

Subject: TERMS OF REFERENCE FOR NEW COMMITTEES

Report to: COUNCIL – 5 OCTOBER 2017

Report by: MONITORING OFFICER

SUBJECT MATTER/RECOMMENDATIONS

1. To settle the terms of reference of the Shareholders Committee
2. To settle the terms of reference of the Housing Appeals Committee

1. INTRODUCTION/BACKGROUND

The Council's Constitution is a public facing document which contains all the decision making powers of the committees and their membership and rules of procedure.

From time to time new committees are set up or changes made to the council's decision making structure and these need to be reflected in revisions to the Constitution.

This report is for members to approve two such changes.

2. MAIN BODY

At its meeting on 12 April 2016 the Council resolved to create a Shareholders Committee specifically to exercise oversight of its wholly owned company Equinox Enterprises Limited.

At its meeting on 21 February 2017 the Council resolved to create a Housing Appeals Committee specifically to consider appeals on housing management decisions other than decisions on evictions

Terms of reference of Shareholders Committee

The following are proposed as terms of reference for the Shareholders Committee.

The Committee shall:-

1. Represent the Council's shareholding interest in Equinox Enterprises Limited
2. Receive reports and briefings from Equinox Enterprises Limited
3. Appoint and remove directors to Equinox Enterprises Limited from time to time as required.
4. Be accountable to Full Council
5. Provide the Council's direction and consent for investment and any other decisions of Equinox Enterprises Limited requiring council consent.

Meetings will be held on an ad hoc basis.

Membership – 13 Members appointed by Council under the political balance rules.

Terms of reference of Housing Appeals Committee

The following are proposed as terms of reference for the Housing Appeals Committee.

The Committee shall:-

consider appeals on housing management decisions other than decisions on evictions but including appeals against the refusal of consent to mutually exchange and refusal of right of succession

Meetings will be held on an ad hoc basis.

Membership – 13 Members appointed by Council under the political balance rules.

3. FINANCIAL IMPLICATIONS

There are no financial implications.

4. RISK IMPLICATIONS

The terms of reference take into account risk issues in the management of the

committee's business.

CONCLUSIONS

Next Steps

Once members have settled the terms of reference these will be inserted into the Council's Constitution.

5. RECOMMENDATIONS

Please see box at the head of this report.

6. BACKGROUND PAPERS

None

Areas of consideration: e.g. does this report raise any of the following issues and if so how have these been considered/mitigated against?

Area for consideration	Comment
Section 151 Officer Consultation:	No financial implications
Existing Council Policies:	Council's Constitution
Financial Implications:	None
Legal Implications (including human rights):	Monitoring Officer has cleared legal implications
Risk Implications:	No significant risk
Equality Issues/EQIA assessment:	No equality issues
Crime & Disorder:	No issues
Every Child Matters:	No issues