

Norfolk County Council & District Councils Norfolk Parking Partnership Joint Committee

Date: **Thursday 19 February 2015**

Time: **10.30am**

Venue: **Edwards Room
County Hall
Martineau Lane
Norwich**

Membership

County Councillors

Mr M Castle

District Councillors

Mr Keith Kiddie
Mr D Pope
Mr M T Jeal

South Norfolk District Council
Kings Lynn & West Norfolk District Council
Great Yarmouth Borough Council

Substitute

Mr G Plant
Awaiting Appointment
Mr A White

Great Yarmouth Borough Council
Kings Lynn & West Norfolk District Council
Norfolk County Council

Non-Voting District Council Representatives

Mr M Stonard
Mr M Kiddle-Morris
Mr R Oliver
Awaiting appointment

Norwich City Council
Breckland District Council
North Norfolk District Council
Broadland Council

**For further details and general enquiries about this Agenda
please contact Nicola LeDain, Committee Officer on:
01603 223053 or email committees@norfolk.gov.uk**

A G E N D A

1. **Apologies for Absence**

2. **Minutes**

(Page 4)

To receive the minutes of the meeting held on 25 September 2014.

3. **Declarations of Interest**

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is on your Register of Interests you must not speak or vote on the matter.

If you have a **Disclosable Pecuniary Interest** in a matter to be considered at the meeting and that interest is not on your Register of Interests you must declare that interest at the meeting and not speak or vote on the matter.

In either case you may remain in the room where the meeting is taking place. If you consider that it would be inappropriate in the circumstances to remain in the room, you may leave the room while the matter is dealt with.

If you do not have a Disclosable Pecuniary Interest you may nevertheless have an **Other Interest** in a matter to be discussed if it affects:

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member to a greater extent than others in your ward.

If that is the case then you must declare such an interest but can speak and vote on the matter.

4. **Items of Urgent Business**

5. **Review of Financial Model for Civil Parking Enforcement**

(Page 8)

Report by the Executive Director of Community and Environmental Services

6. **Roydon: Roydon Primary School Clearway Petition**

(Page 15)

Report by the Executive Director of Community and Environmental Services

7. **Date of the next meeting**

19 March 2015

Agenda published: 11 February 2015

Chris Walton
Head of Democratic Service
Norfolk County Council
County Hall
Martineau Lane
Norwich
Norfolk
NR1 2DH



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Norfolk County Council & District Councils Norfolk Parking Partnership Joint Committee

Minutes of the Meeting Held on Thursday 25 September 2014 at 10am

Present:

Mr Mick Castle (Chairman)	Norfolk County Council
Mr Graham Plant	Great Yarmouth Borough Council
Mr David Pope	King's Lynn & West Norfolk Borough Council
Mr Keith Kiddie	South Norfolk District Council

Officers Present:

Mr Martin Chisholm	Borough Council of King's Lynn & West Norfolk
Mr Paul Durrant	Breckland District Council
Mr Tim Durrell	South Norfolk Council
Mr Tim Edmunds	Norfolk County Council
Ms Miranda Lee	Great Yarmouth Borough Council
Mr Rob Mills	Norfolk County Council

1. Election of Chairman

Mr M Castle was duly elected Chairman for the ensuing year.

2. Election of Vice Chairman

Mr D Pope was elected Vice Chairman for the ensuing year.

3. Apologies

Apologies for absence were received from Mr M Jeal, Mr M Kiddle-Morris, Mr M Stonnard and Mr R Oliver.

4. Minutes

The minutes of the meeting held on 20 September 2013 were agreed by the Joint Committee and signed by the Chairman as a correct record of the meeting.

5. Declarations of Interests

There were no declarations of interest.

6. Items of Urgent Business

There were no items of urgent business to consider.

7. Annual Report 2013/14

7.1 The Joint Committee received the annexed report (item 7) from the Interim Director of Environment, Transport and Development. The report provided the Annual Report for the second full financial year of operation of CPE in Norfolk and asked Members to approve the financial and statistical returns required by the Government. The report proposed that the funding previously approved by the County Council to develop CPE, together with the surplus that occurred in 2013/14, should be used to deliver a forward work programme to improve the long-term financial sustainability of the scheme and to help the County Council meet its responsibilities to manage traffic on its local road network.

7.2 During discussion, the following key points were made:

- Consultations in King's Lynn regarding parking enforcements had progressed smoothly, and the parking controls were being introduced shortly.
- There were some perennial issues concerning school parking which would need the Committees attention at a future meeting.
- The Committee noted that it appeared there was no strategy in place to show when delivery of most of the forward programme would be achieved and Officers were asked for a timescale of progress achieved so far and for the next five years.
- Although the enforcement programme is cost-neutral, some Members felt that the majority of the investment was generated by the chargeable visitor parking in Great Yarmouth. The expense should be shared between all districts of the County. Development of further on-street parking schemes were in progress with King's Lynn to permit parking and pay and display parking, investigating Cromer, Sheringham and north Norfolk in general.
- Surplus income which was generated from the parking charges in Great Yarmouth should be shared between County Council and Great Yarmouth Borough Council. It was noted that any surplus should be devolved to relevant Councils in a proportionate way.

7.3 RESOLVED

- That the Annual Report be noted.
- That the financial and statistical returns for the operation of CPE in Norfolk (excluding Norwich City) for 2013/14, that were set out in paragraphs 2.2 of the report and also at Appendix 1, should be submitted to the Government as required.
- That the scope and nature of the Joint Committee's Forward Work Programme be agreed as set out in the report, including the transfer of the operational financial surplus from on-street parking in 2013/14, to deliver the Forward Work Programme and to improve the long-term financial sustainability of the CPE in

Norfolk.

- To ask Officers to produce a timescale of progress achieved so far and for the next five years, and bring back to the Committee.

8. Financial Performance 2013/14

8.1 The Joint Committee received the annexed report (item 8) by the Interim Director of Environment, Transport and Development. The report set out the overall performance of the Norfolk Parking Partnership in 2013/2014, and highlighted details for each partner.

8.2 RESOLVED

- To accept the figures set out in the report as a true and accurate record of performance for the period 1st April 2013 – 31st March 2014.

9. Revisions to Civil Parking Enforcement Business Plan

9.1 The Committee received the annexed report (item 9) by the Interim Director of Environment, Transport and Development. The report highlighted that the current Business Case for Civil Parking Enforcement was written for the launch of the scheme in November 2011. It needed to be updated to take into account recent performance and ensure it was still relevant, and the costs incurred through running the scheme are covered by the income generated.

9.2 During the discussion, the following points were made

- A proposed model for a NPP wide back office would be developed and brought to a future meeting.
- While all the county is policed in the same way, designers need to evaluate what type of system would be appropriate for that specific location when investigating parking issues, eg residents parking permits, pay and display machines, restricted zones.
- A car parking working group is being set up in Great Yarmouth to review on and off-street parking and appropriate charges for Great Yarmouth. It was noted that Officers would support working groups relevant to NPP as a whole.

9.3 RESOLVED

- To review the Business Plan with all partners and update where possible, and bring back to the Committee for approval.
- That there could be a need for an extra meeting in February 2015 to review the business model or service level agreement.

10. Date of the next meeting

10.1 The next scheduled meeting would take place on 19 March 2015.

The meeting concluded at 10:55am.

CHAIRMAN



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Norfolk Parking Partnership Joint Committee

Item No. 5.

Report title:	Review of Financial Model for Civil Parking Enforcement
Date of meeting:	19th February 2015
Responsible Chief Officer:	Tom McCabe
Strategic impact This report reviews the Financial Model developed for Civil Parking Enforcement before the scheme went live in November 2011 to ensure it is still valid and not exposing any of the partner authorities to financial risk.	

Executive summary

The Business Case for Civil Parking Enforcement was written before the scheme went live on 7th November 2011. In its current form, the scheme is not sustainable unless it continues to be subsidised by the Pay & Display and Residents Permit schemes in Great Yarmouth.

Recommendations: Review and consider the Business Case and agree work within the Partnership to ensure sustainability of the scheme in future years.

1. Proposal (or options)

We propose to continue monitoring the financial performance of the Civil Parking Enforcement scheme, using the figures as set out in section 3 as the baseline for comparison in 2015/16. We assume that all roles in the scheme will be filled, each officer will issue one Penalty Charge Notice (PCN) per hour and 75% of these will be paid. However, to ensure sustainability of the scheme and avoid exposing any of the Partner authorities to financial risk, we propose working with the partners to review the model and identify any improvements that can be made to reduce and cover costs, or increase revenue in 2016/17 and beyond.

2. Evidence

The Norfolk Parking Partnership began operations on the 7th November 2011. Since that date the financial performance has significantly differed from the projection, as per the table below (no data post 2013/14 is used as that is the last full year available, and part year figures for 2014/15 would not give the full picture):

	2011/12 £	2012/13 £	2013/14 £	Total £
Business Plan – Surplus / (Deficit)	(6,975)	138,522	124,397	255,944
Actual– Surplus / (Deficit)	46,419	214,382	33,649	294,450
Difference	53,394	75,860	(90,748)	38,506

There are a number of reasons for this. Firstly, the original plan did not include any provision to replace capital equipment and a contribution to this has now been created. The contribution to Highways Maintenance to fund replacement of signs and road markings increased by £50k to £100k. There is funding within the model for a Parking Manager which has not been appointed to. Operational savings have been delivered through control of costs and a number of vacancies across the county. Finally, the number of Penalty Charge Notices issued and paid has been considerably lower than planned. Given all these factors, it was agreed it would be prudent to review the Business Case to ensure that the Partnership still delivered value for money and was not exposing Norfolk County Council or any of the partners to financial risk.

We have reviewed the original Business Case and updated both income and expenditure for Civil Parking Enforcement, Great Yarmouth Pay & Display, and Great Yarmouth Residents Permit Scheme. This is laid out in the table below:

	2015/16 £	2016/17 £	2017/18 £
Civil Parking Enforcement Costs	1,127,482	1,150,032	1,173,033
PCN Income	940,419	940,419	940,419
CPE Surplus / (Deficit)	(187,063)	(209,613)	(232,614)
Great Yarmouth Pay & Display Costs	77,500	79,050	80,631
Great Yarmouth Pay & Display Income	350,000	357,000	364,140
Great Yarmouth Pay & Display Surplus / (Deficit)	272,500	277,950	283,509
Great Yarmouth Residents Permit Scheme Costs	11,040	11,261	11,486
Great Yarmouth Residents Permit Scheme Income	65,170	66,473	67,803
Great Yarmouth Residents Permit Scheme Surplus / (Deficit)	54,130	55,212	56,317
Overall Surplus / (Deficit)	139,567	123,549	107,212

The breakdown of these figures is given in Appendices A to D of this report. These figures are based on full recruitment to the staffing structure. If this is not achieved then it is likely that costs will be lower but this will be offset by a corresponding fall in the number of Penalty Charge Notices issued. Civil Parking Enforcement itself currently runs at a deficit but is subsidised by the Great Yarmouth Pay and Display and Residents Permit Scheme surpluses.

We have updated all costs and included a £30k contribution to the Blue Badge unit to cover the cost of enforcing the scheme, and the £45k contribution to Capital Equipment Replacement funding. We have assumed costs will increase by 2% in 2016/17 and beyond.

The most unpredictable element of the plan is the number of Penalty Charge Notices issued. In 2012/13 it totalled 22,631 but in 2013/14 was 37,663. We have therefore used the 25,269 PCNs suggested by the model, at an issue rate of 1 per hour per Full Time Equivalent across all districts for 2015/16, with a recovery rate of 75%.

The original Business Case was written on the basis that the scheme would be extended and enforce additional controlled parking areas as they were rolled out. This

would have allowed additional revenue to be generated and moved the Civil Parking Enforcement element back to a breakeven position. As these additions to the scheme have not occurred, it means costs increase each year but the revenue generated remains static.

We propose a series of reviews across the districts in 2015 to identify improvements and move Civil Parking Enforcement back to a break even position. We will use this analysis to inform the Business Case for 2016/17 and beyond. However, it is likely that if additional schemes are not rolled out, then delivery of Civil Parking Enforcement in Norfolk will not be financially sustainable and we will have to consider alternative ways for this service to be delivered.

3. Financial Implications

The aim for Civil Parking Enforcement is for the costs involved to be covered partly by the income generated from it, and the remainder from Pay & Display and Residents Permit Schemes in Great Yarmouth. Without these additional income streams the scheme would not be sustainable.

There is no direct impact on Norfolk County Council budgets, unless the receipts fail to cover the costs. These costs would then need to be covered by the partners.

4. Issues, risks and innovation

The main risk to this report is failure to agree a plan to close the deficit in future years.

5. Background

The Norfolk Parking Partnership is hosted by Norfolk County Council and enforcement provided by Great Yarmouth Borough Council, King's Lynn and West Norfolk Borough Council (who also provide the service on behalf of Breckland District Council, Broadland District Council and North Norfolk District Council), and South Norfolk District Council.

Officer Contact

If you have any questions about matters contained or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

If you have any questions about matters contained in this paper please get in touch with:

Officer Name:	Tel No:	Email address:
Robert Ginn	01603 223182	robert.ginn@norfolk.gov.uk



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Appendix A - Civil Parking Enforcement Income Predictions

	Annual PCNs	Paid PCNs	Annual Income £
King's Lynn & West Norfolk	6,592	4,944	244,848
Great Yarmouth	10,584	7,938	386,694
North Norfolk	2,774	2,081	96,220
South Norfolk	1,319	989	52,712
Broadland	1,333	1,000	53,282
Breckland	2,668	2,001	106,663
	25,270	18,953	940,419

Notes

1. Annual Income based on 75% recovery rate

Appendix B - Civil Parking Enforcement Expenditure Predictions

	2015/16	2016/17	2017/18
	£	£	£
Annual Operating Costs - Parking Enforcement	699,783	713,779	728,054
Annual Operating Costs - Central Processing Unit	188,284	192,050	195,891
PCN Payments Charges	9,085	9,267	9,452
Parking Department (County) - Annual Operating Costs	53,330	54,397	55,485
Contribution to Blue Badge Unit	30,000	30,600	31,212
Signs and Road Markings Maintenance	102,000	104,040	106,121
Capital Equipment Replacement	45,000	45,900	46,818
Total	1,127,482	1,150,033	1,173,032

Notes

1. Annual Operating Costs - Parking Enforcement cover the costs of staffing, travel and equipment
2. Annual Operating Costs - Central Processing Unit covers the back office and administration functions
3. PCN Payments Charges - utilising existing 'over the counter' facilities within the districts
4. Based on top of scale L with oncosts, increasing by 2% per year
5. Blue Badge Unit - contribution to cover enforcement costs
6. Signs and Road Markings Maintenance - ensuring that the correct signs and lines are in place for enforcement
7. Capital Equipment Replacement - a fund is being created to allow replacement of equipment on an ongoing basis

Appendix C - Great Yarmouth Pay & Display Machines

	2015/16	2016/17	2017/18
	£	£	£
Income	350,000	357,000	364,140
Costs - Cash Collection	31,000	31,620	32,252
Costs - Daily Management	25,830	26,347	26,874
Costs - Machine Maintenance	20,670	21,083	21,505
Surplus	272,500	277,950	283,509

Notes

1. Income based on the average of 2012/13 to 2014/15, increasing by 2% per year
2. Costs expected to increase by 2% per year

Appendix D - Great Yarmouth Residents Parking Scheme

	2015/16	2016/17	2017/18
	£	£	£
Residents	18,360	18,727	19,102
Residents - Visitor	29,920	30,518	31,129
Residents - Trader	3,080	3,142	3,204
Business	7,410	7,558	7,709
Business - Visitor	6,400	6,528	6,659
Total Income	65,170	66,473	67,803

	2015/16	2016/17	2017/18
	£	£	£
Residents Parking Scheme Income	65,170	66,473	67,803
Residents Parking Scheme Expenditure	11,040	11,261	11,486
Surplus / (Deficit)	54,130	55,213	56,317

Notes

1. Issues data provided by GYBC
2. Business Permit £140 per annum, remainder £40
3. Costs taken from original Business Case, uplifted by 2% per year
4. Income and expenditure assumed to increase by 2% per year

Norfolk Parking Partnership Joint Committee

Item No. 6.

Report title:	Roydon: Roydon Primary School Clearway Petition
Date of meeting:	19 February 2015
Responsible Chief Officer:	Tom McCabe
Strategic impact A petition has been received regarding parking for Roydon Primary School in South Norfolk specifically requesting the introduction of a School Keep Clear traffic regulation order to allow the existing markings to be enforced in their own right. However, it is considered that would not alter the effective enforcement of this section of road and it is recommended not to introduce the order.	

Executive summary

A petition has been received regarding parking for Roydon Primary School at school start and end times. There is general concern about the way in which parents park in roads around the school, but in particular about vehicles stopping on the School Keep Clear markings. These are intended to allow children clear sightlines of passing traffic and make it easier for passing drivers to see the school pupils.

At the moment the School Keep Clear markings are only advisory, but in this case they are backed by double yellow line waiting restrictions. If Civil Enforcement Officers are on site they can immediately advise drivers to move off the Keep Clear markings. Whilst it would be possible for a Civil Enforcement Officer to place a Penalty Charge Notice on a vehicle where the driver refuses to move on, this is likely to be a rare occurrence. Therefore materially, local residents and businesses with the parents would see no obvious change in enforcement around the school entrances should an order be made and signed.

Recommendations:

That this Committee notes the petition and agree that a School Clearway order should not be introduced as it would not effectively alter the enforcement of parking outside Roydon Primary School.

1. Proposal (or options)

- 1.1. A petition has been received concerning parking outside Roydon Primary School in Manor Road, Roydon, South Norfolk. It was organized by a parent and contained 241 signatures. It was handed in to Norfolk Constabulary at Diss and has been forwarded to the County Council via South Norfolk District Council arriving on 1 August 2014.
- 1.2. It requests that the currently advisory School Keep Clear zig-zag marking outside the school entrance in Manor Road is backed by a School Keep Clear traffic regulation order which allows the markings to be enforced in their own

right. However these markings currently have double yellow line no waiting restrictions running through them and therefore an additional order would not alter the effective enforcement of this section of road.

- 1.3. Therefore it is considered an additional order should not be pursued at this location and the petition organizer informed of the decision.

2. Evidence

- 2.1. Parking is an issue which affects roads around many schools throughout the county. Parents stop on School Keep Clear markings to drop off or pick up children. Some park adjacent to the markings for periods some time before the end of the school day to be as close to the school entrance as possible. In many cases they park in a way which disrupts life for local residents.
- 2.2. A petition has been received concerning parking outside Roydon Primary School in Manor Road, South Norfolk. It was organized by a parent and contained 241 signatures. It was handed in to Norfolk Constabulary at Diss and has been forwarded to the County Council via South Norfolk District Council arriving on 1 August 2014. The petition was to be brought to your committee on 25 September 2014, but it was not possible to carry out the background work in time.
- 2.3. Outside Roydon Primary School at-any-time waiting restrictions (double yellow lines), including at the back of the Keep Clear markings, have been introduced because the free movement of traffic is impeded. Enforcement of these lines has to be prioritized with other requests across the enforcement area and South Norfolk District Council civil enforcement officers (CEOs) cannot attend every day.
- 2.4. The existing enforcement regime for schools at start time and the end of the school day is laid out in the NPP Civil Parking Enforcement Guidance Manual (July 2012). CEOs will observe vehicles parked on single yellow lines or in parking bays adjacent to schools. If these vehicles are not causing an obstruction, the CEO will allow 10 minutes observation before issuing a PCN. At other times and locations it is 5 minutes for a private vehicle and 10 minutes for a commercial vehicle.
- 2.5. This concession does not apply to vehicles parked on double yellow lines, such as those in Roydon, School Keep Clear zigzag markings, or where loading restrictions are in force. However, even here the first action of a CEO would be to advise the driver they may not stop there. Only if the driver rejects this approach or the vehicle has been left unattended would a PCN be issued.
- 2.6. The extended observation time on single yellow lines and parking bays only applies during the time of day when children are picked up and dropped off. It was introduced because it was understood that Norfolk is a largely rural county where the car is the only viable mode of transport available for medium and long distance journeys and drivers must have somewhere to drop off or pick up passengers. Even so, vehicles must not cause an obstruction, inconvenience or danger to other road users, including pedestrians and cyclists.
- 2.7. Introducing a clearway order for the markings at Roydon Primary School would not give CEOs a greater ability to deal with those who stop on the school keep clear markings than they have now. The first action of a CEO would be to

advise the driver that they are committing an offence.

- 2.8. School traffic problems are best addressed through school newsletters when parents are minded to drive safely, park properly and have respect for residents in the neighbourhood. The council's Casualty Reduction (Education and Development) team can advise the school on the best way to carry out such actions.
- 2.9. The Member for Diss and Roydon, Councillor Jennifer Chamberlin, agrees with the recommendation of this report. She would like it made clear that the message should go out that double yellow lines and School Keep zig-zag markings mean you should not stop on them. She would also like there to be a review of the 10 minutes observation period given for other forms of restriction.
- 2.10. The Department for Transport consulted in May 2014 on revisions to the Traffic Signs Regulations which may allow School Keep Clear markings to be introduced without the need for a traffic regulation order or signing. In the government's response in November to the submissions it said the consultation raised a number of significant issues on this matter. Ministers are giving further consideration to these responses to ensure that their decision is both informed and appropriate.

3. Financial Implications

- 3.1. None.

4. Issues, risks and innovation

- 4.1. No additional issues.

5. Background

- 5.1. Copy of petition: [20140801 Scan of petition.pdf](#)

Officer Contact

If you have any questions about matters contained in this paper or want to see copies of any assessments, eg equality impact assessment, please get in touch with:

Officer name : Rob Mills

Tel No. : 01603 223930

Email address : rob.mills@norfolk.gov.uk



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Mr T. Edmunds
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tdurell@s-norfolk.gov.uk

Our ref TGD-07-30-Petition

30 July 2014

Dear Tim

*As acknowledge and feed into CPEFWP.
plus NCC petition procedure. 5/8/14*

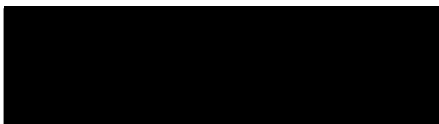
Parking Petition – request for School Clearway Order, Roydon Primary School

The Council has received the enclosed petition and a letter from Norfolk Constabulary Diss Safer Neighbourhood Team requesting the introduction of a School Clearway Order.

As you will recall that at past meetings of the NPP Joint Committee, we have asked for the selective introduction of such Orders, and this is one of the schools in South Norfolk that has regularly posed a challenge for both us and the Police. I feel that there continues to be a need to consider making School Clearway Orders at known hot spots within the county; this being one of them. I would therefore be grateful if this topic and request could be placed on the agenda of the next Joint Committee meeting.

With regard to the petition I have written to Tracey Allen who I believe organised the petition and to the Police, to inform them that their request has been forwarded to the County Council. Please see enclosed letters.

Yours sincerely,



Tim Durrell
Food and Health and Safety Manager

cc. Andy Jarvis
Director Environment & Housing
Cllr. Keith Kiddie
Cllr. David Goldson

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tdurell@s-norfolk.gov.uk

Our ref TGD-07-30b-Petition

30 July 2014

Dear Gary

Parking Petition – request for School Clearway Order, Roydon Primary School

Thank you for your correspondence which was enclosed with a petition requesting the introduction of a School Clearway Order at Roydon Primary School.

I have forwarded the petition to Norfolk County Council as it is the responsible authority for the consideration and introduction of the requested order. I have also asked that the topic of the selective introduction of such Orders is placed on the agenda of the next meeting of the Norfolk Parking Partnership.

Yours sincerely,


Tim Durell
Food and Health and Safety Manager

cc. Andy Jarvis
Director Environment & Housing
Cllr. Keith Kiddie
Cllr. David Goldson

Ms T Allen
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tdurell@s-norfolk.gov.uk

Our ref TGD-07-30a-Petition

30 July 2014

Dear Ms Allen

Parking Petition – request for School Clearway Order, Roydon Primary School

Thank you for your correspondence and the petition requesting the introduction of a School Clearway Order.

I have forwarded the petition to Norfolk County Council as it is the responsible authority for the consideration and introduction of the requested order. I have also asked that the topic of the selective introduction of such Orders is placed on the agenda of the next meeting of the Norfolk Parking Partnership.

Yours sincerely,


Tim Durell
Food and Health and Safety Manager

cc. **Andy Jarvis**
Director Environment & Housing
Cllr. Keith Kiddie
Cllr. David Goldson

Tracy Allen
14 St Marys Drive
Diss
Norfolk
IP22 4PT



14th July 2014

Tim Durrell,

Please find enclosed a petition and other information regarding an application for a clearway order for Roydon Primary School, Including a letter from the police.

Tracy Allen



Parent from Roydon Primary school

I have today been to visit the residents surrounding Roydon Primary School to request their support in the form signing the petition enclosed, I would like to take the opportunity to share with you some of their concerns and reasons for previous complaints made to the school.

Residents have spoken of the common problem with parents parking and blocking driveways although they are not parked for long it's a massive inconvenience to the residents who do need to leave or return home at that time, because of the inconsiderate parking there is not even anywhere for the residents to sit and wait for the culprits to return and move so they can access their own properties, other than in the middle of the road.

Some residents spoke of numerous occasions people have actually parked in their drive, private property. One lady is now too scared to approach parents and ask them to move so she can either leave or return due to the fact she has been verbally abused by a mother in the past.

Another lady mentioned damaged actually caused to her property including her driveway and garden and no action was taken.

Another young lady spoke of an occasion when a car parked, then leaving her drive refused to move making this young, disabled resident with children reverse right back to the main road having nowhere to turn because of the other illegally or dangerously parked vehicles.

Speeding has also been a concern which could also be thought about in the form of speed restrictions/bumps etc.

For me one of the most upsetting was to hear that a residents husband needed an ambulance to attend their home for his heart, this ambulance arrived with difficulty getting into the road and then not being able to get to the drive of their home, again due to parents parking and blocking the drive, the man was taken from his home and wheeled in a stretcher down his drive to the middle of the road where the ambulance had parked which was approximately 40 feet away from their home.

News letters are frequently sent out from the school to the parents they very frequently remind us of the dangerous parking that goes on, the consideration we should have for our neighbours and safety of our children this is obviously ignored by so many. We are also reminded of the ample parking that we do have and that the village hall is open early enough and that we are able to use it, people are just purely lazy.

ACTUAL ACTION needs to be taken against these selfish parents and issue fines once a few people have been fined word of mouth will eventually stop this madness at school time.

Numerous complaints are made by residents to the school which obviously the school cannot do any more than they do now as they do not have the authority, Police presence and that of the parking officer from the council is ok as a one off but people are only too aware that they can only verbally advise them to move and they will still park irresponsibly the following day.

A SCHOOL CLEARWAY ORDER IS DESPERATELY NEEDED BEFORE SOMEONE IS SERIOUSLY INJURED OR WORSE.



Date: 06/07/2014

To:

Tim Durrell
South Norfolk Council
Swan Lane
Long Stratton, Norfolk
NR15 2XE

C/o:

Tracy Allen
14 St. Mary's Drive,
Diss, Norfolk,
IP22 4PT

Norfolk & Suffolk

PCSO Gary PONTING 8622
Norfolk Constabulary
Diss Police Station
Stanley Road,
Diss, Norfolk.
IP22 4BP

Tel: Non Emergency 101

Email: sntdiss@norfolk.pnn.police.uk

www.norfolk.police.uk
Non-Emergency Tel: 101

www.suffolk.police.uk
Non-Emergency Tel: 101

Dear Tim,

My name is Gary Ponting. I am a PCSO posted at Diss Police Station.

I was approached by Tracy Allen whilst on duty at Diss Police Station. Mrs Allen asked if she could leave a petition in our public enquiry office here at Diss station. The petition related to an application for a 'School Clearway Order' to be enforced on the road outside Roydon School, Diss. Regrettably I had to inform Mrs Allen that she would not be able to leave the petition at the station as Norfolk Police have a duty to remain impartial. However, I was able to sympathize with Mrs Allen's concerns over the safety of the children and parents who attend the school.

I have since liaised with my Inspector, Jason Broome, and he felt that it was appropriate to send you this letter and make you aware of observations that have been made by Diss officers regarding parking/traffic issues on Manor Road outside the school.

I personally have attended the school on a number of occasions in the last 10 months to deliver presentations to the students. Insp. Broome attended with me on 5th February 2014 and the Head teacher, Mrs. Bradford, expressed her concerns to the Inspector at this time. Insp. Broome and I returned to the school that afternoon to patrol Manor road at school finishing time and we did give words of advice to the drivers of two vehicles who had parked on a double yellow line and close to a junction.

I made an extra effort to patrol the road at school start/finish times throughout February and in doing so witnessed many instances of dangerous parking on Manor road including; parking on double yellow lines, parking within 10m of the Manor drive junction and even stopping/parking on the yellow zigzags outside the school.

In my professional opinion this kind of parking is dangerous as other drivers have to negotiate these static vehicles with reduced visibility which distracts them from more important hazards – namely the children and parents (not forgetting the lollipop lady) who are trying to cross the road safely.

Although having a uniformed officer patrolling the area works well to deter this activity, Norfolk Constabulary is clearly not able to provide this resource on every school day. Norfolk police officers are not authorized to issue FPNs for parking offences, so offenders quickly forget the words of advice and fall back into their bad habits.



I understand that if Manor road (outside the school) was to be made a school clearway, NCC's CEOs would be able to give drivers who stop on the zigzags a ticket. This could be a longer lasting deterrent for offenders who would otherwise return to their habits.

Norfolk Constabulary receives many calls every day related to parking offences but as parking has been de-criminalised in Norfolk, police have no powers to deal with offenders.

I hope this information is helpful to you in making a decision on the feasibility of enforcing the clearway order.

Please do not hesitate to contact me if you think I can help you any further.

Yours sincerely,

PCSO 8622 Gary Ponting.

Kind Regards

PCSO 8622 Gary Ponting

Diss Safer Neighbourhood Team

Norfolk Constabulary

Stanley Road

Diss, Norfolk, IP22 4BP

Tel: 01842 222776 Fax: 01842 222760

www.norfolk.police.uk



PARKING PETITION

Please help and sign our petition regarding parking.

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This is a petition for the council to enforce a SCHOOL SCLEARWAY ORDER. We are parents from Roydon Primary School, the parking illegally and dangerously has been a serious, continuous issue regarding the safety of our children and that too of parents etc. When our head teacher Mrs Bradford approaches and asks politely for people to park elsewhere or more considerately she is sometimes subjected to verbal abuse, this is disgusting and disrespectful!

The police presence and that of a traffic officer from the council is no deterrent, ACTION needs to be taken and ISSUE TICKETS/FINES INSTANTLY to make a difference, the SCHOOL CLEARWAY ORDER will give the officers from the council the authority to do this.

Please sign if you agree the council need a SCHOOL CLEARWAY ORDER.

Name	Address	Signature
Claire McGuinness	Stoughton Close DISS	
Sarah Bradford	Roydon Primary School	
TRACY ALLEN	DISS NORFOLK	
Ann Plowman	Roydon, Diss, Norfolk	
Denise Pawsey	Roydon Diss Norfolk	
SARAH POPE	DISS NORFOLK	
DIANE MARSHALL	KENNEL RD, DISS	
Donna Leader	Charnleys Rd DISS	
Anne Jones	Adwick Way, ROYDON	
SUSAN HURST	25 BRUSHMAKERS WAY, ROYDON	
HANNAH WEEDON	15 FACTORY LANE, DISS	
Fiona Mawle	16 SCHWARTZ WALK, DISS	
Ron Cullen	14 Fildes Rd DISS	
T. Baldwin	Waverley Lodge, School Rd Bressingham	
P. Hussey	13 Louisa Lane, DISS	
A. BARRETT	9 STORE ST ROYDON.	
L. Ward	41 Church Close ROYDON	
H Smith	27 cricks walk, Roydon	
S. TAYLOR	3 TRAFALGAR WAY DISS	
HEIDI BROWN	13 LINDEN GROVE, ROYDON	

S. Cobb	9 Brushmakers Way, Roydon
J M'Court	27 Gainsborough Ave Diss
XIN DONG	36 Shelfanger Road, Diss
C. HUTCHINGS	9 Louis Drive, Roydon
Ruth Noble	13 Crome Close, Diss
J Robinson	Westview, High Rd. Roydon
S. Cattermole	55 Church Close Roydon
K. Belham	14. Ladbroke Close Diss
L. PAGE	36 ANDRICH WAY, DISS
J White	33 Church close, Roydon
R. KINEAVY	c/o Roydon Primary Sch
S. Sadd	c/o Roydon Primary Sch
N. Clarke	c/o Roydon Primary school
A. Phillips	40 Roydon Primary School
M. Garbham	1 Apple Tree Lane, Roydon
M. Provis	66 Portland Street Norwich
J. Ceffley	c/o Roydon Primary School
V. McClure	Roydon Primary
D. Saunders	c/o Roydon Primary School.
S. Bullingham	27 Brushmakers Way.
S. Seif	2 Diss Rd Garboldisham
Hayley Littleton	3 Horner Close, Roydon
EMMA ALLEN	9 POLARD COURT DISS
Michelle Lanchester	31 Common Rd Bressingham
Sue Stanistone	1 Orchard Grove, Diss, IP22 4LX
Maria Chamberlain	1 Ives Close, Diss, IP22 4Y6
JANE CRAWLEY	13 TUOR AVE, ROYDON
Georgia Yeardley	7 buxton Road
Leanne Jones	16, Manor drive Roydon
Horrie Moore	7 CROME CLOSE
Rushanne Young	Finley the Green Station
Emma Wiche	59 Louis Lane Roydon
Natasha Lawweather	27 spears Drive
Becky Scott	11 Speirs Way Diss
Kerry Cavanagh	15 cricks walk Roydon
JULIE HINES	2 MEDUSA VILLA ROYDON
Shelley Moore	29 Long meadow drive
Nancy Ellis	46 Stanley Road
BEV POWERS	32 Mendham Lane
Kim Ruxd.	6 west end
Charlotte Ship	1 Tudor Avenue
Angie Jolly	10 Constable Close
Wendi Yallop	10 Paine close Diss
D. Gray	77 Roydon Road
J. Davis	Four Green DISS

RONA REEDER	Deneside High Rd Roydon
Sarah Truogul	Potash Lane, Roydon
V. Luskell	266 Louies Lane Diss
M. Parkman	23 De Lucy Close, Diss
Daggy Tooles	STURGEONS FARM
Mare Mayes	9 Cotman Close-Diss
EMMA GOSSETT	6 William Browne Way IP20
C. ELLINGHAM	90 LOUIES LANE DISS
S. J. Dowden	The Hollies, Bressingham
V. GEORGE	6 THE OAKS WATTSFORD
R. Humbles	17 Stark Close Diss
S. Elvin	19 Pearmain Rd Diss
M. Wightman	50 Louies Lane Roydon
L. Neward	1 Mansell Close Roydon
R. Norton	15 Maple Way, Eye
M. L. S. RQ	20 COBBOLD STREET, DISS
I. CONSTANCE	38 RANSOME AVENUE, SCOLE
Andie Chuds	16 De Lucy Close, Diss
I. PORTWAY	CARAW'S FLEECE, THE COMMON, STRETTON
S. Sillett	18 Bellrope Lane Roydon
J. ADDISON	14 Paulman Ct Roydon
D. BOLEY	79 Denmark St DISS
A. GARNHAM	1 APPLETREE LANE, ROYDON
J. SANTI	SAMERS BARN, KENNINGHAM
L. J. BOWMAN	BURBANK HENHALL -
L. Collis	Roydon School
D. BRYAN	Roydon School
M. LE BRAY	Roydon School
R. WARD	53 STANLEY ROAD DISS
J. WARD	53 STANLEY ROAD DISS
N. DAVEY	5 NICHOLLS WAY
G. Halster	21 Brushmakers Way, Roydon
E. NORMAN	THE COTTAGE, MANOR RD, ROYDON
A. Lamb	102 Factory Lane Roydon
G. McCallie	44 Mount Street, Diss
K. BAVIN	24 ST. NICHOLLS STREET, DISS
C. Keen	33 Louie's Lane
Jane Aldous	9 LOUIES LANE
Julia McCarthy	44 Mount St
Nick Bullingham	27 Brushmakers Way
Rachel Quinnan	56 Appletree Lane
SO HOUES	37 Esremont Rd
Vickie Peatice	18 St Marys drive -
Clair Moore	25 Longwood Drive
L. CHURCHARD	117 Shortford Rd
S. SHARMAN	17 GOSTLING CLOSE

[illegible]

Children from Roydon Primary School

PARKING PETITION

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Name	Address	Signature
Amie M	Roydon	
Grabelle	Roydon	
Jack Whayman	Roydon	
Bradley Jones	Roydon	
Adam B	Roydon	
Shannon T	Roydon	
Georgia BAA	Roydon	
Miesha Y	Roydon	
Joseph B	Roydon	
Lily T	Roydon	
Poppy Mowle	Roydon	
Charlotte Hutchings	Roydon	
Callum Nunn	Roydon	
Annie Wharton	Roydon	
Finlay Martin	Roydon	
Charlie Cronin	Roydon	
Ellie Talbot	Roydon	
Lucy Bullingham	Roydon	
Megan Hatman	Roydon	

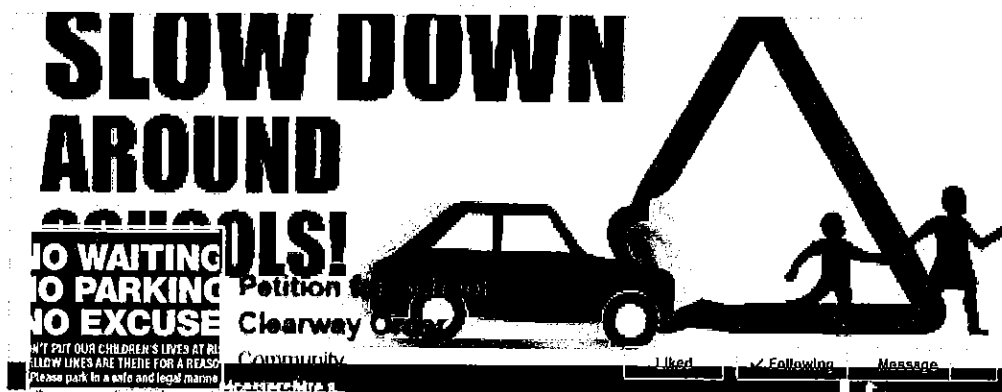
Olivia	Roydon
Emily Noble	Roydon
Henry Hurst	Roydon
Lauren	Roydon
Matthew	Roydon
Seannam	Roydon
Willow	Roydon
Cameron	Roydon
Kyle	Roydon
Ethan	Roydon
Devin	Roydon
Ilana	Roydon
Skyla	Roydon
James	Roydon
Christian	Roydon
Ruby	Roydon
Gabrielle	Roydon
Benjamin	Roydon
Henry	Roydon
Charlotte	Roydon
Honey Beckham	Roydon
Jessica D	Roydon
Alex	Roydon
Joe C	Roydon
Hannan	Roydon
Barlek	Roydon
Sharna W	Roydon
Alfie	Roydon
Liam	Roydon
Josh F	Roydon
Sam A	Roydon
Trisha	Roydon
Jack	Roydon
Haley	Roydon
Harvey	Roydon
Kellen	Roydon
Thomas	Roydon
Chloe H	Roydon
Ocean	Roydon
Alman	Roydon
Max	Roydon
Zach	Roydon
Taylor	Roydon
Elemp	Roydon
Ambor	Roydon
Ripshon	Roydon

Petition for School Clearway Order

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Anna Hines, Jackie Browne and 19 others like this.



+16



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100 Likes

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Sarah Baker

Invite



Lorraine Rayner

Invite

See All Friends

ABOUT

School clearway order gives the authority needed to issue tickets instantly to illegally/dangerously parked vehicles near schools, we need much support.

Add your website

PHOTOS

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What have you been up to?

Petition for School Clearway Order shared a status.
May 31

My son of 14 was hit by a car a week ago on the way to high school, no dangerous parking etc so it just goes to show how easily these things happen and how important it is for drivers to be 100% aware of safety and this has increased my opinion of how important this is, PLEASE use the the link and sign the petition.

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2

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Petition for School Clearway Order
May 12

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Like Comment Share

35 67 38 Shares

Claire N Chris Bonner, Teresa Taz Wenden, Martine Welch and 32 others like this.



Write a comment...



Petition for School Clearway Order 102 people have seen this so far, but only 3 names, please people, if everyone that sees this writes their name we stand a better chance of getting this.

Like · Reply · May 12 at 7:55pm



Petition for School Clearway Order Tracy Allen

Like · Reply · May 12 at 7:39pm



Petition for School Clearway Order please write names in box to act as signature, share with as many as you can, thanks

Like · Reply · May 12 at 7:37pm



Jason Newman Jason Newman



Jane Aldous commented on Becky Slimming-World Elmswell's status.



Lou Wallace commented on Lucy Kingston's post.



Naomi Hutchins likes ShiriPunch's photo.



Hayley Lois Peverley likes Josh Tell A Storey's link.



Ammie Askew likes Gemma Chapman's photo.



Martine Welch Random thought when driving to supermarket who would survive in a battle between



Lorraine Rayner



Laura Barrell Mobile



Jai McCourt Mobile



Lou Wallace Mobile



Daniel Barrell



Tila Chambers 1h



Kirstin Gregory 1h



Sarah Macphers... Mobile



James Lloyd Mobile



Claire True Web



Jane Aldous Mobile



Wayne Burridge Mobile



Danny Smith 11m



Emma Head 3m



Terri Brice Web



Sue Edgar 3h




Courtney Eakers 2m

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Martine Welch  **Martine Butlers**
 Unlike · Reply · 1 · May 31 at 10:09am


Rob Shadbolt  **Robert shadbolt**
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Linda Vermeulen Webber  **Linda Webber**
 Unlike · Reply · 1 · May 22 at 4:21pm


Janna Freeman  **Janna Freeman**
 Unlike · Reply · 1 · May 22 at 3:50pm


Shannon Lummis  **Shannon Lummis**
 Unlike · Reply · 1 · May 21 at 10:06pm


Tina Nichols  **Tina Nichols**
 Unlike · Reply · 1 · May 17 at 3:26pm


Tracey Bennett  **Tracey Bennett**
 Unlike · Reply · 1 · May 17 at 2:57pm

Becky Carter  **Becky Carter**
 Unlike · Reply · 1 · May 17 at 2:24pm


Jo Howes  **Jo Howes**
 Unlike · Reply · 1 · May 17 at 1:40pm


Amanda Barrett  **Amanda barrell**
 Unlike · Reply · 1 · May 17 at 12:44pm


Sue Pitt  **Sue Pitt**
 Unlike · Reply · 1 · May 17 at 11:16am


Abbie Driver  **Abbie Driver**
 Unlike · Reply · 1 · May 17 at 11:07am

Sara Clarke  **Sara clark**
 Unlike · Reply · 1 · May 17 at 10:46am


Sarah Dorling  **Sarah Dorling**
 Unlike · Reply · 1 · May 17 at 10:31am


Anne Jones  **Anne Jones**
 Unlike · Reply · 1 · May 16 at 8:35am


Anne Brawn  **Anne Brawn**
 Unlike · Reply · 1 · May 15 at 8:34pm


Gail Webster  **Gail Webster**
 Unlike · Reply · 1 · May 14 at 9:38pm


Maria Leggett  **Maria Rackham**
 Unlike · Reply · 1 · May 13 at 10:53pm


Jennie Addison  **Jennie addison**
 Unlike · Reply · 1 · May 13 at 10:04pm


Carole Ann Mullenger  **carole mullenger**
 Unlike · Reply · 1 · May 13 at 11:49am

Becky Kelm  **Becky kelm**
 Unlike · Reply · 1 · May 13 at 8:02am


Donna Stringer  **Donna Stringer**
 Unlike · Reply · 1 · May 13 at 6:24am


Claire Lister Was Turner  **claire lister**
 Unlike · Reply · 1 · May 12 at 11:58pm


Teresa Turberville  **Teresa Turberville**
 Unlike · Reply · 1 · May 12 at 11:39pm


Julie Denney  **Julie denney**
 Unlike · Reply · 1 · May 12 at 11:10pm


Ann Plowman  **Ann Plowman**
 Unlike · Reply · 1 · May 12 at 10:52pm


Marie Butler  **Marie butler**
 Unlike · Reply · 1 · May 12 at 10:30pm


Kelly Harris  **Kelly Harris**
 Unlike · Reply · 1 · May 12 at 10:23pm


Ian Portway  **Ian Portway**
 Unlike · Reply · 1 · May 12 at 10:23pm


Lindsey Raynsford  **Lindsey Raynsford**
 Unlike · Reply · 1 · May 12 at 10:17pm


Lorraine Rayner  **lorraine rayner**
 Unlike · Reply · 1 · May 12 at 10:10pm


Daniel Collett  **Daniel Collett**
 Unlike · Reply · 1 · May 12 at 10:02pm

Lindsay Bowman  **Lindsay Bowman**
 Unlike · Reply · 1 · May 12 at 9:50pm


Anna Hines  **Anna Hines**
 Unlike · Reply · 1 · May 12 at 9:37pm

Sally Thorndyke  **Sally Thorndyke**


Jane Aldous  commented on **Becky Slimming-World** Elmswell's status.


Lou Wallace  commented on **Lucy Kingston's** post.


Naomi Hutchins  likes **ShirlPunch's** photo.


Hayley Lois Peverley  likes **Josh Tell A Storey's** link.


Ammie Askew  likes **Gemma Chapman's** photo.


Martine Welch  Random thought when driving to supermarket who would survive in a battle between

Lorraine Rayner 


Laura Barrett  Mobile


Jai McCourt  Mobile


Lou Wallace  Mobile


Daniel Barrett 


Tila Chambers  1h


Kirstin Gregory  1h


Sarah Macphers...  Mobile


James Lloyd  Mobile


Claire True  Web

Jane Aldous  Mobile


Wayne Burridge  Mobile

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Emme Head  3m

Terri Brice  Web

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Naala Buckland Naala Buckland

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Nicola Armstrong Nicola Armstrong

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Becky Scott Becky Scott

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Mary Channell Mary Channell

Unlike · Reply · 1 · May 12 at 8:56pm

Angela Beates Lamb Angela Lamb

Unlike · Reply · 1 · May 12 at 8:51pm

Claire Cason Claire cason

Unlike · Reply · 1 · May 12 at 8:43pm

Mandy Pooley Mandy Pooley

Unlike · Reply · 1 · May 12 at 8:42pm

Nicola Hume Nicola Hume

Unlike · Reply · 1 · May 12 at 8:36pm

Maria Chamberlain Maria Chamberlain

Unlike · Reply · 1 · May 12 at 8:31pm

Sarah Trudgill Sarah Trudgill

Unlike · Reply · 1 · May 12 at 8:29pm

Jane Aldous Jane Aldous

Unlike · Reply · 1 · May 12 at 8:26pm

Tammy Batchelor Was Chester Tammy Batchelor

Unlike · Reply · 1 · May 12 at 8:22pm

Amanda Stephenson Amanda Stephenson

Unlike · Reply · 1 · May 12 at 8:13pm

Sarah Pope Sarah Pope

Unlike · Reply · 1 · May 12 at 8:04pm

Victoria Clements Victoria Clements

Unlike · Reply · 1 · May 12 at 8:02pm

Shelley Moore Shelley Moore

Unlike · Reply · 1 · May 12 at 8:00pm

Sue Sillett Sue Sillett

Unlike · Reply · 1 · May 12 at 7:44pm

Claire McGuinness Claire McGuinness

Unlike · Reply · 1 · May 12 at 7:40pm

Hannah Weedon Hannah Weedon

Unlike · Reply · 1 · May 12 at 7:38pm

Helen Clare Beaney Helen Clare Beaney

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Patition for School Clearway Order changed their cover photo.

May 12

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Jane Aldous commented on Becky Slimming-World Elmswell's status.

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Lorraine Rayner

Laura Barrett Mobile

Jai McCourt Mobile

Lou Wallace Mobile

Daniel Barrett

Tifa Chambers 1h

Kirstin Gregory 1h

Sarah Macphers... Mobile

James Lloyd Mobile

Claire True Web

Jane Aldous Mobile

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Emma Head 3m

Terri Brice Web

Sue Edgar 3h

Courtney Eakers 2m

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Petition for School Clearway Order



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Naomi Hutchins likes ShirtPunch's photo.



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Kirstin Gregory 1h



Sarah Macphers... Mobile



James Lloyd Mobile



Claire True Web



Jane Aldous Mobile



Wayne Burridge Mobile



Danny Smith 11m



Emma Head 3m



Trent Brice Web



Sue Edgar 3h



Courtney Eakers 2m

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Ammie Askew Mobile

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Residents Surrounding area of Roydon Primary School.

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Name

Address

Signature

Katie Borne	81 FISHER RD, DISS
Keri Fitchett	24 Skelton Rd, DISS
JILLIE HAWES	40 ENSIGN WAY DISS
MANDY MAXES	37 THOMAS MANNING RD, DISS
Simon ANDREW	23 FACTORY LANE
JULIA FAIRBROTHER	1 ROSE TERRACE DISS
KELLY HARRIS	49 SUNNYSIDE, DISS
Isabelle CAYLE	16 CHERRY TREE COURT
MAIRIA COMSTABLE	1, MANOR DRIVE
Margaret SECRET	3 MANOR DRIVE ROYDON
M. COMSTABLE	1 MANOR DRIVE ROYDON
L. MILLER	7 MANOR DRIVE
B. KELM	15 MANOR DRIVE
N. KELM	15 MANOR DRIVE
KENNY ARMSTRONG	11 11
Melissa Winter	17 MANOR DRIVE
Gracie Ward	- - -
B. KNIGHT	19 MANOR DRIVE
MES Thompson	30 MANOR DRIVE
Jeff Thompson	30 MANOR DRIVE

