Williamson and Wright.

Also in attendance :-

Mrs S Oxtoby (Chief Executive Officer), Mr D Johnson (Monitoring Officer), Ms K Sly (Section 151 Officer), Mr D Glason (Group Manager, Growth), Mr R Hodds (Corporate Governance Manager) and Mr K Balls (Senior Strategic Planner).

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Connell, Hacon and Rodwell.

### **2 DECLARATIONS OF INTEREST**

Councillor Williamson declared a Personal Interest in his capacity as Chairman of the Great Yarmouth Preservation Trust; Councillors Hammond and Walch declared a personal interest in the item relating to the Town Centre Masterplan; and Councillor Stenhouse declared a Disclosable Pecuniary

Interest in the item relating to the Town Centre Masterplan and left the meeting and took no part in the voting or discussion there on.

### **3 MINUTES**

Proposer : Councillor Plant

Seconder : Councillor B Coleman

That the minutes of the Council meeting held on the 20th April 2017 be confirmed.

CARRIED

### **4 REPORTS TO COUNCIL FOR DECISION**

#### **(a) APPOINTMENT OF LEADER AND DEPUTY LEADER OF THE COUNCIL**

Proposer : Councillor Smith

Seconder : Councillor Reynolds

That Councillor Plant be appointed as Leader of the Council for 2017/18.

CARRIED

Proposer : Councillor B Coleman

Seconder : Councillor Plant

That Councillor Smith be appointed as Deputy Leader for 2017/18.

CARRIED

The Leader recorded his thanks and appreciation to Councillor Penny Carpenter in her role as Deputy Leader for the previous Municipal Year 2016/17.

#### **(b) COMMITTEE MEMBERSHIPS 2017/18**

Council gave consideration to the appointment of Members to the various Council Committees for the Municipal year 2017/18

Proposer : Councillor Hanton

Seconder : Councillor Reynolds

That the following appointments be agreed :-

Policy and Resources - Councillors Annison, B Coleman, Grant, A Grey, K Grey, Hacon, Jeal, Plant, Smith, Thirtle, Wainwright, Walker and Williamson.

Economic Development Committee - Councillors B Coleman, Grant, K Grey, Hammond, Hanton, Jeal, Pratt, Reynolds, Stenhouse, Thirtle, Wainwright, Walch and Walker.

Environment Committee - Councillors Annison, Bensly, Borg, Fairhead, Grant, Hacon, Hanton, Jones, Pratt, Smith, Walch, Weymouth and Wright.

Housing and Neighbourhoods Committee - Councillors Bensly, Bird, M Coleman, Flaxman - Taylor, Grant, Hacon, Mavroudis, Pratt, Rodwell, Wainwright, Walch, Waters-Bunn and Williamson.

Development Control Committee - Councillors Andrews, Annison, Bird, Fairhead, Flaxman-Taylor, Grant, Hammond, Hanton, Reynolds, Thirtle, Wainwright, Williamson and Wright.

Licensing Committee - Councillors Annison, Bensly, Borg, M Coleman, Fairhead, Jeal, Jones, Lawn, Mavroudis, Rodwell, Stenhouse, Walker and Weymouth.

Standards Committee - Councillors Andrews, M Coleman, Davis, A Grey and Lawn.

Audit and Risk Committee - Councillors Flaxman - Taylor, A Grey, K Grey, Thirtle and Wainwright.

Appeals Committee - Councillors Andrews, Borg, Carpenter, Flaxman-Taylor, Hacon.

Local Plan Working Party - Councillors Andrews, Annison, B Coleman, Fairhead, Grant, Hammond, Hanton, Myers, Reynolds, Wainwright and Williamson.

Joint Consultative Committee - Councillors Carpenter, Hacon, Lawn, Stenhouse and Waters-Bunn.

Area Museums Committee - Councillors Connell, Cutting, K Grey, Jeal, Lawn, Mavroudis, Myers and Robinson - Payne.

Civic Working Group - Councillors B Coleman, Connell, Fairhead, Hacon and Myers.

Employment Committee - Councillors Carpenter, K Grey, Hacon, Plant, Smith, Wainwright and Walker.

Local Authority Trading Company Shareholder Committee - Councillors Andrews, Annison, Carpenter, Flaxman-Taylor, Grant, K Grey, Hammond,

Jeal, Lawn, Thirtle, Wainwright, Waters-Bunn and Williamson.

Housing Appeals - Councillors Andrews, Borg, M Coleman, Flaxman-Taylor, Grant, Hacon, Jones, Lawn, Mavroudis, Myers, Pratt, Walch, Williamson.

Future Vision Working Group - Councillors K Grey, Hacon, Myers, Plant, Smith, Wainwright, Walker.

Constitutional Working Party - Councillors Annison, Carpenter, K Grey, Myers, Plant, Thirtle, Wainwright, Walch, Walker and Williamson.

CARRIED

**(c) APPOINTMENT OF CHAIR'S AND VICE-CHAIR'S OF COMMITTEES  
2017/18**

Council gave consideration to the appointment of Chairs and Vice Chairs of the Committees for 2017/18.

Proposer : Councillor A Grey

Seconder : Councillor B Coleman

That the following appointments be made for the Chairs and Vice Chairs of the Committees for 2016/17 :-

Policy and Resources - Councillor Plant to be Chair and Councillor Smith to be Vice Chair.

Economic Development Committee - Councillor B Coleman to be Chair and Councillor Hammond to be Vice Chair.

Environment Committee - Councillor Smith to be Chair and Councillor Walch to be Vice Chair.

Housing and Neighbourhoods Committee - Councillor Grant to be Chair and Councillor Flaxman-Taylor to be Vice Chair.

Development Control Committee - Councillor Williamson to be Chair and Councillor Hanton to be Vice Chair.

Licensing Committee - Councillor Walker to be Chair and Councillor Annison to be Vice Chair.

Standards Committee - Councillor M Coleman to be Chair and Councillor Lawn to be Vice Chair.

Audit and Risk Committee - Councillor A Grey to be Chair and Councillor Flaxman - Taylor to be Vice Chair.

Appeals Committee - Councillor Flaxman - Taylor to be Chair and Councillor Andrews to be Vice Chair.

Local Plan Working Party - Councillor Annison to be Chair and Councillor Hanton to be Vice Chair.

Joint Consultative Committee - Councillor Carpenter to be Chair and Councillor Stenhouse to be Vice Chair.

Area Museums Committee - Councillor Lawn to be Chair and Councillor Mavroudis to be Vice Chair.

Civic Working Group - Councillor Fairhead to be Chair and Councillor B Coleman to be Vice Chair.

Employment Committee - Councillor Plant to be Chair.

Local authority Trading Company Shareholder Committee - Councillor Thirtle to be Chair and Councillor Hammond to be Vice Chair.

Housing Appeals Committee - Councillor Flaxman - Taylor to be Chair and Councillor Walch to be Vice Chair.

Future Vision Working Group - Councillor Plant to be Chair.

Constitutional Working Party - Councillor Plant to be Chair.

CARRIED

#### **(d) APPOINTMENTS TO OUTSIDE BODIES 2017/18**

Council considered the appointment of representatives to Outside Bodies for the Municipal Year 2017/18.

Proposer : Councillor Plant

Seconder : Councillor B Coleman

That the following appointments to the Outside Bodies for 2017/18 be agreed :-

A47 Alliance - Councillor Plant

Bowls Tournament Working Party - Councillors Fairhead and Lawn

Broads Authority - Councillor Thirtle

Broads Internal Drainage Board - Councillors Andrews, Bird, M Coleman, Fairhead, Thirtle and Weymouth



Chamber of Commerce - Norfolk (Great Yarmouth Committee) Chamber Council - Councillors B Coleman and Reynolds.

Coastal Partnership East - Councillor Smith

Community Association Management Committee - South Yarmouth - Councillors Jeal and Stenhouse

Community Association Management Committee - Claydon Pavilion - Councillors Rodwell and Williamson.

Community Rail Partnership - Councillor B Coleman

Community Safety (Great Yarmouth) Ltd (CCTV Co) - Councillor Hanton

East Anglia Port Welfare Committee - Councillor Borg

East of England LGA - Councillor Plant

Economic Reference Group - Councillors Plant, K Grey, Wainwright and Myers

EnterpriseGY Board - Councillor B Coleman

Gorleston Poor Land Trustees - Councillors Flaxman - Taylor, K Grey and Wright

Great Yarmouth and Rambouillet Twinning Association - Councillors B Coleman, Fairhead and Hacon.

Great Yarmouth Development Company - Councillor Plant

Great Yarmouth in Bloom - Councillors K Grey and Stenhouse

Great Yarmouth Marketing Initiative - Councillor B Coleman

Great Yarmouth Municipal Charities - Councillors Jeal, Robinson-Payne, Stenhouse and Walch

Great Yarmouth Preservation Trust - Councillors B Coleman, M Coleman, Fairhead, Stenhouse and Williamson.

Great Yarmouth Racecourse - Councillors Hammond and Smith

Great Yarmouth Seafarers Centre - Councillor Borg

Great Yarmouth Sports Council - Councillors Borg, Hanton and Williamson.

Great Yarmouth Sports Partnership - Councillors Borg, Hanton and Williamson.

Great Yarmouth Transport & Infrastructure Steering Group (formerly Car Parking Strategy Steering Group) - Councillors B Coleman, K Grey, Jeal.

Greater Yarmouth Tourism & Business Improvement Area Ltd/ Interim Board of Directors - Councillors Bird, B Coleman, Jeal and Mavroudis  
GY Norse Company Board - Councillor Grant

GY Norse Liaison Board - Councillors Carpenter, Grant and Hacon

GYB Services Company Board - Councillor Smith

GYB Services Liaison Board - Councillors Hacon and Smith

High School Foundation - Councillor Williamson (4 Year Period 2014-2018)

James Paget Healthcare NHS Trust (Governors' Council) - Councillor Flaxman - Taylor

Local Authority Trading Company Board (for development of Beacon Park Housing) - Councillor Plant

Local Government Association - Coastal Issues - Councillor Plant

Local Government Association - General Assembly - Councillor Plant

Neighbourhood Management Board - MESH (Gorleston) - Councillors Flaxman - Taylor and Walker.

Neighbourhood Management Boards - Make It Happen (Southtown, Cobholm and Halfway House) - Councillors Borg and Waters-Bunn.

Neighbourhood Management Boards - Yarmouth - Councillors Jeal and Robinson - Payne

Nelson Museum Management Board - Councillors Cutting and K Grey

New Anglia Local Enterprise Partnership - Councillor Plant

Norfolk Archaeological Unit Advisory Committee - Councillor Mavroudis

Norfolk Coast Partnership (Joint Advisory Panel) - Councillors Hanton

Norfolk County Joint Museums Committee - Councillor Lawn

Norfolk Health and Wellbeing Board - Councillor Grant

Norfolk Health Overview & Scrutiny Committee - Councillor Fairhead

Norfolk Parking Partnership Joint Committee - Councillor Plant

Norfolk Rail Group - Councillor B Coleman

Norfolk Records Committee - Councillor M Coleman

Norfolk Strategic Planning Framework - Councillor Grant

Norfolk Waste Partnership - Councillor Grant

Nplaw Board - Councillor Thirtle

Older Peoples Partnership - Councillor Carpenter

Parking and Traffic Regulations Outside London Adjudication Joint Committee (PATROL AJC) - Councillor Plant

Police and Crime Panel - Councillor Stenhouse and Councillor Andrews (Sub)

SeaChange Board - Councillor Walch

Sentinel Leisure Trust - Councillors Jeal and Williamson

Sentinel Leisure Trust Partnership Board - Councillor Wainwright

St George's Trust - Councillor Plant Town Centre Company (Great Yarmouth) Ltd - Councillors K Grey, Plant and Wainwright.

Town Centre Comapny (Great Yarmouth) Ltd - Councillor B Coleman

Waveney, Lower Yare and Lothingland Internal Drainage Board - Councillors Andrews, Fairhead and Lawn.

Youth Advisory Board - Councillor Bensly

CARRIED

## **5 TOWN CENTRE MASTERPLAN**

Council considered the Transformation Programme Managers report which presented the finalised Masterplan for Great Yarmouth's Town Centre which had been endorsed by the Economic Development Committee and was now recommended to Council for approval of this final document.

The Chair of the Economic Development Committee reported that there were a number of small minor grammatical corrections that would require finalisation in the document. These related to spelling, or minor layout changes which did not alter the content of the document. In addition the Chair reported that there was a small change required under project "E.2 Public Realm Investment" and this content related to "signage and row improvement pilot" was incorrectly duplicated from another section of the Masterplan and would require deletion

and replaced with the following wording :-

"Re-landscaping of Hall Quay

Purpose - To create a high quality Public realm setting

Actions -

- Engage with Stakeholders
- Implement new street landscaping between the new kerb and building lines, including paving and street furniture

Outcomes -

- Hall Quay Public realm is transformed into an attractive, premium leisure based setting
- Perceptions of Great Yarmouth and transformed amongst visitors, business, developers and investors."

Proposer : Councillor B Coleman

Seconder : Councillor Jeal

(1) That Council approve the final document, with any minor grammatical, content or layout changes to be delegated to the Group Manager, Growth

(2) That the wording relating to "Signage and row improvement pilot" be deleted and replaced with the actions related to the "Re-landscaping of Hall Quay" as detailed above.

CARRIED

**6 APPOINTMENTS TO THE POSTS OF STRATEGIC DIRECTORS, DEVELOPMENT DIRECTOR AND HR POLICY IMPLICATIONS**

Council considered the report of the Head of HR / Organisational Development which sought ratification of the initial recommendation from the Employment Committee following the recruitment and selection process undertaken by that Committee in relation to the post of Strategic Director, and Development Director.

Proposer : Councillor Plant

Seconder : Councillor K Grey

That approval be given to the appointment of Mrs Kate Watts as a Strategic Director.

CARRIED

The meeting ended at: 19:35

# Council

## Minutes

Monday, 12 June 2017 at 19:00

Present :-

Her Worship the Mayor Councillor Robinson-Payne (in the Chair); Councillors Andrews, Annison, Bensly, Bird, Borg, Carpenter, B Coleman, M Coleman, Connell, Fairhead, Flaxman-Taylor, Grant, K Grey, Hammond, Hanton, Jeal. Jones, Lawn, Mavroudis, Plant, Pratt, Reynolds, Rodwell, Smith, Thirtle, Wainwright, Walch, Waters-Bunn, Weymouth, Williamson and Wright

Also in attendance :-

Mrs S Oxtoby (Chief Executive Officer), Mr D Johnson (Monitoring Officer), Mrs K Watts (Transformation Programme Manager), Ms K Sly (Section 151 Officer), Mrs J Cooke (Head of HR / Organisational Development) and Mr R Hodds (Corporate Governance Manager)

### **1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Cutting, Davis, A Grey, Hacon, Myers, Stenhouse and Walker.

### **2 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **3 APPOINTMENT TO THE POSTS OF STRATEGIC DIRECTOR AND DEVELOPMENT DIRECTOR**

Council considered the Head of HR/Organisational Development's report which sought ratification of the recommendations from the Employment Committee following the recruitment and selection process undertaken by that Committee.

Proposer : Councillor Plant

Seconder : Councillor Thirtle

(1) To appoint David Glason as Development Director.

(2) To appoint Neil Shaw as Strategic Director.

CARRIED

### **4 APPOINTMENT TO OUTSIDE BODIES 2017/18**

Council was asked to give consideration to the appointment of representatives to the Police and Crime Panel. Members were advised of the advice that had been received from the County Council regarding the political balance of the Police and Crime Panel and on guidance received regarding appointments to this panel.

Proposer : Councillor Plant

Seconder : Councillor Thirtle

That Councillor Bensly be appointed as the Borough Council's representative on the Police and Crime Panel, with Councillor Hanton as substitute.

LOST

Proposer : Councillor Jeal

Seconder : Councillor Williamson

That Councillor Wainwright be appointed as the Borough Council's representative on the Police and Crime Panel, with Councillor Fairhead as substitute.

CARRIED

The meeting ended at: 19:14