



GREAT YARMOUTH
BOROUGH COUNCIL

Car Park Strategy Steering Group

Date: Tuesday, 15 April 2014
Time: 14:00
Venue: Council Chamber
Address: Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

AGENDA

- 1 APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2 MINUTES** **3 - 6**
To consider the minutes of the meeting held on 28 January 2014.
- 3 MATTERS ARISING**
To discuss any matters arising from the above minutes which are not covered elsewhere on the agenda.
- 4 COMPOSITION OF THE CAR PARKING STRATEGY STEERING GROUP**
To note that Councillor Castle is replacing Councillor C Walker as the Norfolk County Council Representative.
- 5 JPH/JENNER ROAD AREA RESTRICTED PARKING ZONE** **7 - 9**
To consider the attached documents and to receive an update on the implementation of the new scheme.
- 6 ZONE A - IMPLEMENTATION OF ADDITIONAL VISITOR** **10 - 19**

PARKING PILOTS FROM SUMMER 2014

To consider the attached documents and to receive an update from Phil Reilly.

7 NORTH DRIVE - IMPLEMENTATION OF CHEAPER ON-STREET PARKING BETWEEN SALISBURY ROAD/SANDOWN ROAD FROM

To receive a verbal update.

8 YARMOUTH SEAFRONT - NEW TRAFFIC REGULATION ORDERS FOR SOUTH BEACH PARADE/ST NICHOLAS CAR PARK

To receive a verbal update.

9 GYBC CAR PARKING AND CPE STATISTICS 20 - 22

To consider the attached.

10 CPE FINANCE REPORT 23 - 24

To consider the attached CPE Finance Report for March 2014.

11 CPE SURPLUS BID 25 - 25

To consider the attached CPE surplus bid to be spent on CCTV.

12 PRE-CPE PAY AND DISPLAY SURPLUS FUNDS ACCOUNT

To receive a verbal update and to agree an updated budget for expenditure on local schemes.

13 FUTURE WORK PROGRAMME

June 2014 - Zone C Seafront area between St Peters Road and the Pleasure Beach
- to determine whether to proceed to public consultation on a seasonal or an "all-year-round permit scheme".

14 CYCLE ROUTE 26 - 28

To consider the attached update with regards to the cycle route passing the entrance to Great Yarmouth Library.

15 COACH BAY OUTSIDE NEW BEACH HOTEL

To receive a verbal update from Councillor Castle.

16 VISITOR PARKING PERMIT NUMBERS

To receive a question raised with Councillor Pettit.

Car Park Strategy Steering Group

Minutes

Tuesday, 28 January 2014 at 14:00

PRESENT:

Councillor Castle (GYBC) (in the chair), Councillor's Jeal and Pettit (GYBC). Councillor C Walker (Norfolk County Council). Peter Fitzgerald (Great Yarmouth Residents Association) and Jonathan Newman (Town Centre Partnership).

Paul Donnachie, Phillip Schramm and Phil Reilly (Norfolk County Council). Michael Chillingworth and Karline Smith (Great Yarmouth Borough Council).

Councillor Rex Parkinson (NCC) attended for item 5
Councillor B Walker (GYBC) attended for item 4
Councillor Collins (GYBC) attended for item 4
Councillor Hanton (GYBC)
Michael Blank (Chairman of Community).

DECLARATIONS OF INTEREST

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Miranda Lee, David Marsh and Jane Beck.

2 MINUTES

The minutes of the meeting held on 22 October 2013 were confirmed.

3 MATTERS ARISING

Priory Gardens

Peter Fitzgerald asked if further investigation could take place with regards to misuse of Visitor permits. Although the statistics with regard to Priory Gardens/Priory Plain area showed 25 Residential and Residential Visitor permits and 11 Business permits, Sheila Wilkinson of the Residents Association now had detailed information with regard to misuse. Councillor Jeal as Cabinet member agreed to make contact and to

get this issue thoroughly investigated.

4 JPH/JENNER ROAD RESTRICTED PARKING SCHEME (PHIL REILLY)

Phil Reilly reported on the recently held public consultation process stating that they had advertised for a restriction on the entire estate for Monday to Sunday 7.30 to 6pm and that 200 letters had been sent out but there had been a poor return with 23 in support and 19 objecting, however it noted that the consultation period had not ended which could change the recommendation but at this point it was agreed that the new parking restrictions be implemented initially in Jenner Road and Paget Close only from Monday to Sunday 7.30 am to 6pm. The element relating to loading and unloading would be removed to take account of resident's views. If displacement of parking led to other roads being added to the scheme this could be done without further notices over the next 2 years. The hospital staff access signs would be removed.

RESOLVED:

That it was agreed that the new parking restrictions would be implemented initially in Jenner Road and Paget Close.

5 ZONE A IMPLEMENTATION OF ADDITIONAL VISITOR PARKING IN TWO IDENTIFIED AREAS FROM SUMMER 2014

Councillor's Pettit and Jeal declared a personal non prejudicial interest in the following item on the grounds that they both hold residents and business parking permits.

Phil Reilly reported on the arrangements for the introduction of the pilot scheme. Legal notices would be progressed in March to bring this into effect and the scheme would also enable payment using mobile phones in future years. For 2014 visitor tickets would be available for purchase from Childs Newsagents in Nelson Road Central, Crown Stores in Apsley Road and the Tourist Information Centre on Marine Parade. It was agreed that Councillor Pettit (Ward Councilor), Peter Fitzgerald (Residents Association), David Law (Norfolk Constabulary) and David Marsh (Tourist Authority) be appointed as the appropriate reference group for officers to liaise with in the run up to the launch.

RESOLVED:

That the named people be appointed to a reference group to liaise with officers prior to the launch.

6 GYBC CAR PARKING AND CPE STATISTICS

C.P.S.S.G. On Street Oct-Dec Quarter Comparison 2012-2013

The steering group considered the car parking and CPE statistics. It was agreed that Norfolk County Council would amend its parking charges to align with increases in GYBC seafront car parks from Summer 2014.

7 PRE-CPE PAY AND DISPLAY SURPLUS FUNDS ACCOUNT

Paul Donnachie reported that an additional £100,000 had been made available by Norfolk County Council to add to the monies available for funding local schemes. In answer to a question from Councillor B Walker he undertook to provide a definitive response with regard to the operation of the Norfolk CPE contract and use of future car parking surpluses. Councillor C Walker requested that consideration for funding of yellow line parking restrictions for Emmanuel Avenue which was also suffering from JPH parking issues as she had been formally presented with a petition from Emmanuel Avenue residents. Paul Donnachie stated that this would be examined by the local engineer to evaluate it against the Council's criteria for such schemes. Funding of £5,000 was agreed with regard to part funding the Nursery Terrace/Cobden Terrace Residents Parking Scheme. The less-well used Salisbury Road to Sandown Road stretch of seafront pay and display parking would be trialled for mobile phone payment on a lower tariff to boost usage (cost estimated to be in the region of £6,750/£7,500). Jonathan Newman requested consideration of further funding for the Yarmouth CCTV scheme. The Chairman requested that any such bids for use of this funding be considered at the April meeting with full details of match-funding provided.

8 YARMOUTH AND GORLESTON SEAFRONT AREAS - TO IDENTIFY ANY PROBLEM AREA RE: PARKING

At the Yarmouth Area Committee at its meeting on 10 December 2013 discussed Marine Parade Traffic Issues and it was resolved that:-

"That Cabinet be recommended to ask Norfolk County Council to agree to the introduction of the Traffic Regulation Orders as detailed and for consultation to be carried out in respect of restricted parking after 9pm near South Beach Parade and at St Nicholas Car Park".

The recommendations of the Seafront Car Parking Working Group had been supported at the December meeting of the Yarmouth area committee and it was agreed to progress the parking restrictions after 9pm near South Beach Parade and St Nicholas Car Park from September 2014.

There were no ongoing issues from Gorleston Seafront Areas reported from the Gorleston Area Committee.

9 FUTURE WORK PROGRAMME

(i) Seafront Zone C

To determine whether to go to public consultation on a seasonal all year round residents permit scheme (April/June).

(ii) Pre- CPE Pay and Display Surplus Funds Account

To consider potential bids for use of remaining monies (April).

(iii) Cycle Link

To consider a request from the Great Yarmouth Cycle Forum for an additional part to a cycle route which would pass the Great Yarmouth Library and which might require cyclists dismounting in the vicinity of its entrance. (April)

(iv) Zone A Additional Visitor parking pilot scheme

Review of performance during 2014 Summer Season (October)

(v) Enforcement

To receive a regular report on deployment of CPE staff. Michael Jeal as Cabinet Member reminded members of the steering group that specific areas of concern could always be reported to Michael Chillingworth without waiting for a CPSSG meeting to do so. (April/June/October standing item).

10 DATE OF NEXT MEETING

It was agreed that the next meeting would be held on Tuesday 15 April 2014 at 2pm.

The meeting ended at: 14:55



Norfolk County Council PR 12327 - 04 April 2014 [For Immediate Release]

Action on parking near James Paget Hospital

Daytime car parking is to be banned from streets near James Paget Hospital after consultation with local residents showed a majority in favour.

A Restricted Zone is to be created, taking in Jenner Road and Paget Crescent (plan attached) and banning parking between 7.30am and 6pm seven days a week. Consultation with residents has helped to shape the Zone, which will be in place later this Spring once the signs have been installed.

The Restricted Zone is being created because staff and visitors to the James Paget Hospital frequently park on Jenner Road to avoid paying at the hospital's car parks. The road provides a secondary access to the hospital site.

The Gt Yarmouth Car Parking Strategy Steering Group recommended the creation of a Restricted Zone and Mick Castle, County and Borough councillor and Chair of the Steering Group, said: "I am very pleased that it has proved possible to establish a restricted parking zone on the roads in question to protect the quality of life of residents living close to the James Paget Hospital in Gorleston."

He acknowledged the contribution of a working group set up under the auspices of the Gorleston Area Committee which prepared the initial proposals.

Matthew Smith, County Councillor for Gorleston, said: "Local residents have had to put up with problem parking for a long time, and I am glad that it will be only a few weeks before a Restricted Parking Zone is introduced. As local member I will be monitoring the effectiveness of the zone and its effects on surrounding streets."

Contacts:

Mick Castle (Lab), Chair of the Car Parking Steering Group, on 01493 844552
Matthew Smith, Member for Gorleston, on 07581 333980

For Political Comment:

Cllr David Harrison (Lib Dem) - Cabinet Member for Environment, Transport, Development & Waste on 01263 735316

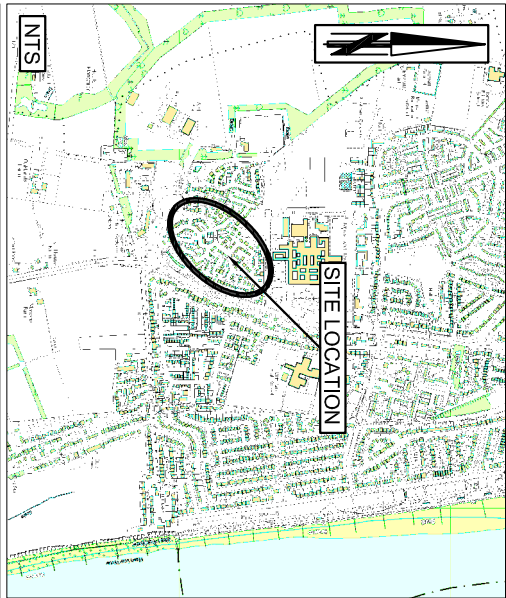
Cllr Margaret Somerville (Cons) on 07827 271296

Cllr Stan Hebborn (UKIP) on 07792 135071

Cllr Bert Bremner (Lab) on 01603 471134

Cllr Andrew Boswell (Green) on 07787 127881

**For further information please contact:
Media Team at Norfolk County Council
Tel: 01603 228888
Email: pressoffice@norfolk.gov.uk**



NOTE:
Repeater Signs will be required within the Restricted Zone

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Norfolk County Council
working with

MAY GURNEY

Mott MacDonald

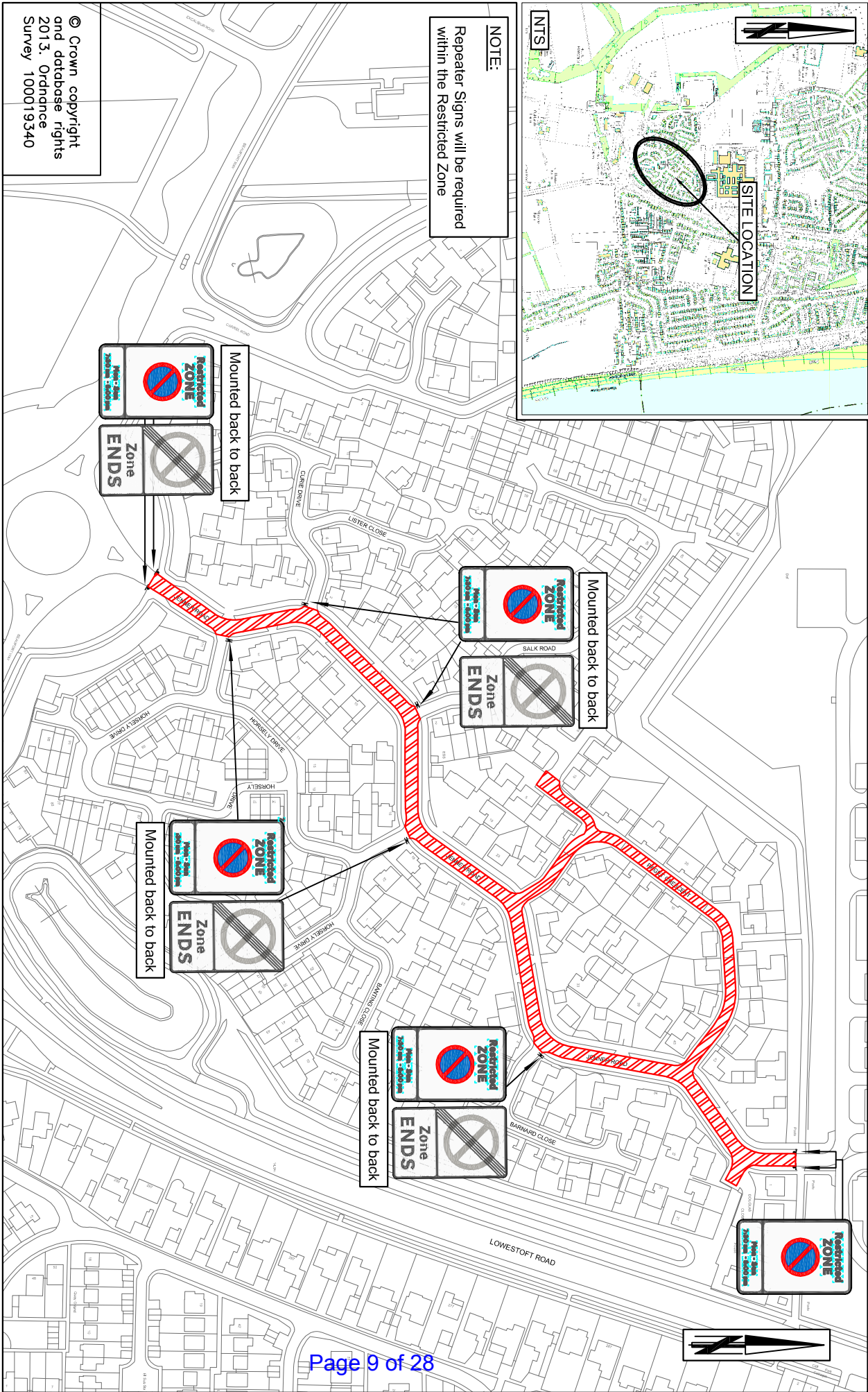
Mike Jackson
Director of Environment, Transport
and Development
Norfolk County Council
County Hall
Marineau Lane
Norwich NR1 2SG

DRAWING TITLE

Golfesion Jenner Road
Restricted Zone
Consultation Plan

| REV. | DESCRIPTION | CHECKED | DATE |
|------|------------------------------------|---------|-------|
| A | Changes to restricted zone extents | PR | 02/14 |
| | | | |
| | | | |

| INIT. | DATE | DRAWING No. |
|-------------|--------|---------------------|
| OS | - | PR2035-HP-001 Rev A |
| DESIGNED BY | TAV | 05/2013 |
| DRAWN BY | TAV | 05/2013 |
| CHECKED BY | MCO | 05/13 |
| SCALE | 1:2500 | FILE No. PR2035 |



Reports for Jenner Rd and Zone A,

Jenner Road - The consultation concluded in January this year, with twenty letters of objection received and twenty eight letters of support. The objections centred around the ability for visitor parking and deliveries and were in the main located on the cul de sac's off Jenner Road. The support was centred around Jenner Road and Paget Crescent, and a private area off Barnard Close. In consultation with the steering group and the local member, the decision was made to implement the restricted zone on Jenner Road and Paget Crescent (see attached plan PR2035 hp001) but retain the ability to restrict the remainder of the estate if parking issues arise within the next two years (until Jan 2016). The element of no loading/ unloading was also removed to allow deliveries and disabled residents to park. The restricted zone will also include the first 10 to 15m of each side road off Jenner Road, to keep the junctions clear and ease the provision of signs without providing new posts at every junction.

The delegated report has been signed off and the order is expected to come into force in May/ June to coincide with signing works.

Zone A - The attached documents were published to residents, businesses and retailers nominated to sell the vouchers on Monday 1st April for consultation. The consultation closes on the 29th April.

Norfolk County Council – Important Information

NCC general enquiries: 0344 800 8020
Textphone: 0344 800 8011

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Your Ref:
Date: 28th March 2014

My Ref: PZ0323/CPE/PR
Tel No.: 01603 224203
Email: permit-consultation@norfolk.gov.uk

Dear Resident,

**Gt Yarmouth Zone A Residents Permit Parking – Voucher Scheme Consultation
Public Consultation 28 March to 29th April 2014**

The Zone A Residents Permit Parking scheme was established in 2006 to protect the “quality of life” of residents living in Yarmouth’s central seafront area between Euston Road and St Peter’s Road.

The Great Yarmouth Car Parking Strategy Steering Group (which makes recommendations to the Borough Council’s Cabinet), supported the introduction of a paid parking voucher or scratch card scheme to create more business visitor parking during the zones restricted times. It was agreed to pilot Additional Visitor Parking in two discreet areas where there were regularly unused parking spaces during the day.

These two areas – the Crown Road/Russell Road/Apsley Road and Rodney Road/St George’s Road areas – were the subject of a “task and finish” group involving ward councillors, residents association, Tourist Board and Norfolk Constabulary. Local shopkeepers and the Yarmouth Tourist Information Centre were also approached with regard to becoming outlets for the sale of voucher parking tickets. The attached plan shows the preferred locations for ‘voucher parking’ areas put forward by the task and finish group, and only roads with surplus parking spaces have been included in the scheme so that residents continue to have priority within the Zone A scheme.

Continues....

It is proposed to use a voucher system similar to the visitors permits used by the guest houses which will be available using local Newsagents, the Tourist Information Centre and various other small outlets willing to sell the parking vouchers. The cost of the day permits will initially be £3 per day, and visitor voucher parking will be between 9am and 4pm only. park. The £3 per day charge is for visitors and will not be in addition to existing residents permits, and income from the voucher parking will help keep down the cost of residents permit parking in future years.

The aim is to pilot additional visitor parking for 3 years in the two areas identified, on one side of each street only, with a view to making them permanent in due course having amended arrangements in line with the performance of the trial.

I would be grateful for your views and you can respond using the dedicated e-mail address above or by post using the pre paid envelope

Please note we will not be able to respond individually to comments received.

Yours Sincerely



Phill Reilly
Project Engineer (Traffic)

Reply Slip

Gt Yarmouth Zone A Residents Permit Parking – Voucher Scheme Consultation

From:

Please DELETE as appropriate so that your preferred choice remains.

1. Would you support the proposal to implement Voucher Parking as part of the Residents Permit Scheme?

☐

Yes, I support it

☐

No, I would not support it

☐

No opinion

2. Please tick the following that applies to you:

☐

I am a resident
in the area

☐

I own or manage a business
in the area

☐

I am a visitor staying
in the area

If you own or manage a business in the area, please specify below.

Please return to:

Norfolk County Council
Highway Projects
Carrow House
301 King Street
Norwich
Norfolk NR1 2TN
For the attention of P Reilly

THE NORFOLK COUNTY COUNCIL (GREAT YARMOUTH, VARIOUS ROADS)
(PROHIBITION OF WAITING AND ON-STREET LIMITED, RESIDENTS AND VOUCHER
PARKING PLACES) ORDERS 2014

The Norfolk County Council proposes to make three Orders under the Road Traffic Regulation Act 1984, the effect of which on vehicles will be to:-

- (i) prohibit waiting at any time along the lengths of road specified in Schedule 1 below (currently residents parking);
- (ii) provide on-street parking places on Monday to Sunday at all times along the length of road specified in Schedule 2 below. Parking to be close by and parallel with the kerb. Waiting limited to 1 hour with no return within 2 hours (previously waiting limited to 24 hours with no return within 12 hours);
- (iii) provide shared use residents and voucher parking places along the lengths of road specified in Schedule 3 below as follows:-
 - (a) Residents parking places operate on Monday to Sunday from 0800 hours to 1800 hours.
 - (b) Voucher parking places operate on Monday to Sunday from 0900 hours to 1600 hours. Vouchers which may be purchased from the following outlets 129 Nelson Road, Great Yarmouth (Currently Childs Newsagents), 61-62 Crown Road, Great Yarmouth (Currently Premier Stores) and Great Yarmouth Tourist Information Office, Maritime House, 25 Marine Parade, Great Yarmouth, are £3.00 per day, the ticket expiring at 1600 hours on the day of purchase. Parking to be as directed in the Schedule below.

The following Orders will become revoked insofar as their existing provisions refer to the lengths of road specified in the Schedules below. The Orders will be consolidated with these proposals on the date of commencement of these Orders as follows:

“The Norfolk County Council (Great Yarmouth, Residents Parking Area)(Prohibition of Waiting) Order 2012” in its entirety;

“The Norfolk County Council (Great Yarmouth, Various Roads)(On-Street Residents Parking Places)(No 1) Order 2012” – in its entirety;

“The Norfolk County Council (Great Yarmouth, Various Roads)(On-Street Residents Parking Places)(No 1) Order 2012 Variation Notice 2012” – in its entirety;

“The Norfolk County Council (Great Yarmouth)(Residents Parking Area On-Street Parking Places) Order 2012” – in its entirety.

A copy of the Orders, a Statement of Reasons for making the Orders, and a plan, may be inspected at Norfolk County Council, County Hall, Norwich, and at the offices of Great Yarmouth Borough Council, Town Hall, Great Yarmouth, during normal office hours.

Any objections and representations relating to the Orders must be made in writing and must specify the grounds on which they are made. All correspondence for these proposals must be received at the office of the Department of Legal Services, Norfolk County Council, County Hall, Martineau Lane, Norwich, NR1 2DH, marked for the attention of Mrs L Page, by 22nd April 2014. They may also be emailed to trafficorders@norfolk.gov.uk.

The Officer dealing with the public enquiries concerning these proposals is Mr Reilly, telephone 01603 224203.

SCHEDULE 1

In the Town of Great Yarmouth

Prohibition of Waiting – At Any Time

U60646 York Road - From a point 53 metres west of its junction with the U60630 St Georges Road to its junction with the C162 Nelson Road Central North Side

SCHEDULE 2

In the Town of Great Yarmouth

Street Parking Places – Monday to Sunday at all times – Waiting limited to 1 hour with no return within 2 hours.

U60603 St Georges Road - From a point 4 metres north-west of its junction with the North Side 6V126 St Georges Service Road north-westwards for a distance of 31 metres

SCHEDULE 3

In the Town of Great Yarmouth

Residents Parking Places – Monday to Sunday – 0800 hrs to 1800 hrs

Voucher Parking Places – Monday to Sunday – 0900 hrs to 1600 hrs

Vehicles using these Parking Places must display either a Residents Parking Permit or Voucher Permit

Parking Places for Vehicles to be parked close by and parallel with the kerb

- | | |
|----------------------------------|--|
| U60451 Albion Road North Side | - From a point 15 metres east of its junction with the C612 Nelson Road Central eastwards for a distance of 77 metres |
| | - From a point 106 metres east of its junction with the C612 Nelson Road Central eastwards for a distance of 13 metres |
| | - From a point 137 metres east of its junction with the C612 Nelson Road Central eastwards for a distance of 33 metres |
| U60452 Apsley Road East Side | - From a point 13 metres south of its junction with the C629 Regent Road south-eastwards for a distance of 12 metres |
| | - From a point 33 metres south of its junction with the C629 Regent Road south-eastwards for a distance of 5 metres |

U60452 Apsley Road
East Side

- From a point 43 metres south of its junction with the C629 Regent Road southwards for a distance of 15 metres
- From a point 10 metres south of the centreline of its junction with the U60457 Britannia Road southwards to a point 7 metres north of the centreline of its junction with the U60471 Marlborough Terrace
- From a point 7 metres south of the midpoint of its junction with the U60471 Marlborough Terrace southwards for a distance of 25 metres
- From a point 38 metres south of the midpoint of its junction with the U60471 Marlborough Terrace southwards for a distance of 22 metres
- From a point 68 metres south of the midpoint of its junction with the U60471 Marlborough Terrace southwards for a distance of 9 metres
- From a point 5 metres north of the midpoint of the U60492 Trafalgar Square northwards for a distance of 12 metres
- From a point 6 metres south of the midpoint of its junction with Trafalgar Square southwards for a distance of 10 metres
- From a point 12 metres south of the midpoint of its junction with the U60492 Trafalgar Road southwards for a distance of 13 metres
- From a point 68 metres south of the midpoint of its junction with the U60492 Trafalgar Road southwards for a distance of 23 metres
- From a point 7 metres north of the midpoint of its junction with the U60637 Standard Road northwards for a distance of 11 metres

U60460 Crown Road
North Side

- From a point 10 metres east of its junction with the C612 Nelson Road Central eastwards for a distance of 72 metres
- From a point 10 metres east of the midpoint of its junction with the U60481 Russell Road eastwards for a distance of 48 metres

U60627 Rodney Road
South Side

- From a point 18 metres east of its junction with the U60630 St Georges Road eastwards for a distance of 13 metres

U60627 Rodney Road
South Side

- From a point 43 metres east of its junction with the U60630 St Georges Road eastwards for a distance of 44 metres
- From a point 6 metres west of its junction with the U60452 Apsley Road westwards for a distance of 27 metres
- From a point 41 metres west of its junction with the U60452 Apsley Road westwards for a distance of 24 metres

U60481 Russell Road
East Side

- From a point 7 metres south of its junction with the U60451 Albion Road southwards for a distance of 13 metres
- From a point 28 metres south of its junction with the U60451 Albion Road southwards for a distance of 42 metres
- From a point 78 metres south of its junction with the U60451 Albion Road southwards for a distance of 14 metres
- From a point 5 metres south of the southern channel of its junction with the U60460 Crown Road southwards for a distance of 14 metres
- From a point 28 metres south of its junction with the U60460 Crown Road southwards for a distance of 27 metres

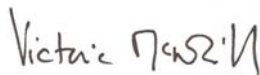
U60630 St Georges Road
North Side

- From a point 13 metres north-west of the midpoint of its junction with Kent Square north westwards for a distance of 27 metres

Parking Places for Vehicles to be parked wholly within the echelon markings placed on the carriageway

U60615 Kent Square
West Side of Square

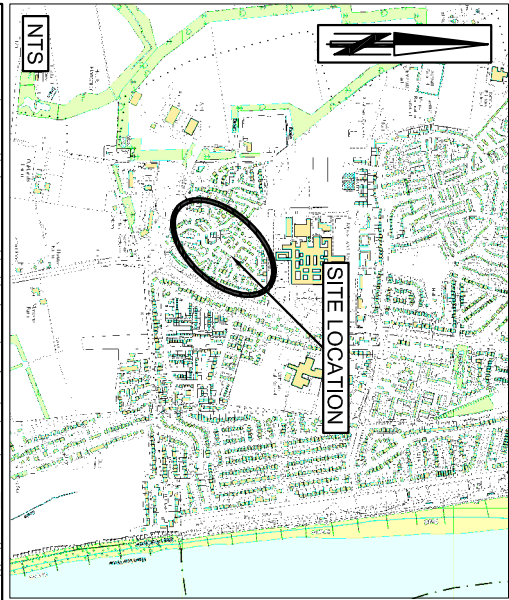
- West Side of Outer Perimeter of Square



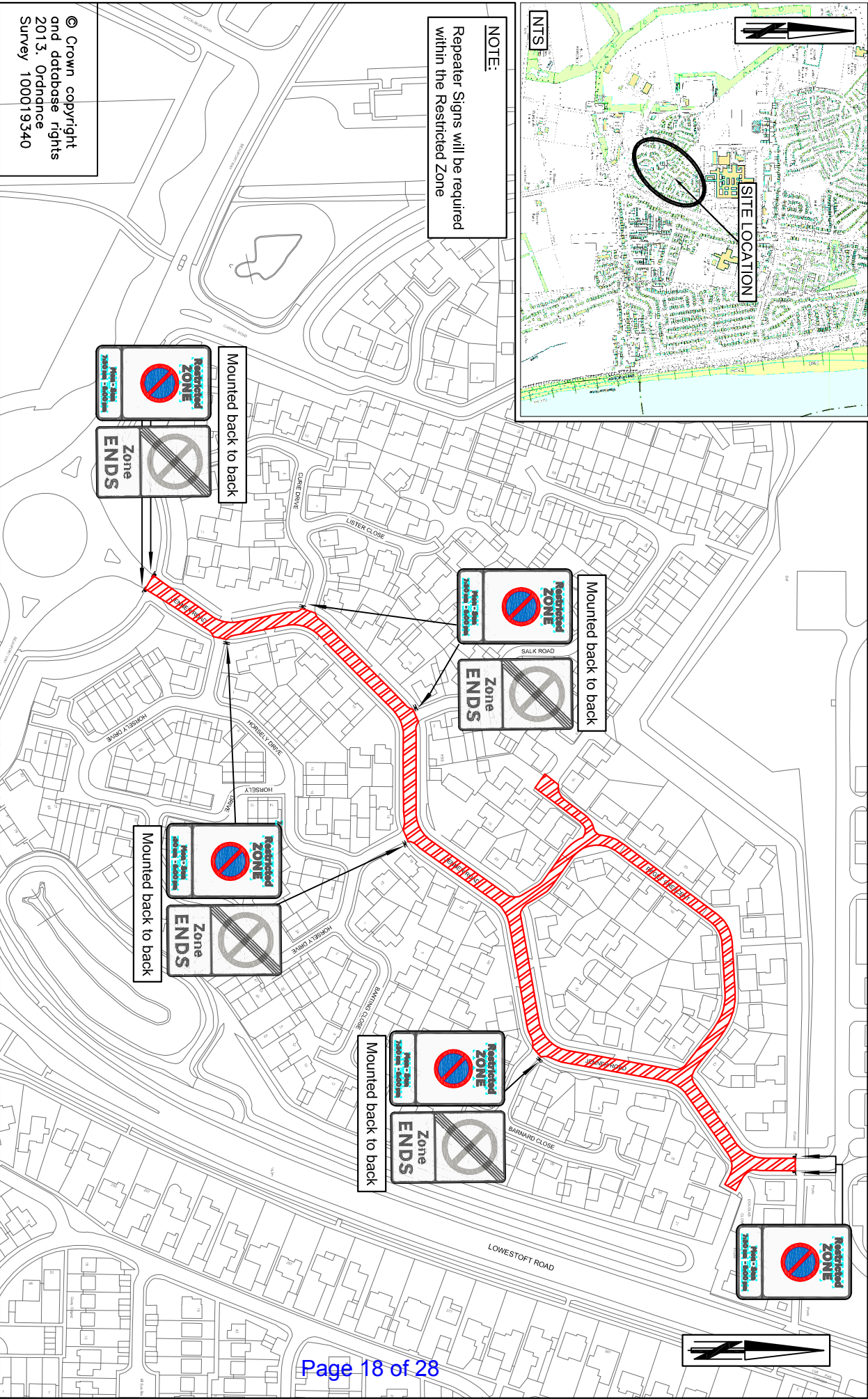
Victoria McNeill
Head of Law

County Hall,
Martineau Lane,
Norwich. NR1 2DH

Note: Information you send to the Council will be used for any purpose connected with the making or confirming of this Order and will be held as long as reasonably necessary for those purposes. It may also be released to others in response to freedom of information requests.



NOTE:
Repeater Signs will be required within the Restricted Zone



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Norfolk County Council
working with
Mott MacDonald

Mike Jackson
Director of Environment, Transport
and Development
Norfolk County Council
County Hall
Marineau Lane
Norwich NR1 2SG

DRAWING TITLE
Golfesion Jenner Road
Restricted Zone
Consultation Plan

| REV. | DESCRIPTION | CHECKED | DATE |
|------|------------------------------------|---------|-------|
| A | Changes to restricted zone extents | PR | 02/14 |
| | | | |
| | | | |

| INIT. | DATE | DRAWING No. |
|-------------|--------|---------------------|
| OS | - | PR2035-HP-001 Rev A |
| DESIGNED BY | TAV | 05/2013 |
| DRAWN BY | TAV | 05/2013 |
| CHECKED BY | MCO | 05/13 |
| SCALE | 1:2500 | FILE No. PR2035 |



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Survey 100019340



DRAWING TITLE

Great Yarmouth - Residents Parking Scheme
Zone A Residents & Voucher Trial

Mike Jackson
Director of Environment, Transport
and Development
Norfolk County Council
County Hall
Martineau Lane
Norwich NR1 2SG

| REV. | DESCRIPTION | CHECKED | DATE |
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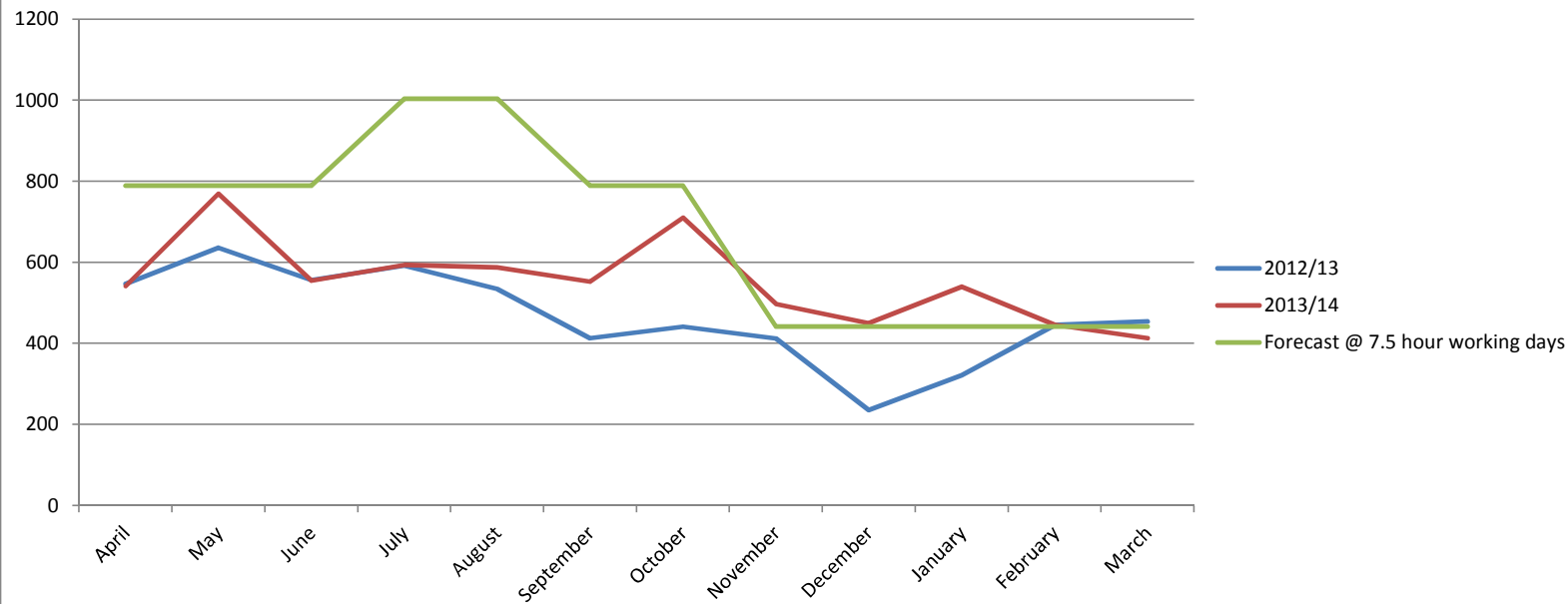
Page 19 of 28

| SURVEYED BY | INIT. | DATE | DRAWING No. |
|-------------|-------|-------|-------------------------------|
| DESIGNED BY | OS | 05/13 | PROJECT TITLE |
| DRAWN BY | KB | 05/13 | Gt Yarmouth Residents Parking |
| CHECKED BY | | | Zone A Improvements |
| | | | SCALE 1:2500 |
| | | | FILE No. PZ0323 |

Great Yarmouth On Street
Report Date: 01 April 2014

| Reporting Period | 01 Jan 2013 - 31 Mar 2013 | | 01 Jan 2014 - 31 Mar 2014 | |
|--|---------------------------|------------|---------------------------|------------|
| Forecast PCNs issued | | 1719 | | 1719 |
| Number of PCN's Issued | | 1220 | | 1399 |
| Percentage Paid | | 71% | | 72% |
| Percentage of cancellations | | 9% | | 5% |
| Percentage of Write Offs | | 6% | | 2% |
| Budget for period | | £57,468.00 | | £57,468.00 |
| Posted payments during period | | £30,060.00 | | £61,222.00 |
| | Paid | Forecast | Paid | Forecast |
| Higher at Full | 118 | 251 | 52 | 251 |
| Higher at Discount | 619 | 587 | 695 | 587 |
| Lower at Full | 17 | 116 | 20 | 116 |
| Lower at Discount | 88 | 271 | 233 | 271 |
| Charge Certificate | 18 | 64 | 2 | 64 |
| TEC/Warrant/Bailiff (Part Payment) | 8 | 0 | 0 | 0 |
| Pending | | 155 | | 297 |
| Refunded | | 3 | | 0 |
| Cancelled | | 115 | | 70 |
| Written Off | | 79 | | 28 |
| Misc | | 0 | | 2 |
| PENDING STATUS DETAIL | | | | |
| 01 Jan 2013 - 31 Mar 2013 Pending Status | | | | |
| NOTICE TO OWNER | | 2 | | |
| CHARGE CERTIFICATE | | 1 | | |
| CASE ON HOLD | | 46 | | |
| CASE SENT TO BAILIFF A | | 106 | | |
| 01 Jan 2014 - 31 Mar 2014 Pending Status | | | | |
| PCN ISSUED (ATTACHED TO WINDSCREEN / HANDED TO DRIVER) | | 124 | | |
| ENFORCE | | 11 | | |
| MORE INFO | | 2 | | |
| DVLA | | 36 | | |
| NOTICE TO OWNER PRODUCED | | 82 | | |
| MISC | | 3 | | |
| CHARGE CERTIFICATE PRODUCED | | 44 | | |
| CASE ON HOLD | | 1 | | |

Great Yarmouth On Street PCN Issue by Month 2012/13 - 2013/14

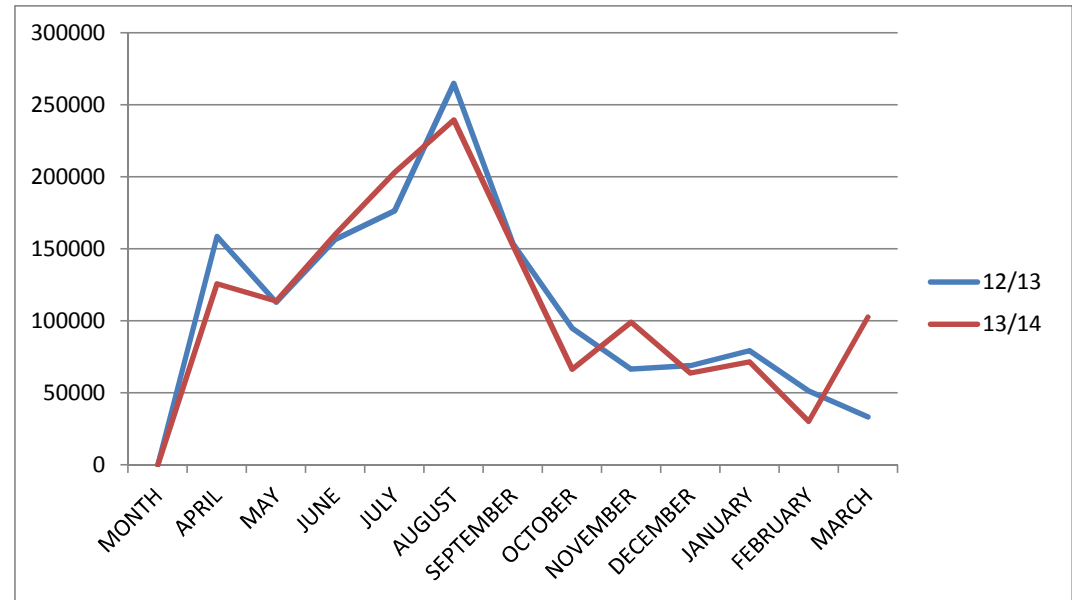


Great Yarmouth On Street Posted Payments by Month 2012/13 - 2013/14



PAY & DISPLAY OFF-STREET PARKING INCOME

| MONTH | 12/13 INCOME | 13/14 INCOME |
|--------------|-------------------------|-------------------------|
| APRIL | £158,700.74 | £125,719.93 |
| MAY | £112,987.07 | £113,795.50 |
| JUNE | £156,624.45 | £160,307.27 |
| JULY | £176,587.83 | £203,079.87 |
| AUGUST | £264,893.63 | £239,487.36 |
| SEPTEMBER | £153,490.34 | £152,560.21 |
| OCTOBER | £94,921.61 | £66,496.76 |
| NOVEMBER | £66,588.70 | £99,087.01 |
| DECEMBER | £68,897.40 | £63,870.82 |
| JANUARY | £79,430.03 | £71,664.28 |
| FEBRUARY | £51,335.14 | £30,288.97 |
| MARCH | £33,491.05 | £102,616.38 |
| | £1,417,947.99 | £1,428,974.36 |



Reason for additional income in April 2012:

Easter fell late in April 2012

Reason for additional income in August 2012-13 and large difference between July 2012 and July 2013:

£13,597 for July 2012 went into August 2012

£9,576 was funded from Palmers profits for the removal of the Power Substation.

Reason for differences between November

Income corrections due to miscodings by the Cashiers Electronic System.

Norfolk Parking Partnership Financial Performance

Report by the Head of Finance

The purpose of this report is to highlight the financial performance of the Norfolk Parking Partnership from 1st April 2013 to 30th September 2013.

The Joint Committee is asked to review and note the performance of the Partnership.

1. Background

- 1.1 The members of the Partnership are Norfolk County Council, Great Yarmouth Borough Council, King's Lynn and West Norfolk Borough Council and South Norfolk District Council. King's Lynn and West Norfolk Borough Council provide the service on behalf of North Norfolk District Council, Breckland District Council and Broadland District Council.

2. Financial Performance

- 2.1 In the period 1st April 2013 to 30th September 2013, there was a surplus from district council operations of £5,740 (this is broken down in sections 2.2 to 2.4 below). The Business Case gave a deficit of £88,138 for the period. The lower figure was due to the Partners operating with fewer staff than the Business Case was based on, which also reduced capacity to issue Penalty Notices. The Business Case also included £54,747 for a Parking Manager post, which has not been recruited to. The figure also includes a transfer to the Highways Maintenance fund to cover lining and signs costs. Assuming performance in the final 6 months of the year replicates 2012/13, this would deliver a deficit of £70,929. Any deficit from district council operations will be funded from the Great Yarmouth On Street Pay and Display Parking surplus (please see section 2.5 below).
- 2.2 Great Yarmouth Borough Council generated £96,414 from Penalty Notices (against £223,242 in the Business Case), and had costs of £100,374 (against £291,622 in the Business Case), giving a deficit of £3,960 (a deficit of £68,380 in the Business Case).
- 2.3 King's Lynn and West Norfolk Borough Council generated £220,747 from Penalty Notices (against £264,612 in the Business Case), and had costs of £208,186 (against £283,683 in the Business Case) giving a surplus of £12,561 (a deficit of £19,071 in the Business Case).
- 2.4 South Norfolk District Council generated £7,011 from Penalty Notices (against £22,287 in the Business Case), and had costs of £9,872 (against £22,974 in the Business Case), giving a deficit of £2,861 (a deficit of £687 in the Business Case). However, we have not been informed of the costs for Quarter 2 (1st July to 30th September) and so this deficit is likely to increase.
- 2.5 Charges for On Street Pay and Display Parking levied by Great Yarmouth Borough Council are made between 1st April and 31st October, and so will be covered in the next report. At present it is expected to generate a surplus of around £270,000. As mentioned in section 2.1 above, the first call on this surplus is to fund any deficit from district council operations.

- 2.6 Taking into account the deficit from district council operations and the surplus from Great Yarmouth On Street Pay and Display Parking, a surplus of £199,071 is forecast for the year 2013/14.

3. **Resource Implications**

Officers have considered all the implications which members should be aware of. Apart from those listed in the report (above), there are no other implications to take into account.

4. **Recommendation**

- 4.1 It is recommended that the Joint Committee accept these figures as a record of performance for the period 1st April 2013 to 30th September 2013.

Officer Contact

If you have any questions about matters contained in this paper please get in touch with: Robert Ginn Tel No; 01603 223182 robert.ginn@norfolk.gov.uk



If you need this Agenda in large print, audio, Braille, alternative format or in a different language please contact Robert Ginn 0344 800 8020 or 0344 800 8011 (textphone) and we will do our best to help.

To Great Yarmouth Car Parking Strategy Steering Group

4th April 2014,

Dear Colleagues,

With reference to the CPE surplus income, I would like to request that the £9,242 annual contribution to the running costs of the Beach Coach station and St. Nicholas Road cameras (Great Yarmouth CCTV 2) be re-instated for the years 2014/15 and 2015/16. The reason for this request is that these cameras were originally requested by the Car Parking Strategy Steering Group to improve the safety and the perception of safety of the Beach Coach station car park and the pedestrian route to/from the town centre. I would hope that if this request is granted then future funding beyond 2015/16 could be considered if any additional surplus from the on street pay and display is identified in future years.

In terms of match funding, the overall running costs of the Great Yarmouth town centre and seafront CCTV system is forecasted this year at £221,000. Great Yarmouth Borough Council is the main core funder of this however over £50,000 is currently being contributed annually by businesses in the town centre.

In addition to the above, I would like confirmation on whether the Steering Group wishes to continue to have the "Temporary Seafront CCTV Camera" in place as identified in note 13. This is a deployable camera and was requested by the Steering group two years ago to help reduce criminal damage to the car parking machines experienced when the on street parking was extended to North Drive. The annual cost for this season would be £1600 as in previous years.

Jonathan Newman

General Manager

Community Safety Co (Great Yarmouth) Ltd

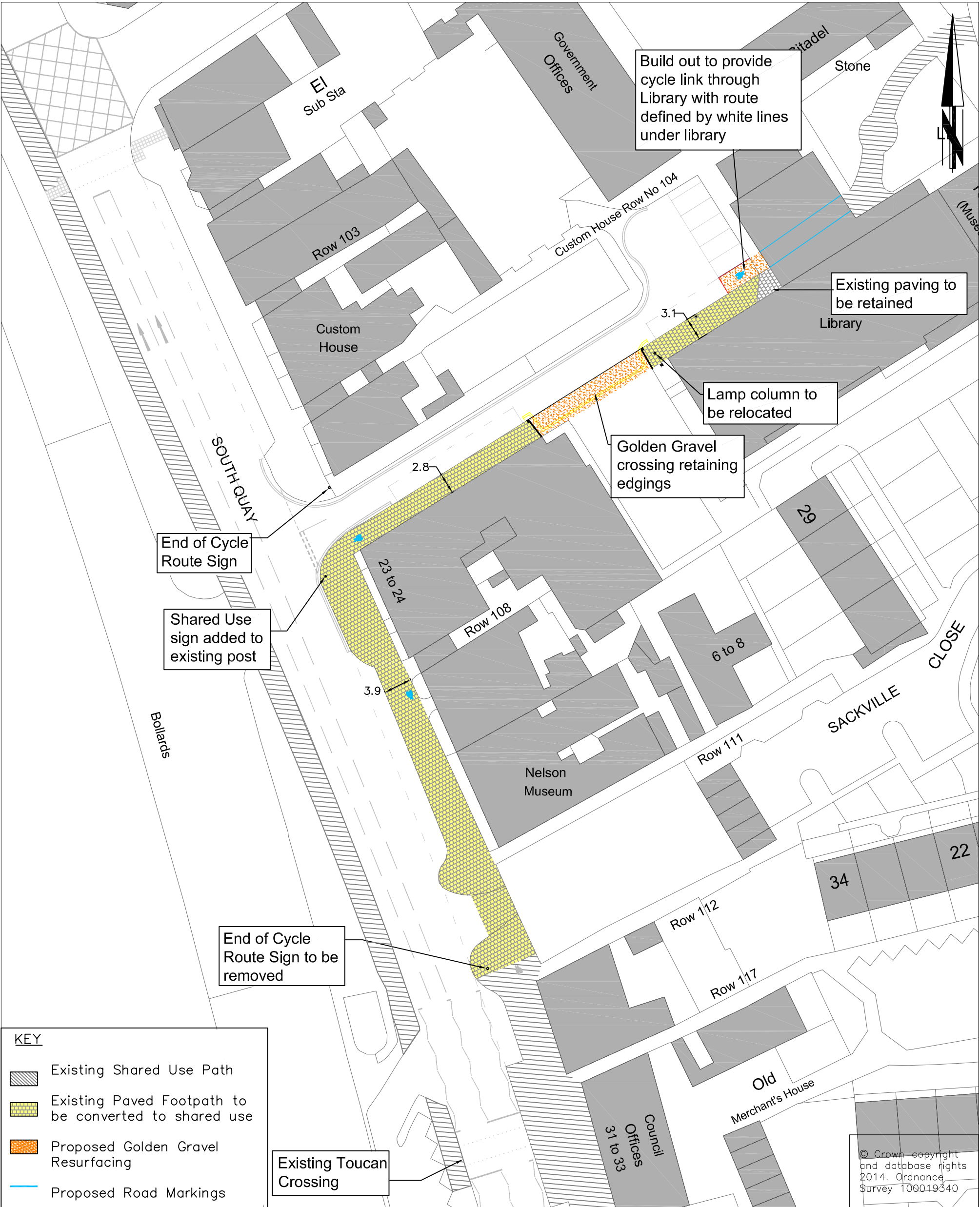
Re: Cycle route extension outside Great Yarmouth Central Library to South Quay (Haven Bridge)

I attended the Great Yarmouth Cycle Forum meeting last week (Wednesday, 24th March) where I presented the two options shown on the attached plans.

Option 1 is the 'do minimum' scheme and involves converting the footway in Gaol Row (library side) and the footway in South Quay between Gaol Row and the existing toucan crossing (opposite Row 112) to a 'shared use'. This will then link into the existing 'shared use' facility on the west side of South Quay. The cost estimate for Option 1 is in the region of £11,000.

Option 2 is same as Option 1 but includes improving the footway surface along Gaol Row with a 'golden gravel' type of surfacing because the existing surface is not in very good condition. Also, Option 2 includes converting the footway on South Quay between Gaol Row and Yarmouth Way to 'shared use' in order to give cyclists the option of dismounting and using the pedestrian crossing at Yarmouth Way to cross South Quay. This would give cyclists a more direct link with the existing cycle route on the west side of South Quay towards Haven Bridge. Converting the existing pedestrian crossing at Yarmouth Way to a Toucan facility would be too expensive to include within this scheme. The cost estimate for Option 2 is in the region of £16,000.

The Cycle Forum's preference was for Option 2 as it provides both an off road facility, between Goal Row and Nottingham Way and between Goal Row to Yarmouth Way (where cyclists will be able to use the pelican crossing to continue their journey via Haven Bridge). The Cycle Forum have requested the required £16,000 funding from on-street 'pay & display' surplus funds.



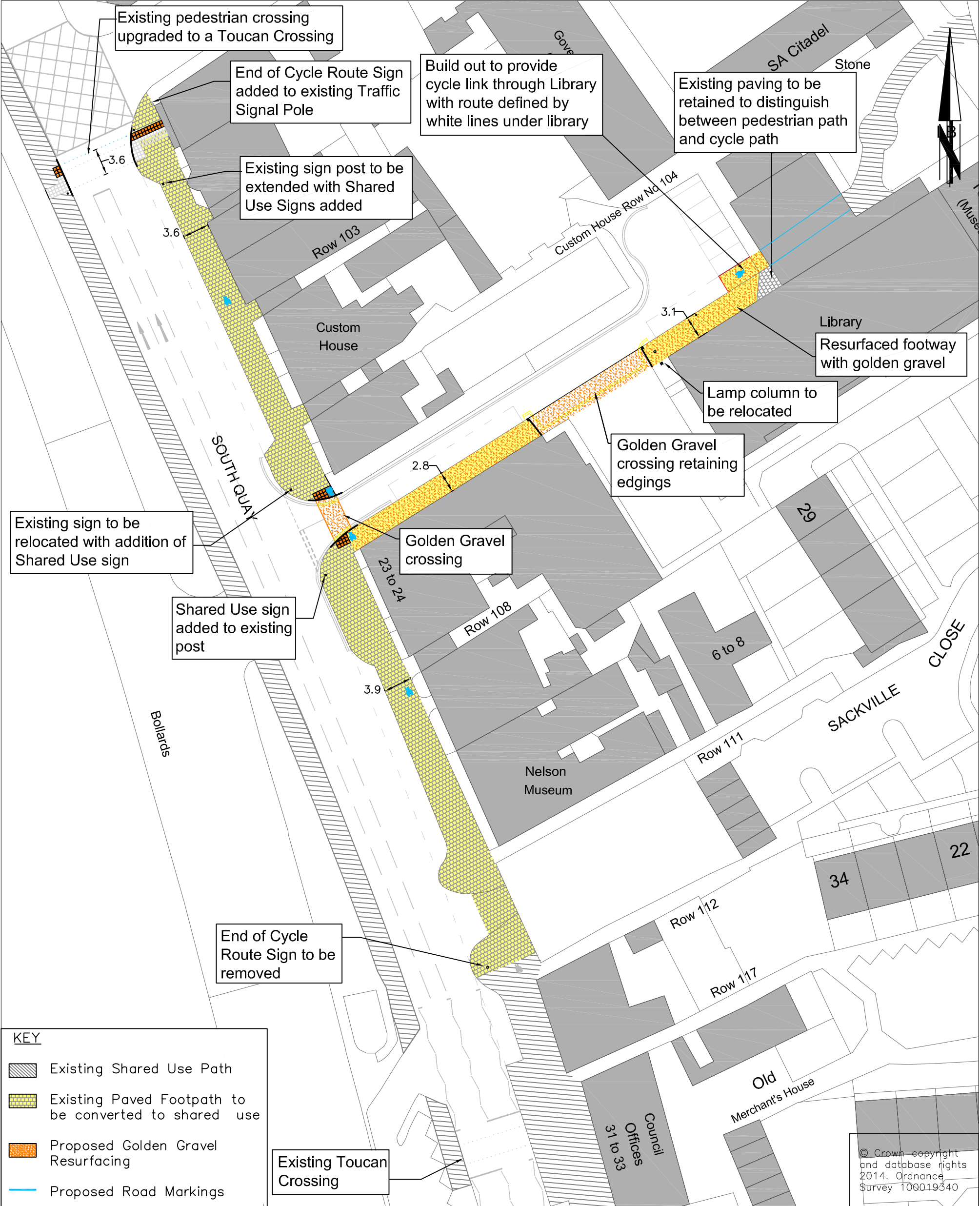
DRAWING TITLE

Great Yarmouth Cycle Link
The Library to South Quay Connection
Preliminary Proposal Plan (Option 1)

Tom McCabe
Interim Director of Environment,
Transport and Development
Norfolk County Council
County Hall
Martineau Lane
Norwich NR1 2SG

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| DESIGNED BY LW | 02/14 | Great Yarmouth |
| DRAWN BY LW | 02/14 | Cycle Link |
| CHECKED BY DW | 03/14 | SCALE 1:500 @ A3 |



DRAWING TITLE

Great Yarmouth Cycle Link
The Library to South Quay Connection
Preliminary Proposal Plan (Option 2)

Tom McCabe
Interim Director of Environment,
Transport and Development
Norfolk County Council
County Hall
Martineau Lane
Norwich NR1 2SG

| REV. | DESCRIPTION | CHECKED | DATE |
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