



**GREAT YARMOUTH**  
BOROUGH COUNCIL

# Appeals

**Date:** Thursday, 05 September 2013  
**Time:** 17:00  
**Venue:** Council Chamber  
**Address:** Town Hall, Hall Plain, Great Yarmouth, NR30 2QF

## AGENDA

**Open to Public and Press**

### **1 Declarations of Interest**

You have a DISCLOSABLE PECUNIARY INTEREST in a matter to be discussed if it relates to something on your Register of Interests form. You must declare the interest and leave the room while the matter is dealt with.

You have a PERSONAL INTEREST in a matter to be discussed if it affects

- your well being or financial position
- that of your family or close friends
- that of a club or society in which you have a management role
- that of another public body of which you are a member

to a greater extent than others in your ward.

You must declare a PERSONAL INTEREST but can speak and vote on the matter.

**2     Minutes**

**3 - 4**

To confirm the Public minutes of the meeting held on 28 June 2013

**3     EXCLUSION OF PUBLIC**

RESOLVED:

That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the said Act.

**4     GRIEVANCE – POST NUMBER 000467**

To consider a grievance submitted by post number 000467.

The following documents are attached:-

**5     A copy of the Appeals Committee Agenda Tuesday 12 February 2013.**

- Information relating to any individual;

**6     A copy of the Appeals Committee Agenda Friday 28 June 2013.**

- Information relating to any individual;

**7     Independent investigation concerning Parking Contravention Notices**

- Information which is likely to reveal the identify of an individual;
- Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

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## **APPEALS COMMITTEE**

**28 June 2013 – 10.00 am**

### **PRESENT:**

Councillor Holmes (in the Chair); Councillors B Coleman, Hanton, Pettit and H Wainwright.

Mrs J Ratcliffe (Chief Executive Officer), Mrs J Beck (Director of Customer Services), Mr B Walton (Service Manager HR – Management Advisor), Mr A Brett (nplaw– Legal Advisor to the Appeals Committee) and Mr R Hodds (Cabinet Secretary).

The Appellant and the UNISON representative were present.

### **1. MINUTES**

The minutes of the meeting held on 12 February 2013 were confirmed, and the confidential notes of the Appeals Committee Meeting held on 12 February together with the appellant's amendments to the confidential notes were noted.

### **2. EXCLUSION OF PUBLIC**

#### **RESOLVED:**

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12(a) of the said Act.

### **3. GRIEVANCE – POST NUMBER 000467**

The Committee considered an appeal regarding a grievance submitted by Post Number 000467. The Committee was reminded that at their meeting on 12 February 2013 the appeal hearing had been adjourned until the results of the Internal Audit Study, Health and Safety Audit and Capability Procedure were available. Accordingly, the Committee now considered these documents.

The Committee also considered final statements from the Chief Executive Officer and from the appellant.

#### **RESOLVED:**

- (i) That the appeal hearing be adjourned in order that further investigations are made in respect of the issue concerning Parking Contravention Notices, and the Committee require the appellant to specify in writing the two specific allegations raised in her submission regarding the financial year 2011/12.

- (ii) That an independent investigation be carried out in respect of (i) above, in the presence of the appellant if she so wishes and her representative.

**4. CLOSURE OF MEETING**

The meeting ended at 1.05 pm.