

Economic Development Committee

Minutes

Monday, 06 June 2016 at 18:30

PRESENT :

Councillor B Coleman (in the Chair); Councillors Grant, Hammond, Hanton, Jeal, Reynolds, Pratt, Thirtle, Wainwright and Walsh

Councillor Hacon acted as substitute for Councillor K Grey

Councillor Robinson - Payne acted as substitute for Councillor Walker

Also in attendance :-

Mr R Read (Director of Housing and Neighbourhoods), Mrs K Watts (Transformation Programme Manager), Mr D Glason (Group Manager - Growth), Ms K Sly (Section 151 Officer), Mrs C Sullivan (Norfolk County Council), Mr D Wiles (Communication and Press Officer) Mr A Carr (Group Manager - Tourism and Communications), Mr P Wright (Economic Development Officer - eGY) and Mrs S Wintle (Member Services Officer).

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K Grey, Stenhouse and Walker.

2 DECLARATIONS OF INTEREST

Councillors B Coleman, Hammond and Jeal declared personal interests in the item relating to the Great Yarmouth Air Show in their capacities as Members of the Great Yarmouth BID Board but in accordance with the Constitution were allowed to speak and vote on this matter.

Councillor Grant declared a Personal Interest in the item relating to the Great

Yarmouth Air Show in his capacity as a Ambassador of the Great Yarmouth BID, but in accordance with the Council's Constitution was allowed to speak and vote on this matter.

3 AN OVERVIEW OF ECONOMIC DEVELOPMENT

Members noted the Group Manager - Growth's presentation which provided a brief overview of the the following :-

- 2 Enterprise Zones - Beacon Park and South Denes
- East Anglia One
- Great Yarmouth Tidal Defences
- Local Plan 'Core Strategy' - adopted in December 2015
- Great Yarmouth Waterfront Regeneration and its proposals
- Urban Concept
- Flood Resilience
- Town Centre Initiative
- Tourism, Culture and Heritage

In relation to the Carter Jonas report and its deadlines, the Group Manager - Growth advised that an initial draft report was due to be completed within the next 2 months.

4 THIRD RIVER CROSSING

The Chairman gave a brief outline on the report on the Third River Crossing and advised Members that due to the short window of opportunity to submit the BID for the Great Yarmouth Third River Crossing the Leader of the Council had submitted a letter to Tom McCabe, Executive Director for Community and Environmental Services at Norfolk County Council to ensure the BID deadline was met.

The Chairman advised Members that the recommendation to be considered was the endorsement of a £965,000 scheme development bid for Great Yarmouth Third River Crossing through the 'major local transport scheme' (non trunk road) funding stream announced in the 2016 Budget.

Claire Sullivan of Norfolk County Council, gave a power point presentation which provided an overview of the the advantages of a third river crossing in Great Yarmouth.

A question was raised in relation the height of the bridge and whether there would be a limit on openings of the bridge to alleviate traffic congestion. It was advised that it would be approximately 75m with minimum openings.

The Ward Councillor for North Yarmouth, Councillor Hammond, raised some concern in relation to the Bure link and asked why this had not been an option. He was advised that the Bure Link project had been investigated although through the congestion alleviation process it was found that the development of a Third River Crossing would have a greater impact on the alleviation of

traffic for Great Yarmouth.

The Chairman asked if there were reports available for new Members of the Council together with Members of the Committee to show the statistics that had been undertaken in 2009.

A Member asked if there was potential that a charge would be put in place on the bridge, it was advised that there were no plans to charge for the use of the bridge.

RESOLVED :

That the Committee agree to endorse a £965,000 scheme development bid for the Great Yarmouth Third River Crossing through the 'major local transport scheme' (non trunk road) funding stream announced in the 2016 Budget and that this will be led by Norfolk County Council as the Highways Authority and submitted to Government by 31 May 2016 Deadline.

5 COASTAL COMMUNITIES FUND - ROUND 4 LAUNCH

The Group Manager - Growth reported on the Coastal Communities Fund Bid, he advised Members that the CCF (Coastal Communities Fund) was a UK - wide programme designed to support the economic development of coastal communities by promoting sustainable economic growth and jobs, so that people are better able to respond to the changing economic needs and opportunities of their area. Last year, the CCF awarded funding to 36 projects as part of its Round Three allocations in England; this included the Council's enterpriseGY programme.

Members were advised that in England the fourth round was launched on the 23 May 2016 and the Council intends to submit an application by the 30 June 2016 deadline.

The Director of Housing and Neighbourhoods reported that the Executive Management Team and all Group Managers had been asked to submit their "expressions of interest" with a summary of ideas/proposals. He reminded Members of the bid deadline and that a decision by the Economic Development Committee would be required before the application was submitted. Concern was raised in relation to Members being unaware of developing projects and the need to make decisions on such projects.

A Member suggested that information be sent via email to all Committee Members, and that should any strong objections be received a further meeting be arranged.

RESOLVED :

(1) That the Committee agree to note the content of the report.

(2) That the Committee agree that delegated authority be given to the Chair and Vice Chair of the Committee after consultation with Councillor Jeal, and an email has been sent to all Committee Members confirming details of relevant documents.

6 GY AIR SHOW 2017

The Chairman gave a brief summary to Members on the proposals for an Air Show in Great Yarmouth for 2017. He advised Members that the Greater Yarmouth Business and Tourism Improvement Area (GYTABIA) as part of their event planning process, is committed to holding the first annual Great Yarmouth Air Show in June 2017 working alongside the Borough Council's Car Parking and Property sections to optimise the use of seafront car park's and land assets.

The Ward Councillor for Nelson Ward, Councillor Jeal, raised his concerns in relation to the residents parking around the area, he was advised that at this stage this matter had not been fully addressed.

A Member asked if the bid payers were to be consulted throughout the planning process of the Air Show.

RESOLVED :

(1) That Members of the Economic Development Committee recognise the strategic importance of an Air Show and note the structures currently in place to ensure a safe and exciting event.

(2) That the Committee note that GYTABIA will be looking to work alongside the Borough Council's Car Parking Section and Property Section to optimise the use of seafront car parks and land assets, on which a subsequent paper will be presented to Members in July 2016.

7 TOWN CENTRE ICE RINK

The Chairman gave a brief background overview of the Ice Rink and the proposals for 2016 and beyond. He reported on the recommendations for the Committee to consider. Officers requested permission from the Committee to investigate additional options; and these would be reported back to the Committee at a later date.

The Group Manager - Tourism and Communications reported on the significant items from within the report.

A Member expressed great concern over the costing of the Ice Rink and advised that he had spoken with retailers from within the Town Centre who claimed that no improvement in takings had been seen whilst the ice rink was in place.

A Member suggested that as part of the Officers investigations feedback from

retailers should be included within their findings.

The Ward Councillors for Nelson and Central and Northgate Wards advised that they had received some negative feedback from residents in relation to the ice rink and its cost.

RESOLVED :

(1) That the Committee agree to consider the option of bringing the ice rink back to Great Yarmouth for Christmas 2016, building on the success of its first year and allocating funding from within the Town Centre reserve subject to Officers investigating additional options and savings to be brought back to the Committee at a later date.

(2) That the Committee agree to further consider the option of a 2 or 3 year investment to reduce the annual costs of another one off event subject to Officers investigating additional options and savings to be brought back to the Committee at a later date.

8 TOWN CENTRE EVENTS

The Group Manager - Tourism and Communications summarised the report to Members which asked Members to consider the establishment of an annual town centre events budget of £60,000 from the Town Centre reserve for 2016/17 and to consider this level of support being maintained over a 3 year period.

A Member raised concern in relation to the Easter Fair and the cost to the Council and asked for a breakdown over the last 5 year period to be provided to Members to evidence the breakdown of cost.

Members were advised that due to the Committee's financial threshold, up to £50,000 could be agreed, with the subsequent amounts being taken forward to the Policy and Resources Committee for approval.

RESOLVED :

That approval be given to the allocation of £50,000 for an annual town centre events budget from the Town Centre Reserve for 2016/17, subject to the Officer's checking the Constitution to determine the Committee's financial threshold limits and if the threshold is up to £100,00 then approval be given to allocate £60,000 to the annual town centre events budget from the Town Centre Reserve for 2016/17.

9 ANY OTHER BUSINESS

The Chairman reported on the Forward Plans for the Committee and advised Members that these would be an item on the agenda at future meetings. A Member asked in relation to items on the agenda, whether Members could bring relevant items to be considered by the Committee forward, it was advised that this would need to be agreed by the Committee.

Members noted and agreed the date for the next meeting to be Tuesday 19 July 2016 at 6:30pm.

The meeting ended at: 20:00

Environment Committee

Minutes

Wednesday, 08 June 2016 at 18:30

PRESENT :

Councillor Smith (in the Chair); Councillors Annison, Bensly, Fairhead, Grant, Hacon, Hanton, Jones, Pratt, Walch, Waters-Bunn, Weymouth and Wright.

Also in attendance :-

Jane Beck (Director of Customer Services), Nicola Holden, Graham Jermyn and Simon Mutton (GYB Services), Sarah Flatman (Commercial Manager), Glenn Buck (Group Manager, Environmental Services) and Sammy Wintle (Member Services Officer).

1 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

2 DECLARATIONS OF INTEREST

The Chairman and Councillor Grant declared a personal interest in item 5, in their capacity as members of the Norfolk Waste Partnership, but in accordance with the Council's Constitution were allowed to vote and speak on the matter.

3 FOOD SAFETY SERVICE PLAN

Sarah Flatman, Commercial Manager, provided Members with a brief overview of the Environmental Health Team, its staffing levels and the wide range of activities which were delivered by the department.

Members were advised that the Food Safety Service Plan was an annual statutory requirement, under the Food Standards Agency Framework Directive. The Service Plan explored the remit of the food safety service and the commitment to improving food standards of businesses in the Borough.

The Chairman pointed out that the dates on page 8 of the report were incorrect and should read 1 April 2015 to the 31 March 2016 and he requested that these be corrected. He asked for an update on the Civica App, and was advised that good progress had been made.

A Member asked if regular meetings were held with Trading Standards, this was confirmed by Sarah Flatman.

A Member asked for an update regarding premises with no public convenience facilities, it was advised that guidance had been reviewed and that a number of factors were taken into consideration to determine whether a premise required toilet facilities. A further question was raised as to whether it was compulsory for businesses to display their food rating certificates. It was reported that at present, it was not compulsory to display the certificate, however, it was hoped that this will be implemented in the near future.

A Member asked what sanctions were in place if a residential care home did not meet the required food standards, Sarah Flatman advised that sanctions would be dependant on what was found during an inspection.

The Chairman thanked Sarah and her team for all their hard work.

RESOLVED:

(i) That the Committee endorse the aims and objectives of the Food Safety Service Plan.

(ii) That the Committee approve the adoption of the Food Service Plan for 2016/17.

4 GYBS PRESENTATION

Graham Jermyn, GYBS, gave a presentation to Members detailing the Joint Venture Company and the services it provided.

A Member raised concern in relation to the Gorleston cliffs area, it was advised that there had been several issues with the machinery used for the grass cutting on the cliffs, however, this had now been repaired and grass cutting on the cliffs would commence next week.

A Member asked whether the horse trough situated at the bottom of Gorleston cliffs could be utilised, Simon Mutton, GYBS raised the possibility of bedding plants. It was advised that should Great Yarmouth in Bloom have spare bedding plants after planting was completed, the remainder of plants could be used.

Concern was raised in relation to the vast quantity of weeds near to the Sealife Centre on Yarmouth seafront, it was advised that the maintenance of this area was part of the Sealife Centre lease and that this matter would be raised with

them.

A Member asked in relation to the length of the grass at the Beaconsfield play area and whether this would be cut, it was advised that discussions were being undertaken with GYBS staff to find a solution to alleviate the back log for grass cutting within the Borough.

A Member asked in relation to weed killer being sprayed on weeds on pathways and whether this matter would come under the Highways Department. It was reported that this would be a matter for Norfolk County Council, Jane Beck advised that email notification had been received from Norfolk County Council stating that they would be spraying twice a year and was due to start next week.

A Member raised concern in relation to road sweeping and asked if the rota could be provided, it was agreed that Graham Jermyn would send this information via email to all members.

Jane Beck, Director of Customer Services, advised Members that Norfolk County Council were encouraging people to report any matters through their Customer Services Department. However should Members have complaints which had been raised by residents in their wards, these could be sent to GYBC, who will then facilitate these complaints on their behalf.

The Chairman advised Members that Councillors Pratt, Hacon and himself attended a monthly meeting with Graham Jermyn to discuss issues that might arise and asked the Committee to endorse that this should continue.

RESOLVED :

That the Committee agree to the continuation of a monthly meeting between Councillors Pratt, Hacon and Smith and Graham Jermyn of GYB Services.

5 WASTE COLLECTION

Glenn Buck, Group Manager Environmental Services, provided Members with an overview of his report which informed Members of the current arrangements for the collection, recycling and disposal of domestic solid waste within the Borough.

The Group Manager, Environmental Services, reported on the Norfolk Waste Partnership. He advised that the Council, together with all the other Norfolk District Councils and the County Council formed the Norfolk Waste Partnership. The Partnership was formed to help tackle and reduce the amount of household waste produced in the County.

Members were advised that a tour of the Materials Recycling Facility could be arranged if requested.

RESOLVED :

(i) That the Committee note the information contained within the Group Manager, Environmental Services report.

(ii) That the Committee endorse the research of the Norfolk Waste Partnership.

6 ANY OTHER BUSINESS

The Chairman advised Members of the establishment of Forward Plans for all Committees and that this would be a standing item on future agenda.

7 DATE AND TIME OF NEXT MEETING

The Chairman confirmed that the next meeting would be held on Wednesday 20 July 2016 at 6:30 pm.

The meeting ended at: 20:25

Policy and Resources Committee

Minutes

Tuesday, 14 June 2016 at 18:30

Present:

Councillor Plant (in the Chair), Councillors Annison, Carpenter, B Coleman, Jeal, Smith, Thirtle, Wainwright and Williamson.

Councillor Pratt attended as a substitute for Councillor Walker. Councillor Walsh attended as a substitute for Councillor Grey, and Councillor Hammond attended as a substitute for Councillor A Grey.

Mrs S Oxtoby (Interim Chief Executive), Mrs J Beck (Director of Customer Services), Mrs K Watts (Transformation Programme Manager), Ms K Sly (Section 151 Officer), Mr A Carr (Group Manager Tourism), Mr A Dyson (Group Manager Property and Construction), Mrs M Lee (Group Manager Customer Services), Mr R Hodds (Corporate Governance Manager), Mr C Rowland (Corporate Policy and Performance officer), and Mr D Wiles (Communication and Press Officer).

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A Grey, K Grey, Hacon and Walker.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 FORWARD PLAN - POLICY AND RESOURCES COMMITTEE

The Committee received and noted the items contained in the forward plan for the Policy and Resources Committee covering the period June - October 2016. The interim Chief Executive Officer reported that the items identified were in line with the Borough Councils Corporate Plan.

4 ICT JOINT CO-OPERATION AGREEMENT

The Committee considered the Director of Customer Services report which sought approval for the adoption of the Public Service Co-operation Agreement between Great Yarmouth Borough Council and Norfolk County Council for the provision of ICT services.

The Director of Customer Services reported that the adoption of the revised agreement from the 1 July 2016 - July 2020 will enable the Authority to evaluate, identify and action the most appropriate service provision moving forward in addition to benefiting from onsite staff dealing with GYBC staff issues.

In response to a question from Members with regard to costing in respect of this issue, the Director of Customer Services reported that the development of an ICT strategy will outline further investment and saving opportunities in addition to clarifying the best method of delivery for the Great Yarmouth ICT service. It was hoped that the ICT Strategy would be considered by the committee in the near future. The Interim Chief Executive Officer suggested that there may be a need to hold an informal workshop for Members prior to the ICT Strategy being considered by the Policy and Resources Committee.

RESOLVED:

That approval be given to the move to a Joint Co-operative Agreement with Norfolk County Council for the provision of ICT Services.

5 ANNUAL PERFORMANCE REPORT 2015 - 2016

The Committee considered the Transformation Programme Manager's Annual Performance Report 2015-2016. Members were advised that during 2015-2016, as with previous years, performance measures were reported to Cabinet and Scrutiny Committee on a quarterly basis. At the end of the financial year an annual performance report is produced and sent to Members for approval. A detailed introduction on how the process had developed the last few years was detailed in the Annual Performance Report.

The Corporate Policy and Performance Officer reported that the tables in the report provided the following information:-

- Description of measure/indicator
- Corporate priority linked by the measure
- 2015/2016 outturn figure
- 2014/2015 outturn figure
- Current performance/trend data
- Short commentary on performance over the year.

RESOLVED:

That the Annual Performance Report for 2015/16 be approved.

6 COUNCIL TAX REDUCTION SCHEME 2017

The Committee considered the Group Manager Customer Service's report which sought permission to consult on the Borough Council's Council Tax Reduction Scheme 2017. Members were advised that there is a legal requirement to conduct a further consultation where the Council are considering changing the council tax reduction scheme for 2016. It is considered best practice to consult again where councils may decide to retain their existing scheme for the following year.

RESOLVED:

That approval be given to consult on the Borough Council's Council Tax Reduction Scheme for 2017.

7 GYBC PROTOCOLS FOR MEMBER INVITATIONS TO COUNCIL EVENTS

The Committee considered the Communication and Press Officer's report on GYBC protocols for Members invitations to council events. The Communications and Press Officer reported that the aim of the document would be to guide recommendations and decisions around the invitations of members to invitee only council events, such as project launches, official openings, media calls and ministerial visits. The protocols are designed to be positive and inclusive focusing on which members should be invited to different circumstances, rather than the reverse. Whilst clearly setting out the process of key considerations for members invitations, the protocols recognises that every venue is different to some extent and will provide a level of case by case flexibility.

RESOLVED:

That the protocols for member invitations to council events be confirmed as an

acceptable and workable practice.

8 MEDIA AND PUBLICITY PROTOCOLS

The Committee considered the Communication and Press Officer's report on Media and Publicity Protocols. The Communication and Press Officer reported that the proposed updated protocols largely reflect the established protocols and practice. The change to the Committee Form of Governance had very much been taken into account in the updated documents. The revised Protocols would continue to support and govern all of its corporate communications and marketing activity, including media relations. With regard to the protocol relating to whether restrictions apply to other organisations that receive local authority funding, Councillor Wainwright asked whether this protocol would be applicable to Parish Councils in the Borough.

RESOLVED:

(i) That the new updated protocols be confirmed as an acceptable and workable practice reflecting the change from Cabinet to to a Committee Form of Governance, subject to clarification with regard to the question whether the restrictions apply to parish councils.

(ii) That members be given the opportunity to attend media training sessions where appropriate.

9 ASSET DISPOSAL POLICY

The Committee considered the Group Manager Property and Construction's report on the Asset Disposal Policy. The Group Manager reported that the Council's Asset Plan contains two clear strategic aims:-

- To manage the assets through a strategic client model
- To deliver financial incentive, asset redevelopment and disposal as identified through this plan and in line with the Medium Financial Term Strategy.

Members were advised that to implement the Asset Management Plan it is essential that there are clear up to date policies and accordingly the Group Managers report sought approval to a revised asset disposal policy and a scheme of delegation to ensure disposal opportunities are not missed.

With regard to the Asset Management Plan 2015-18, the Leader made the point that there was a need to update this plan as there were currently references to the former Cabinet form of governance.

With regard to the proposed amendments to the scheme of delegation, Councillor Wainwright expressed his concern that the proposed amendments did not include a member of his group being involved in future decision making. The Director of Customer Services reported that the proposed delegation changes would speed up the process with which to act as there

may be a need to make decisions quickly on property issues where necessary.

RESOLVED:-

- (i) That the Asset Disposal policy be approved.
- (ii) That the proposed amendments to the delegation scheme as detailed in the Group Manager's report be agreed, subject to the addition of responsibility for decisions to include one other member from the Policy and Resources Committee to ensure that there is cross party support in the decision making process.

10 ANY OTHER BUSINESS

It was agreed to record that no members of the public had attended this meeting.

11 EXCLUSION OF PUBLIC

RESOLVED :

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."

12 SITE 12A BEACON PARK

The Committee considered the Group Manager Property and Construction's confidential report with regard to the proposed development on Site 12A Beacon Park.

(Confidential Minutes on this item)

The meeting ended at: 19:50

Housing and Neighbourhoods Committee

Minutes

Thursday, 16 June 2016 at 18:30

PRESENT:

Councillor Carpenter (in the Chair); Councillors Borg, M Coleman, Flaxman-Taylor, Hacon, Mavroudis, Robinson-Payne, Walch, Waters-Bunn, and Williamson.

Councillor Bensly attended as a substitute for Councillor Grant.

Councillor Annison attended as a substitute for Councillor K Grey.

Mr R Read (Director of Housing & Neighbourhoods), Mr T Chaplin (Group Manager Housing Services), Mrs V George (Group Manager Housing Health & Wellbeing), Miss H Notcutt (Community Development Manager) and Mrs C Webb (Member Services Officer)

1 WELCOME FROM THE CHAIR

The Chair welcomed those present to the meeting and set the scene as to how

the Housing & Neighbourhoods Committee meetings would function in the forthcoming municipal year.

2 DECLARATIONS OF INTEREST

It was noted that no Declarations of Interest were declared at the meeting.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K Grey & Grant.

4 SMOKE AND CO2 ALARMS REPORT

The Committee received and considered the report from the Community Protection Manager with regard to the impact on the Council of the Smoke and Carbon Monoxide Alarm (England) Regulations 2015.

The Community protection Manager reported that the legislation placed a requirement on Local Authorities to implement an enforcement structure in respect of its duty to require private sector housing landlords to address inadequate fire detection within their properties. Where enforcement action is taken, the Regulations also allow the Local Authority to impose a penalty charge of up to £5000.

RESOLVED:

That the Committee agree the Statement of Principles and associated penalty charge of £5000.

5 OVERVIEW OF HOUSING & NEIGHBOURHOODS

The Director of Housing & Neighbourhoods gave a presentation on the remit of the Housing & Neighbourhoods Committee.

The Chair thanked the Director of Housing & Neighbourhoods for his presentation.

6 HOUSING - CURRENT SERVICES AND ISSUES

The Director of Housing & Neighbourhoods, the Housing Services Group Manager and the Group Manager Housing, Health & Wellbeing gave presentations regarding Council House Management, Housing Strategy, Housing Options & Homelessness and Private Sector Housing and Disabled Facilities grants.

Councillor Williamson reported that he welcomed the introduction of the new Housing Management Asset/Stock database.

Councillor Waters-Bunn requested a copy of Community Housing's Empty Property list for information purposes. The Housing Services Group Manager agreed to circulate the list to the Committee.

Councillor Williamson suggested that the presentation should be made available as an Information Booklet for the Committee, as it would be most useful for new Members. Councillor Williamson raised concerns regarding fixed term tenancies for tenants who had specific disabled adaptations carried out to their properties. Unless they were legally protected, as they could not be classed as exempt, this could lead them to be in a vulnerable position. The Housing Services Group manager agreed to look into this issue.

The Chair thanked the officers for their informative presentations.

7 HOUSING PERFORMANCE REPORT

The Committee received and considered the Housing Services Group Manager's report on the performance data from the Housing & Neighbourhoods Directorate for Quarter 4, of 2015/16.

RESOLVED:

That the Committee note the report.

8 HOUSING REVIEW APPEALS REPORT

The Committee received and considered the report from the Housing Services Group Manager which detailed the procedures for tenants and residents to review or appeal housing decisions. The Housing Services Group Manager reported that a consistent approach was adopted to enable timely and appropriate decisions and this process had the advantage of being flexible and reasonably quick to administer. This allowed applicants to be informed of revised decision as soon as possible so that they may consider all options available to them.

The Housing Services Group Manager reported that decisions made on housing matters were subject to the right of judicial review which would remain as an option should a person wish to continue the appeal process.

A Member was concerned that the Housing Appeals Committee had not been included in the new Committee structure and was unaware that this decision had been made. Councillor Robinson-Payne felt that the proposed scheme would lead to an officer reviewing another officer decision, which in the eyes of the appellant, could be seen as non-transparent decision making and she felt that the public would prefer to have their appeal considered by Members.

The Housing Services Group Manager reported that Members could still support residents in the appeal process and that the need for the Housing Appeals Committee could be considered at the Governance Committee review in six months time.

Councillor Williamson reported that he agreed with Councillor Robinson-Payne as tenants were often vulnerable or had complex housing needs and needed help and support which Members could offer through the review process. Councillor Williamson proposed an amendment to the recommendation that the Housing Appeals Committee be reinstated after six months if required.

RESOLVED:

(i) That the procedure for reviews and appeals detailed in paragraph 2.4 of the Group Manager Housing Services's report be adopted for housing decisions;

(ii) That the Housing Appeals Committee will be reinstated after 6 months, if required.

9 COMMUNITY DEVELOPMENT

The Community Development Manager gave a presentation regarding Neighbourhoods That Work. She invited the Committee to attend the Annual Study Visit on 21 October 2016 at St. Georges Theatre.

The Chair thanked the Community Development Manager for her presentation.

10 NEIGHBOURHOODS THAT WORK OUTCOME REPORT

The Committee received and considered the report from the Community Development Manager.

RESOLVED:

That the Committee note the report.

11 FORWARD PLAN

The Committee received and considered the Forward Plan.

The Chairman reported that if any Member wished to add an agenda item that they should contact the Director of Housing & Neighbourhoods in the first instance.

RESOLVED:

That the Forward Plan be noted.

12 ANY OTHER BUSINESS

The Chair reported that there was no other business as was determined as being of sufficient urgency to warrant consideration.

13 EXCLUSION OF PUBLIC

The meeting ended at: 20:40