

Policy and Resources Committee

Minutes

Tuesday, 11 September 2018 at 18:45

Present :

Councillor Plant (in the Chair) and Councillors Annison, G Carpenter, B Coleman, Flaxman Taylor, Grant ,K Grey, Jeal, Smith, Wainwright, Walker, Williamson and Wright

Also in attendance at the above meeting were:

Mrs S Oxtoby (Chief Executive Officer), Mrs K Watts (Strategic Director), Ms K Sly (Finance Director), Mrs J Cooke (Head of Organisational Development), Mrs M Burdett (Head of Inward Investment), Ms C Whatling (Monitoring Officer), Mr S Ellwood (Interim Democratic Services Manager) and Mrs C Sullivan (Project Manager)

1 APOLOGIES FOR ABSENCE

None received.

2 DECLARATIONS OF INTEREST

There were no declarations of interest.

3 MINUTES 24 JULY 2018

The minutes of the meeting held on the 24 July 2018 were confirmed.

With regard to the item in relation to the Financial Outturn Report 2017-18 information relating to how re-charges are calculated still needed to be provided.

4 MINUTES 31 JULY 2018

The minutes of the meeting held on the 31 July 2018 were confirmed.

5 FORWARD PLAN

The Committee received and noted the contents within the Forward Plan for Policy and Resources. The description of the item Town Hall Events to be amended.

6 2018-19 PERIOD 4 BUDGET MONITORING REPORT

The Committee considered the report of the Director of Finance on the 2018/19 Budget Monitoring report.

The Director of Finance advised that the figures relating to car park income had improved but were still lower than had been anticipated. Following questions by members it was agreed that further analysis would be undertaken on usage, income, data and trends of car parking including comparison year by year.

RESOLVED :

That the 2018/19 Budget Monitoring report be received.

7 QUARTER ONE KEY PROJECT AND PERFORMANCE REPORT

The Committee considered the Head of Organisational Development's Quarter 1 key Project and Performance report. The report gave an update on current performance for the first quarter of 2018/19 (April to June) where progress is assessed against targets which are set at the start of the financial year.

The report also gave an update to the position of Key Projects that are linked to the corporate priorities from "The Plan 2015-2020" (Appendix 1) and the performance measures (Appendix 2). In respect of the Environment Committee the following updated information was provided :

EN03 - not a new measure 30.5% previous quarter 34.4%

EN04 - not a new measure 597 previous quarter 366

EN05 - not a new measure 99% previous quarter 89%

EN06 - this quarter GYBS independent score 99% - Council GYBC score 90%
ENO7 - not a new measure 20.2% previous quarter 20.2%

Officers undertook to clarify the recycling contamination rates.

RESOLVED :

(1) That all measures continue to be monitored during the next quarter.

(2) That all key projects continue to be monitored over the next quarter with the aim of maintaining a green status and where possible attaining a green status for those key projects which are currently amber.

8 APPROVAL OF REVISED WELFARE FEES FOR ANIMAL LICENCES

The Committee considered the report of the Commercial Team Manager on new legislative changes to animal welfare licensing seeking approval to revised fees and charges payable by applicants for Animal Welfare licenses as set for the period 1 October 2018 to 31 March 2019.

RECOMMENDED TO COUNCIL :

That the fees and charges payable for Animal Welfare licenses as set out in Appendix 2 of the report be agreed for the period from 1 October 2018 to 31 March 2019.

9 GREAT YARMOUTH BOROUGH SPORTS AND ACTIVITY SURVEY

The Committee considered a report from the Strategic Director (KW) requesting approval to carry out a survey within the Borough with key stakeholders and residents on sports and activity participation.

A Sport and Leisure Strategy had been produced in 2014 and this survey will allow the Council to engage with residents and stakeholders to identify potential barriers to activity as well as opportunities to enhance existing facilities alongside reviewing this strategy. It will also help provide vital evidence to potential future funding partners such as Sports England.

Officers then answered a number of points and questions raised by Members.

RESOLVED :

That approval be given to proceed with a survey with key stakeholders and residents on sports and activity participation in the Borough. Further that a budget of £1k from the special projects reserve be approved to support the survey.

10 ANY OTHER BUSINESS

There were no items.

11 EXCLUSION OF PUBLIC

RESOLVED :

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12(A) of the said Act."

12 CONFIDENTIAL MINUTES - 24 JULY 2018

(Confidential Minute on this Item)

The meeting ended at: 20:00