

# Great Yarmouth Tenants Forum

## Minutes

Wednesday, 01 April 2015 at 17:30

### **PRESENT:**

**Mr P Kirkpatrick (in the Chair); Mrs C McDonald, Mr N Gallant, Mr R Taylor, Mrs D Gillett, Mrs A Arger and Mrs S Taylor.**

**Mr P Grimmer (Resident)**

**Ms H Notcutt & Mr T Chaplin (GYBC Officers)**

### **1 DECLARATIONS OF INTEREST**

It was noted that there were no Declarations of Interest declared at the meeting.

### **2 CODE OF CONDUCT**

Forum members noted the Code of Conduct as laid out in the agenda.

### **3 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Mr P Burrage, Mr J Jones, Mr P Nicholls and Mrs K Watt.

### **4 MINUTES**

The minutes of the meeting held on 4 February 2015 were agreed.

### **5 MATTERS ARISING**

The Chairman asked Forum members to direct meeting apologies directly to him on 07957 714719 or via e-mail on [peter.kirkpatrick@talktalk.net](mailto:peter.kirkpatrick@talktalk.net) or [peter.kirkpatrick55@gmail.com](mailto:peter.kirkpatrick55@gmail.com)

### **6 FEEDBACK FROM INAUGURAL OUTREACH FORUM MEETING IN MARCH**

The inaugural meeting was held during March in the Priory Communal Room at Da'Volls and Conway. Over 30 people attended, plus Council officers, contractors and Councillors. Some people who attended were confused as to the role of the Forum.

Lessons learned:

The Forum needs to include more information on the leaflet regarding the purpose of the meeting and the role of the Forum.

It was concluded that the meeting was worth holding and should be repeated. Suggested meeting locations were discussed. It was decided that the next meeting should take place on the Shrublands and that the Pub on the Shrubs should be explored as a location.

Action:

Donna & Andrea to contact the Pub on the Shrubs regarding either a morning or an afternoon meeting w/c Monday, 11 May 2015 and would confirm with the Chairman within a week of this meeting.

The community Development Manager reminded the Forum that all reasonable expenses could be met through the TP budget, e.g. venue hire.

## **7 GENERAL DISCUSSIONS**

The Chairman and Vice-Chairman reported that they would be meeting with the Director of Housing & Neighbourhoods during April to catch up on agendas. They asked Forum members for suggestions for agenda items for this meeting.

## **8 CO-OPTION ON TO THE TENANT FORUM**

### **CO-OPTION FORM**

It was reported that no tenants had requested to be co-opted to the Tenant Forum.

## **9 REPORTS AND UPDATES**

- GYN Liaison Board - will be meeting during April, so an update will be available at the next meeting.
- CHB - The Asset Management Strategy was discussed, including repairs & maintenance. Once a draft had been produced in full, it would be shared with the Forum for comment and contribution.
- Communications - production had begun on the next edition and on the Tenant handbook. There was interest in including a section on unsung heroes in the magazine.
- Scrutiny - Forum members present expressed an interest in continuing the mutual exchange exercise.

## **10 ANY OTHER BUSINESS**

It was reported that tenants had voiced concerns over the service charges increase. The Tenancy Services Group Manager reported that service charges had had to

increase, but that this could be covered by housing benefit for eligible households.

## **11 EXCLUSION OF PUBLIC**

The meeting ended at: 19:30