

# Community Housing Board

## Minutes

Tuesday, 22 March 2016 at 17:00

### PRESENT:

Councillor Linden (in the Chair); Councillor Carpenter.

Ms L Seward (Independent Board Member)

Mr P Nicholls, Mr R Taylor & Mrs S Taylor (Tenant Board Members)

Mr R Read (Director of Housing & Neighbourhoods), (Mr G Hollingdale (Managing Director GYN), Mrs V George (Group Manager Housing Health & Wellbeing), Mr T Chaplin (Group Manager Housing Services) and Mrs C Webb (Senior Member Services Officer)

### **1 DECLARATIONS OF INTEREST**

It was noted that there were no Declarations of Interest declared at the meeting.

### **2 APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors M Coleman, Pratt & Stenhouse.

### **3 MINUTES**

The minutes of the meeting held on 25 January 2016 were confirmed.

### **4 MATTERS ARISING**

It was noted that there were no matters arising from the above agenda which were not covered elsewhere on the agenda.

### **5 ADAPTATIONS POLICY & PROCEDURE**

The Group Manager Housing Health and Wellbeing gave a brief overview of the Adaptations Policy and Procedure which set out the delivery out the adaptation

service to Great Yarmouth Community Housing tenants.

RESOLVED:

That the Board noted the report and the attached policy and procedure document.

## **6 HRA REVENUE AND CAPITAL BUDGETS 2016/17**

The Director of Housing & Neighbourhoods reported back to the Board following Full Council.

RESOLVED:-

That the Board noted the report.

## **7 GYN BUSINESS PLAN**

The Managing Director, GYN, reported the salient areas of the GYN Business Plan to the Board.

RESOLVED:-

That the Board noted the report.

## **8 RENT INCOME COLLECTION AND WELFARE REFORM**

The Group Manager Housing Services reported the impact of Welfare Reform on the Housing Revenue Account with particular reference to rent income collection.

RESOLVED:-

That the Board noted the report.

## **9 TENANT PARTICIPATION UPDATE**

The Group Manager Housing Services reported that the Tenants Forum had recently disbanded. However, interested tenants had met to discuss the way forward for tenant participation centred on community led involvement at a level to suit each individual tenant.

The Director of Housing and Neighbourhoods reported that the former Chairman of the Tenants Forum, Peter Kirkpatrick, had recently undergone major surgery but was well on the road to recovery. Board Members requested that their best wishes for Peter's speedy recovery be recorded in the minutes.

## **10 ANY OTHER BUSINESS**

Lindsey Seward announced her forthcoming resignation as an Independent Board Member from the Community Housing Board due to health reasons. The Chairman and the Director of Housing and Neighbourhoods thanked Lindsey for all her hard work and commitment to the Board.

The Chairman reported that this would be the last meeting that she would chair as she was not standing for re-election in May and thanked the Board Members and

Officers for all their support.

The Director of Housing and Neighbourhoods reported that after May 2016, the Council would no longer operate a Cabinet Governance system. Instead, a Committee Governance system would be introduced and it had yet to be decided where, or if at all, in its present format, the Community Housing Board would fit into the new committee structure. However, he assured the Board that he would keep them fully informed of developments and thanked the Board Members for all their hard work and involvement over the past few years.

The meeting ended at: 19:10