



GREAT YARMOUTH
BOROUGH COUNCIL

Audit and Risk

Date: Tuesday, 02 February 2016

Time: 18:30

Venue: Supper Room

Address: Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

AGENDA

Open to Public and Press

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a Personal Interest in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

You must declare a personal interest but can speak and vote on the matter.

Whenever you declare an interest you must say why the interest arises, so that it can be included in the minutes.

3	<u>MINUTES</u>	4 - 6
	To confirm the Minutes of the meeting held on 7 December 2015.	
4	<u>INTERNAL AUDIT RECOMMENDATIONS</u>	7 - 24
	Report attached.	
5	<u>STRATEGIC AND ANNUAL INTERNAL AUDIT PLANS</u>	25 - 50
	Report attached.	
6	<u>WHISTLEBLOWING POLICY, ANTI FRAUD, CORRUPTION AND BRIBERY POLICY AND ANTI MONEY LAUNDERING POLICY</u>	51 - 108
	Report attached.	
7	<u>RISK MANAGEMENT FRAMEWORK</u>	109 - 125
	Report attached.	
8	<u>CODE OF CORPORATE GOVERNANCE</u>	126 - 153
	Report attached.	
9	<u>CORPORATE RISK REGISTER</u>	154 - 158
	Report attached.	
10	<u>EXTERNAL AUDIT RECOMMENDATIONS</u>	159 - 165
	Report attached.	
11	<u>CONTRACT STANDING ORDERS</u>	166 - 205
	Report attached.	
12	<u>ANNUAL CERTIFICATION REPORT</u>	206 - 214
	Report attached.	
13	<u>ANNUAL AUDIT LETTER</u>	215 - 229
	Report attached.	

14 ANY OTHER BUSINESS

To consider any other business as may be determined by the Chairman of the meeting as being of sufficient urgency to warrant consideration.